

**Ballymoney Borough Council
Corporate & Central Services
Meeting No: 356 – 25th June 2007**

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356.4	Appointment of Marketing Sub-Committee	<i>Mayor, Chair and Vice-Chair of Corporate and Central Services Committee, Councillor Robinson, Alderman Campbell, Councillor Cavlan and Deputy Mayor appointed to the Marketing Sub-Committee.</i>
356.5	Staff Matters	
5.1	Kennel Helper (Borough Services)	<i>Recommend that the post be filled.</i>
5.2	Clerical Officer (OCE)	<i>Recommend that the post be filled.</i>
5.3	PA (OCE)	<i>Noted.</i>
356.6	District Policing Partnerships	<i>Councillor representatives to DPP to be selected using d'Hondt formula, after reconstitution date. Four political representatives to be appointed to DPP Interview Panel using d'Hondt formula.</i>
356.7	Accounts for Payment	<i>Recommend that Accounts to the value of £659,143.15 from the Revenue Account and £82,637.92 from the Capital Account be approved for payment.</i>
356.8	Accounts for Payment – July & August 2007	<i>Recommend that authority be delegated to the Director of Central & Leisure Services to approve the payment of accounts for periods 4 and 5, 2007/08.</i>
356.9	Signing off the 2006/07 Annual Accounts	<i>Agreed to sign off the 2006/07 Annual Accounts in accordance with the Local Government (Accounts & Audit) Regulations (N.I.) 2006.</i>

356.10 Loan Sanctions

Recommend that application for loan sanction approval be made to the Department of Environment for a replacement Pedestrian Sweeper at an estimated cost of £40,000 with the loan to be repaid over 7 years.

356.11 Approval of Place for Civil Marriages/Partnerships

Recommend that Lissanoure Castle is approved as a venue for civil marriages/partnerships under the provisions of the Marriage (N.I.) Order 2003 for a period of 3 years commencing 2nd July 2007.

BALLYMONEY BOROUGH COUNCIL
Corporate & Central Services Committee

Minutes of Corporate & Central Services Committee Meeting No 356 held in the Council Chamber, Riada House, Ballymoney on Tuesday 25th June 2007 at 7.30pm.

IN THE CHAIR

Alderman Connolly
 [Item 1]
 Alderman J Simpson
 [Item 2-11]

PRESENT

Aldermen
 F Campbell
 C Cousley (Vice Chair)

Councillors

A Cavlan
 J Finlay (Mayor)
 M McCamphill
 P McGuigan
 D McKay, MLA
 E Robinson
 I Stevenson
 M Storey, MLA

APOLOGIES

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IN ATTENDANCE

Chief Executive
 Items [1-6]
 Director of Central and Leisure Services
 Items [6-11]
 Head of Corporate & Development Services
 Items [1-6]
 Committee Clerk

356.1 ELECTION OF CHAIR

It was proposed by Alderman Campbell seconded by Councillor Robinson and **AGREED:**

that the Deputy Mayor be elected to conduct the election of Chair.

The Deputy Mayor invited proposals for the position of Chair of the Committee.

It was proposed by Councillor Robinson and seconded by Councillor Stevenson, to elect Alderman Simpson as Chair for the ensuing year.

It was proposed by Councillor Cavlan and seconded by Councillor McKay, to elect Councillor McGuigan as Chair for the ensuing year.

The Deputy Mayor put the nominations to committee and voting was as follows:

- Councillor McGuigan 3 votes
- Alderman Simpson 7 votes.

The Deputy Mayor declared Alderman Simpson elected as Chair of the Committee.

Alderman Simpson took the Chair of Corporate and Central Services Committee and thanked members.

356.2 ELECTION OF VICE-CHAIR

It was proposed by Councillor Stevenson and seconded by Councillor Robinson to elect Alderman Cousley as Vice-Chair for the ensuing year.

It was proposed by Councillor McKay and seconded by Councillor Cavlan to elect Councillor McGuigan as Vice-Chair for the ensuing year.

The Deputy Mayor put the nominations to committee and voting was as follows:

- Alderman Cousley 5 votes
- Councillor McGuigan 3 votes.

Alderman Cousley was declared elected as Vice-Chair of the Committee.

356.3 MINUTES

Minutes of meeting no. 355 – 29th May 2007.

It was proposed by Alderman Connolly, seconded by Councillor Stevenson and **AGREED:**

that the minutes of meeting no. 355 – 29th May 2007 as circulated be approved.

356.4 APPOINTMENT OF MARKETING SUB –COMMITTEE

It was proposed by Councillor Stevenson, seconded by Councillor Storey and **AGREED:**

to recommend to Council to appoint the Mayor, Chair and Vice-Chair of Committee, Councillor Robinson and Alderman Campbell to the Marketing Sub-Committee.

It was further proposed by Councillor McKay, seconded by Councillor McGuigan and **AGREED:**

to recommend to Council to appoint Councillor Cavlan to Marketing Sub-Committee.

It was further proposed by Councillor McCamphill, seconded by Councillor McGuigan and **AGREED:**

to recommend to Council to appoint the Deputy Mayor to Marketing Sub-Committee.

Committee **AGREED** the appointment of the following members to the Marketing Sub-Committee:

- Mayor
- Chair
- Vice-Chair
- Councillor Robinson
- Alderman Campbell
- Councillor Cavlan
- Deputy Mayor

356.4.1 MARKETING ACTIVITY

It was reported that arrangements had been made, following consultation with the Mayor and Committee Chair, for the Mayor to declare open the new Tourist Information Centre in the Town Hall on 3rd July 2007. Representatives of the Northern Ireland Tourist Board, who provided funding for the facility, will attend.

