

BALLYMONEY BOROUGH COUNCIL**Leisure & Amenities Committee Meeting No 364 – 15th Sept 2009****Table of Contents****AMENITIES**

364.1	Election of Vice-Chair	<i>Councillor Halliday elected</i>
364.2	Presentation: Causeway Coast and Glens Heritage Trust	<i>CC&GHT funding to be considered as part of 2010-2011 budgetary round</i>
364.3	3.1 Minutes LAC 362 - 16 th June 2009 and LAC 363 – 1 st July 2009 3.2 Matters Arising	<i>Adopted</i> <i>Noted</i>
364.4	Ballymoney Cemetery Memorials	<i>Permission granted</i>
364.5	Christmas Lighting Scheme 2009	<i>Progress the 2009 Scheme including the provision of two new poles at Charles Street, with the budgetary shortfall being further considered by the Resources Task Group</i>
364.6	Ballymoney Countryside Walks Programme: Annual Report 2009	<i>Noted</i>
364.7	Amenities Working Groups	<i>Preferred dates stated</i>
364.8	Drumaheglis Caravan Park	<i>Information</i>
364.9	Planning Applications	<i>Information</i>

LEISURE

364.10	Good Relations Grants	<i>Grant 3 No Applications, accept 1 late application</i>
364.11	Ballymoney Sports Awards 2009	<i>Grant Licence</i>
364.12	Gold Card Scheme	<i>Implement from October 2009.</i>
364.13	Ballymoney Museum	<i>Information</i>
364.14	Clash of Events/Meetings	<i>Noted</i>

BALLYMONEY BOROUGH COUNCIL

Minutes of Leisure & Amenities Committee Meeting No 364 held in the Joey Dunlop Leisure Centre, on Tuesday 15th September at 7.00pm.

IN THE CHAIR: F Campbell [Item 1]
R T Halliday [Items 2-14]

PRESENT:

Aldermen
F Campbell
H Connolly
C Cousley
J Simpson

Councillors:
E Robinson
A Patterson
M McCamphill

APOLOGIES: Councillor A Cavlan
Councillor I Stevenson

IN ATTENDANCE: Dr Erwin, Chair, and Helen Noble, Director -
Representatives from Causeway Coast and Glens
Heritage Trust (CC&GHT) [Items 1&2]
Director of Borough Services [Items 1-9]
Head of Amenities [Items 1-9]
Director of Central and Leisure Services [Items 1, 2 & 5-14]
Committee Clerk

364.1 ELECTION OF VICE-CHAIR

The Director of Borough Services invited the Mayor, Alderman Frank Campbell, to chair proceedings. The Mayor invited nominations for the position of Committee Vice-Chair, following the resignation of Alderman Connolly from this position. Alderman Connolly explained that he was standing down as he had been elected Chair of the Council's Consultation Committee.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and
AGREED:

to recommend that Councillor Halliday be elected as Vice-Chair of the Council's Leisure and Amenities Committee for the remainder of the present term.

Councillor Halliday assumed the chair, thanking Members for electing him.

* **Councillor McCamphill arrived at the meeting at 7.01pm.**

364.2 PRESENTATION: CAUSEWAY COAST AND GLENS HERITAGE TRUST

The Chair invited the representatives from Causeway Coast and Glens Heritage Trust to make their presentation to Committee. Dr Erwin, Chair of Trust and Helen Noble, Director addressed Members using the presentation slides (attached as Appendix A). Dr Erwin made reference to Alderman Connolly and to the contribution he had made as Chair of the CC&G AONB during the period Council had been able to fund the Trust's work. He also advised that Council was in the unique position that it was the only UK local authority not to participate in its AONB.

- * **Alderman Cousley arrived at the meeting at 7.02pm.**
- * **Alderman Simpson arrived at the meeting at 7.10pm.**

Councillor Halliday thanked the representatives for their presentation and invited questions from the floor.

Alderman Campbell queried whose duty it was to police the Garry Bog. Ms Noble explained that there was no statutory obligation to deliver area management on behalf of the Northern Ireland Environment Agency (NIEA). NIEA had the statutory duty to care for the Bog, albeit NIEA have a resource issue and find it difficult to do so. Ms Noble advised that she hoped to look for funded projects to support the statutory obligation process. Alderman Campbell stated that he could see abuse of the Garry Bog and was wondering how the problem could be alleviated. Ms Noble informed Members that there was a Hotline number, available on the NIEA website, which could be used to report incidents.

