

**Ballymoney Borough Council  
Resources Task Group  
Tuesday 24<sup>TH</sup> November 2009**

**TABLE OF CONTENTS**

1. **Minutes of Meetings 9/11/09 – AGREED.**
2. **Budget Issues 2009-10**  
*Proposed savings totalling £127,462 approved.*
3. **Vacant Post**  
*Good Relations Officer post to be filled.*
4. **Agency Employees Report - noted.**
5. **Overtime Costs Report – further report at next meeting.**
6. **Next Meeting – 4/01/10**  
*Chief Executive and Chair liaise and if insufficient business the Resources Task Group be deferred.*

**Ballymoney Borough Council  
RESOURCES TASK GROUP**

**Tuesday 24<sup>TH</sup> November, 2009**

Minutes of meeting no. 27 held on Tuesday 24<sup>th</sup> November 2009 at 10.00 a.m. in the McKinley Room, Riada House, Ballymoney.

**In the Chair:** Ald J Simpson

**Present:** Ald F Campbell (Mayor), C Cousley MBE (Deputy Mayor)  
Cllrs A Cavlan, M McCamphill, E Robinson

**Apology:** Cllr J Finlay

**In Attendance:** Chief Executive, Director of Borough Services,  
Director of Central & Leisure Services, Head of Corporate  
& Development Services

**1. Minutes of Meeting No. 26 – 9/11/09**

It was proposed by Alderman Campbell, seconded by Alderman Cousley and  
**AGREED:**

***that the minutes of meeting no. 26 on 9 November 2009 be confirmed  
as a correct record.***

**2. Budget Issues 2009-10**

A report by Corporate Management Team (CMT) on possible in-year saving measures totalling £85,462 against a targeted (3%) saving of £142,500, was circulated. The CE advised that further work had been done by CMT, circulated, and savings totalling £127,462 had been achieved against the target of £142,500.

Chief Executive and Directors presented details of the proposed savings in the various service areas within their respective responsibilities and explained the consequences including the deferral of filling of some vacant posts, spend moratorium and deferral/review of planned work programmes and projects and additional income.

The officers gave further explanation and clarification in response to members' questions. It was noted in some instances budget reductions would necessitate prioritisation of statutory/key services at the expense of some others.

Councillor McCamphill joined the meeting during discussion on this item at 10.30am. He updated members on consideration by the Building Control Group Committee on filling of the Chief Building Control Officer (CBCO) post following the retirement of the postholder. It was noted that the post was to be filled and the officer would act as CBCO to the group in addition to the Employer Council (Derry City Council).

Following discussion it was proposed by Councillor Robinson and seconded by Councillor Cavlan and **AGREED:**

***to recommend that the table of proposed savings totalling £127,462 and the consequences noted thereon be approved and implemented with effect from 8 December 2009.***

### **3. Vacant Post**

Director of Central and Leisure Services reported that the Good Relations Officer post (ref. 50141) would become vacant in late December 2009 due to the postholder successfully securing a secondment to Coleraine Borough Council to 31 March 2011.

CMT recommended that the post, essential to ensure delivery of the Good Relations Action Plan, be filled via one of the various recruitment options.

It was proposed by Alderman Campbell, seconded by Councillor Cavlan and **AGREED:**

***to recommend that the post, essential to ensure delivery of the Good Relations Action Plan, be filled via one of the various recruitment options.***

### **4. Agency Employees Report**

Report dated 23/11/09, circulated, detailing various posts covered by agency workers in the different service areas and the reason for their retention, as at 1 November 2009, at a total cost of £63,926.

It was noted that in a number of instances vacant posts were being covered, others covering maternity or sickness leave were at an additional cost.

### **5. Overtime Costs Report**

Director of Central and Leisure Services presented report 23/11/09, circulated on overtime costs (including contractual and planned overtime), for the first 6 months of 2009-2010 at a total cost of £59571.40

It was reported that all of the overtime may not be worked for the remainder of the year and management were considering ways of reducing the cost of overtime and striving to live within the overall directorate budgets. A further report on this subject would be made to the next meeting.

### **6. Next Meetings**

It was **AGREED:**

***that the 6 month variance report be tabled at the rates meeting on 9 January 2010 (will be circulated in advance of the meeting)***

Resources Task Group to meet on Monday 4 January 2010 at 10.00am and 7 month and 8 month variance report tabled. Since draft budgets would now be considered at rates meetings it was **AGREED:**

***that the Chief Executive and Chair liaise and if insufficient business the Resources Task Group be deferred.***

**The meeting concluded at 12.45 p.m.**