

### Ballymoney Borough Council

#### Health & Environmental Services Committee Meeting No 343 – 28<sup>th</sup> October 2008

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**BALLYMONEY BOROUGH COUNCIL**

Minutes of Health & Environmental Services Committee Meeting No 343 held in the Council Chamber, Riada House, Ballymoney on Tuesday 28<sup>th</sup> October 2008 at 7.00 pm.

**IN THE CHAIR** Councillor E Robinson

**PRESENT**

**Aldermen**  
F Campbell  
C Cousley, Deputy Mayor  
H Connolly

**Councillors**  
A Cavlan  
J Finlay, Mayor  
M McCamphill  
A Patterson  
I Stevenson

**APOLOGIES**

**Councillor**  
T McKeown

**IN ATTENDANCE**

Deputy Director of Borough Services  
Alderman J Simpson  
Committee Clerk

**343.1 MINUTES – MEETING NO 342 – 23<sup>RD</sup> SEPTEMBER 2008**

Meeting No 342 on 23<sup>rd</sup> September was inquorate. It was **AGREED:**

*that the Minutes of Meeting No 342 – 23<sup>rd</sup> September 2008 (inquorate) be confirmed as a correct record. The Director advised that the actions were addressed directly at the Council's meeting [CM888] on 6<sup>th</sup> October.*

\* Alderman Cousley arrived at 7.12 pm

**343.2 THE LANDFILL ALLOWANCE SCHEME (NI) REGULATIONS 2004  
SCHEME YEAR 2007-2008: FINAL RECONCILIATION**

Regulation 14 of the above Regulations requires the Monitoring Authority, as soon as reasonably practicable after the end of the reconciliation period, to reconcile the

allowances available with the amount of biodegradable municipal waste sent to landfill as calculated under Regulation 13. Through WasteDataFlow Ballymoney Borough Council has submitted quarterly returns for the scheme year 2007/08.

The total calculated amount of BMW sent to landfill by Ballymoney Borough Council for the scheme year 2007/08 was 8,048 tonnes. Ballymoney Borough Council did not exceed its allowances available for the 2007/08 scheme year.

Ballymoney Borough Council transferred 126 allowances to Coleraine Borough Council therefore bringing the number of available allowances to Coleraine Borough Council to 21,203 allowances (8,048 tonnes of BMW equates to the landfilling of 11,335 tonnes of waste, assuming a BMW factor of 71%, which was the case in 2007-2008). Council's allowance for 2007-2008 was 10,721 tonnes BMW. Its allowance surplus was therefore 2,673 tonnes (from which it transferred 126 tonnes to Coleraine Borough Council on that authority's request).

**IT IS RECOMMENDED** that Members note that Council was again in surplus (according to the NIEA final reconciliation) for the NI Landfill Allowances Scheme Year 2007-2008.

The Director of Borough Services responded to questions relating to the positive progress of Ballymoney Borough Council in reducing its tonnage in an effort to meet its landfill targets and the transfer of surplus landfill to a neighbouring Council. Other issues were mentioned which could affect the amount of waste the Council might be expected to deal with, such as the economic downturn and reduction in consumer spending, services offered by private sector operators and the present apparent political difficulty in getting legislation through the NI Assembly.

It was proposed by Councillor Finlay, seconded by Alderman Cousley and **AGREED:**

***to recommend that Council note it was in surplus for the NI Landfill Allowances Scheme Year 2007-2008.***

\* **Councillor Cavlan arrived during the discussion at 7.20 pm.**

### **343.3 CLOUGHMILLS**

A copy of the Cloughmills Community Action Team (CAT) strategy entitled "Cloughmills Community Strategy and Action Plan (July 2008)" was received on 4<sup>th</sup> September at a meeting convened at the behest of Councillor M. Storey, MLA. It was attended by Patrick Frew and Elaine Hannigan of CAT, Councillor M Storey, MLA, the Mayor and the Director.

The action plan highlights two short-term improvements within the remit of the Council's Health & Environmental Services Committee, namely –

- (1) the provision of additional litter bins within the village envelope; and
- (2) the twice weekly emptying of the receptacles provided.

**IT IS RECOMMENDED** that Committee consider the recent request received from Cloughmills Community Action Team and make recommendation to Council.

The Director of Borough Services advised that 12 litter receptacles and 5 dog faeces containers, which are emptied weekly, are located within the village envelope. He suggested that in order to collate information on which to base a decision in respect of the requests made by the Community Action Team, that a survey be undertaken, with a report being made available to Members at either the November, but more probably the December meeting of Committee. The Director gave further information to Members, in response to questioning, regarding the responsibilities of land owners to deal with litter. Councillor Cavlan referred to Dunloy and in noting the suggestion from Councillor Stevenson that all other areas in the Borough be monitored for litter the Director explained the resource implications of such a wide-ranging task, which were outwith the provision made in the current year's budgets.

It was proposed by Councillor Cavlan, seconded by Councilor Finlay and **AGREED**:

***to recommend that a survey be undertaken to monitor the usage of litter receptacles at Cloughmills and that a report be presented to members at Committee's meeting in either November or December.***

## **ENVIRONMENTAL PROTECTION**

### **343.4 LOCAL AIR QUALITY MANAGEMENT PROGRESS REPORT AND ACTION PLAN UPDATE 2008**

The Department of the Environment Air and Environmental Quality Unit has appraised Ballymoney Borough Council's review and assessment of air quality in 2008 and has accepted the report and on the basis of the information provided has requested that an Updating and Screening Assessment be submitted by April 2009.

With regard to the grant application that was made for an additional monitoring project for NO<sub>2</sub> based on concerns over heavy traffic density around three schools in the Borough the DoE stated that: -

"In relation to the proposed real time nitrogen dioxide monitoring near to the diffusion tube at 31 Charles Street, it is extremely unlikely that the hourly objective would be exceeded in a location with an annual average of 21µg/m<sup>3</sup>. Analysis of monitoring data nationally suggests that the hourly objective is unlikely to be exceeded where the annual objective is below 60µg/m<sup>3</sup>."

As a result, the application for grant aid was unsuccessful and therefore no further work to monitor for this pollutant is proposed other than continuing the current diffusion tube programme.

**IT IS RECOMMENDED** that Council note the comments from the Department of the Environment.

It was proposed by Councillor McCamphill, seconded by Alderman Connolly and **AGREED:**

***to recommend that Council note the comments from the Department of the Environment.***

### 343.5 MODELLING WORK FOR PM<sub>10</sub>

Further to the Council meeting held on 6<sup>th</sup> October 2008 when it was reported that the Directorate had been awarded a grant to defray expenses incurred by the continuation of the current air quality monitoring, it has been necessary to invite submissions quotations to conduct dispersion modelling within the Ballymoney Town Air Quality Management Area.

The above modelling work will involve producing a computer model taking account of housing density, fuel uses, local background concentrations and meteorological data together with local monitoring data. It is expected that this work will be completed by 31<sup>st</sup> January 2009.

