

BALLYMONEY BOROUGH COUNCIL
Leisure and Amenities Committee
Meeting No: 323 – 17th October 2006

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- 323.17** **Bendooragh Battles** *Museum Manager undertaking further research*

- 323.18** **Community Relations Grant 2006/2007** *Council to accept the additional grant*
- 323.19** **Community Relations Action Plan 2006/2007** *Council to approve the Action Plan 2006/2007*
- 323.20** **Community Support Grants** *Council to grant £100.00 to*
 (1) Ballymoney Community Resource Centre for assistance towards a Youth Initiative.
 (2) Killyrammer & District Community Association for assistance towards a bus trip for residents of the area.
 (3) Killyrammer & District Community Association for assistance towards a Christmas Outing for Senior Citizens.
 (4) Glebeside Community Association for assistance towards their annual Christmas Dinner for members.
 (5) Glebeside Community Association for assistance towards a Christmas Outing for the Young at Heart Club and Glebe -B-Tots.
- 323.21** **Ballymoney Community Resource Centre – Request for Financial Assistance** *Council to provide funding of £2,000*
- 323.22** **Ballymoney Museum** *Council to provide £6,000 to continue the temporary staffing resource to March 2007*
- 323.23** **Talented Young Athlete Scheme** *Council to contribute £2,000 to Karla Quinn*
- 323.24** **Ballymoney Sports Awards 2006** *Members congratulated those involved in the success of this event*
- 323.25** **Good Relations Strategy 2006-2009 and Community Support Strategy 2006-2009** *Council to accept the lowest quotation, from Vision Management Services in the amount of £5956.25 each for the two strategies*
- 323.26** **Energy Use at Joey Dunlop Leisure Centre** *Council to invite the consultants and the company supplying the fuel additive to make a presentation to committee*

BALLYMONEY BOROUGH COUNCIL
Leisure & Amenities Committee

Minutes of Leisure and Amenities Meeting No 323 held in Joey Dunlop Leisure Centre, 33 Garryduff Road, Ballymoney on Tuesday, 17th October 2006 at 7:30pm

IN THE CHAIR: Alderman F. Campbell

PRESENT

Aldermen

H. Connolly
C. Cousley
J. Simpson

Councillors

A. Cavlan
J. Finlay
M. McCamphill
D. McKay
A. Patterson
E. Robinson
I. Stevenson
R. Wilson (Vice Chair)

IN ATTENDANCE

Director of Borough Services
[Items 1-17]
Director of Central and Leisure Services
[Items 1-26]
Committee Clerk
Corporate Project Officer

323.1 APOLOGIES

Apologies were received from Councillor Storey.

323.2. MINUTES OF MEETING NO. 321 – 19TH SEPTEMBER 2006

It was proposed by Alderman Connolly, seconded by Alderman Cousley and
AGREED:

that the minutes of the committee's meeting No. 321, on 19th September 2006, as circulated, be confirmed as a correct record.

323.3 MINUTES OF MEETING NO. 322 – 4TH OCTOBER 2006

It was proposed by Alderman Connolly, seconded by Councillor Finlay and
AGREED:

that the minutes of the committee meeting No. 322, on 4th October 2006, as circulated, be confirmed as a correct record.

323.4 RECOGNITION OF ACHIEVEMENT – ANTRIM SENIOR HURLING TEAM

The Director of Borough Services at the behest of the Chief Executive advised that this matter ought to be dealt with by the Council's Corporate and Central Services Committee, which next met on 23rd October 2006, given that that Committee was responsible for both the remit and budget concerning the issue raised.

AMENITIES**323.5 CHANGING ACCOMMODATION TENDERS – DUNAGHY & BALNAMORE**

Tenders were received (as undernoted) with respect to the above project and opened by the Committee Chair, together with the Director, on 6th October 2006 and then passed to the Council's consultants for evaluation and report.

MAIN CONTRACT

Dixon Contractors	£408,000
J.S. Dunlop Limited	£404,936.32
JPM Contracts Limited	£457,000
Alex Morton Contracts	no tender submitted
Martin & Hamilton Limited	£398,855

ELECTRICAL SERVICES

Dowds Electrical	£59,592
Red Electrics	£50,874
Braid Electrical Services Limited	£51,568
HM Electrics Limited	£43,941
Gordon Wilson Electrical	£43,282
Image Technical Services (Red Sky)	£57,992

MECHANICAL SERVICES

Gorman Mechanical Services Limited	£52,564
White Engineering Limited	£83,249
Hutton (M&E) Services Limited	no tender submitted
Stothers (M&E) Limited	£95,422
Red Sky	£63,517

McKay Plumbing & Heating

£85,058

The Director of Borough Services informed the Committee that Mr Richard Hunter, R Robinson & Sons was in attendance to deal with the above matter as more time was required to consider options in light of the tenders received being in excess of the Council's budget. He asked that the matter be considered at the Committee's next meeting.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

to recommend that the matter be deferred until the next committee meeting in November.

323.6 AMENITIES CHARGES

Charges relating to the following Council Amenities have been reviewed -

1. Ballymoney and Rasharkin Cemeteries
2. Hire of Accommodation at Ballymoney Town Hall
3. Hire of Accommodation in Ballymoney Social Centre
4. Drumaheglis Marina & Caravan Park

The schedule of proposed charges (Appendix 1), together with those applicable in 2005-2006, had been circulated to members. In the main, charges have been increased by 5%. In the following instances charges have been increased by more than that amount.