Councillor Robinson thanked the CC&GHT representatives for their presentation. She stated that whilst in mainland UK Council's did have a statutory obligation, this was not the case in Northern Ireland. She advised that as Ballymoney is the second smallest council it was a question of resources and that while having the greatest desire to fund every outside body Council simply could not finance all of them. As NIEA is the public body which has the statutory duty it was her opinion that it was its responsibility to provide the necessary funding.

Councillor Finlay thanked the representatives for their presentation and stated he was enlightened to learn of the CC&GHT's wider scope of interest than he had imagined. He also concurred with Councillor Robinson's comments regarding primary funding responsibility, adding that the NIEA hotline was simply not sufficient and that local wardens would be more beneficial.

Alderman Simpson stated that he regretted that the funding had been removed and would like to support the CC&GHT, realising the importance and the value of the three AONBs and other designations made. He stated that as the Glens straddled two of the proposed new Councils this made things more difficult. He wondered whether the National Park with planning powers approach as happened in Great Britain would be a step forward. Ms Noble clarified that a National Park in NI would need a much higher level of funding and therefore a much greater increase in resources. In her estimation an AONB designation was very good value for money compared to the National Park approach. Alderman Simpson also queried the strategy for two extra staff and what an AONB Officer would do. Ms Noble explained

that the Officer would be implementing the Action Plans for the three AONBs. The Review highlighted the need for four extra staff and they were in fact meeting it half way by proposing to employ two and attempting to keep CC&GHT as an organisation afloat, by using reserves it had built up, until after RPA May/June 2011.

Councillor Robinson queried the part that the National Trust played as an important landowner. Ms Noble replied that both bodies had a very close working arrangement and that the National Trust was represented on the board of CC&GHT.

Councillor Finlay commented that the proposed Mourne National Park was divisive and that Council had had to make difficult funding decisions for this year. Dr Erwin stressed that he understood the Council's position as regards its ability to contribute to the funding of his organisation in the present year, but advised that it was important to have Council involvement and participation even without any funding.

Councillor McCamphill thought that Council ought not to have cut the funding and that countryside management was important. He was informed that CC&GHT does not hand out money in the form of grants, but rather seeks to deliver projects.

- * **Dr Erwin and Ms Nobel left the meeting at 8.10pm, as did the Director of Central & Leisure Services.**
- * **Councillor Robinson left the meeting at 8.10pm and returned at 8.11pm.**

Members then discussed the presentation, it being concluded that the issue would be addressed as part of the 2010-2011 budgetary round. Councillor Finlay asked the Director to ensure that this would happen and he advised that he would do this by ensuring those responsible for Corporate business were aware of this Committee decision.

364.3 MINUTES LAC 362 - 16TH JUNE 2009 AND LAC 363 – 1ST JULY 2009

3.1 MINUTES LAC 362 - 16th June 2009 and LAC 363 – 1st July 2009

It was proposed by Alderman Campbell, seconded by Alderman Connolly and **AGREED:**

that the Minutes of Meeting No LAC 362 - 16th June 2009 and Meeting No LAC 363 – 1st July 2009 as circulated, be confirmed as a correct record.

3.2 MATTERS ARISING

Councillor Finlay referred to the Mayors Show, which had been held on Saturday 27th June 2009 and thanked the officers both their organisation and help. Alderman Campbell concurred with Councillor Finlay's comments. On behalf of the staff of Borough Services, the Head of Amenities thanked the Members for their appreciation.

AMENITIES

364.4 BALLYMONEY CEMETERY MEMORIALS

Application has been received as undernoted for the erection of memorial in Ballymoney Cemetery.

Section I3 No. 115

Ms Melissa Lynn, 69 Stuart Park, Ballymoney
Granite Headstone and Base

IT IS RECOMMENDED that Council grant permission to the above applicant to erect memorial in Ballymoney Cemetery, subject to usual requirements.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and,
AGREED:

to recommend that Council grant permission to the above applicant to erect memorial in Ballymoney Cemetery, subject to usual requirements.

364.5 CHRISTMAS LIGHTING SCHEME 2009

In that the budget provided is insufficient to cover both contractual obligations as regards the erection of the Council's usual lighting scheme in Ballymoney town and fund the cost of electricity likely to be incurred over the usual period the lights are erected and in use, notwithstanding a 50% contribution to the latter head by the Chamber of Commerce, Committee is asked to consider the matter and make recommendation to Council.

