

BALLYMONEY BOROUGH COUNCIL
Leisure & Amenities Committee Meeting No 343 – 20th May 2008
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BALLYMONEY BOROUGH COUNCIL

Minutes of Leisure & Amenities Committee Meeting No 343 held in the Joey Dunlop Leisure Centre, Ballymoney on Tuesday 20th May 2008 at 6.30 pm.

IN THE CHAIR: F Campbell

PRESENT: **Alderman**
C Cousley
H Connolly
J Simpson

Councillors
A Cavlan
J Finlay
A Patterson
M McCamphill
E Robinson
I Stevenson

APOLOGIES
D McKay, MLA

IN ATTENDANCE Director of Borough Services (Items 17- 30)
Director of Central & Leisure Services (Items 1-16)
Committee Clerk

343.1 PRESENTATION BY NORTHERN IRELAND MUSEUMS COUNCIL

The Chairman welcomed Mr. Chris Bailey, Director of the Northern Ireland Museums Council (NIMC) to the meeting.

Mr. Bailey gave a detailed presentation on the role of the organisation, its funding and issues facing museums and the NIMC. He then outlined four key areas on which he sought Council support.

The NIMC is seeking support to ensure: -

That the Museum Policy is delivered and implemented.

That the Museum Policy is centred on the Accreditation Standard, which give assurance that museums appropriately protect our heritage assets.

That the NIMC and the existing support structures for local museums are retained.

That the Museum Policy validates and strengthens the principle of central government financial support for local museums.

After the presentation the Chair invited questions from members, which were addressed including the current and future accreditation process for museums, training opportunities for museum staff, grant aid and funding issues.

The Chair thanked Mr. Bailey for his presentation and informed him that the committee would consider his request for support.

Following discussion on the various issues, which had been highlighted during the presentation it was proposed by Councillor Robinson, seconded by Councillor Cavlan and **AGREED: -**

1) to recommend that Council support the four key areas outlined by Mr. Bailey and issue a letter to the Minister for Culture Arts and Leisure stating the Councils support for the NIMC.

2) to also recommend that a letter be sent to Mr. Bailey advising him of the Council's support for the NIMC.

343.2 MINUTES MEETING NO 342 – 15TH APRIL 2008

It was proposed by Alderman Connolly seconded by Alderman Cousley and **AGREED:**

to recommend that the minutes of Meeting No 342 – 15th April 2008 be confirmed as a correct record.

343.3 ARMOY MOTORCYCLE & ROAD RACING CLUB.

The Director advised that following the committee's decision at their March meeting she had contacted Moyle District Council to ascertain their position regarding funding for Armoyle Motorcycle & Road Racing Club. Moyle District Council has not made a decision on the matter.

It was proposed by Councillor Cousley seconded by Councillor Cavlan and **AGREED:-**

to recommend that the matter be deferred for one month and for the Director to ascertain Moyle District Council's position and to confirm the authority to support.

343.4 MUSEUM FIT OUT – SELECT LIST

The Director advised the committee that expressions of interest from suitably qualified companies were invited by public advert for inclusion on a select list of contractors for the fit out of the museum. Eleven applications were received by the closing date – 6th May 2008. These were opened by the Chairman and Director, evaluated by Council Officers and verified by the design consultants.

Following the evaluation process the following seven companies were recommended for inclusion on the Select List of Contractors to Fit Out the Museum.

1. Realm Projects Ltd, Mansfield
2. Patton Group, Ballymena
3. Beacon Display Ltd, Leicester
4. Equinox Design Ltd Leeds
5. RS Displays & Exhibitions, Doncaster
6. Portview Fitout Ltd, Belfast
7. T&A Kernaghan Ltd, Newtownabbey.

It was proposed by Councillor Robinson seconded by Alderman Connolly and **AGREED:-**

to recommend that the above seven companies form the Council's Select List for the Museum Fit Out.

343.5 MUSEUM WORKING GROUP

The Director advised that a meeting of the Museum Working Group was held on Friday 9th May 2008. The minutes of the meeting are attached as Appendix 1.

In response to a question the Director advised the committee that the security works were not yet completed but that work was scheduled to commence this week. The Director advised the Committee that the museum would be closing from 31st August until April/May 2009

Councillor Cavlan expressed her concerns at the darkness of the glass frontage of the Town Hall. Alderman Campbell informed the Committee that the contractors who carried out the work had recommended this level of tint. The Director advised that the matter should be raised under the Amenities section of the committee.