Six companies were invited to submit quotations. Four quotations were received and evaluated as follows: -

Provider	Previous Experience	Project Management & Methodology	Report Analysis	Complete to Timescale	Comply with NIEA grant	Costs (ex VAT) (£)
NETCEN AEA Technology Environment Building 551 Harwell Didcot Oxfordshire OX11 OQT	Previously work carried out for Ballymoney Borough Council, other councils in Northern Ireland and in England.	ADMS v4  ISO EN 9001	Hard copy & electronic copy of written report along with maps & contours. Initial project meeting and presentation of report.	Yes. Project timetable provided	Yes	8,490
Bureau Veritas Great Guildford House 30 Great Guildford Street London	Experience of similar contracts in Northern Ireland and England	ADMSv4  ISO EN 9001	Hard copy comprehensive written report along with electronic maps & contours. Initial project meeting and presentation of report.	Yes. Project timetable provided	Yes	8,612.30
WSP Environment	Experience of similar	ADMS v4	Hard copy written report	Yes	Yes	9,020

Provider	Previous Experience	Project Management & Methodology	Report Analysis	Complete to Timescale	Comply with NIEA grant	Costs (ex VAT) (£)
al UK Mountbatten House, Basing View Basingstoke	contracts in England, most recent example given of work in 2005.		along with maps & contours. Initial project meeting and presentation of report.			
RPS Planning and Environment Citigate House 157 – 159 High Street Holywood	Local authority and private industry experience.	CERC ADMS	Hard copy written report along with maps & contours. Initial project meeting and presentation of report.	Yes	Not stated	22,000

The RPS submission was considered non compliant for not stating they would meet NIEA grant conditions. Of the 3 compliant quotations received no arithmetical errors were noted.

**IT IS RECOMMENDED** that Council accept the lowest tender, that from NETCEN, AEA Technology Environment, Building 551, Harwell, Didcot, Oxfordshire, OX11 0QT in the sum of £8,490 in respect of Air Quality Modelling Support Services.

It was proposed by Alderman Connolly, seconded by Councillor Cavlan and **AGREED:**

***to recommend that Council accept the lowest tender from NETCEN, AEA Technology Environment, as detailed above, in the sum of £8,490 in respect of Air Quality Modelling Support Services.***

## FOOD CONTROL

### 343.6 FOOD COMPLAINT

During the report period 1 formal food complaint investigation was completed.

#### Ref Number

#### Nature of Complaint

FC/805/C/03/08

Foreign matter in Strawberry Flavour Milkshake

**IT IS RECOMMENDED** that no further action is taken in relation to the above food complaint as the Home Authority has already issued the manufacturer with a warning. In addition the complainant, vendor, manufacturer, originating and home authority should be informed in writing of the outcome of the investigation.

It was proposed by Alderman Campbell, seconded by Councillor Patterson and **AGREED:**

*to recommend that no further action is taken in relation to the above food complaint.*

## HEALTH & SAFETY

### 343.7 PETROLEUM (REGULATION) ACTS (NORTHERN IRELAND) 1929 AND 1937 PETROLEUM SPIRIT LICENCE (RENEWAL)

Application has been received for the renewal of petroleum spirit licence as follows:

<u>Premises</u>	<u>Applicant</u>
Hugh Taggart & Sons Ltd Meetinghouse Street BALLYMONEY	Mr. H C Taggart
Robert Logan Hardware 36 Drumadoon Road Cloughmills BALLYMENA	Mr. C Logan
CB Fuels 33A Bridge Road Dunloy BALLYMENA	Mr. Colm Bradley
Golden Plough Filling Station 86-88 Drones Road BALLYMONEY	Thomas Coyle

The renewal of licences as detailed above is **RECOMMENDED** and in the cases of Robert Logan Hardware and CB Fuels subject to the receipt of a satisfactory electrical test certificate.

It was proposed by Alderman Connolly, seconded by Councillor Cavlan and **AGREED:**

*to recommend renewal of licences as detailed.*

### 343.8 REVOKING OF PETROLEUM SPIRIT LICENCE

The licence no. PL034 for 27 Main Street, Stranocum, Ballymoney, licensee Mr. Robert Douglas is due for renewal. The tanks at this former filling station have been temporarily decommissioned. A petroleum spirit licence is therefore not required. The pumps to the forecourt are disconnected and a satisfactory electrical test certificate could not be furnished to this department as part of the licence conditions. The filling station has been 'temporarily' out of service for 12 months. The length of time in



which a tank can remain in a temporarily safe condition should be subject to a site specific risk assessment, but HELA 65/19 guidance states a general rule of 12 months.

**IT IS RECOMMENDED** that licence no. PL034 held by Mr. Robert Douglas, 27 Main Street, Stranocum, Ballymoney, is revoked.

At the request of Councillor Stevenson, the Director of Borough Services advised that at the time of writing to advise as to the revocation of a petroleum spirit licence, the opportunity would also be taken to again advise as to the measures to be undertaken to properly de-commission tanks former used for the keeping of petrol. He also explained how the legislation related to the keeping of petroleum spirit in tanks for private use and that it did not apply to the keeping of diesel.

It was proposed by Councillor Finlay, seconded by Councillor Cavlan and **AGREED**:

***to recommend that licence no PL034, as detailed, be revoked.***

## ENVIRONMENTAL HEALTH GENERAL

### 343.9 CERTIFICATE OF FITNESS

#### THE PRIVATE TENANCIES (NORTHERN IRELAND) ORDER 2006 ARTICLE 36 (4)

##### Landlord

Mr David Mc Neill

Mr Robert Barkley

Mr Christopher Hegarty

##### Dwelling- House

43 Union Street  
BALLYMONEY BT53 6HT

100 Lisboy Road  
Dunloy  
BALLYMONEY BT44 9AY

17 & 19 John Street  
Glebe  
BALLYMONEY BT53 6DR

Fitness inspections of the above dwellings have been conducted within the report period. The dwelling houses meet the fitness standards for human habitation as set out in Article 46 of the Housing (NI) Order 1981.

**IT IS RECOMMENDED** that the Borough Council grant an Article 36 (4) Certificate of Fitness in respect of each of the above dwelling houses.

It was proposed by Councillor Finlay, seconded by Councillor Cavlan and **AGREED**:

***to recommend that Council grant an Article 36 (4) Certificate of Fitness in respect of each of the above dwelling houses.***

**LICENSING****343.10 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NORTHERN IRELAND) ORDER 1985 - LICENCE APPLICATIONS (FULL) (RENEWAL)****Premises****Applicant**

The Anglers' Rest  
139 Vow Road  
BALLYMONEY BT53 7NU

Lorna Savoury  
Athenas Ltd

McLaughlin's Corner  
60 Bann Road  
Rasharkin  
BALLYMENA BT44 8TE

Mr Sean McLaughlin

Blackwater Bar and Restaurant  
250/252 Castlecatt Road  
Dervock  
BALLYMONEY BT53 8BP

Mr Stephen and Mrs Sharon  
McKillop

Main and Minor Sports Halls  
Joey Dunlop Leisure Centre  
33 Garryduff Road  
BALLYMONEY BT53 7DB

Mr Paul Lyness

Joey's Bar  
15 Seymour Street  
BALLYMONEY BT53 6JR

Mrs Linda M Dunlop

***IT IS RECOMMENDED*** that the Borough Council renew the Indoor Entertainment's Licences as detailed above. In addition to the Borough Council's "Conditions of Licence" adopted on 7<sup>th</sup> October 1985 the additional conditions detailed on the premise files also apply.