At the meeting the Director of Borough Services explained that the budget being referred to, within his control, was solely for the erection and operation of the Festive Lighting Scheme in Ballymoney town. He gave further information to Members as regards a budgetary shortfall in relation to predicted spend stating the reasons for this, together with costing information and presenting two options for consideration. He intimated that the predicted shortfall was due to contract variables [additional erection costs, string relamping and 2 new poles at Charles Street to increase the height of strings across the road and hopefully prevent the type of damage which had occurred last year], consultant fees and the cost of electricity. He reminded Members that although this cost had been mentioned when setting this year's budget, no provision had in fact been made. Whilst other Members queried the need for consultancy, to which the Director gave an explanation, Councillor Finlay questioned why the consultancy fees had not been included within the budget considered by Members when setting the Rates for 2009-2010. The Director advised that this spend had been overlooked, the practice of previous years having been followed, but this had been a mistake which would certainly be rectified when Council considered its 2010-2011 budget. The Director indicated that the predicted shortfall, taking into account features savings of £1,220, excluding the new pole option was £4,679 or £6,279 were two new poles to be provided at Charles Street. It was also explained that the predicted shortfall did not allow for any contingency work

such as repair to damaged strings and other equipment failure, a cost which had been incurred in each of the previous two years.

- * **The Director of Central & Leisure Services rejoined the meeting during this business.**

Both the Director and Head of Amenities responded to further Member questions. Members agreed that the Christmas Lighting Scheme was essential.

After considering the matter, it was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

to recommend that Council progress its 2009 Festive Lighting Scheme, including the provision of two new poles at Charles Street and that the budgetary shortfall be further considered by the Resources Task Group.

364.6 BALLYMONEY COUNTRYSIDE WALKS PROGRAMME: ANNUAL REPORT 2009

The Ballymoney Countryside Walks Programme Annual Report 2009 was circulated.

364.7 AMENITIES WORKING GROUPS

It is hoped to progress at the Committee meeting the issue of next meeting dates for both Amenities Working Groups. Possible dates are listed below:

1. Future Amenities Working Group

Monday 28th September, Riada House, at 2.30pm

OR

Tuesday 29th September, Riada House, at 2.30pm

2. Existing Amenities Working Group

Wednesday 30th September, Riada House, at 2.30pm

OR

Thursday 1st October, Riada House, at 2.30pm.

All that is being sought is a Member preference for the alternatives given, as it is necessary to then check the Chair's availability.

The Director noted the preferred dates indicated by Members, that is 29th September for the FAWG and 1st October for the EAWG and advised that having consulted with the Committee Chair on his return from holiday, notice of meetings would issue in due course.

364.8 DRUMAHEGLIS CARAVAN PARK

Committee's attention is drawn to the following awards made in respect of the Council's Drumaheglis Caravan Park for the 2010 season.

8.1 NITB British Graded Holiday Park Scheme

By letter dated 1st September 2009 Council has been advised that its Drumaheglis Caravan Park has been awarded FIVE STARS (the top grading) in the Northern Ireland Tourist Board accredited Star Quality Grading Scheme for the 2010 season.

8.2 AA Camping & Caravan Park Report

On 2nd September Council was informed that following an unannounced inspection, its Drumaheglis Caravan Park has been awarded 4 Pennant status and an increased quality % score of 78% under the AA regime.

To achieve the top (5 Pennant) grading additional facilities and segregation of caravan/camping and river customers, such as was proposed by the provision of a multi-purpose building at the site, would be necessary.

Alderman Campbell thanked the Director for this information, commenting that this has been an excellent achievement for Drumaheglis Caravan Park which has grown better each year and now is awarded the top grading in the NITB British Graded Holiday Park Scheme and 4 Pennant status by the AA.

364.9 PLANNING APPLICATIONS: CLOUGHMILLS & BALNAMORE PROJECTS

Councillor McCamphill queried the progress of the planning applications at both Cloughmills and Balnamore. The Director advised that as the Industrial Heritage Impact Assessment commissioned by Council as regards its Old Mill Site, Cloughmills, had recently been received a meeting with Planning Service to discuss this report was being sought. In respect of Balnamore, the Director confirmed that a planning application had yet to be made as preliminary issues remained to be resolved. Councillor Finlay stated that he was dissatisfied with the lack of progress in respect of the Council's Balnamore project.

* **Director of Borough Services, together with the Head of Amenities left the meeting at 9.15pm.**

LEISURE SERVICES

364.10 GOOD RELATIONS GRANTS

The following applications for grants were considered –

- (i) Ballymoney Evergreen Club for assistance towards Ulster Scots Workshops. Amount requested £250.00
- (ii) Ballymoney Community Resource Centre for assistance towards Anti Social Behaviour Workshops. Amount requested £350.00
- (iii) Cloughmills Cultural & Historical Society for assistance towards an Ulster Scots Concert & Social Evening. Amount requested £300.00

IT IS RECOMMENDED that the above 3 groups are granted the funding requested.