The committee **AGREED:-**

to recommend that the minutes of the Working Group be approved.

- **Councillor Finlay joined the meeting during this item at 8:00pm.**

343.6 MUSEUM STORYLINE

The Director advised the committee that a draft of the story line for the museum is appended to the Minutes of the Museum Working Group meeting of Friday 9th May 2008, together with a schedule of the objects to be displayed under each section of the story.

By way of consultation it is recommended that the draft storyline is publicly displayed in the Town Hall for a period of at least one week before the final storyline is approved.

As recommended by the Museum Working Group a special meeting of the committee is to be held on Thursday 12th June 2008 at 2.30pm to consider and agree the final storyline and objects to be included.

It was proposed by Councillor Finlay seconded by Alderman Connolly and
AGREED:-

to recommend that the discussion of the storyline be deferred until the Special Meeting of the Committee on Thursday 12th June 2008.

343.7 MUSEUM – DETAILED DESIGN FOR FIT OUT

The Design consultants, Haley Sharpe Design are currently working on the detailed design for the museum based on the draft storyline and suggested objects to be displayed.

IT IS RECOMMENDED that a Special Meeting of the Committee is scheduled for the end of June 2008 to receive a presentation of the proposed final detailed design for the Museum and to make a recommendation to the council.

It was proposed by Councillor Cavlan seconded by Councillor McCamphill and
AGREED:-

to recommend that a Special Meeting of the Committee is scheduled for 25th June at 10:30am in the Town Hall to receive a presentation of the proposed final detailed design for the Museum Fit Out and to make a recommendation to the Council.

- **The Director of Borough Services joined the meeting at 8:10pm**

343.8 CONTRIBUTIONS TO OUTSIDE BODIES FOR CAPITAL PURPOSES

The Director advised that this matter was referred back to the committee by the Council at its meeting on 6th May 2008.

This committee last month recommended that a policy is developed on contributions to outside bodies for capital purposes. This would allow for a consistent approach to the request for support received from St. Mary's GAC, Rasharkin and Riding for the Disabled Association and any other requests received.

Discussion ensued regarding the Council's inability to undertake all the capital projects detailed in the 3 Year Corporate Plan without substantial rate increases.

It was proposed by Councillor Finlay seconded by Councillor Patterson

to recommend that a policy is devised which states that Council does not financially contribute to outside bodies for capital purposes due to the Council's own substantial capital programme and the impact it may have on the rates.

In response to a proposal from Councillor Cavlan, Councillor Finlay informed the committee that an Equality Impact Assessment would automatically be conducted when the policy was being devised.

Councillor McCamphill and Councillor Cavlan stated their opposition to the proposal.

The Chair put the motion to a vote with five members voting in favour, three members voting against and one abstention.

The Chair declared the motion carried.

343.9 JOEY DUNLOP LEISURE CENTRE – DATES CLOSED

The Director advised the Committee that for efficiency reasons it is recommended that the Leisure Centre is closed on the following dates -

Saturday 12th July 2008
Sunday 13th July 2008 and
Monday 14th July 2008.

IT IS RECOMMENDED that the swimming pool is closed to the public on Friday 11th July to facilitate the fitting of the new pool covers.

IT IS ALSO RECOMMENDED that the Fitness Suite is closed from Thursday 17th July to Sunday 3rd August 2008 to facilitate the refurbishment of the Fitness Suite and the installation of the new equipment. The Health Suite and changing rooms will remain operational.

It was proposed by Councillor Robinson, seconded by Alderman Connolly and **AGREED: -**

to recommend that

- 1) The Leisure Centre is closed on 12th, 13th and 14th July for efficiency reasons.***
- 2) the swimming pool is closed to the public on Friday 11th July to facilitate the fitting of the new pool covers.***
- 3) the Fitness Suite is closed from Thursday 17th July to Sunday 3rd August 2008 to facilitate the refurbishment of the Fitness Suite and the installation of the new equipment.***

343.10 JOEY DUNLOP LEISURE CENTRE – ELECTRICAL INSTALLATIONS

The Director advised that applications for inclusion on a Select List of Electrical Contractors for the installation of the new Public Address System and Refurbishment of the Hot Water System and provision of hot water temperature controls have been invited by public advert. Twenty-one applications were received by the closing date – 18th May 2008.

