

**BALLYMONEY BOROUGH COUNCIL
LEISURE & AMENITIES COMMITTEE**

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**BALLYMONEY BOROUGH COUNCIL
LEISURE & AMENITIES COMMITTEE**

Minutes of Leisure & Amenities Committee Meeting No 392 held in the Council Chamber, Riada House on Tuesday 21st February 2012 at 7.00pm.

IN THE CHAIR: F Campbell

PRESENT:

Aldermen
B Kennedy

Councillors
J Atkinson
W Blair
J Finlay
R Halliday
R McAfee
C McLaughlin
E Robinson
I Stevenson

APOLOGIES:

Aldermen
C Cousley
H Connolly
Councillor
A Cavlan

IN ATTENDANCE: Head of Amenities [1-6]
Head of Leisure Services [7-13]
Committee Clerk

392.1 MINUTES OF MEETING NO 391 – 17TH JANUARY 2012

It was proposed by Councillor Finlay, seconded by Councillor Halliday and
AGREED:

to recommend that the Minutes of Meeting No 391 – 17th January 2012, as circulated, be approved.

Alderman Kennedy thought members had agreed to hold the Leisure and Amenities meeting at Riada House.

Members discussed the merits and demerits of holding meetings at either the Joey Dunlop Leisure Centre or Riada House.

Chair agreed to put the item on the Agenda for the next committee meeting.

Matters Arising

1.1 Stranocum Play Area

Councillor Robinson queried whether the required legal advice had been obtained.

Head of Amenities advised that, due to a conflict of interest with Council's current solicitors, another solicitor had been approached to provide legal advice. Subject to confirmation that no conflict exists with the proposed solicitor then the appropriate legal advice will be obtained.

AMENITIES

392.2 SHARING OUR SPACE PROJECT – RASHARKIN

Committee is asked to give further consideration to the scheme proposed by Groundwork NI for additional facilities at Drumbolcan Park, Rasharkin and make recommendation to Council concerning the matter.

It should be noted that the Special EU Programmes Body has requested a signed partnership agreement for the programme from all the key statutory partners. Presently as regards Council the proposed agreement seeks that Ballymoney Borough Council would "manage, maintain and insure the multi-use games arena and play facility at Drumbolcan Park, Rasharkin and to ensure that it remains as a public asset post completion of the Sharing Our Space programme". Committee ought to consider whether the proposed facilities to be provided would remain under Council control or otherwise.

Head of Amenities discussed members' concerns surrounding issues that had been raised at the last sub-committee meeting:

- 1) Insurance Premiums – The quantity of council play areas and type of play equipment does not affect Council's Insurance Premiums.
- 2) Groundwork NI confirmed that Rivers Agency have no objection to the existing stream being culverted through the proposed site of the play area. They have provided the cross sectional area to Groundwork NI who hope to use a box culvert rather than concrete pipes to minimise visual impact.
- 3) The type of proposed play equipment will be designed, manufactured and installed to meet current European Standards. Head of Amenities has researched Play Areas with similar types of equipment aimed at older children. Evidence suggests that this type of equipment does not present any greater risk when compared with equipment already in use in Council Play Areas.

Head of Amenities circulated drawings of typical play equipment proposed for part of the site.

Councillor Halliday queried whether the outdoor lighting was sufficient for CCTV to operate successfully at night time. Head of Amenities clarified that there were no cameras within the Play Area but cameras do operate around the Centre.

Head of Amenities circulated drawings of proposed outdoor gym equipment for adults which will be integrated with the play equipment to broaden the appeal of the project.

In response to a question from Councillor Robinson regarding the cost to Council for the Play Area, Head of Amenities replied that maintenance costs would have to come out of the Parks and Open Spaces budget as no separate Play Area budget exists.

Councillor McLaughlin has been talking to the people of Rasharkin and whilst initially they had concerns with the proposed Scheme, they are now very happy it.

It was proposed by Councillor McLaughlin, seconded by Alderman Kennedy and **AGREED:**

to recommend that Council progress with the Scheme proposed by Groundwork NI for additional facilities at Drumbolcan Park, Rasharkin.

Head of Amenities suggested to members that they give consideration to a separate application, with the same funding body, for floodlighting of the proposed kick about area.

In response to a question from Alderman Kennedy he informed members that any user of electricity for the flood lighting would be paid for by the user via the use of an electronic card payment system.

Alderman Kennedy considered that Council should progress the application for funding, in principle, with a view to taking any final decision at a later stage.

It was proposed by Alderman Kennedy, seconded by Councillor Robinson and **AGREED:**

to recommend that Council progress, in principle, a separate application for funding for floodlighting of the proposed kick about area at Drumbolcan Park, Rasharkin.

