

## RESOURCES TASK GROUP

Report of meeting of Resources Task Group held in the McKinley Room, Riada House, on Wednesday 23<sup>rd</sup> January 2008 at 2.30 p.m.

**Chair:** Alderman J Simpson

**Present:** Alderman F Campbell  
Alderman C Cousley

Councillor J Finlay  
Councillor E Robinson

CE, DBS, HCDS, HFIT

**Apologies:** Councillor P McGuigan  
Councillor M McCamphill

### 1. Minutes of last meeting 4/1/08

Minutes of the last meeting on 4/1/08, as circulated, were agreed as a correct record.

### 2. Terms of Reference

The Terms of Reference, previously circulated, were reviewed. The remit of the group, as set out at item 5, was agreed, but it was decided that the following additional item be included "on a monthly basis review all Council expenditure and income, directors of service are requested to attend as required".

The Mayor expressed the view that the accounts schedule examined at CRCS Committee was not an effective means of examining accounts and that the monitoring of spend and income would be better addressed as proposed by RTG. It was agreed that CE bring forward suggestions to RTG as to an appropriate monitoring system, it being noted that a variance report was not available until month 3, due to workload on year end accounts closure.

The Chairman also requested that suggestions on a system for monitoring expenditure and income for Joey Dunlop Leisure Centre and café facility be brought forward, monitoring on this and aforementioned matter to commence with effect from 1.4.08.

### 3. Review Policy on filling vacancies

Policy document, as circulated, was agreed, with all applications reverting to RTG rather than CRCS Committee.

#### **4. Tender for Agency Services**

The Chief Executive advised that he had reviewed the draft document in the absence of DCLS and some revisions were being made. He has also asked for the matter of EU procurement procedures for this work to be examined to ascertain if the tender required to be advertised in the EU Journal, in the light of its value. Tenders when received would be opened by Chair and Director and report brought to CRCS Committee.

#### **5. Capital Projects**

Appendix B to the minutes of the last meeting (borough services directorate variances) were explained by DBS. It was noted that "Amenities" included a range of services under the Head of Amenities.

DBS also gave an update report on committee approval date, order date and delivery/expected delivery date of amenities vehicles. He explained that the big bite vehicle order had been delayed due to a query by a tenderer and expected delivery was August 08.

#### **6. Draft Rate Estimate Book v.2**

HFIT referred to v.2 of the rate estimate book, which had been circulated to the meeting. Some inflation increases (3%) had been reviewed and others still had to be reviewed. DBS revisions to date had been factored in as had revised haulage figure for waste following receipt of tenders. CE advised that the income figures had to be further examined by officers. HFIT indicated that average rate increases were around 7% - he will further update at rates meeting.

DBS indicated that V.2 of the book did not include any money for the haulage off-site of brown bin/green waste, nor costs for separate storage of that material were EHS to require that.

#### **7. Next Meeting**

Agreed next meeting 5<sup>th</sup> March 2.30 p.m.

Business:

- consider budget monitoring information group want to receive
- frequency of meetings

Meeting closed at 4.30 p.m.