The Director advised the Committee that following the evaluation by the Councils consultants Cogan and Shackleton eight applicants have been recommended for inclusion on the Select List. The eight applicants are:-

1. Vaughan Engineering Group, Newtownabbey
2. HM Electrics, Maghera
3. Dowds Electrical, Ballymoney
4. Braid Electrical Services, Ballymena
5. Blackbourne Electrical Co, Ballymena
6. RED Electrics, Newtownabbey
7. RHK Davidson & Co Ltd, Coleraine
8. Antrim Electrical and Mechanical Engineers Ltd, Belfast

It was proposed by Councillor Finlay seconded by Alderman Connolly and
AGREED: -

to recommend that the above eight applicants form the Councils Select List for installation of the new Public Address System and Refurbishment of the Hot Water System and provision of hot water temperature controls at the Joey Dunlop Leisure Centre.

343.11 GOOD RELATIONS GRANTS

The following applications for grants were considered—

- (i) Kathryn Millican seeking support with a Youth Leadership Transfer Project.
- (ii) Carnany Youth Club for assistance towards a cross community trip for young people and adults.
- (iii) Corrymeela Community for assistance towards a 'Connecting Cultures' Residential Project.

It was proposed by Councillor Finlay seconded by Alderman Connolly and
AGREED:-

to recommend that Council grant £75 to Kathryn Millican.

It was proposed by Councillor Finlay seconded by Councillor Cavlan and
AGREED:-

to recommend that Council grant £300 each to Carnany Youth Club and the Corrymeela Community.

343.12 COMMUNITY SUPPORT GRANTS

The following applications for grants were considered—

- (i) Rasharkin Community Association for assistance towards a village improvement project during the summer months.

- (ii) Dunloy Development Association for assistance towards a bus trip for over 55's.
- (iii) Rasharkin Primary School – Board of Governors for assistance towards a community event to mark the retirement of the primary school principal.

It was proposed by Councillor McCamphill seconded by Councillor Cavlan and **AGREED:-**

to recommend that Council grant £100 each to the above 3 groups.

Following discussions regarding the criteria for this programme it was proposed by Councillor Cavlan seconded by Councillor Robinson and **AGREED:-**

to recommend that the Committee review the criteria for this scheme prior to the commencement of the next financial year.

343.13 DRUMAHEGLIS MARINA AND CARAVAN PARK WIFI

The Director advised the Committee that Council's ICT staff have completed the installation of WIFI enabled broadband at the Drumaheglis Marina and Caravan Park. This has been welcomed by users of the site and has generated a lot of interest from the site's customers. The development represents a significant improvement in the level of service made available to the site's users and will undoubtedly help to maintain the facility's 5 star status.

Councillor Robinson welcomed the installation of WIFI enabled broadband and commended the facilities, which are available at Drumaheglis Marina & Caravan Park. She asked that a letter be sent to the Lower Bann Partnership to inform them of this new service.

343.14 MAYOR'S SHOW

The Director advised the Committee that the Mayor's Show would be taking place on Saturday 28th June and that the Councillors assistance would be required to act as judges of the vintage display categories and the floats. She asked that they would contact either the Cultural Services Officer or herself regarding their availability.

343.15 JOHN HEWITT SOCIETY INTERNATIONAL SUMMER SCHOOL

The Director advised the Committee that the John Hewitt Society International Summer School, which is a festival of literature and arts, would be taking place in the Marketplace Theatre and Arts Centre in Armagh from 28th July – 1st August. The full summer scheme programme is available on the organisations website. Attendance for the week costs £140.

343.16 ART OF REGENERATION PROJECT

Ballymoney Borough Council in partnership with Coleraine Borough Council has been awarded funding from the Arts Lottery through the Art of Regeneration Scheme to commission six pieces of Public Art Works in six children's play area in each council area.

The Director advised the committee that one of the Art Works was to be placed at the play area, which is owned by Council at the rear of the Millennium Centre in Loughgiel. However due to space limitations siting a piece of artwork in this area could prove a health and safety risk. A suggested solution, which has been met with the approval of Loughgiel Community Association, is to locate the artwork in the car park at the front of the building.