It was proposed by Councillor McCamphill, seconded by Councillor Cavlan and **AGREED:**

***to recommend that Council renew licences as detailed above.***

**343.11 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NORTHERN IRELAND) ORDER 1985 - LICENCE APPLICATIONS (FOURTEEN UNSPECIFIED DAYS) (RENEWAL)****Premises****Applicant**

Garryduff Presbyterian Church Hall  
Garryduff Road  
BALLYMONEY

Mr Alan Patterson

***IT IS RECOMMENDED*** that the Borough Council renew the Indoor Entertainment's Licences as detailed above. In addition to the Borough Council's "Conditions of Licence" adopted on 7<sup>th</sup> October 1985 the additional conditions detailed on the premise files also apply.

It was proposed by Councillor McCamphill, seconded by Councillor Cavlan and **AGREED:**

***to recommend that Council renew licence as detailed above.***

### **343.12 THE BUSINESS OF TATTOOING, EAR PIERCING AND ELECTROLYSIS – REGISTRATION OF PERSONS AND PREMISES – PART V PROVISIONS**

#### **Applicant**

Ms Cheryl Patton  
(Electrolysis/Ear Piercing)

#### **Premises**

Trim Tone Tan  
49b Queen Street  
BALLYMONEY BT53 6JD

***IT IS RECOMMENDED*** that the above-mentioned persons and businesses be registered accordingly.

It was proposed by Alderman Connolly, seconded by Councillor Finlay and **AGREED:**

***to recommend that the above-mentioned person and business be registered.***

## **STREET TRADING**

### **343.13 STREET TRADING ACT (NI) 2001 MOBILE STREET TRADING LICENCE - RENEWAL**

Application for renewal of a Mobile Street Trading Licence have been made to this Directorate as follows:-

#### **Purpose**

Ice Cream Van

#### **Applicant**

Mr Samuel Stewart  
44 Margaret Avenue  
BALLYMONEY BT53 6BY

***IT IS RECOMMENDED*** that the Mobile Street Trading Licence as applied for be renewed.

It was proposed by, seconded by Councillor Finlay, seconded by Councillor Patterson and **AGREED:**

***to recommend that Council renew the licence as detailed.***

**343.14 STREET TRADING ACT (NI) 2001  
MOBILE STREET TRADING LICENCE - APPLICATION**

Application for a Mobile Street Trading Licence has been made to this Directorate as follows:-

**Purpose**

Hot Food Trailer

**Applicant**

Mr Eugene Robert Douthart  
13 Chestnut Grove  
BALLYMONEY BT53 7AT

***IT IS RECOMMENDED*** that the Mobile Street Trading Licence as applied for be granted.

It was proposed by Councillor Stevenson, seconded by Alderman Connolly and **AGREED:**

***to recommend that Council grant the licence as detailed.***

**343.15 STREET TRADING ACT (NI) 2001  
TEMPORARY STREET TRADING LICENCES**

Application for the grant of Temporary Street Trading Licences have been made to this Directorate as follows:-

**Purpose**

Sale of Glow in Dark Products in Ballymoney Town Centre on 27<sup>th</sup> November 2008.

Sale of Toys and Flashing Lights in Ballymoney Town Centre on 27<sup>th</sup> November 2008.

Sale of Xmas Lines in Ballymoney Town Centre on 27<sup>th</sup> November 2008.

**Applicant**

Mr. Robin Whinnery

Ms. May Yang

Mr. Richard McLernon

***IT IS RECOMMENDED*** that the Borough Council grant Temporary Street Trading Licences as detailed above.

It was proposed by Councillor Cavlan, seconded by Councillor Finlay and **AGREED:**

***to recommend that Council grant the temporary licences as detailed.***

## COMMUNITY SAFETY

### 343.16 BALLYMONEY CCTV SCHEME CODE OF PRACTICE

The management and operation of all CCTV systems under the control of Ballymoney Borough Council has recently been reviewed so as to ensure compliance with the terms of the Data Protection Act 1998. As a result, the above Code of Practice (circulated) has been developed following the guidance issued by the Information Commissioners Office entitled "CCTV Code of Practice revised edition 2008." The Code of Practice outlines responsibilities within the organisation, approval and registration, the purpose for which systems are used, location and sites, circumstances in which covert monitoring may be used, data processing, documentation, access by data subjects and monitoring and review. A number of proformas have also been prepared for use in conjunction with data access. These may be found within the Appendices to the Code of Practice. Where this relates to individuals, it is proposed that a fee of £10.00 be levied for each request.

**IT IS RECOMMENDED** that Ballymoney Borough Council adopt and implement the above CCTV scheme Code of Practice.

The Chairman and Members congratulated the Director on the production of the Code of Practice, which will be beneficial in all areas of Council.

It was proposed by Councillor Finlay, seconded by Alderman Campbell and **AGREED:**

***to recommend that Council adopt and implement the above CCTV Scheme Code of Practice.***

## BUILDING CONTROL

### 343.17 BUILDING CONTROL APPLICATIONS

**IT IS RECOMMENDED** that Council note the **Applications, Building Notices and Regularisation Certificates** as detailed in Appendix 1 to this report, which are in accordance with the requirements of the Building Regulations (NI) 2000.

It was proposed by Councillor Finlay, seconded by Councillor Patterson and **AGREED:**

***to recommend that Council note the Applications, Building Notices and Regularisation Certificates as detailed in Appendix 1.***

### 343.18 PURCHASE OF TASCAMI LPS SOFTWARE

Council recently **AGREED** to support in principle an E-Government initiative from Land & Property Services (LSP) designed to speed up the flow of information from Building Control to LPS.

The Building Control Service therefore proposes to purchase the Tascomi LPS module, which should integrate fully with the other components of Tascomi's newly installed Building Control software, namely Te-Build and Te-Address. The installation of the new module will allow Building Control staff to upload commencement, completion and occupation information electronically to the LPS portal, and thus effect more timely capture of data.

The initial cost of the LPS module is £5,000, with further annual support and maintenance costs of £1,000. Against this, Council have been apportioned £11,500 of E-Government funding from LPS, which should be claimed back in the current financial year.

***IT IS RECOMMENDED*** therefore that the Building Control Service purchase the LPS module from Tascomi Ltd. at a cost of £5,000, with further support and maintenance costs of £1,000 per annum.