It was proposed by Councillor Robinson, seconded by Councillor Patterson and **AGREED:**

to recommend that Council grant (i) £250 to Ballymoney Evergreen Club for assistance towards Ulster Scots Workshops, (ii) £350 to Ballymoney Community Resource Centre for assistance towards Anti Social Behaviour Workshops and (iii) £300 to Cloughmills Cultural & Historical Society for assistance towards an Ulster Scots Concert & Social Evening.

Director of Central and Leisure Services informed members of a late application which had been submitted on 8th September by Bendooragh Apprentice Boys Cultural Society for assistance with a culture history event to be held on 24th October 2009.

It was proposed by Councillor Finlay, seconded by Councillor Patterson and **AGREED:**

to recommend that Council accept the late application from Bendooragh Apprentice Boys Cultural Society and that the Director assess the application and report her recommendation to the October Council meeting.

364.11 BALLYMONEY SPORTS AWARDS 2009

The Director advised of a request from the chairman of Ballymoney Sports Advisory Committee seeking Council permission to apply for an occasional bar licence as per previous years for this years Ballymoney Sports Awards to be held on Saturday 17th October in the Joey Dunlop Leisure Centre.

IT IS RECOMMENDED that Council grant permission.

It was proposed by Alderman Connolly, seconded by Alderman Campbell and **AGREED:**

to recommend that Council grant permission to Ballymoney Sports Advisory Committee to apply for an occasional bar licence for their Sports Awards Event to be held on Saturday 17th October in the Joey Dunlop Leisure Centre.

364.12 GOLD CARD SCHEME

The Director advised that the Gold Card Scheme has been in operation since 1999, whereby eligible amateur sports athletes get use of the fitness suite at the Joey Dunlop Leisure Centre.

Revised Guidance Notes and Application Form for the scheme were circulated.

IT IS RECOMMENDED that the Gold Card Scheme Guidance Notes & Application Form is implemented from October 2009.

It was proposed by Councillor Robinson, seconded by Councillor Patterson and **AGREED:**

to recommend that Council implement the Gold Card Scheme Guidance Notes and Application Form from October 2009, attached as Appendix B).

364.13 BALLYMONEY MUSEUM VISITOR FREQUENCY

The Director reported on the excellent monthly visitor frequency figures from May-August 2009, with comparable periods from 2006-2009 and also highlighted comments from the visitor book (circulated).

Councillor Robinson welcomed the update and said the comments were very good.

Alderman Campbell congratulated the Director on the information provided and remarked that the comments were from across the World.

364.14 CLASH OF EVENTS/MEETINGS

Councillor Robinson commented on the unfortunate timing of outside events and meetings which clashed with standing committee dates. She referred to a George Shiels Play at the Town Hall which she was unable to attend due to a committee meeting.

This being all the business the meeting closed at 10.00pm

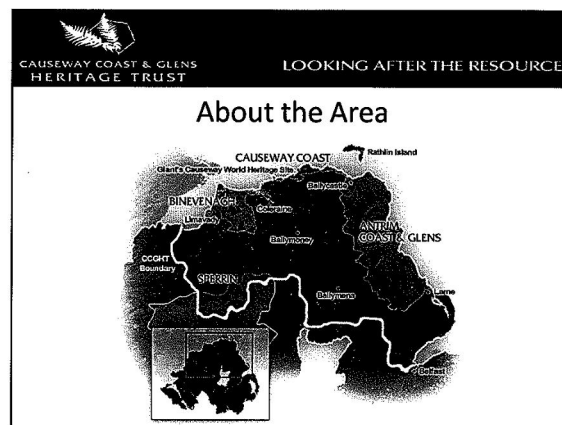
Appendix A: Causeway Coast and Glens Heritage Trust Presentation slides.

Appendix B: Gold Card Scheme Guidance Notes & Application Form

APPENDIX A

Causeway Coast and Glens Heritage Trust Presentation slides.

9/15/2009




9/15/2009

CAUSEWAY COAST & GLENS
HERITAGE TRUST

LOOKING AFTER THE RESOURCE

About the Area

- Within Ballymoney BC's area:
 - Central to all the AONBs
 - Ballymoney - gateway
 - Constituent parts within AC&G AONB
 - Number of designated sites
 - o Garry Bog - SAC, NNR and ASSI
 - o Dunloy Bog - ASSI
 - o Caldanagh Bog – ASSI
 - o Slieveanorra - NNR




CAUSEWAY COAST & GLENS
HERITAGE TRUST

LOOKING AFTER THE RESOURCE

The Trust

- Established – May 2002
- Aim
- Foundation blocks
- Sustainability
- Connection



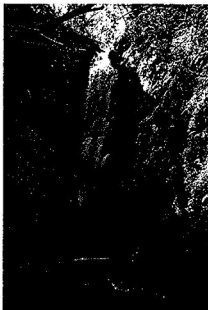
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CAUSEWAY COAST & GLENS
HERITAGE TRUST