(1) Interment Fees: Following representation from local Undertakers the practice of some years standing to charge more (50% more) in respect of the opening of graves where interments take place on Saturday, Sundays, Mondays and Public Holidays had been reviewed. It was considered that it would be more acceptable to apply a flat rate and so the proposed charge had been raised to the level necessary to secure the Council's income.

(2) Marina Berthing Charges: The annual rate had been raised to bring Council more into line with other service providers now that the facility was established and there is a berth waiting list.

IT IS RECOMMENDED that the proposed charges take effect from Tuesday, 7th November 2006, with the exception of the Marina Berthing Charges which would be applied from 1st September 2006.

It is also the intention to review the charges relating to Amenities in June 2007 with a view that the new charges for all Amenities apply from 1st September 2007.

After discussion it was proposed by Councillor Patterson, seconded by Councillor Robinson and **AGREED:**

to recommend that the proposed charges take effect from Tuesday 7th November 2006, with the exception of the Marina Berthing Charges which would be applied from 1st September 2006.

323.7 PERIODIC INSPECTION TENDERS

Council recently invited tenders, from its select list, for the periodic inspection and testing of the fixed electrical installations, portable appliances, fire alarm systems, emergency lighting and lightning protection systems in Council properties.

The Committee Chair (Alderman Campbell) together with the Director opened the six tenders received on 4th October 2006 and the documents were then passed to the Council's consultants, Cogan & Shackleton for evaluation and report.

The tender report received from Cogan & Shackleton had been circulated to members.

IT IS RECOMMENDED that Council accept the lowest tender received, that from Stothers (M&E) Limited in the sum of £34,257.60 for carrying out the contract works.

It was proposed by Councillor Finlay, seconded by Alderman Connolly and **AGREED:**

to recommend that Council accept the lowest tender received, that from Stothers (M&E) Limited in the sum of £34,257.60 for carrying out the contract works.

323.8 SEYMOUR DRIVE & WESTGATE PLAY PARKS

As members are aware Council agreed on 5th June to facilitate Castle Community Association as regards the work the Community Association wished to see carried out at the Council's Seymour Drive and Westgate Play Parks. It has now been clarified that from Year One of it's DSD 'Small Pockets of Deprivation Programme' budget allocation, Castle Community Association wished to fund the following works:

- (1) replacement of current fencing with see-through security fencing not less than eight foot high; and
- (2) replacement of grass within the Seymour Drive Play area with hard landscaping.

IT IS RECOMMENDED that Council seek planning permission to erect eight foot high fencing at both its Seymour Drive and Westgate Play Parks.

After the Director had given clarification, it was proposed by Councillor Finlay, seconded by Councillor Wilson and **AGREED:**

to recommend that Council seek planning permission to erect eight foot fencing at both its Seymour Drive and Westgate Play Parks.

323.9 STRANOCUM WAR MEMORIAL

R Robinson & Sons had submitted a report on the condition of Stranocum War Memorial. The Council's consultants recommend that the following repairs/maintenance measures be taken in order to protect and ensure the long-term condition of the memorial: -

- (1) Defective/missing pointing between the stones on the memorial should be cut out and the masonry repointed. (Before the repointing is done a sample of the existing mortar should be analysed with the findings used to design the new mortar mix).
- (2) The coping stones on the boundary wall be repointed, where necessary, as for the memorial structure.
- (3) Areas of the boundary wall previously repointed using mortar different from the original, should be repointed using mortar as the original and in a style similar to the original.
- (4) Areas of the masonry that have been discoloured due to the close proximity of trees and bushes should be cleaned.
- (5) The metalwork in the lantern on top of the memorial should be painted.
- (6) A missing upright in the front fence should be replaced and the fence painted.
- (7) A padlock should be fitted on the access opening.
- (8) The flagpole should be painted.
- (9) The gravelled area around the memorial should be sprayed with weed killer and all weeds removed.

In order to light the memorial, uplights controlled by a light sensitive sensor and timer could be installed. The estimated cost (excluding electricity supply) for the work envisaged was approximately £4,000.

As Stranocum War Memorial is reputed to be one of the oldest in Ireland an approach has been made to the War Memorials Trust seeking financial assistance with this project.

Committee is invited to further consider this matter in light of the information now obtained.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

to recommend that a quote obtained from NIE regarding an electricity supply and that following this an application be made to War Memorial Trust.

323.10 COUNTRYSIDE WALKS PROGRAMME 2007

Following the success of the Glens of Antrim Spring Walking Festival 2006, Council has been approached for the second year by the Ulster Cancer Foundation enquiring about the possibility of combining the 2007 Causeway Coast & Glens of Antrim Walking Festival with next season's Countryside Walks Programme. In particular they (Ulster Cancer Foundation) hoped to include the three-mile Altarichard/Milibern Forest Walk as a short challenge event on Saturday 26th May 2007.

The Ulster Cancer Foundation has confirmed that Ballymoney's involvement in the 2006 charity based event was extremely beneficial to their overall achievements, raising funds of over £7,780.

IT IS RECOMMENDED that Council work co-operatively with the Ulster Cancer Foundation and combine resources to produce a successful charity event in 2007 based on the Altarichard/Milibern Forest Walk.

It was proposed by Alderman Connolly, seconded by Councillor Robinson and **AGREED:**

to recommend that Council work co-operatively with the Ulster Cancer Foundation and combine resources to produce a successful charity event in 2007 based on the Altarichard/Milibern Forest Walk.