392.3 DERVOCK 2012 JOINT WORKING GROUP

It was proposed by Councillor Robinson, seconded by Alderman Kennedy and **AGREED:**

to recommend that the Minutes of the Dervock Joint Working Group held on 9th February, attached as Appendix A , be approved.

392.4 BALLYMONEY CEMETERY MEMORIALS

Applications have been received as undernoted for the erection of memorials in Ballymoney Cemetery.

Section H3 No 68

S A Grey Granite Headstone and Base

Section I4 No. 25

All Polished Granite 'Ogee' Design Headstone and Base

IT IS RECOMMENDED that Council grant permission for the above memorials to be erected in Ballymoney Cemetery, subject to usual requirements.

It was proposed by Councillor Robinson, seconded by Councillor Atkinson and **AGREED:**

to recommend that Council grant permission for the above memorials to be erected in Ballymoney Cemetery, subject to usual requirements.

392.5 RASHARKIN COMMUNITY PLAYGROUP

Head of Amenities advised that further to a meeting held on 7th February it is understood that playgroup personnel are giving further consideration to their accommodation needs.

392.6 NON-CORPORATE BUILDINGS & FACILITIES (NCB&F) WORKING GROUP NO. 4 – 16th FEBRUARY 2012

Chair drew members' attention to various items within the Working Group Report and reminded members that some items are to be further discussed at the next meeting.

Alderman Kennedy initiated a discussion on fee/rent and recovery of running costs.

It was proposed by Alderman Kennedy, seconded by Councillor Atkinson and **AGREED:**

to recommend that Council adopt the Non-Corporate & Facilities Working Group Report No 4 of 16th February 2012 and fix a nominal fee of £5 per year for the legal agreement between Council and the Community Hall Management Companies for the use of the Community Halls.

- * Head of Leisure Services arrived at the meeting at 7.46pm during consideration of the above matter.
- * Head of Amenities left the meeting at 8.04pm.
- * Councillor McAfee left the meeting at 8.05pm.

LEISURE SERVICES

392.7 BALLYMONEY MOTORCYCLE SHOW – REQUEST FOR FINANCIAL ASSISTANCE

The Ballymoney Motorcycle Show is to be held in the Joey Dunlop Leisure Centre on 9th & 10th March 2012.

The organisers have requested financial support with the cost of hiring the Leisure Centre facilities. The Council has in previous years provided financial assistance towards the cost of the facility hire. There is a Leisure Contributions Budget to cover such expenditure.

All Council members are invited to attend the Show.

IT IS RECOMMENDED that Council grants £875.00 to Ballymoney Motorcycle Show to assist with the cost of hiring the halls at the Joey Dunlop Leisure Centre for the show on the 9th & 10th March 2012.

It was proposed by Councillor Robinson, seconded by Alderman Kennedy and **AGREED:**

to recommend that Council grant £875.00 to Ballymoney Motorcycle Show to assist with the cost of hiring the halls at the Joey Dunlop Leisure Centre for the show on the 9th & 10th March 2012.

392.8 RIADA PRE – 1950 CAR CLUB, BALLYMONEY – REQUEST FOR FINANCIAL ASSISTANCE

The Riada Pre 1950 Car Club are staging its annual display of vintage cars at the Joey Dunlop Leisure Centre on 31st March 2012. The Club has requested financial support with the cost of hiring the Leisure Centre facilities. The Council has in previous years provided financial assistance towards the cost of the facility hire. There is a Leisure Contributions Budget to cover such expenditure.

All Council members are invited to attend the Show.

IT IS RECOMMENDED that Council grants £550.00 to Riada Pre 1950 Car Club to assist with the cost of hiring the halls at the Joey Dunlop Leisure Centre for the show on 31st March 2012.

It was proposed by Councillor Stevenson, seconded by Councillor Atkinson and **AGREED:**

to recommend that Council grants £550.00 to Riada Pre 1950 Car Club to assist with the cost of hiring the halls at the Joey Dunlop Leisure Centre for the show on 31st March 2012.

392.9 GOOD RELATIONS GRANTS

The following applications for grants were considered:

- I. Ballymaconnelly Renewal Group for assistance towards a St. Patricks Night Celebration.
- II. Bushvale Senior Citizens Group for assistance towards a Spring Cultural Event.
- III. Eden Accordion Band for assistance towards a Community Development project.
- IV. Ballymoney Old Vehicle Club for assistance towards a Cultural Family Fun Day & Vintage Rally.

IT IS RECOMMENDED that Ballymaconnelly Renewal Group is granted £200.00 and that Bushvale Senior Citizens Group, Eden Accordion Band and Ballymoney Old Vehicle Club are granted £250.00 each.