LOOKING AFTER THE RESOURCE

Issues

- Long term commitment
- Resource starved
- Decreasing core funding
- Withdrawal of partners
- Lack of understanding of what we deliver for our partners
- Review outcomes
- Priorities
- Our strategic needs over next 10 years



CAUSEWAY COAST & GLENS
HERITAGE TRUST

LOOKING AFTER THE RESOURCE

The Review

- Established need for management body
- CCGHT best placed to deliver
- Statutory duty of NIEA
- Work with New Councils
- Maintain interim position
- Resources
- Vibrant, prosperous economy



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9/15/2009

CAUSEWAY COAST & GLENS
HERITAGE TRUST

LOOKING AFTER THE RESOURCE

Issues: Delivering key projects

- Heart of the Glens – HLF
- One Environment One Future – INTERREG
- Interpretation of CCR – TDS PFG
- Delivery of AONB management plans
- Junior Ranger



CAUSEWAY COAST & GLENS
HERITAGE TRUST


LOOKING AFTER THE RESOURCE

Issues: Delivering key projects

- Charter for Sustainable Tourism
- Raising Awareness
- Picture This!
- Education programme
- Booming Business



9/15/2009





CAUSEWAY COAST & GLENS
HERITAGE TRUST

LOOKING AFTER THE RESOURCE

What's required?

- Prioritise current work/projects
- Agree to deliver projects committed to
- Secure commitment to core fund Trust during interim period
- Call for NIEA/new interim councils to talk – DoE led through a Forum




CAUSEWAY COAST & GLENS
HERITAGE TRUST

LOOKING AFTER THE RESOURCE

What's required?

- Implement/resource recommendations from the Review
- Deliver paper to Board addressing aim, purpose, function and future role
- Produce a paper on how Trust can deliver a countryside/coastal management service, including 3 AONBs, post RPA



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9/15/2009

CAUSEWAY COAST & GLENS
HERITAGE TRUST

LOOKING AFTER THE RESOURCE

How do we deliver?

- Divert current roles officers
- Utilise current monies – BUT safeguard Reserves
- Engage two new officers – 2 years fixed term
 - Sustainable Development (Tourism) Officer
 - AONB Officer




CAUSEWAY COAST & GLENS
HERITAGE TRUST


LOOKING AFTER THE RESOURCE

How do we deliver?

- Use secured monies
- **Total cost £99,500**
- Balance of **£46,500** + interest (£23,250p.a.)
 - Spend balance on project based work
- Maintain **£50,000** Reserves



9/15/2009

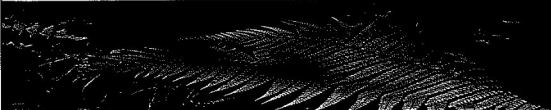


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HERITAGE TRUST

LOOKING AFTER THE RESOURCE

How do we deliver?

- Set guiding principles for strategy
- Relate to Review
- Develop a five year strategy and business plan commencing 2010/2011 – costed and prioritised
- Set strategic context
- Ensure partners have ownership



CAUSEWAY COAST & GLENS
HERITAGE TRUST

LOOKING AFTER THE RESOURCE


Next Steps

- Secure commitment to core funds from Partners
- Seek full redress of Review
- Role of Board in terms of new council structure and future direction
- Agree new Strategy and Business Plan
- Work in partnership



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9/15/2009

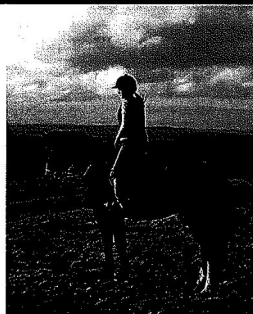


CAUSEWAY COAST & GLENS
HERITAGE TRUST

LOOKING AFTER THE RESOURCE

Conclusion

- No easy answers
- Agree, resource & implement Review = Strategy & Business Plan
- Build relationships with Transition Committees/Managers
- Secure long term resources
- Secure long term future