323.11 LOWER BANN CANOE CHALLENGE

The above event was very successful. The mini-marathon and relay race from Drumaheglis attracted over 130 competitors across the age ranges. Hopefully the event would run on an annual basis.

IT IS RECOMMENDED that Council sponsor a trophy (annually) for the mini-marathon from 2007.

It was proposed by Councillor Cavlan, seconded by Alderman Connolly and **AGREED:**

to recommend that Council sponsor a trophy (annually) for the mini-marathon from 2007.

323.12 DRUMAHEGLIS JETTIES LEASE

Further to correspondence received from Bann Systems Limited, the proposed lease in the above regard was referred to the Council's solicitor and the commentary forwarded to the leaser. Bann Systems Limited has intimated that the minor amendments proposed by Greer, Hamilton & Gailey on behalf of Council are accepted.

Members were asked to note that the proposed lease would run for 15 years from 1st April 2006 at the behest of Bann Systems Limited, with the rent for the first three-year period set at £750 per annum plus vat.

IT IS RECOMMENDED that Council approve the lease relating to structures at its Drumaheglis facility and the rental sought.

The Director also advised that in approving the lease Council would be responsible for its associated legal costs.

It was proposed by Councillor Finlay, seconded by Councillor Wilson and **AGREED:**

that Council approve the lease relating to structures at its Drumaheglis facility and the rental sought.

323.13 REQUEST RE: GAELIC GAMES PITCH IN RASHARKIN

Council has received correspondence requesting it to “provide grounds for the playing of Gaelic Games in the village of Rasharkin”. The text of the letter(s) received is reproduced at Appendix 3 to this report. Members will recall that such provision was included as a possible amenities project as a result of the matter being raised earlier this year with the Director by Councillor McKay.

Committee is invited to consider this issue and make recommendation to Council.

The Director advised that to date 83 letters, identical in format to that reproduced for the benefit of members, had been received by the Chief Executive.

It was proposed by Councillor Wilson that committee defer any decision on this matter until after 10th November 2006 when the 2007/2008 budgets would be agreed. Councillor McKay proposed that in the interim Council research the availability of suitable land for a pitch in Rasharkin.

After discussion it was proposed by Councillor Wilson, seconded by Councillor Finlay and **AGREED:**

to recommend that Council defer the decision to provide a Gaelic pitch in Rasharkin until after Capital Projects agreed at meeting on 10th November 2006.

323.14 BALLYMONEY CEMETERY MEMORIALS

Application had been received, as undernoted for the erection of memorials in Ballymoney Cemetery.

Section I2 No. 143

Mrs. Yvonne Lavery, 18 Parkview, Ballymoney
All Polished Black Granite Headstone and Base

Section 6 No. 111

Mrs. Jean Montgomery, 32 Chestnut Grove, Ballymoney
All Polished Black Granite Headstone

Section H1 No. 44

Mr. J Taggart, 95 Newbridge Road, Ballymoney
All Polished Black Granite Headstone and Base

Section E1 No 55

Mrs Gladys Wales, 11 Eastermeade Gardens, Ballymoney
All Polished Black Granite Headstone and Base

Section I1 No 36

Mr H N Cunningham, 16 The Meadows, Ballymoney
All Polished Black Granite Headstone and Base

IT IS RECOMMENDED that Council grant permission to the above applicants to erect memorials in Ballymoney Cemetery, subject to the usual conditions.

It was proposed by Councillor Patterson, seconded by Councillor Cavlan and **AGREED:**

that Council grant permission to the above applicants to erect memorials in Ballymoney Cemetery, subject to usual requirements.

323.15 NITB TOURIST DEVELOPMENT SCHEME GRANT APPLICATION

As members are aware an application was submitted to the Northern Ireland Tourist Board Development Scheme in respect of the proposed multi-purpose building at Drumaheglis Marina and Caravan Park. NITB have advised that the Council's project "did not meet the required score to progress to Stage 2", but did reach the reserve list.

The Director, in response to a member's question intimated that not having planning permission for its project at the time of its application had counted against Council given the limited time window for utilizing the Development Scheme grant.

323.16 MILK CUP 2006

The Chief Executive has asked that the letter dated 22nd September on behalf of the Organising Committee of the Northern Ireland Milk Cup International Youth Football Tournament thanking councillors and staff of Ballymoney Borough Council for their support of this year's tournament be brought to members attention. Same is reproduced as Appendix 2. Members noted the comments contained in the correspondence.

323.17 BENDOORAGH BATTLES

Members will recall that Council on 6th March 2006 was content that further research be undertaken regarding 'Bendooragh Battles' with a view to signage being erected. Presently there is some controversy and confusion regarding the alleged battle sites and therefore there is not enough substance for signage at Bendooragh at this time. In response to questions, the Director of Borough Services advised that it was the intent of the Council's Museum Manager to undertake further research and that might clarify the position as regards 'Bendooragh Battles'.

***(Amenities business complete 8.30pm)
(Director of Borough Services left meeting)
(Councillor Ian Stevenson arrived 8.25pm)***

LEISURE SERVICES

323.18 COMMUNITY RELATIONS GRANT 2006/2007

The Director advised that The Community Relations Unit had issued a supplementary offer of grant for 2006/2007 amounting to £9,819.11.