It was proposed by Councillor Halliday, seconded by Councillor Atkinson and **AGREED:**

to recommend that Council grant;

- (i) Ballymaconnelly Renewal Group £200 for assistance towards a St. Patricks Night Celebration,*
- (ii) Bushvale Senior Citizens Group £250 for assistance towards a Spring Cultural Event,*
- (iii) Eden Accordion Band £250 for assistance towards a Community Development project,*
- (iv) Ballymoney Old Vehicle Club £250 for assistance towards a Cultural Family Fun Day & Vintage Rally.*

392.10 GOOD RELATIONS SUB COMMITTEE

Members are requested to set a date for a meeting of the Good Relations Sub Committee. Suggested dates are 6th, 7th, 8th and 13th March 2012 at 2.30pm in Riada House.

It was proposed by Councillor Robinson, seconded by Councillor Halliday and **AGREED:**

to recommend that Council set the date of the meeting of the Good Relations Sub Committee as Thursday 8th March at 2.30pm at Riada House.

* Councillor McAfee re-joined the meeting at 8.15pm.

392.11 NORTH EAST PEACEIII CULTURAL FUSIONS PROJECT

Cultural Fusions is a vibrant heritage based project being delivered by the Causeway Museum Service and Mid Antrim Museum Service over a 2 year period, 2011 – 2013. The project has been awarded funding by SEUPB amounting to £205,000.00. The cost to deliver the project in Ballymoney, Coleraine, Limavady and Moyle will be divided equally between the four Councils, and equates to £10,000.00 per annum per Council.

The aims and objectives of the project were circulated. To date work has taken place with 3 groups in Ballymoney High School, Community Groups and the Independent Orange Order, and the Cloughmills Signage Project has been implemented.

Various events and workshops are being planned for 2012/13 and a number of exhibitions are being planned for the museum.

As advised at last month's meeting a Cultural Fusions Steering Group is being established as a reporting mechanism for the PEACEIII Project, which would consist of one member and one officer from each Council. Council is invited to nominate one of its Causeway Museum Service members to sit on the Fusions Steering Group.

Head of Leisure Services circulated literature on the Cultural Fusions Project and drew members' attention to specific details of Ballymoney Borough projects.

It was proposed by Councillor Robinson, seconded by Councillor Finlay and **AGREED:**

to recommend that Council nominate Councillor Atkinson to sit on the Cultural Fusions Steering Group.

392.12 ACTIVE COMMUNITIES

The Active Communities Project was officially launched in the Joey Dunlop Leisure Centre on 7th February 2012.

Active Communities is a joint project in the Causeway Cluster of Councils, with Limavady acting as Lead Council. It is a 100% funded project which will run for 3 years. During this period over £760,000.00 will be invested by Sport Northern Ireland within the Causeway Cluster area to employ a team of 8 Coaches and Physical Activity Leaders (2 per Council) to increase participation in Sport and Physical Activity.

Research shows that non engagement in any sport is particularly high among older people with around 82% of those aged 50+ years not participating regularly in any sport. Similarly about 87% of people with a disability are non-participants. The Council's 2 coaches will concentrate on these 2 groups. In addition the investment provided by Sport Northern Ireland enables the Multi Skills Coaches to work with clubs in the Borough to not only increase participation, but to help to improve their club structures to ensure that they are properly governed and quality focused.

- * **Councillor Stevenson left the meeting at 8.30 pm during discussion of the item.**

392.13 JOEY DUNLOP LEISURE CENTRE - PRESS ARTICLE

Councillor Atkinson commented on recent publicity about the cost of running Leisure centres.

- * **Councillor Stevenson returned to the meeting at 8.35pm.**

The Head of Leisure Services advised that Council sets annual budgets for running the Leisure Centre, like all other services. He advised that it was a service provided by Council, which was very well used.

This being all the business the meeting closed at 8.40pm

Appendix A: Minutes of Dervock 2012 Joint Working Group, Dalriada Room, Riada House, 9 February 2012.

Appendix B: Non-Corporate Buildings & Facilities (NCB&F) Working Group No. 4 – 16th February 2012

APPENDIX A

Ballymoney Borough Council**Dervock 2012 Joint Working Group****held in the Dalriada Room, Riada House, Ballymoney****Meeting No. 9****9 February 2012, 2.35pm**

<u>Present:</u>	<u>Ballymoney Borough Council (BBC)</u> Ald Harry Connolly Cllr Evelyne Robinson Director of Borough Services (DBS) Head of Corporate & Development Services (HCDS) Museum Manager (MM) Clerical Officer	<u>Dervock & District Community Association (D&DCA)</u> Mr Frankie Cunningham Mr David McKeown Mr Frank McLernon <u>Springwell Running Club (SRC)</u> Mr Bryan Edgar <u>Supporting Communities NI</u> Ms Deirdre McCloskey
<u>Apologies:</u>	Cllr Anita Cavlan Mr Ivan Patrick, D&DCA Ltd Mrs Shauna Irons, Ballymoney Community Resource Centre Ms Christine Cordner, D&DCA	<u>DCAL</u> Ms Lorraine Conlon