IT IS RECOMMENDED that Council approve this positioning of the artwork and that an agreement is drawn up detailing the Council's and Loughgiel Community Association's areas of responsibility and ownership of the artwork.

It was proposed by Alderman Connolly seconded by Councillor Cavlan and
AGREED: -

to recommend that Council approve the positioning of the artwork in the Millennium Centre Car Park and that an agreement is drawn up detailing the Council's and Loughgiel Community Association's areas of responsibility and ownership of the artwork.

- **The Director of Central and Leisure Services left the meeting at 9:25pm**

AMENITIES**343.17 AMENITY COMPETITIONS AND FUNDING FOR COMMUNITY GROUPS**

Further representations have been received regarding the above matter, which was last discussed by Committee on 18th December 2007.

The view expressed is that whilst Council continues to enter local communities on an annual basis in competitions such as the NI Amenity Council: Best Kept Awards and Translink: Ulster in Bloom and pays the entry fees, too much is thereby expected from those communities entered without any assistance from Council.

As Members are aware until changes were made to the criteria relating to community relations funding, Council made use of money from that source to fund an environmental improvement grant scheme to benefit local amenity by grant aiding Community Associations to undertake work in their respective localities.

IT IS RECOMMENDED that Committee consider the concerns expressed and make recommendation to Council.

During the ensuing discussion Members saw merit in assisting with minor environmental improvement work in local communities via the provision of grants. The Director suggested that work could be undertaken to scope such a scheme including qualifying criteria for an environmental improvement grant scheme, with a paper being presented to a future Committee meeting.

It was proposed by Councillor Cavlan seconded by Councillor Robinson and
AGREED:-

to recommend that a paper relating to a possible environmental improvement grant scheme be prepared.

- **Councillor Stevenson joined the meeting during this item at 9:30pm**

343.18 RIVER FEST FESTIVAL – Sunday 15th June 2008

The Director advised the committee that Correspondence dated 16th April had been received on behalf of the 999 Charity Partnership, which hopes to raise money for the Northern Ireland Cancer Fund for Children. All funds raised in 2008 will go towards the provision of a Young Shoulders Programme for the NI Cancer Fund for Children, which currently operates in Shimna House, Newcastle.

It is hoped that as part of the River Fest Festival in Coleraine on Sunday, 15th June 2008 to stage a kayak race from Drumaheglis Marina to the Jetty at Christie Park, Coleraine.

The organisers anticipate upwards of 60 teams participating in the event drawn from all four 999 Emergency Services. They respectfully request from Ballymoney Borough Council –

- 1) The use of Drumaheglis Marina on Sunday, 15th June 2008 from approximately 1130 hours to 1400 hours; and
- 2) Free entry into the water from Drumaheglis Marina

IT IS RECOMMENDED that Council supports the 999 Charity Partnership by granting the use of and free entry into the water from Drumaheglis Marina on Sunday, 15th June 2008 from 1130 hours to 1400 hours.

It was proposed by Councillor Robinson seconded by Councillor Stevenson and
AGREED: -

to recommend that Council support the 999 Charity Partnership by granting the use of and free entry into the water from Drumaheglis Marina on Sunday 15th June as requested.

343.19 PLAY AREAS

Committee is asked to give further consideration to the Council's play area provision –

- At the following locations (seventeen in total) – Ballybogey, Balnamore, Bendooragh, Carnany (memorial), Clintyfinnan, Dervock, Dunaghy, Dunloy, Killyrammer, Loughgiel (Millennium Centre), Macfin,

Magherahoney, Rasharkin, Riverside Park (Jubilee) Ballymoney, Rockend, Seymour Drive and Stranocum the play areas are to a good standard.

- This year (2008-2009) financial provision has been made for two new play areas at Derrykeighan and Druckendult.
- Planning permission has been sought with regard to possible development at Scally Park.
- This leaves thirteen other sites – those at Ballyknock, Balnagarvey, Ben Vista, Carnany, Cloughmills, Drumaheglis, Fernbank, Glebeside, Greymount Park, Lislagan, Megaw Park, Seacon and Westgate.
- Surveys have been undertaken in respect of all the above sites except Cloughmills, Glebeside, Megaw Park and Westgate.