It was proposed by Councillor Stevenson, seconded by Councillor Wilson and **AGREED:**

to recommend to Council that the additional grant of £9819.11 for 2006/2007 is accepted.

323.19 COMMUNITY RELATIONS ACTION PLAN 2006/2007

Details of the Community Relations draft action plan, including the revised budget allocations for 2006/2007 were discussed (attached as Appendix A). The Director of Central and Leisure Services informed the committee that some of the programmes had been completed and others were ongoing. She further explained that this was the last year of the current three-year strategy, and that work on a new 3-year strategy 2006-2009 had commenced.

The Director further clarified, that the CRU required Council to have its Community Relations Strategy in place to secure funding.

After discussion, it was proposed by Councillor Stevenson, seconded by Councillor Finlay and **AGREED:**

to recommend that Council approve the Community Relations Action Plan 2006/2007.

The Director of Central and Leisure Services agreed to pass Councillor Stevenson's comments on the quality of sound at the Christmas Lights Switch-On 2005 to the appropriate department.

323.20 COMMUNITY SUPPORT GRANTS

The Director detailed the following grant applications, which were received under the Community Support Grant Scheme -:

1. Ballymoney Community Resource Centre for assistance towards a Youth Initiative.
2. Killyrammer & District Community Association for assistance towards a bus trip for residents of the area.
3. Killyrammer & District Community Association for assistance towards a Christmas Outing for Senior Citizens.
4. Glebeside Community Association for assistance towards their annual Christmas Dinner for members.
5. Glebeside Community Association for assistance towards a Christmas Outing for the Young at Heart Club and Glebe -B- Tots.

It was proposed by Councillor Finlay, seconded by Alderman Connolly and **AGREED:**

to recommend that Council grant each of the above community organisations £100.00.

323.21 BALLYMONEY COMMUNITY RESOURCE CENTRE – REQUEST FOR FINANCIAL ASSISTANCE

The Ballymoney Community Resource Centre had written to the Council requesting financial support towards the Disability Programme in 2006/2007. The Director advised members that the programme had secured funding to cover salaries but had no funding for rent and administration expenses.

It was proposed by Councillor Finlay, seconded by Alderman Connolly and **AGREED:**

to recommend that Council provide funding of £2,000 to the Community Resource Centre.

323.22 BALLYMONEY MUSEUM

The Director circulated a Report on the Meeting of the Museum Project Team held on 12th October 2006 (attached as Appendix B).

She informed the committee that the Heritage Lottery Fund required additional information and material to be submitted with the Stage II application.

The information required is-

- Business Plan for Ballymoney Museum including the Councils commitment to the necessary financial and staffing resources and a museum development schedule;
- A full list of the artefacts that will be on display and photographs of the key exhibits;
- A report on the public consultations on the future of the museum;
- The draft text of the exhibition and the artefacts associated with each section of the storyline.

The Director advised that it was not possible to deliver on this within the time period and provide a day-to-day museum service and run a programme of temporary exhibitions with one member of staff. The options open to the council are; close the museum and allow the Museum Manager to concentrate on the project or; provide additional staffing resource.

Members were not happy to close the Museum and praised staff for the museum service provided which has brought a substantial increase in visitors to the Museum since it opened at the Town Hall.

After further discussion, it was proposed by Councillor Stevenson, seconded by Alderman Connolly and **AGREED:**

that Council provide £6,000 to extend the existing temporary staffing resource to March 2007 and to review the Museum

staffing levels when considering the 2007/08 Rates Estimates.

323.23 TALENTED YOUNG ATHLETE SCHEME

In May 2006 the Committee considered a request for financial assistance from Karla Quinn, ice-skater, under the Talented Young Athlete Scheme. A decision on support was deferred pending information on the athlete's performance and achievements. Information had been received from the National Ice Centre in Nottingham, where Karla is based; advising that Karla was competing at senior level and had already competed this year in the Sheffield NJS Competition, where she was placed 3rd. In December Karla will travel to Italy to represent Great Britain in the Senior International NJS. Her training this year will mainly focus on preparation for the Senior British Championships in January 2007.

It was proposed by Councillor Stevenson, seconded by Councillor Wilson and **AGREED:**

that the Council provide financial support of £2,000 to Karla Quinn.

Committee requested that the Talented Young Athlete Scheme (TYAS), be placed on agenda for next meeting to discuss the administration of the scheme by Council/Sports Advisory Committee.

323.24 BALLYMONEY SPORTS AWARDS 2006

The 2006 Ballymoney Sports Awards were held in the Ballymoney Town Hall on Saturday 7th October.

The following awards were presented.

1. Junior Sports Man – Conor Gilmore
2. Junior Sports Woman – Lauren Barr
3. Junior Sports Team – Riada Soccer School U17
4. Special Award – Ryan Archibald
5. Sports Administrator – Sean Hanna
6. Coach of the Year – Ian Walker
7. Merit Team – Ballymoney Rugby Club 1st XI
8. Sports Team Award – Loughgiel Shamrocks Senior Hurling Team
9. Hall of Fame – Loughgiel Shamrocks Hurling Team 1983.
10. Junior Clubmark Awards – Riada Soccer School, Riada Gymnastics and Trampoline Club
11. Sports Man – Oran Kearney
12. Sports Woman – Bridget McKeever
13. Services to Sport – Hugh McCluggage

Lucozade Bursary Winners – Lauren Barr, Conor Gilmore, Ryan Archibald members congratulated those involved on the success of this event.