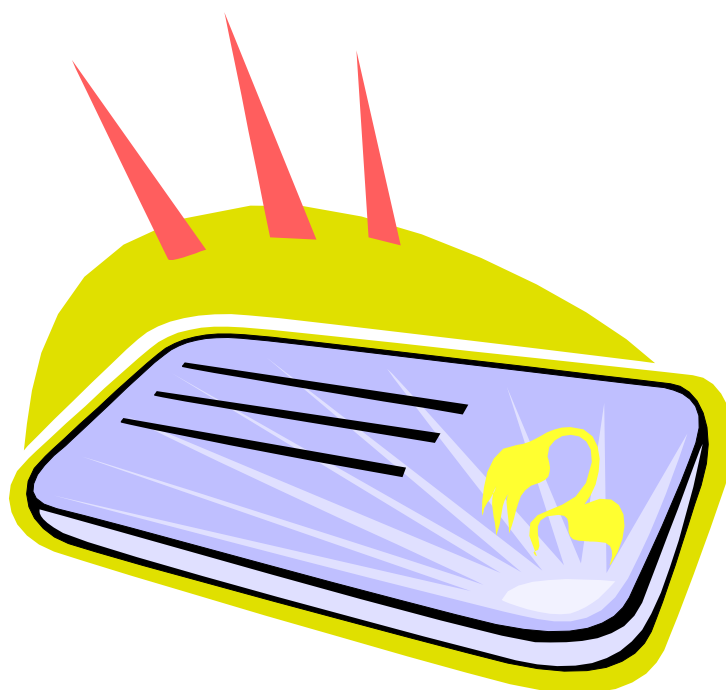


APPENDIX B

Gold Card Scheme Guidance Notes & Application Form

Ballymoney Borough Council

Gold Card Scheme



Guidance Notes

Please read these Guidance Notes carefully before completing the application form

Tel: 028 27660260

BALLYMONEY BOROUGH COUNCIL GOLD CARD SCHEME

Ballymoney Borough Council's new re-evaluated Gold Card Scheme is an incentive to help support local athletes who are at a minimum of regional level in their chosen sport. The Council recognises the dedication and achievement of such sportspersons and want to convey their support with the gesture of a 'Gold Card' that will allow awarded sportspersons complimentary use of agreed Ballymoney Borough Council sport and leisure facilities.

1. AIM

The aim of this Scheme is to give recognition to all sports persons from the Ballymoney Borough area that have attained International level, County level for GAA, or are National Champions in their chosen sport. Such sports persons will (subject to meeting minimum designated criteria), be admitted to the Gold Card Scheme and will be permitted to use on an **individual** basis identified facilities owned and managed by Ballymoney Borough Council on a complimentary basis. This is in recognition of the sportspersons achievements and to support their high level of physical preparation in their chosen sport.

2. ELIGIBILITY

- a. Sports persons must reside in the Ballymoney Borough Council area.
- b. Sports persons **must** be involved at an amateur status only.
- c. Sports persons must be involved in a sport that is recognised by the Sport Northern Ireland, see appendix I for a comprehensive list (which may be updated from time to time)
- d. Sports persons must be able to demonstrate that they:
 - i. Are a current member of a County, Inter Provincial, National or International Squad
Or
 - ii. Currently represent Northern Ireland/Ireland/Ulster/Great Britain in any age category of their sport.
Or
 - iii. Are ranked within the top 10 (Senior Level) in Northern Ireland in the specified sport
Or
 - iv. Are competing at International Level in their sport.

- e. Membership will be reviewed by Ballymoney Borough Council on an annual basis or where deemed appropriate. On application sports persons must have represented their country within the preceding 6 months.
- f. Proof of representation must be provided by a Governing Body representative confirming the eligibility of the said sports person.
- g. Applicants wishing to use the Fitness Suite at the Joey Dunlop Leisure Centre must enrol (at their own cost) on an Induction Course and be over 16 years of age.

3. EQUALITY

Ballymoney Borough Council are dedicated to ensuring promotion of equality between,

- Persons of different religious belief, political opinion, racial group, age, marital status or sexual orientation
- Men and women generally
- Persons with a disability and persons without
- Persons with dependents and persons without

In addition due regard will be given to the promotion of good relations between persons of different religious belief, political opinion or racial group.

If you have any particular communication needs please inform us and we will try to meet them e.g. large print, other languages.

4. EXCLUSIONS

Ballymoney Borough Council will not ordinarily fund the following under the Gold Card Scheme,

- Sportspersons living outside the Ballymoney Borough Council area.
- Professional sportspersons.