IT IS RECOMMENDED that Committee give further consideration to the Council play area provision as regards 1) facility usage, 2) facility numbers and 3) facility condition, with a view to making recommendation to Council.

Members discussed the play area provision made by Council dealing with various aspects as follows – the background to the provision made, its concentration in respect of the smaller facilities on areas which had been predominately social housing, the condition of and play value at certain sites, useage including the acceptability of unsupervised use, the misuse of facilities, new provision and the cost of any further upgrade programme. Councillor Cavlan expressed concern regarding the use of a particular play park for the irresponsible exercising dogs which resulted in dogs fouling the area used by children to play. The Director advised that steps had been taken since this function had come within his remit to exclude dogs from play areas and given the health implications of what had been raised by the member enforcement action would be prioritized to address the matter.

The committee **AGREED:-**

to recommend that work be undertaken to estimate the cost upgrading each of the 13 sites not presently to a good standard so that Committee might further consider the matter.

- **Alderman Connolly left the meeting during this item at 10:00pm**
- **Councillor Patterson left the meeting during this item at 10:20pm**

343.20 BALLYMONEY CEMETERY MEMORIALS

Applications have been received as undemoted for the erection of memorials in Ballymoney Cemetery.

Section H2 No. 30

Mr. Francis Ivan Heggarty, 166 Seacon Road, Ballymoney

Black Granite Headstone and Base

Section C No.61

Mr. F Campbell, 84 Garryduff Road, Ballymoney
Black Granite Headstone and Base

Section I3 No.63

Mrs. Doreen McKee, 3 Drumnahallaght Close, Ballymoney
Black Granite Headstone and Base

Section A No. 9

Mrs. Netta Kennedy, 12 Toberdoney Fold, Kilrea
All Polished Black Granite Headstone and Base

IT IS RECOMMENDED that Council grant permission to the above applicants to erect memorials in Ballymoney Cemetery, subject to usual requirements.

It was proposed by Councillor Finlay seconded by Councillor Robinson and
AGREED: -

to recommend that Council grant permission to the above applicants to erect memorials in Ballymoney Cemetery, subject to usual the requirements.

343.21 COMMUNITY HALL PROJECTS

It has been discussed that within the Council's present term work ought to be undertaken to upgrade community meeting places at Ballybogey, Balnamore and Stranocum. There is need to give the matter further consideration as to the type and layout of the provision to be made at each location.

IT IS RECOMMENDED that Committee further discuss the issue with a view to making recommendations to Council.

The Director read at Committee a letter recently received from Ballybogey Community Association regarding the unsatisfactory condition of the community building there. He also informed Committee that as agreed by Committee he had met with a representative from Balnamore Community Association to discuss its request. Councillor Robinson provided an update as regards her discussions with Stranocum Community Association regarding a possible new facility there. The Director advised that in order to progress Council priorities it was necessary that Committee make recommendations to Council regarding the work to be undertaken and the obtaining of planning approval.

It was proposed by Councillor Robinson seconded by Councillor Finlay and
AGREED:

to recommend to Council

1. ***that detailed work now be undertaken into the accommodation required and the construction options, which are available, including, estimated costs, of facilities for Ballybogey, Balnamore and Stranocum.***
2. ***that the necessary planning approval be obtained.***
 - **Councillor McCamphill left the meeting during this item at 10:30pm.**
 - **Alderman Simpson left the meeting during this item at 10:35pm.**

343.22 CHARITY MATCH – 31st May 2008

The Director advised Committee that a request had been received from a representative of Tyco Athletic seeking Council to grant free use of its Megaw Park pitch on 31st May 2008 for a Charity Match between Tyco Athletic and the 'Tyco' Factory. All money raised from the proposed event is to go to the Davy Thompson Forget Me Not Cancer Charity. An 11.00am kick off is proposed.

IT IS RECOMMENDED that Council accedes to the request.

It was proposed by Councillor Stevenson seconded by Councillor Robinson and **AGREED:-**

to recommend that Council grant free use of its pitch at Megaw Park on 31st May for a Charity Match between Tyco Athletic and the 'Tyco' Factory.

343.23 DESILTING RIVERSIDE PARK LAKE

It is considered that river sediment has built up again to such an extent within the confines of the lake at the Riverside Park, Ballymoney, that there is need to undertake remedial work in the near future. The desilting work, which is a major operation, was last undertaken in 1995. How best to undertake the necessary work is currently under investigation and a further report will be made to Committee so that the budget required might be secured in the next financial year.