323.25 GOOD RELATIONS STRATEGY 2006-2009 AND COMMUNITY SUPPORT STRATEGY 2006-2009

The Director informed the committee that seven companies were invited to quote for the production of a three-year Good Relations Strategy and Action Plan and a three-year Community Support Strategy and Action Plan. The Director circulated a report on quotations, which were received from three companies for the above (attached as Appendix C).

It was proposed by Councillor Stevenson, seconded by Alderman Connolly and **AGREED:**

to recommend that Council accept the lowest quotation, that from Vision Management Services in the amount of £5956.25 each to produce a Good Relations Strategy 2006-2009 and a Community Support Strategy 2006-2009.

323.26 ENERGY USE AT JOEY DUNLOP LEISURE CENTRE

The Director of Central and Leisure Services reported on a fuel additive, which has been used for a trial period at the Joey Dunlop Leisure Centre. The fuel additive has resulted in a reduced consumption of oil during the trial period.

It was **AGREED** to invite the Council's consultants and the supplier of the fuel additive to make a presentation to the November meeting of the committee.

(This being all the business the meeting closed at 10.00pm)

APPENDIX 1 Amenities Charges**Ballymoney Borough Council - Borough Services Directorate****CHARGES for BALLYMONEY & RASHARKIN CEMETERIES****Effective from Tuesday, 7th November 2006**

	Resident	Non-Resident
Purchase of each Grave (single plot) inc. Grant of Title and Registration	£110	£220
Purchase of additional plots	£100	£200
Interment Fee (over 2 years of age)	£120	£240
Interment Fee (under 2 years of age and stillborn)	£32	£64
Interment of Ashes	£32	£64
Purchase of Plot for Ashes	£26	£52
Exhumations	£116	£132
Transfer of Burial Rights	£33	£66
Permission to Erect a Memorial/Surround where applicable	£22	£44
Issue of Duplicate Certificate	£14	£28
Search or Extract from Register	£11	£22
Plaque – Garden of Remembrance	£32	£64

Ballymoney Borough CouncilLeisure & Amenities Department**CHARGES FOR BALLYMONEY & RASHARKIN CEMETERIES**EFFECTIVE FROM THURSDAY 1ST SEPTEMBER 2005

	Resident	Non Resident
Purchase of each Grave (single plot) incl Grant of Title and Registration	£105.00	£210.00
Purchase of additional plots	£95.00	£190.00
Interment Fee (over 2 years of age)	£100.00	£200.00
Interment Fee (under 2 years of age and stillborn)	£27.00	£54.00
Interment of Ashes	£27.00	£54.00
Purchase of plot for Ashes	£25.00	£50.00
Exhumations	£110.00	£220.00
Transfer of Burial Rights	£31.00	£62.00
Permission to erect a Memorial/Surround where applicable	£21.00	£42.00
Issue of Duplicate Certificate	£13.50	£27.00
Search or extract from Register	£10.50	£21.00
Plaque – Garden of Remembrance	£30.00	£60.00

NOTE: All Charges in respect of opening of graves to be increased by 50% where interments take place on Saturdays, Sundays, Mondays and Public Holidays.

Ballymoney Borough Council - Borough Services DirectorateCHARGES for HIRE of ACCOMMODATION at BALLYMONEY TOWN HALLEffective from Tuesday, 7th November 2006

Accommodation	Hourly Rate	Daily 9.00am to 6.00pm	Evening 6.00pm to midnight	All Day 9.00am to midnight
McArthur Room	£7	£26	£26	£52
Cramsie Room	£8	£32	£32	£64
George Shiels Room	£9.50	£38	£38	£76
Auditorium	£17	£66	£66	£132
Rehearsals / Set Up	£8.50			
Kitchen [per booking]				
Functions		£11.50	£11.50	£16
Meetings		£5.50	£5.50	£8
Piano [per function]		£17		
Stage Lighting [per function]		£22		

1. All charges include heat and light.
2. Auditorium [Main Hall] bookings include changing rooms, if required.
3. A series of booking will entitle the applicant to the following discounts:-

5 no. bookings	less 20%
10 no. bookings	less 25%
15 no. bookings	less 30%
20 no. bookings	less 35%

4. Commercial lettings add 100% to the above rates.
5. Sundays and Public Holidays add 50% to the above rates.
6. All letting fees must be paid in full in advance on acceptance of bookings.
7. Minimum hire period – 2 hours (excluding facility preparation).
8. A surcharge of *% will be added to all booking charges where there is performance of music, whether given live or by mechanical means in compliance with the 1956 Copyright Act. * (live music +5%, and mechanical means, tapes, cds, etc +10%).