5. RULES AND ADMINISTRATIVE ARRANGEMENTS

- a. Application forms are available from and should be returned to Sports Development Officer, Ballymoney Borough Council, C/o Joey Dunlop Leisure Centre, 33 Garryduff Road, Ballymoney, BT53 7DB

- b. Applications will only be assessed if there is evidence that they fulfil a clearly defined need.
- c. Only complete and legible official application forms will be processed.
- d. Application forms should be completed by the sportsperson and returned with accompanying relevant documentation as soon as possible to Sports Development Officer, Ballymoney Borough Council.
- e. Membership of the scheme runs parallel with the financial year (1st April to 31st March the following year). Applicants should note if they were applying mid-year membership would only be granted up to the end of that financial year.
- f. All applications will be considered by Ballymoney Borough Council who will be responsible for the assessing and administering of the scheme using the criteria provided thus deciding if an athlete is eligible for a 'Gold Card'.
- g. Upon acceptance to the Gold Club Scheme all members will receive a membership card. The membership card will entitle the holder to complimentary use of agreed Ballymoney Borough Council facilities until the end of the financial year in question.
- h. All holders of a 'Gold Card' will be entitled to complimentary use of stated facilities for a **specified period only** (usually one year).
- i. Cardholders will be reviewed on an individual basis annually, or where deemed appropriate, by Ballymoney Borough Council Officers.
- j. 'Gold Cards' are non-transferable, and must be used exclusively by the individual to whom they were issued. (Any misuse of the 'Gold Card' will result in immediate cancellation of usage).
- k. 'Gold Cards' must be shown on each occasion of use.
- l. The 'Gold Card' holder may only use the facilities specified on letter of agreement. To avoid confusion these facilities will be highlighted on the reverse of the card.
- m. All cards must be returned to Ballymoney Borough Council once they have expired, failure to do so may affect membership of the scheme.

- n. Gold Cardholders must declare when they are no longer competing at National or International level to ensure that Gold Card facilities are cancelled.

6. HOW TO APPLY

- a. Before completing an application form please ensure that you are eligible to apply and have read this guide.
- b. Please read over the application form before commencing to fill it out.
- c. Before submitting the form applicants are recommended to contact the Sports Development Officer, on 028 27660260
- d. Please ensure that you have completed the application form in full and remember to enclose information as indicated in the checklist at the back of the application form.
- e. The application form should be returned to:

Sports Development Officer, Ballymoney Borough Council, c/o
Joey Dunlop Leisure Centre, 33 Garryduff Road, Ballymoney, BT53
7DB

Please note the following:

- The Council may defer applications if further information is required.
- The Council will not consider a claim that your application was lost or delayed in the post, unless you have proof of posting.
- It may not be possible to support all applications even if they are eligible to apply.

Appendix I

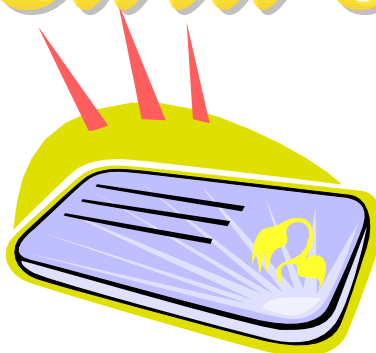
Recognised Sports Activities by the Sport Northern Ireland

Aikido	Gliding	Rackets
American football	Golf	Racketball
Angling	Gymnastics	Rambling
Aquathlon	Handball	Real tennis
Archery	Hang gliding and paragliding	Roller sports
Arm wrestling	Health and beauty exercise	Rounders
Artistic skating (roller)	Highland games	Rowing
Association football	Horse Riding	Rugby league
Athletics	Hovering	Rugby union
Australian rules football	Hurling	Sailing and yachting
Badminton	No recognised	Sand and land yachting
Ballooning		Shinty
Ballroom dancing		

Basketball Baseball/softball Baton twirling Biathlon Bicycle polo Billiards BMX Bobsleigh Boccia Bowls Boxing Camogie Canoeing Caving Chinese martial arts Clay pigeon shooting Cricket Croquet Curling Cycling Dance sport Darts Disability sport Diving Dodgeball Dragon boat racing Duathlon Equestrian Exercise and fitness Fencing Fives Floorball Folk dancing Futsal Gaelic football	governing body in England Ice hockey Ice skating Jet skiing Judo Ju Jitsu Kabaddi Karate Keep fit Kendo Kneeboarding Korfball Lacrosse Land-sailing/yachting Lawn tennis Life saving Luge Model aircraft flying Modern pentathlon Motor cycling Motor sports Motor cruising Mountain biking Mountaineering Movement and dance Netball Octopush Orienteering Parachuting Petanque Polo Polocrosse Pool Powerboating Powerlifting Puck hockey (roller) Quoits Rafting	Shooting Show jumping Skateboarding Skater hockey (roller) Skiing Skipping Snooker Snowboarding Softball Sombo Speedway Speed skating (roller) Squash Stoolball Sub aqua Surf life saving Surfing Swimming and diving Table tennis Taekwondo Tang Soo Do Tenpin bowling Trampolining Triathlon Tug of war Ulimite (frisbee) Volleyball Wakeboarding Water polo Water skiing Weightlifting Windsurfing Wrestling Yoga
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For official use only: Ref. No. _____
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Gold Card Scheme



Application Form

It is important that you read the Guidance Notes attached before completing this form. If you have any particular communication needs, please let us know and we will try to meet them e.g. large print other language.