343.24 BUS SHELTER AT CLINTYFINNAN

The Director advised Committee that following receipt of a request from Councillor Storey investigatory work has begun regarding the possible provision of a bus shelter(s) at Clintyfinnan. A subsequent petition on the same issue, which has been acknowledged, was received on 12th May. It is the case that owing to anti-social behaviour the bus shelter, which had been provided at Clintyfinnan was previously removed, it is understood that this happened prior to 1991.

Work is currently being undertaken in consultation with Translink regarding the provision of bus shelters at various locations in the Borough and a report will be brought to a future Committee meeting.

343.25 LOWER BANN CANOE TRAIL SIGNAGE

The Director advised Members that the interpretative panel, to which Council made a funding contribution, relating to the Lower Bann Canoe Trail has now been installed at the Council's Drumaheglis Marina and Caravan Park.

343.26 NCN ROUTE 96 UPDATE

It is the case that the 2nd phase of work extending the National Cycle Network Route 96 (along the A26 bypass) from Knock Road to Greenhill Road is nearing completion. Landscaping work is also being carried out to the 1st phase extension (that from Kirk Road to Knock Road), which was provided to the end of the previous financial year. Members will recall that Council made a contribution of £10,000 over two years to this worthwhile project

343.27 KILLYRAMMER COMMUNITY CENTRE

Members were given the opportunity to visit Killyrammer Community Centre at 7.00pm on 13th May 2008 to view the work undertaken recently at the Council facility. Alderman Campbell, Alderman Connolly, Alderman Cousley, Councillor Finlay and Councillor Robinson, together with the Director of Borough Services and the Head of Amenities attended and had the opportunity to meet with members of the Community Association.

The Director advised Committee that an open invitation is being extended to everyone in Killyrammer to view the facilities on 22nd May 2008 between 7:30 – 9:30pm.

343.28 CLOUGHMILLS RECREATIONAL FACILITY SUB-COMMITTEE

The Director advised that a meeting of the Cloughmills Recreational Facility Sub-Committee was held on Thursday 1st May 2008. The minutes of the meeting were tabled at Committee and are attached as Appendix 2. He intimated that a further meeting with Planning Service was scheduled for 30th May 2008.

It was proposed by Councillor Finlay seconded by Councillor Cavlan and
AGREED:

to recommend the acceptance of the minutes and that the next meeting of the sub-committee take place on Tuesday 3rd June 2008.

343.29 JOEY DUNLOP MEMORIAL GARDEN

Councillor Cavlan drew the Director's attention to work, which could have been undertaken which was noted.

- **Alderman Cousley and Councillor Robinson left the meeting at 11:15pm**

343.30 REMEDIAL WORKS AT CHERRY GARDENS

Councillor Stevenson expressed his appreciation for the additional work undertaken in respect of the joint cycle/pedestrian path to the rear of Cherry Gardens, etc and queried when the lighting would be complete. The Director advised that it was hoped that this matter would be sorted out in the near future.

This being all the business the meeting closed at 11:20pm

Appendices attached

Appendix 1 Minutes of the Museum Working Group Meeting

Appendix 2 Minutes of Cloughmills Recreational Sub Committee Meeting

APPENDIX 1

**Minutes of Museum Working Group Meeting 3
Friday 9 May 2008, 10.30am, Ballymoney Town Hall**

Present Ald F Campbell (Chairman)
 Ald H Connolly
 Ald C Cousley
 Cllr J Finlay

In Attendance: Director of Central & Leisure Services
 Head of Leisure Services
 Cultural Services Officer
 Museum Manager

1. Apologies

Apologies were received from Ald J Simpson, Cllr A Patterson, Cllr E Robinson and the Causeway Museum Service Officer.

2. Minutes of Meeting 14.1.08

It was proposed by Ald H Connolly, seconded by Ald F Campbell and agreed that the minutes of the meeting on 14 January 2008 were a correct record.

3. Matters Arising

Museum Visits

It was agreed that recent visits to Bagenals Castle, Newry and the City of Derry Exhibition at the Tower Museum, had been very useful.