Ballymoney Borough CouncilLeisure & Amenities Department**CHARGES**
FOR HIRE OF ACCOMMODATION IN ARTS CENTRE @ BALLYMONEY TOWN
HALLEFFECTIVE FROM THURSDAY 1ST SEPTEMBER 2005

Accommodation	Hourly Rate	Daily 9.00am – 6.00pm	Evening 6.00pm – 12.00 midnight	All Day 9.00am – 12.00 midnight
McArthur Room (Reading Room)	£6.50	£25.00	£25.00	£50.00
Cramsie Room (Council Chamber)	£7.50	£30.00	£30.00	£60.00
George Shiels Room (Minor Hall)	£9.00	£36.00	£36.00	£72.00
Auditorium (Main Hall)	£16.00	£63.00	£63.00	£126.00
Rehearsals/ Set Up	£8.00			
Kitchen: Functions Meetings		£11.00 £5.00 (per booking)	£11.00 £5.00 (per booking)	£15.00 £7.50 (per booking)
Piano (per function)		£16.00 (per function)		
Stage Lighting (per function)		£21.00 (per function)		

1. All charges include for heat and light.
2. Main Hall bookings include changing rooms if required.
3. A series of booking will entitle the applicant to the following discounts:

5 no. bookings – 20%	15 no. bookings – 30%
10 no. bookings – 25%	20 no. bookings – 35%

4. **Commercial lettings add 100% to above rates.**
5. **Sundays and Public Holidays** add 50% to the above rates.
6. All letting fees must be paid in full in advance on acceptance of bookings.
7. Minimum hire period – 2 hours (excluding facility preparation).
8. A surcharge of *% will be added to all booking charges where there are performance of music, whether given live or by mechanical means in compliance with the 1956 Copyright Act. *(live music + 5%, mechanical means, tapes cds, etc +10%)

Ballymoney Borough Council - Borough Services DirectorateCHARGES for HIRE of ACCOMMODATION in SOCIAL CENTREEffective from Tuesday, 7th November 2006

Accommodation	Hourly Rate	Daily 9.00am to 6.00pm	Evening 6.00pm to midnight	All Day 9.00am to midnight
Main Hall	£9.50	£38	£38	£76
Rehearsals / Set Up	£5.50			
Kitchen [per booking]				
Functions		£10.50	£10.50	£16
Meetings		£5.50	£5.50	£8

1. All charges include heat and light.
2. Auditorium [Main Hall] bookings include changing rooms, if required.
3. A series of booking will entitle the applicant to the following discounts:-

5 no. bookings	less 20%
10 no. bookings	less 25%
15 no. bookings	less 30%
20 no. bookings	less 35%
4. Commercial lettings add 100% to the above rates.
5. Sundays and Public Holidays add 50% to the above rates.
6. All letting fees must be paid in full in advance on acceptance of bookings.
7. Minimum hire period – 2 hours (excluding facility preparation).
8. A surcharge of *% will be added to all booking charges where there is performance of music, whether given live or by mechanical means in compliance with the 1956 Copyright Act. * (live music +5%, and mechanical means, tapes/cds, etc +10%).

Ballymoney Borough CouncilLeisure & Amenities Department**CHARGES**
FOR HIRE OF ACCOMMODATION IN BALLYMONEY SOCIAL CENTREEFFECTIVE FROM THURSDAY 1ST SEPTEMBER 2005

Accommodation	Hourly Rate	Daily 9.00am – 6.00pm	Evening 6.00pm – 12.00 midnight	All Day 9.00am – 12.00 midnight
Main Hall (200)	£9.00	£36.00	£36.00	£72.00
Rehearsals/ Set Up	£5.00			
Kitchen: Functions Meetings		£10.00 £5.00 (per booking)	£10.00 £5.00 (per booking)	£15.00 £7.50 (per booking)

1. All charges include for heat and light.
2. Main Hall bookings include changing rooms if required.
3. A series of booking will entitle the applicant to the following discounts:

5 no. bookings – 20%	15 no. bookings – 30%
10 no. bookings – 25%	20 no. bookings – 35%

4. **Commercial lettings add 100% to above rates.**
5. **Sundays and Public Holidays** add 50% to the above rates.
6. All letting fees must be paid in full in advance on acceptance of bookings.
7. Minimum hire period – 2 hours (excluding facility preparation).
8. A surcharge of *% will be added to all booking charges where there are performance of music, whether given live or by mechanical means in compliance with the 1956 Copyright Act. *(live music + 5%, mechanical means, tapes cds, etc +10%)

Ballymoney Borough Council - Borough Services DirectorateDRUMAHEGLIS MARINA & CARAVAN PARK CHARGES**DRUMAHEGLIS CARAVAN PARK CHARGES - 2007 Season (March – October)****CARAVANS : SERVICED** (includes electric, water & awning)

Per Night	£16
Per 7 Days	£96
Per Season (+ metered electricity)	£865

CARAVANS : UNSERVICED

Per Night	£13
Per 7 Days	£78

Caravan Club Discount 5%

TENTS

PER Night	£12
Per 7 Days	£72

DRUMAHEGLIS MARINA CHARGES - Effective from Friday, 1st September 2006 re. berthing and from Tuesday 7th November 2006 re. other services.

BERTHING

Berth (12 months)	£415
Berth Monthly	£105
Berth Weekly	£40
Berth Daily (24 hours)	£13
Berth Short Stay (maximum 4 hours)	£8.50

SHOWERS

£0.50

ELECTRICITY CHARGE

£0.15p per unit

SLIPPING

Power boats per Launch	£6
Power Boats per Season [restricted access]	£65
Power Boats per Season [unrestricted access]	£130
Sailing Boats & Wind Surfers per Launch	£2.50
Sailing Boats & Wind Surfers per Season	£21

BOAT PARK

Per Night	£6.50
Per Week	£26.50
Per Month	£80
Per Season	£240

Ballymoney Borough CouncilLeisure & Amenities Department**DRUMAHEGLIS MARINA & CARAVAN PARK**
CHARGES – 2006 Season (March – October)**CARAVANS: SERVICED - (includes electric, water & awning)**