Should you have any queries or need help in completing this form please do not hesitate to contact the Sports Development Officer, Ballymoney Borough Council on 028 27660260.

Once completed forms should be returned to:

Gold Card Scheme
C/o Sports Development Officer
Ballymoney Borough Council
Joey Dunlop Leisure Centre
33 Garryduff Road
Ballymoney
BT53 7DB

Please complete the form using typescript or printing clearly in ink

GOLD CARD APPLICATION FORM

1. **Personal Information**

NAME:

—

ADDRESS:

E-mail: _____ AGE:

TELEPHONE NUMBER: _____(Home)

_____ (Mob)

NAME OF EMPLOYER (if any):

CURRENT SCHOOL/UNIVERSITY (if any):

2. **Sporting Information**

SPORT:

REPRESENTING: COUNTY/ N.IRELAND / ULSTER / IRELAND / GREAT
BRITAIN

CLUB REPRESENTED:

CONTACT NAME (coach/manager etc):

TELEPHONE NUMBER (Coach/Manager
etc): _____

CLUB ADDRESS/TRAINING VENUE:

GOVERNING BODY OF SPORT:

ADDRESS:

NAME OF CONTACT IN GOVERNING BODY:

TELEPHONE NUMBER: _____(Home)
_____(Mob)

E-mail:

3. Have you received support from any other source in the last three years?

Yes ☐ No ☐ (Please tick appropriate box)

If yes, please detail below

Year	Details	Amount	Date

4. Are you currently a member of a County, Inter Provincial, National or International Squad in your sport?

Yes ☐ No ☐ (Please tick appropriate box)

If yes, please detail below:

5. Do you currently represent Northern Ireland/Ulster/ Ireland/Great Britain in any age category of your sport?

Yes ☐ No ☐ (Please tick appropriate box)

If yes, please detail below:

6. **Are you currently ranked within the top 10 (Senior Level) in Northern Ireland in your sport?**

Yes ☐ No ☐ (Please tick appropriate box)

If yes, please detail below:

7. **Are you currently competing at International Level in your sport?**

Yes ☐ No ☐ (Please tick appropriate box)

If yes, please detail below:

8. **Please state within the last six months:**

- a. Any International Competitions (County for GAA) you have participated in.

Competition / Event	Venue	Date	Result

- b. Any occasions you have represented Northern Ireland / Ireland / Great Britain / Ulster.

Please give results, ranking or information as to how well you performed.

Country/Team Represented	Date	Result

9. **Please state your future intentions (next 6 months) to compete at International Level or the next competitions you have been selected to represent County/Northern Ireland / Ireland / Great Britain / Ulster.**

Country/Team Selected for	Competition / Event	Venue	Date

10. Please give some details of any personal achievements in your chosen sport (include any press clippings, photographs, rankings, etc)

(continue on a separate sheet if necessary)

11. Please enclose written confirmation from your Governing Body.

This must confirm your answer to Question 4, 5, 6 or 7 in this application.
Applications will not be considered unless accompanied by this confirmation.

12. Please attach two passport size photographs.

13. Declaration

- I certify that the information provided is true, accurate and complete.
- I understand the terms and conditions of the Gold Card Scheme.
- I hereby agree to abide by the rules and administrative arrangements as laid down by the Gold Card Scheme Guidance Notes.
- If successful in receiving a Gold Card, I hereby agree to participate free of charge in any promotional and marketing

activities relating to Ballymoney Borough Council Leisure Facilities
as requested.

SIGNATURE OF APPLICANT**NAME (PRINT):**

SIGNED:

DATE:

*If the applicant is under 18 years of age, this form must be countersigned by a
parent or guardian*

PARENT / GUARDIAN NAME (PRINT)

SIGNED:

DATE:

SIGNATURE ON BEHALF OF GOVERNING BODY**NAME (PRINT):**

SIGNED:

DATE:

Checklist

Please ensure you have enclosed/completed the following with your application

- ♦ Two passport size photographs
☐
- ♦ Any additional information to support your application
☐
- ♦ Written confirmation from your Governing Body
☐
- ♦ A signed copy of the declaration
☐
- ♦ Does the application contain an original signature?
☐
- ♦ Have all relevant sections of the application form been completed?
☐

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Official Use Only

Agreed time period for use of Gold Card Scheme:

From: _____ To: _____

Signed: _____ Date: _____

Card Issued on: _____