At the request of Alderman Simpson, the Director advised that approval for the purchase of the new Tascomi Building Control and Environmental Health computer software was given at the time the rates were set for the current financial year. This item related to the purchase of an additional 'LPS module' to support the initiative by LPS under the e-government programme, which was aimed at speeding up data transfer from Building Control. The enhanced data transfer process was, he stated, being pursued as it will benefit Council in that Council would hopefully receive more rate income from RCA.P

It was proposed by Councillor Cavlan, seconded by Alderman Campbell and **AGREED:**

***to recommend to Council that the Building Control Service purchase the LPS module from Tascomi Ltd. at a cost of £5,000, with further support and maintenance costs of £1,000 per annum.***

## MATTERS FOR INFORMATION

### ENVIRONMENTAL SERVICES

#### 343.19 MUNICIPAL WASTE RETURNS

<u>Waste Type</u>	<u>June 2008</u>	<u>Year to Date</u>	<u>Apr – Jun 07</u>
Mixed Residual Waste (waste to landfill)	835.16t -9.47%	2,684.76t -4.66%	2,815.84t
Mixed Dry Recyclables (blue bin recycling)	129.10t +2.51%	405.52t +0.09%	405.16t
<u>Waste Type</u>	<u>Jul 2008</u>	<u>Year to Date</u>	<u>Apr – Jul 07</u>
Mixed Residual Waste	965.90t	3,650.66t	3,891.86t

(waste to landfill)	-10.23%	-6.20%	
Mixed Dry Recyclables (blue bin recycling)	143.58t +3.76%	549.10t +0.76%	544.98t
<b><u>Waste Type</u></b>	<b><u>Aug 2008</u></b>	<b><u>Year to Date</u></b>	<b><u>Apr – Aug 07</u></b>
Mixed Residual Waste (waste to landfill)	* 718.38t -27.86%	4,369.04t -10.60%	4,887.66t
Mixed Dry Recyclables (blue bin recycling)	136.74t -2.27%	685.84t +0.14%	684.90t
<b><u>Waste Type</u></b>	<b><u>Sept 2008</u></b>	<b><u>Year to Date</u></b>	<b><u>Apr – Sept 07</u></b>
Mixed Residual Waste (waste to landfill)	961.38t +12.68%	5,330.42t -7.15%	5,740.82t
Mixed Dry Recyclables (blue bin recycling)	136.42t +9.15%	822.26t +1.53%	809.88t
Garden Waste (brown bin recycling)	164.28t	865.76t	
Waste Recovery (segregated CA site waste)	94.24t	94.24t	

\* No waste was deposited to landfill due to the temporary closure of Biffa (Cottonmount) from 22<sup>nd</sup> to 29<sup>th</sup> August.

The Director responded to Members questions regarding the statistics detailed. Mention was made that Council had at its CA Sites reverted to Winter Opening Hours. The Director advised that opening hours could be reviewed, but that the present arrangements were designed to best address both customer needs in the most cost effective manner. The Director advised that the need for a 2<sup>nd</sup> person at the Crosstagherty site on a Saturday was presently under review due to a marked increase in the use of that facility then. He also responded to Councillor Cavlan's question regarding how glass might be collected as a recyclate and thus this weight removed from 'black bin'.

### **343.20 THE LANDFILL ALLOWANCE SCHEME (NI) REGULATIONS SCHEME YEAR 2007/2008 – DRAFT RECONCILIATION**

The NILAS Monitoring Authority (NIEA) has intimated that –

“The total amount of BMW sent to landfill by Ballymoney Borough Council, for the scheme year 2007/08, was 8,048 tonnes equating to 75.06% utilization of the allocated allowances available for the scheme year.”

### 343.21 NILAS WORKING GROUP

The 8<sup>th</sup> meeting of the Councils NILAS Working Group took place on 17<sup>th</sup> September, (minutes attached as Appendix 2).

The Chairman drew Members' attention to issues highlighted in the minutes. The following matters were discussed -

- Feasibility of bin inspection and commencement of operation.
- Legislation to implement fines for incorrect use of bins
- Education and provision of information, including further use of the Ballymoney Bulletin and local press media
- Review of brown bin provision in winter
- Alternative recycle collection and disposal options
- Contractual arrangements regarding bio-waste and mixed residual waste in the period 2009-2014

It was **AGREED**, at the request of Councillor Finlay,

***that due to his other commitments, Alderman F Campbell will take his place on the NILAS Working Group.***

\* **Alderman Connolly left the meeting at 9.40 pm.**

### 343.22 NWRWMG JOINT COMMITTEE PAPERS

In order that all Members are kept informed regarding the delivery, on behalf of Council, of the long-term waste infrastructure required to meet statutory obligations post 2014 by the North West Region Waste Management Group Joint Committee, the undernoted papers were circulated:

- JC Minutes 07.05.2008.
- JC Minutes 04.06.2008.
- JC Minutes 09.07.2008.
- JC Minutes 03.09.2008.
- Planning & Site Selection Presentation (03.09.2008).
- Sites & Planning Strategy Paper (August 2008).
- Procurement Workshop Presentation (22.8.2008).
- Reference Project Paper (August 2008).
- Technology Information Seminar Presentation (10.9.2008).



## ENVIRONMENTAL PROTECTION

### 343.23 DRINKING WATER QUALITY REPORT 2007 – BALLYMONEY BOROUGH

Northern Ireland Water furnished at the beginning of July 2008 its Drinking Water Quality Report 2007 for the Borough. The document is available to Members via email on request.

The report and information are produced in accordance with the Water Supply (Water Quality) Regulations (NI) 2007. The report and information covering the Borough show that drinking water supplied by NI Water complies to a high degree with the regulatory standards.

### 343.24 CONSULTATION ON UK REPORT REGARDING PLANS AND PROGRAMMES TO MEET EU AIR QUALITY LIMIT VALUES (REPORTING YEAR 2006)

DEFRA is currently consulting interested parties on the above matter. The consultation concerns exceedences of EU limit values for nitrogen dioxide in certain zones and agglomerations of the UK in the calendar year 2006. Under the Air Quality Framework Directive (1996/62/EC) the UK Government must produce plans and programmes to ensure compliance and submit these to the European Commission no later than two years after the end of the year during which the exceedences were observed.

Consultation responses are invited by 28<sup>th</sup> October 2008.

### 343.25 DUNLOY BOG AREA OF SPECIAL SCIENTIFIC INTEREST (ASSI)

The NI Environment Agency has advised on (2<sup>nd</sup> July 2008) that the Department of the Environment has confirmed the statement (previously notified to Council on 28<sup>th</sup> January 2008) relating to management of the Dunloy Bog ASSI.

### 343.26 PROPOSALS FOR AMENDMENTS TO WASTE MANAGEMENT LICENSING EXEMPTIONS RELATING TO HAZARDOUS WASTE.

DoE has issued a consultation dated 14<sup>th</sup> August seeking comment on proposed changes to the regime of waste management licensing requirements in Northern Ireland that fully meet the requirements of the Hazardous Waste Directive.

The following changes are proposed –

(1) Burning waste as fuel

The removal of references to use of waste oil, both as fuel and storage, so that the exemption provision relates only to non-hazardous waste. It also provides for more precise stipulations of the amounts of non-hazardous waste that can be burned or stored under exemption.

(2) Burning of waste oil as a fuel in specified types of engine

The removal of this exemption.

(3) Storage of returned goods that are waste

The removal of this exemption

Responses are invited by 20<sup>th</sup> November 2008.