Per Night	£15.00
Per 7 days	£90.00
Per Season (+ metered electricity)	£820.00

CARAVANS: UNSERVICED

Per Night	£12.00
Per 7 days	£72.00

CARAVAN CLUB DISCOUNT **5%****TENTS**

Per Night	£11.00
Per 7 days	£66.00

SLIPPING:

Power Boats per Launch	£5.00
Power Boats per season	£60.00
(restricted access)	
Power Boats per season	£120.00
(unrestricted access)	
Sailing Boats & Wind Surfers per launch	£2.00
Sailing Boats & Wind Surfers per season	£20.00

BOAT PARK:


Per Night	£6.00
Per Week	£25.00
Per Month	£75.00
Per Season	£225.00

SHOWERS **£0.50****BERTHING:**

Berth (12 months)	£360.00
Berth Monthly	£100.00
Berth Weekly	£36.00
Berth Daily 24 hours	£12.00
Berth Short Stay max 4 hours	£8.00
Electricity Charge	£0.15p per unit

ALL CHARGES ARE INCLUSIVE OF VAT

APPENDIX 2 Milk Cup 2006



NORTHERN IRELAND
International Youth Football

Mr. J. Dempsey
Dallysmoney Borough Council

22nd September 2006

Dear Mr Dempsey

On behalf of the Organizing Committee of the Northern Ireland Milk Cup International Youth Football Tournament, I should like to thank you, the Councillors and staff of Dallysmoney Borough Council for their support of this year's Tournament.

As well as the financial backing we receive from Council, the provision of venues, training pitches and reception are also very much appreciated. Support such as this all goes a great distance to ensuring that the Milk Cup retains its reputation as one of the foremost Youth Football Tournaments not only in Europe but also the World. The highlight this year was of course the official opening of your new Riada Stadium and we would congratulate Council on the provision of such an excellent facility; we have no doubt that this will prove to be one of the most important provisions made by Council during its existence.

The support from John Michael and Jim Graham this year in ensuring all venues were of a good standard was appreciated by us, the players and spectators and we would ask you to pass on our thanks to them and also the staff attached to the recreation department.

There was massive coverage of this year's Tournament on television, radio, the printed media and the internet and we would calculate that BBC, UTV, Manchester United TV and Chelsea TV coverage combined to give in excess of thirty hours television making the Milk Cup, a leading Northern Ireland event in regard to television coverage. Our own website www.nimilkcup.org attracted over one million hits during the period of the tournament.

Thank you again for the excellent support and we look forward to your involvement with us in our 25th Anniversary Milk Cup next year.

Yours sincerely
Jim Sandford

F.R.O.
JIM SANDFORD
3 Silkenmore Avenue, Newtownards, Co. Down BT23 8J7
Tel: 028 9811 3067 Fax: 028 9811 0850 Mobile: 07860 841077
E-mail: jim.sandford@btbtelk.net

The Northern Ireland Milk Cup is the trading name of the Northern Ireland International Youth Football Club Limited
Registered in Northern Ireland No. 511126 Registered Office: 13a Drake - Donaghadee - Donaghadee, 12/11 Queen Street, Coleraine, BT51 4JH
VAT Reg. No. 875 9821 11

APPENDIX 3

29/09/06

Dear John,

I am writing to ask that Council provide grounds for the playing of Gaelic Games in the village of Rasharkin. The Council have never provided any funding for a Gaelic Games pitch although thousands upon thousands of pounds has been spent on other sports grounds in the borough, especially soccer pitches. Given this fact I believe that Council should prioritise the funding of a Gaelic Games pitch here to start and redress the imbalance.

Gaelic Games is not only the most popular sport in Rasharkin, it is undoubtedly the most popular sport in the entire borough, and I think that it is about time that the money that ratepayers spend (through Council) on sports reflected this.

At the moment there is nowhere for children to play Gaelic Games in the village. There are facilities located well outside the village at Dreen but these are not within walking distance and are frequently booked up for the many levels of football, hurling and camogie teams that Rasharkin has.

A common sight in Rasharkin nowadays is that of young people playing hurling on the Main Street as well as the Health Centre and Presbyterian Church car-parks. This is unacceptable and clearly shows how great the need for Gaelic Games facilities is in Rasharkin and I would like Council to secure new facilities as soon as possible. I would like Council to include this as a capital project for the next financial year and to look into the possibility of purchasing land in the area to accommodate this.

I believe that the granting of this request would be viewed by residents here as a positive first step by Council to start to address the uneven distribution of rate payers' money that has occurred between Gaelic Games and other sports.

I look forward to your response.

Yours sincerely

APPENDIX A Community Relations Action Plan

<u>Objective</u>	<u>Key Actions</u>	<u>Cost</u>
Small Grants Programme £10,000 Budget	Launch new small grants scheme and introduction workshops	£10,000
To promote good relations by creating enhanced opportunities for cross community contact and for an appreciation of diversity. £7,000 Budget	Support community development projects.	£
	'What's On' Brochure	£2,269.24
	Intercultural Week combining International Day of Racism.	£
	Community Relations Week -Hold a series of workshops/talks aimed at appreciating diversity.	£
	Support 2 major community events. (Mayor Show & Christmas Lights)	£1,000
	Run an annual interdenominational Christmas Carol Service.	£500
	Explore the idea of establishing a Churches Forum	No Budget
Explore local 'hard/identity' issues. £29,500 Budget	Provide Core funding for WAVE trauma Centre.	£6,000
	Carry out good relations audit of borough and an official launch of findings. + PR	£14,000
	Review the Community Relations Advisory Committee	No Budget
	Work with other regional Community Relations Officers to organise a joint Community Relations event.	£1,500
	Work in partnership with key agencies and other council initiatives to develop and	£

	support community relation events.	
Support and involve schools & youth in good/community relations.	Run annual summer scheme	£7,000
	Run annual Outward Bound event in partnership with PSNI.	£4,000
£14,319.11 Budget	Youth & School initiatives	£3,319.11
Neutral Environments £1,000 Budget	Encourage single identity groups to recognise and promote the importance of 'neutral venues'.	£1,000