Museum Security

The Director of Central & Leisure Services informed members that works to improve the museum's security had not yet commenced. She had received notification that they would commence on 12 May but had requested that they be postponed until 19 May as in past years, due to the North West 200, this had been the Museum and TIC's busiest week of the year. She has requested a list of works to be carried out so that action could be taken to minimise disruption to the exhibition programme.

Once the work has been carried out there will be a further review by the Museums, Libraries & Archives Council.

The Chairman advised that the glass at the front of the Town Hall had been placed on the agenda for the next Leisure & Amenities meeting.

4. Draft Timetable for Fit Out

The Director of Central & Leisure Services informed members that the project is to be completed and grant paid out by September 2009.

An advertisement inviting Expressions of Interest had been placed in the Belfast Telegraph with the closing date 6 May. Eleven companies had responded and work was currently being undertaken to evaluate their applications. A recommended select list would be taken to the Leisure & Amenities meeting in 20 May for approval at the Council meeting in June.

It is anticipated that the contractor will be due on site in September/October. The museum will therefore close on 31 August and reopen in April/May 09. The first exhibition will coincide with the 80th anniversary of the North West 200. From 31 August the glass gallery will be a dedicated museum and will no longer be available for outside bookings.

A reduced exhibition programme will operate through Ballymoney Borough Arts Committee. Planning will continue for the temporary exhibition programme, which will include exhibitions by local groups. The importance of maintaining high quality exhibitions in keeping with the permanent exhibition was stressed. The Cultural Services Officer is currently drawing up an Exhibition Policy.

The need to advertise the closure of the museum on a temporary basis was highlighted.

5. Consideration of Draft Storyline

The Museum Manager presented the draft storyline to members focusing on the museum's major stories and the artefacts, which support them (attached). The majority of artefacts are from within the collection although the MM is currently negotiating loans from other museums including York Museum.

Within the context of the Town Hall story, the Museum Manager highlighted the need to include information and artefacts relating to Ballymoney Borough Council particularly in the light of the Review of Public Administration. It was proposed that the Council Mace and Charter be incorporated into the permanent exhibition with access to the Mace when required. It was also proposed that, to support the Town Hall storyline, the Kennedy K McArthur plaque be removed from its current position and placed in the permanent exhibition. Members supported these proposals and agreed that the Museum Manager could continue to work on the basis that these artefacts would be part of the permanent exhibition.

It was agreed that a Special Meeting of the Leisure Committee to discuss the draft storyline would take place on Thursday 12 June at 2.30pm. This would be open to all Councillors.

6. Study Visit to Ballymena Museum

It was agreed to arrange a study visit to Ballymena Museum. Tuesday 20 May was provisionally suggested. The CSO will confirm arrangements.

7. Any Other Business

The Chairman extended his congratulations to the Museum Manager on the current Legends of Road Racing Exhibition. He expressed his thanks for the immense contribution which the Dunlop family and other contributors from the local community had made to the exhibition.

8. Date of Next Meeting

The next meeting will be arranged after the June Council meeting.

Appendix 2

**Cloughmills Recreational Facility Sub-Committee
Meeting No 4
Held on Thursday 1st May 2008 at 2:30pm in Riada House**

Present: Alderman Campbell (Chair)

In attendance: Director of Borough Services

Apologies: Councillor Finlay
Councillor McCamphill
Councillor Patterson

1. Meeting with Landowners

The Director advised that he had attended a meeting on 18th April arranged by Liam McGuickian to meet both landowner groupings interested in participating in the project jointly with Council. It was the case that the additional party mentioned in the last sub-committee meeting did not attend. The latest drawings regarding the proposed recreational facility aspect of the scheme was discussed, it being the view that the land take could be reduced were the other party to become involved and that the access might be better via that land holding. Mr McGuickian also stated that some of the land i.e. that where the child's play area etc was shown was not now in McGuickian ownership.

2. Meeting with Planning Service

The meeting noted that the Chair and Director had met with Graham Walker of Planning Service on 23rd April when the proposed project had been discussed and that a further meeting was proposed towards the end of May, which would provide an update as to Planning Services position. Mr Walker undertook to speak to his planning colleagues – John McGoldrick and Ken Bustard and also investigate access issues with Ian Murphy of Roads Service.

This being all the business the meeting closed – Time 2:45pm