**343.27 THE WASTE MANAGEMENT LICENSING REGULATIONS (NI) 2003  
APPLICATION FOR EXEMPTION: 1 BALLYCREGAGH ROAD, CLOUGHMILLS.**

NIEA has advised Council (as it is obliged to do) regarding the exemption certificate and conditions the NI Environment Agency has issued to All-Tex Recyclers covering activities at it's business premises at 1 Ballycregagh Road, Cloughmills.

**FOOD AND HEALTH & SAFETY SERVICE**

**343.28 QUALITY & PERFORMANCE MATRIX SCORES**

Northern Group Systems have advised by correspondence dated 8<sup>th</sup> September 2008 of the grading achieved for each of the above services for the financial year 2007-08. The 2006-07 grades are reproduced for comparison for each of the three audited elements, management performance and review and are as follows:-

<b><u>FOOD SERVICE</u></b>	<b><u>Management</u></b>	<b><u>Performance</u></b>	<b><u>Review</u></b>
2007-08 (Grade)	A	A	A
2006-07 (Grade)	A	A	A
<b><u>HEALTH &amp; SAFETY</u></b>			
2007-08 (Grade)	A	A	C
2006-07 (Grade)	A	A	C

In order to improve the grade with respect to review in the Health & Safety Service, further work required to be carried out with respect to costing of the service and internal monitoring. It is intended that this be addressed during the remainder of the current financial year.

**FOOD CONTROL**

**343.29 FOOD LAW CODE OF PRACTICE (NORTHERN IRELAND)**

The Food Standards Agency NI furnished (electronically) a copy of its revised Food Law Code of Practice (Northern Ireland), an expansive document running to some 195 pages. The principal reason for revising the Code (i.e. the 2006 version) was to replace the inspection focused approach to food law enforcement with a more flexible

one whereby district councils can use a wider range of interventions to monitor, support and increase business compliance.

The Agency states that it will be monitoring the impact of the introduction of the interventions policy and the effect that it has on business compliance and on district council resource levels. Office training is to be provided on the concept of interventions.

A summary of the main changes between the 2006 and 2008 versions of the Food Law CoP (NI) was circulated.

### **343.30 THE SUSTAINABLE FOOD GUIDE**

NI Environment Link has recently furnished a copy of its 'Sustainable Food Guide'. The guide provides information on some of the best local producers, suppliers and markets from across Northern Ireland that offer organic, seasonal, local and fair trade products. Sourcing locally produced food supports farmers and local businesses and can help achieve a healthier, more sustainable lifestyle.

### **343.31 THE PLASTIC MATERIALS AND ARTICLES IN CONTACT WITH FOOD (AMENDMENT) REGULATIONS (NORTHERN IRELAND) 2008**

The above Regulations which came fully into operation on 1<sup>st</sup> July 2008, provide for the enforcement in Northern Ireland of Commission Regulation (EC) No. 597, 2008.

## **HEALTH & SAFETY**

### **343.32 THE FIREWORK SAFETY CAMPAIGN 2008**

It is intended to run a Firework Safety Campaign 2008 in the lead up to Halloween. As in previous years the Borough Services Directorate, through its home safety officers will be delivering a firework safety campaign while working in partnership with the Police Service of Northern Ireland and the Northern Ireland Fire and Rescue Service in a multi-agency approach.

The programme will consist of visits to secondary schools in the Borough.

Expert speakers and multi-media displays will deliver the message.

Councillor Robinson welcomed this initiative and extended thanks to the Department for instigating the work.

### **343.33 CIEH LEVEL 2 AWARD IN HEALTH AND SAFETY IN THE WORKPLACE**

Training in Health and Safety was delivered on the 14<sup>th</sup> and 21<sup>st</sup> October 2008. The qualification is tailored to businesses within the Ballymoney Borough Council area and individual needs to make the learning experience relevant and fit for purpose.

The qualification covers the following topics:

- Legislation
- Health
- Safety
- Welfare
- The workplace and workplace equipment
- Risk assessment
- Manual handling
- Hazardous substances
- Ergonomics and workstation design
- Transport and vehicles
- Noise and vibration

Training was concluded with a multiple-choice examination

### **343.34 EUROPEAN HEALTH AND SAFETY WEEK – 20<sup>TH</sup>– 26<sup>TH</sup> October 2008**

The above campaign will run for two-years (2008/2009) and is designed to raise awareness of the importance of Risk Assessment to make workplaces safer, healthier and more productive. It will focus especially on high risk sectors and on the needs of small and medium-sized enterprises.

During the European Week for Safety and Health at Work (20<sup>th</sup> –26<sup>th</sup> October 2008) and for the following four weeks, Borough Services Directorate will be carrying out a series of inspections in local business outlets with a specific emphasis on risk assessment. In particular, inspectors will be looking at risks associated with the employment of vulnerable workers such as young and migrant workers, as these groups are recognised as being more at risk of workplace accidents and ill health.

Information packs containing guidance on risk assessment and vulnerable workers will be distributed by Borough Services Directorate to a number of catering and retail businesses throughout the area.

The Department will be working closely with local post primary schools to raise awareness amongst young people about workplace hazards and roles and responsibilities of employers in respect of young workers. Officers attended a Health Fair at Ballymoney High School on the 14<sup>th</sup> October 2008 (see item 38) communicating the risks encountered by young workers.

It is hoped that this campaign will help demystify risk assessment and, in particular, reduce the risk of accidents and ill health in relation to vulnerable workers.

## **ENVIRONMENTAL HEALTH GENERAL**

### **343.35 CHURCHFIELDS, MAIN STREET, RASHARKIN.**

Members will be aware of the ongoing issues regarding sewage disposal from the above development. Further to a number of recent site visits carried out by both this Directorate and Northern Ireland Environment Agency (NIEA) (the enforcing authority

for the Water (Northern Ireland) Order 1999, Article 9 Discharge of effluent into a waterway or underground stratum refers), the developer (Brett Properties) has undertaken substantial works to prevent a re-occurrence of an overflowing cesspool on site. An additional tank of greater capacity has been installed and the collection of foul and storm water has been separated. The developers now have a daily presence on site and NIEA continue to monitor compliance. Anonymous complaints have been received by the Directorate (via telephone and email) regarding the use of a designated discharge point to the public sewer in Main Street, Rasharkin of foul water. NI Water have identified alternative discharge points and advised the developer accordingly.

The Director advised that NI Water have commenced works to provide the main sewer to service the development although it is estimated that this could take up to six months to complete.

## **BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NORTHERN IRELAND) ORDER 1985**

### **343.36 REVIEW OF MONETARY LIMITS FOR CERTAIN GAMING MACHINE STAKES AND PRIZES AND ASSOCIATED SOCIAL RESPONSIBILITY ISSUES**

DSD has advised that following strong concerns expressed both during the public consultation and later by the Assembly's Social Development Committee that the Minister is taking the opportunity to reflect further on the proposed changes and has decided not to proceed at this time with amending the law to increase the monetary limits. It is also the case that the Minister has instructed her officials to continue the exploratory discussions with relevant trade interests on the introduction of a voluntary code of practice in Northern Ireland similar to that which operates by statute in England, Scotland and Wales.