An event to officially launch the refurbished and extended fitness suite and the new soft play area at the Joey Dunlop Leisure Centre is planned for September 2007. The sub-committee will meet to confirm arrangements for this event.

356.5 STAFF MATTERS

5.1 Kennel Helper – Borough Services

The post of kennel helper has become vacant through resignation.

IT IS RECOMMENDED that the post, which is essential for service delivery, be filled.

5.2 Clerical Officer – OCE

A part-time clerical officer in the Office of the Chief Executive has resigned her post with effect from 30th June to take up an appointment in Scotland.

IT IS RECOMMENDED that the post, which is essential to service delivery, be filled.

It was proposed by Councillor Finlay, seconded by Alderman Connolly and **AGREED**:

to recommend to Council to fill the post of part-time Kennel Helper, Borough Services and part-time Clerical Officer, Office of Chief Executive.

5.3 Career Break – PA (Job Share) - OCE

The PA to Chief Executive (job share) concludes a two-year career break on 30th July 2007. She has decided not to return to the post.

The temporary postholder, recruited to cover the career break, will assume the permanent post, with effect from 1st August 2007.

356.6 DISTRICT POLICING PARTNERSHIPS

A briefing document on the implications of the Northern Ireland (St Andrew's Agreement) Act 2006, for DPPs has been issued by the Policing Board (circulated).

The commencement date relating to Schedule 8 of the Act will be Tuesday 4th September 2007.

- * **Head of Corporate and Central Services retired from the meeting at 7.45pm.**

Committee **AGREED:**

to recommend to Council that the Councillor representatives to the DPP be selected using the d'Hondt formula, after the reconstitution date, which is expected to be 4th September 2007.

It was proposed by Councillor Finlay, seconded by Councillor Stevenson and **AGREED:**

to recommend to Council to appoint four political representatives using d'Hondt formula to the DPP interviewing panel, at the Council meeting in October 2007.

- * **Director of Central and Leisure Services joined the meeting at 7.47pm**
- * **Councillor Storey retired from the meeting at 7.48pm.**

Councillor McGuigan queried the representation of the DPP if such a proposal were agreed upon. Chief Executive explained that the political make-up of the District Policing Partnership Board would have to be as reflective as possible of the current political make-up of Council.

Chair of committee put the proposal to vote with five voting in favour, one against and four abstaining. The proposal was therefore carried.

- * **Chief Executive retired from the meeting at 7.50pm.**
- * **Councillor McGuigan retired from the meeting at 7.50pm.**

CENTRAL SERVICES

356.7 ACCOUNTS FOR PAYMENT

Treasury advice schedules detailing payments for Period 3 2007/08 drawn on the Council's Capital & Revenue Bank Accounts were circulated at the meeting.

IT IS RECOMMENDED that payment is made.

The Director responded to a number of Members' queries.

It was proposed by Alderman Connolly, seconded by Councillor Cavlan and **AGREED:**

to recommend to Council that Accounts to the value of £659,143.15 from the Revenue Account and £82,637.92 from the Capital Account be approved for payment.

* Councillor Stevenson retired from the meeting at 8.10pm.

356.8 ACCOUNTS FOR PAYMENT – JULY & AUGUST 2007

Due to no committee meeting in July and staff holidays:

IT IS RECOMMENDED that authority be delegated to the Director of Central & Leisure Services to approve the payment of accounts for periods 4 and 5, 2007/08.

Details of the payments made will be tabled for members' information at the September committee meeting.

It was proposed by Alderman Connolly, seconded by Alderman Campbell and **AGREED:**

to recommend to Council that authority be delegated to the Director of Central & Leisure Services to approve the payment of accounts for periods 4 and 5, 2007/08.

* Councillor Cavlan retired from the meeting at 8.20pm.

* Councillor McKay retired from the meeting at 8.20pm.

356.9 SIGNING OFF THE 2006/07 ANNUAL ACCOUNTS

At its meeting on 8th May 2007 the Council delegated authority to the Corporate and Central Services Committee to sign off the 2006/07 Annual Accounts in accordance with the Local Government (Accounts & Audit) Regulations (N.I.) 2006.

The annual accounts were circulated at the meeting and explained by the Director.

After discussion it was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED**:

to sign off the 2006/07 Annual Accounts in accordance with the Local Government (Accounts & Audit) Regulations (N.I.) 2006.

356.10 LOAN SANCTIONS

IT IS RECOMMENDED that application for loan sanction approval be made to the Department of Environment for the following project.

Replacement Pedestrian Sweeper – estimated cost £40,000.00 – loan period 7 years.

It was proposed by Councillor Finlay, seconded by Alderman Connolly and **AGREED**:

to recommend to Council that application for loan sanction approval be made to the Department of Environment for a replacement Pedestrian Sweeper at an estimated cost of £40,000 with the loan to be repaid over 7 years.

356.11 APPROVAL OF PLACE FOR CIVIL MARRIAGES/PARTNERSHIPS

A renewal application for premises to be approved as a venue for civil marriages/partnerships has been received for Lissanoure Castle, 11 Knockahollet Road, Loughguile, Cloughmills, Ballymena, BT44 9JP.

The relevant documents were enclosed with the application and the fee of £400 has been paid. A full inspection of the premises has been carried out by the Registrar and an “Approved Place” checklist completed.

IT IS RECOMMENDED that Lissanoure Castle is approved as a venue for civil marriages/partnerships under the provisions of the Marriage (N.I.) Order 2003 for a period of 3 years commencing 2nd July 2007.

It was proposed by Alderman Connolly, seconded by Alderman Campbell and **AGREED**:

to recommend to Council that Lissanoure Castle is approved as a venue for civil marriages/partnerships under the provisions of the Marriage (N.I.) Order 2003 for a period of 3 years commencing 2nd July 2007.

This being all the business the meeting closed at 9.05pm.