APPENDIX B

Meeting 1

Minutes of Meeting of Museum Project Team
Thursday 12 October 2006, 2.30pm, Ballymoney Town Hall

Present: **Ald F Campbell (Chair)**
Ald H Connolly

In Attendance: **Director of Central & Leisure Services (DCLS)**
Cultural Services Officer (CSO)
Museum Manager (MM)

1. Apologies

There were no apologies.

2. Update on Museum Design Scheme

The DCLS advised members that Haley Sharpe Design have completed as much of the project as they can with the information that we have provided to date.

3. Update on Heritage Lottery Fund (HLF) Stage 2 Application

The DCLS reported as follows:

HLF has reviewed all the material which has been prepared for the submission of the Stage II application and have advised that additional information and material is required to achieve a successful Stage II application. HLF are still committed to the project and have agreed to extend the deadline for submission of the application by a further 6 months. HLF have requested the following information:

- Business plan for Ballymoney Museum until the anticipated RPA, April 2008.
- A full list of the artefacts that will be on display and photographs of the key exhibits.
- A report of the public consultations on the future of the museum. This is currently being prepared by the Causeway Museum Service and on completion will be presented to Council.
- A draft text of the exhibition and the artefacts associated with each section of the storyline.

The most significant aspect in the delivery of these is the necessity for increasing staff resources and confirming this in the business plan. HLF have stressed throughout this entire project that they knew there were insufficient staff dedicated to working on the project. They have expressed concern that the project is being delayed as staff resources are directed to programming and day to day duties and not the application, which they have emphasised requires the full time of a staff member. In the original letter of acceptance at Stage I, they requested details of "management structure and staff roles and responsibilities and...confirmation of BBC's commitment to ongoing revenue budgets".

HLF are aware from their experience of similar projects, that the museum fit-out project, and future programming, cannot be sustained with a single member of staff

and they will not support a grant application that does not recognise this criteria. HLF have recently funded projects at Down, Londonderry and Newry and these museums have all increased their staffing levels. The mid-Antrim MS have also expanded their core staff as they developed Larne, Carrick and Ballymena.

HLF have also advised that it will be necessary to close the museum for an extended period - from 6-12 months, to facilitate the final stages of the design and the on site work for the fit-out.

HLF recognise the volume of work still required for the Stage II application. However, they are still very supportive and are keen that the Council meet the new March deadline for submission of the bid. They have agreed for their support consultant, Griff Boyle, to continue working with the Council and have allocated additional funding to facilitate a further meeting with him early in 2007 to review the final, proposed submission documents.

Northern Ireland Museums Council has also been supportive in allowing the Council additional time to prepare for accreditation of the Museum. However this must be achieved by early 2007. The new temporary part time Museum Assistant (MA) is making good progress with this work and has been updating the catalogue and working on collection management. These are duties that the MM has not been able to address for some time and there is a substantial backlog. In order to keep to the imminent deadlines for accreditation, the MM has been focusing the MA's work on accreditation, rather than assisting with day to day duties. As a result of this, and the heavy commitment to an exhibition programme, talks series, daily public inquiries and assisting with the arts and events programme, the MM is still unable to concentrate on the HLF bid full time.

Following the DCLS's report, the Chair requested information on staffing levels in other new Museums. The DCLS undertook to provide this information for the next Leisure Committee meeting.

The MM circulated details of Visitor numbers to the museum from 1996 to 2006. Members noted with interest the substantial increase in visitors to the museum since the new facility opened in the Town Hall.

The CSO circulated details of the Temporary Exhibition programme for the next 12 months. Members were keen to ensure the continuance of the temporary exhibitions.

Members discussed possible options. All were agreed that the Museum should remain open and that Council should consider providing additional resources to extend the temporary Museum Assistant's post until March to facilitate the work which has to be carried out in order to secure funding.

The Director advised that the estimated cost is £6,000 to extend the temporary post to end of March 2007.

4. Any Other Business

There was no other business

5. Date of Next Meeting

It was agreed that members would be contacted to arrange a further meeting as appropriate.

APPENDIX C

Ballymoney Borough Council

Good Relations Strategy 2006-2009 and Community Support Strategy 2006-2009

Seven companies were invited to quote for the production of a 3 year Good Relations Strategy and Action Plan and a 3 year Community Support Strategy and Action Plan.

Quotations were received from 3 companies as follows -

Strategy	Red Hat Consulting Ltd	Rubicon Consulting	Vision Management Services
Good Relations	8,570.00	6,650.00	5,956.25
Community Support	8,150.00	6,650.00	5,956.25

Vision Management Services returned all relevant documents completed and their proposals fully complied with the terms of reference.

It is recommended that the Council accept the lowest quotation, that from Vision Management Services in the amount of £5956.25 each to produce a Good Relations Strategy and a Community Support Strategy.