The DSD Minister has also indicated that a fresh look at monetary limits and other related issues will be taken when an opportunity arises for a review of the gambling law. As the Minister is currently taking forward a proposal to permit Sunday opening of bookmaking offices and commercial bingo clubs she has no plans for a comprehensive review until that process has concluded.

It was proposed by Councillor Finlay, seconded by Councillor Cavlan and **AGREED:**

*to recommend that Council write to the DSD Minister objecting to the proposed opening of bookmaking offices on a Sunday, as there was need to preserve one day in the week focusing on the family.*

## **CONSUMER PROTECTION**

### **343.37 ROHS REGULATIONS – GOVERNMENT GUIDANCE NOTED (JULY 2008)**

BERR (Department for Business Enterprise & Regulatory Reform) issued a Guide intended to assist those placing electrical and electronic equipment on the UK Market

to understand the application of The Restriction of the Use of Certain Hazardous Substances in Electrical and Electronic Regulations 2006.

## LEGISLATIVE PROPOSALS

### 343.38 CONSULTATION ON THE PROPOSED TRANSMISSIBLE SPONGIFORM ENCEPHALOPATHIES (TSE) REGULATIONS (NORTHERN IRELAND) 2008

DARD is proposing to update and replace the current TSE Regulations. Comments on it proposals have been invited by 26<sup>th</sup> September 2008.

### 343.39 PROPOSED AMENDMENTS TO THE DANGEROUS WILD ANIMALS ORDER (NORTHERN IRELAND) 2004

DoE is proposing alterations to the Schedule to the Dangerous Wild Animals (NI) Order. This involves the removal of over 30 species and the addition of 6 individual species and one complete family and will maintain parity with GB legislation. The approach adopted is that used by DEFRA when it completed a similar exercise in 2004. Comments have been invited by 26<sup>th</sup> September 2008.

## PLANNING CONSULTATIONS

### 343.40 PLANNING CONSULTATION RESPONSES

The following responses have been returned to Planning Service and are provided for Member's information. The information has been shared with the Head of Corporate and Development Services and the Head of Building Control.

Application	Address	Proposal	Comment
D/2006/0028/F	Rodeing Food Ballymoney.	Residential Development comprising 8 no. Townhouses, 6 no. Apartments associated car parking and amenity space.	Request conditions to be attached to deal with site remediation (contaminated land) and the provision of suitable glazing together with passive and mechanical ventilation to all habitable rooms to protect occupiers from Road Traffic Noise.
D/2007/0255/F	Land at 6 Semicock Road and 1 Park Lane.	Demolition of existing dwellings and erection of 4 no. 2 storey semi-detached dwellings,	Further information requested from application in respect of refuse storage arrangements.

Application	Address	Proposal	Comment
		1 no. 2 storey detached dwelling and a 2.5 storey apartment building containing 5 no. apartments.	
D/2008/0268/F	Adj. 155a Finvoy Road, Ballymoney.	Proposed 6 dwellings including 3 detached and Mill conversion to 3 dwellings.	Further information requested from applicant in respect of refuse storage and collection arrangements. Advice given regarding sewage disposal.
D/2008/0270/F	151 Knock Road, Dervock.	10 no. dwellings in 3 blocks.	Further information requested from applicant in respect of refuse storage arrangements. Advice given regarding community safety issues.
D/2007/0189/F	300m opposite 11 Benvardin Road, Derrykeighan.	Proposed erection of 120kw wind turbine.	Request condition to be attached as follows:- "Any turbine operated at the development shall not exceed a power capacity of 120kw.
D/2007/0255/F	37 and 39 Carncullagh Road, Dervock.	8 no. Townhouses and 14 no. Apartments.	Further information requested from applicant clearly identifying location of refuse receptacle storage for each apartment block. Advice given regarding community safety and sewage disposal.

Application	Address	Proposal	Comment
D/2006/0053/O	Balnamore Mill, 8 Drumahiskey Road, Balnamore.	Mixed use regeneration of Balnamore Mill Complex.	Clarification and further information sought from the applicant with respect to contaminated land issues.
D/2008/0390/F	18 Tamlaght Road, Rasharkin.	Erection of 18m domestic wind turbine.	Request condition: Any turbine operated at the development site shall not exceed a power capacity of 20kw and be erected in the location shown on drawing no. 2359/3 received by Planning Service on 19/8/08.
D/2008/0392/F	Tesco Stores, Castle Street, Ballymoney.	Provision of Cooling Heating Power (CHP). Micro Turbine Unit within Service Yard.	It is requested that planning permission be withheld until the applicant provides a noise impact assessment with respect to the operation of the unit.
D/2008/0091/F	120 Duneany Road Rasharkin.	Re-enforced concrete underground slurry tank	If permission is to be approved the following conditions must be attached:- (1) A floating or fixed cover to be provided to the slurry store. (2) Silage effluent to be stored separately from the slurry. (3) An agitation system to be installed and used



Application	Address	Proposal	Comment
			within the tank prior to emptying.
D/2008/0061/F	150 Bann Road, Ballymoney.	Redevelopment of existing industrial site with 8 new industrial units.	No environmental health objections in principle. Planning Service should consult HSENI and EHS (LRMU) with respect to contaminated land issues.
D/2008/0401/F	15-19 Coleraine Road, Ballymoney.	20 Bedroom boutique hotel, licensed restaurant and bar with external plant room.	Recommended condition attached requiring noise and odour assessment to prevent disturbance and loss of amenity to existing and proposed adjacent residential properties.
D/2008/0089/F	56-58 Knock Road, Ballymoney.	13 Townhouses, 4 semi-detached, 2 detached and 4 maisonettes with associated car parking facilities.	Revised refuse storage and collection arrangements as per drawing ref. no. 06349 DOZE, revision E dated 23/9/08 acceptable.
D/2007/0249/F	Land to North and East of 101 Vow Road, Ballymoney.	Extraction of sand and gravel.	Additional information sought with respect to noise issues.
D/2007/0679/F	68-70 Main Street, Ballymoney.	Proposed ground floor retail unit and 4 apartments with associated parking.	Noise report sought together with request for condition regarding communal refuse storage.

Application	Address	Proposal	Comment
D/2008/0239/F	Lands between 23-27 Main Street and rear of 16-24 Charlotte Street, Ballymoney.	60 no. 2 bed apartments, associated car parking, refuse storage and landscaping in accordance with creating places.	Further information sought with respect to noise protection measures and refuse storage arrangements and access for proposed cycle route.
D/2008/0274/F	16A Victoria Street, Ballymoney.	Change of use of existing 1 <sup>st</sup> and 2 <sup>nd</sup> floor living accommodation to 3 no. self contained apartments.	Further information sought regarding noise insulation and refuse storage and collection arrangements.
D/2007/0540/F	Adj. Spar Supermarket, 8-22 John Street, Ballymoney.	Retrospective application for commercial change of use from existing MOD building to car washing facility.	Suggested conditions re. hours of use, and noise producing equipment and provision of over-spray protection.
D/2008/0374/F	80m SE of 148 Finvoy Road, Ballymoney.	Proposal erection of poultry house.	Permission be withheld until the applicant returns an odour consultant and proposes suitable mitigation measures <u>or</u> relocates the poultry house at a greater distance from the nearest dwelling house.

### 343.41 OUTSTANDING PLANNING CONSULTATION REPLIES

Further to previous committee minute 341.45 regarding the above, officers have continued to work to respond to planning consultations. At the time of writing, 43 replies remain outstanding.

In response to a question from Alderman Campbell, the Director confirmed that the backlog of work was due to the lack of sufficient Environmental Health staff resource.

## LICENSING

### 343.42 LICENSING (NORTHERN IRELAND) ORDER 1996

<u>Applicant</u>	<u>Purpose</u>	<u>Date</u>
James Stevenson Kelly's Bar 21 Church Street BALLYMONEY	Occasional Licence Ballymoney Townhall 4/10/08 - Ballymoney Sports Awards	5/9/08

## HEALTH AND WELLBEING

### 343.43 BALLYMONEY HIGH SCHOOL HEALTH FAIR 14<sup>TH</sup> OCTOBER 2008

A Health and Well Being Fair was held on Tuesday 14<sup>th</sup> October bringing key health messages to 14-16 year old pupils. The organisation of this event was a collaborative effort between Ballymoney Borough Council, the NHSC School Nursing team, NHSC Breastfeeding Advocate and the NEELB Schools Dietician.

Over 280 pupils benefited from advice and information from over 20 exhibitors ranging from healthy eating, dental health, safe driving, care in the sun, the dangers of smoking, young workers health and safety, food safety, home safety, energy efficiency and recycling. Local businesses and local support services also attended the event included Ballyrashane Dairies, ShotoKarate, Sainsburys, Matthewsons, Coastguard, Northern Ireland Fire Service and PSNI. Tesco's of Ballymoney, kindly sponsored the Smoothie stand.

## HOME SAFETY

### 343.44 HOME SAFETY EQUIPMENT SCHEME

The Home Safety Equipment Scheme has received 130 referrals for home safety checks and equipment (34 referrals for Moyle District Council and 96 for Ballymoney Borough Council).

### 343.45 SUMMER SAFETY MURALS AT HAZARD HOUSE

During the Summer the young people from the Glebeside housing estate designed and painted three Summer safety murals for Hazard House, Home Safety Centre, Hamilton Park. The murals were used as an innovative way to provide education on the dangers in the garden. The young people visited the House to find out more about accidents in the home and to spark ideas for their murals. The three key

issues which they addressed through murals were; trampoline, barbecue and paddling pool safety.

At the launch of the project, Alderman Frank Campbell, Chairperson of Ballymoney Home Accident Prevention Group thanked the young people for all their hard work and commented that, 'it was a new and exciting way to spot the dangers in and around the home'. The HAP groups were delighted to work with the Glebeside Community Association for this project and were sure that the project would be successful in further enhancing the work of Hazard House. The murals will be on display in the back garden in Hazard House until the Autumn.

### **343.46 HEALTH FAIR CLOUGHMILLS HEALTH CENTRE**

The Borough Services Directorate participated in the above multi agency health fair on the 10th September 2008. This was an information sharing event aimed at the patients of the Health Centre and the general public. The Directorate provided two stands one giving information on home accident prevention and child safety, the other information on fuel poverty and warmer homes. The feedback would indicate the event was well received.

## **EMERGENCY PLANNING**

### **343.47 FLOODING RESPONSE AUGUST 2008**

Following the floods in August and the announcement made by the Northern Ireland Executive on Monday 18<sup>th</sup> August 2008 by The Environment and Regional Development Ministers, officers from the Environmental Health section of the Directorate moved to implement the emergency payment scheme on behalf of the Department of the Environment. To date fifteen (15) applications were received by the Directorate from across the Borough. On investigation four (4) were deemed not eligible. One (1) appeal was lodged in accordance with the scheme and on review, was dismissed. Eleven (11) households received payment of £1,000 by Thursday 21<sup>st</sup> August 2008. In addition to the financial assistance given, four (4) properties were provided with dehumidifiers for a period of two weeks, and three (3) were assisted through bulky waste removal of damaged carpets/furniture. A claim for all outstanding expenditure has been prepared and submitted to the DoE (LGD) in the sum of £11,734.96 for consideration by the Department.

The Chair congratulated the Department on its exemplary work in resolving the claims made in the short timescale identified. Councillor Finlay endorsed these comments.

It was proposed by Alderman Campbell, seconded by Councillor Finlay and

**AGREED:**

***to recommend that a letter of thanks be sent to the officers in the Directorate of Borough Services for their exceptionally timely response and assistance to those caught up in the August flooding episode in the Borough.***

### **343.48 EMERGENCY RESPONSE: FLOODING**

In an attempt to improve statutory agency response to any future similar incidents, the Directorate has held an exploratory meeting with local representatives of DRD Roads Service and have scheduled discussions with Rivers Agency. As part of the Directorate's on-going work in Emergency Planning, a flooding response plan is being prepared in conjunction with all other Northern Group Councils and in consultation with other relevant statutory agencies. The document will be made available to Members on completion.

## **FUEL POVERTY**

### **343.49 WARMER WAYS TO BETTER HEALTH**

Ballymoney Borough Council is again participating in this scheme, which offers central heating and insulation to householders who own their own homes or are living in private rented accommodation and meet certain vulnerability criteria. Over the past three years, the scheme has installed highly efficient central heating boiler and thermostatic controls as well as loft and cavity wall insulation into many of our residents' homes, saving money and making homes warmer and healthier. Councillor Stevenson highlighted the need to emphasis the scheme to residents in the Borough.

### **343.50 HARD TO HEAT HOMES**

This scheme, run by NI Energy, offers central heating, insulation and the installation of renewable technologies to owner occupiers living in rural or coastal areas. Preference will be given to properties with solid walls; houses should have no central heating or be using Economy 7 or solid fuel. Householders should be on a low income and there must be someone in the house either over 60 years old, under 16 years old or with a disability or long-term health problem. Further details are available from Wilma Stewart at NI Energy on 028 9068 5071.

## **CHILDREN & YOUNG PERSONS (PROTECTION FROM TOBACCO) (NI) ORDER 1991**

### **343.51 CHANGE OF AGE FOR TOBACCO SALES**

Members will be aware that as from Monday 1<sup>st</sup> September 2008 it became illegal to sell tobacco products to those under 18 years of age. In order to assist compliance with this change in legislation an information pack has been distributed to all known tobacco retailers which included the following:-

- A summary of the law relating to the sale of tobacco and tobacco related products.
- The statutory warning notice that must be displayed at the point of sale.
- A guide to training staff.
- A staff training record sheet.

- A refusals log sheet.
- A model policy for adoption.
- A summary relating to tobacco products, including cigarette lighter refills and test purchasing.

In addition, a press release was issued reminding retailers of the change, and published on the Council's website. As previously advised, it is the Directorate's intention to carry out a further test purchase exercise to ensure compliance with the legislation prior to the end of the current year.

## COMMUNITY SAFETY

### 343.52 SAFER BONFIRE COMPETITION JULY 2008

Ballymoney Community Safety Partnership promoted a Safer Bonfire Competition for a fourth year in succession. Through the hard work of the Bonfire Sub-Committee Members, this year was deemed to be the most successful to date, with four organising committees submitting entries. All those entering complied with the judging criteria and prizes were awarded as follows:-

- |                 |  |
|-----------------|--|
| 1 <sup>st</sup> | Bendooragh Community Association                   |
| 2 <sup>nd</sup> | Stranocum Ulster Scots Cultural & Heritage Society |
| 3 <sup>rd</sup> | Dervock Community Association                      |
| 4 <sup>th</sup> | Carnany (Awarded to Riada Soccer School)           |

As a direct result of the competition the costs incurred by Council to clear up bonfire debris reduced by over 50% to £6,186.36.

The competition is funded by Ballymoney Borough Council Good Relations, NIHE, PSNI and Ballymoney Community Safety Partnership.

As in previous years an Autumn Competition for traditional bonfires held at Halloween will also be promoted, with details available on the Council's website under the Community Safety Section.

The Chairman congratulated those areas receiving prizes stating that the competition is worthwhile in reducing the cost incurred to Council in site clearance. She extended thanks to the officers involved for their excellent work in the initiative.

## COMPUTERISATION

### 343.53 ENVIRONMENTAL HEALTH AND BUILDING CONTROL TASCOMI SOFTWARE IMPLEMENTATION

At the time of writing, the data transfer phase of moving information to the new software has been completed, and both systems have gone 'live'. Considerable time resources have been devoted to the process to date (approximately 140 officer hours) and further testing and checking remains on-going. It is estimated that a minimum of a further 200 officer hours will be required to ensure that the full

functionality of the software is realised. A new dog licensing module is scheduled to 'go live' on the 28<sup>th</sup> October 2008. It is the Directorate's intention to add further modules from within existing budgets to include general licensing (Entertainment, Petroleum, Amusement, Street Trading etc.) and a linking module to utilise digital mapping previously purchased.

**The meeting closed at 10.05 pm.**

Appendices attached:

- Appendix 1 - Building Control Applications
- Appendix 2 - Minutes of NILAS Working Group Meeting No 8

**APPENDIX 1**



Building Control  
Applications 281008.c



**APPENDIX 2****NILAS WORKING GROUP****MEETING NO. 8**

**Held on Wednesday 17<sup>th</sup> September 2008 at 2.30pm in Riada House**

<b>Present</b>	Councillor Robinson (Chair) Alderman Connolly Alderman Cousley Councillor McCamphill Councillor McKeown
<b>In Attendance</b>	Director of Borough Services Head of Environmental Services

**Item 1: Minutes Meeting No.7 [20.05.08] and Matters Arising**

**Long-Term Residual Waste Contract**

The Director informed members that the NWRWGroup, via the Joint Committee, was progressing the necessary long-term residual waste contract. This contract would deliver the required waste infrastructure by 2014. He advised that in order to inform all members about the progress of this project he would both table relevant papers and report on the matter at the October Health & Environmental Services Committee meeting.

**Bin Inspection**

It was put to Members that bin inspection could be a cost effective initiative in seeking to minimize the quantity of recyclables being deposited by householders in their black bins and encourage greater use of their blue recycling bin. Two NW Councils were now undertaking such work with their householders and the Council which had commenced its initiative in June 2008 had found that approximately 90% of the black bins presented for collection in fact contained a substantial amount of recyclates.

**Collection and Processing of Green Waste**

The Director informed Members that officers from the new cluster council had recently met with officials from Conservation Volunteers to discuss that organisation's proposals for extension of its present green waste processing service used by both Coleraine and Limavady. In order to make any upgrade to PAS100 Standards viable, Conservation Volunteers required more guaranteed tonnage. As Members had previously been advised sending the Council's green waste for processing locally to the appropriate standards would be the next best option were the Northern Ireland Environment Agency (formerly the Environment & Heritage Service) to deem that the present arrangements for processing green waste at Crosstagherty ought not to be continued.

Of the four councils in the proposed Causeway Coast District Council, both Ballymoney and Limavady are presently collecting green waste via a brown bin scheme, another council has no proposals to introduce such a scheme, whilst the fourth is considering introducing brown bins in a rural part of its district. The Director stated further monitoring of the Council's brown bin scheme had been undertaken and that further information would be available at the September Health & Environmental Committee meeting. As part of the on-going service review, **IT WAS AGREED** that should participation levels during the winter months not warrant an all year round service the Director would be given the authority, with due notice to householders, to suspend the service and re-activate it when again garden waste was more prevalent.

### **NWRWGroup Bio-Waste/Compost Contract.**

The Director indicated to Members that as the NWRWGroup Sub-Committee had recently been informed, in that as it was not now possible to meet the guaranteed tonnages, a recommendation would be put before Council that the Bio-Waste/Compost Contract is not proceeded with and that the preferred bidder is informed accordingly.

### **Provision of Waste Infrastructure**

A discussion took place regarding current facilities available for the bulking up and storage of waste in the proposed Causeway Coast DC. The Director advised that it could be difficult in the present circumstances (each of existing four councils had its own spend priorities) to get agreement on either the sharing of facilities or the provision of new facilities to serve the proposed council. He advised that waste transfer was an issue which ought to be incorporated into the Joint Committee's waste infrastructure proposals and that were this to be done it may be possible to obtain 'grant' aid.

### **Installation of Static Compactors**

Members noted that the static compactors at the Council's civic amenity sites were now in service, installation/commissioning having been delayed by the need to upgrade the 3 phase supply at the depot. Two compactors were in use at Knock Road for cardboard and bagged waste respectively and one at Crosstagherty for cardboard. Cardboard is being sent to Waste Not (Ballybrakes Industrial Estate), segregated CA site waste to City Waste (Campsie) and bagged waste to landfill.

### **Item 2: NILAS Targets & Performance Review**

The Director tabled 2 spreadsheets which updated for Members benefit projections as to the likelihood of Council's meeting its NILAS targets, explaining the statistical information presented and responding to Member questions. The information supplied comprised the following elements –

- Actual performance information;
- Affect on NILAS performance due to reduction in BMW percentage;
- Affect on NILAS performance due to waste growth projections; and
- Affect on NILAS performance by the introduction of waste diversion measures.

Member noted that the recent meeting of the NWRWMG Sub-Committee it had been stated that the joint NWRWMG/SWaMP procurement process of an Interim Residual Waste solution [2009-2010 to 2012-2013] was void and would not now proceed. The Director advised that it was likely the NWRWMG councils would need an Interim Residual Waste Contract and stressed that the present projections pointed up the fact that probably from this authority's perspective such a solution was required from 2012.

Meeting closed – 4.15pm.

**Attachments:**

**NILAS Targets & Performance Review Data.**