9.1	Minutes Meeting No. 8 – 12th January 2012	
	Mr Frankie Cunningham assumed the Chair. It was proposed by Alderman Connolly, seconded by Mr Bryan Edgar and AGREED: <i>that the minutes of the Group's last meeting, No. 8 on 12th January 2012, as circulated, be confirmed as a correct record.</i>	
9.2	Matters Arising	
	<p>9.2.1 Derelict Property The meeting was advised that discussions are continuing with a property owner regarding use of cleared property as a car park dealing with necessary matters such as access to site, insurance, post use clean-up and re-erection of barriers and that additional sponsorship was also being sought.</p> <p>The Chair informed members that a letter and consent form have been drafted seeking permission to erect panels at specific properties under the Rural Development Programme (RDG) application. It was agreed that the letters been sent via Council as intermediary with responses returned directly to Katrina, so satisfying data protection requirements. Ms Deirdre McCloskey advised that D&DCA have a list of derelict properties identified for the funding sought. A decision on the final application is expected mid – end of March.</p> <p>9.2.2 Public Meeting Mr David McKeown advised that the public meeting will take place in the William Pinkerton Memorial Primary School on 23rd February and that a</p>	D McKeown D&DCA / Council

	<p>newsletter has been circulated to all houses in the village and the date of the meeting will be announced in local churches. He intimated that the printing for the first and second editions had been sourced. Referring to the D&DCA request the DBS informed the meeting of the Council's decision that were the Ballymoney Resource Centre unable to assist Council would undertake the necessary work on the basis that its costs were recouped.</p> <p>9.2.3 Twelfth Celebrations in Dervock The Chair informed members that the local flute band has agreed to participate in discussions with D&DCA regarding flags flown during the celebrations. Ms Lorraine Conlon to confirm which flags would be appropriate as regards the hosting of the OlympicTorch.</p>	L Conlon
9.3	Torch Relay (Dervock) etc	
	<p>HCDS advised that a minimal amount of bunting and logo flags have been purchased to dress the torch route where spectators will be positioned. Ms Lorraine Conlon commented on what was available / expected. It was noted that D&DCA would assist in dressing the torch route and on race day. Then HCDS gave an overview of the scoping exercise carried out. An initial meeting has been held with PSNI and further approvals are needed. The street level detail of the torch relay route is to be confirmed. The theme will be 'Go for Gold'. In response to HCDS, Ms Deirdre McCloskey advised that D&DCA are applying for a Big Lottery Awards for All grant to assist with the torch relay, jubilee celebration and running festival. A decision is expected mid-May 2012. The family fun celebrations planned will be similar to previous fun days. DBS stressed the importance of communicating with Council in respect of activities planned for Council owned land. It was noted that on the occasion of the torch relay, it is planned to use the Riverside Park for family type entertainment. The need to manage the geese and clean-up of the park both before and after the event was highlighted. Ms Lorraine Conlon informed members of OFMDFM funding, accessed through Council's Good Relations Officer, which may be applicable for the celebrations.</p>	
9.4	Bonfire Initiative	
	<p>The Chair advised that through NEELB work with young adults in the area, there has been an agreement in principle to participate in a bonfire initiative. It was again emphasized that following the twelfth celebrations there will be a need to tidy up both the specific site and the village generally prior to the press arriving on 14th July 2012. It was agreed that the importance of this celebration of KK McArthur to the future of Dervock ought to be emphasized at the public meeting and the proposals fully embraced by the local community. It was stated that it is hoped to sign up volunteers at the meeting for tidying up the village and ensuring that positive outcomes are achieved. The DBS noted the need to assist the community effort.</p>	DBS
9.5	Cross Community Opportunities	
	<p>The Chair informed members it is hoped to involve school children from another local village in the celebrations. Alderman Connolly offered to make representations to the school concerned.</p>	D&DCA Alderman Connolly /
9.6	Event Management Plan/Project Officer	

	<p>D&DCA advised that it had approached garden centres asking for donations of shrubs or sponsorship. Discussion followed on floral displays. Arising from this it was suggested that a smaller group should meet to identify potential duplication of activity / effort. The need for a project officer was again highlighted to co-ordinate both planning and delivery. Attention was drawn to the fact that the management plan had not been revised to reflect changes being made to the planned events. It was also emphasized that there was a need to have alternative plans in place in the event that funding applications may be unsuccessful and that it would be late March or indeed May before the outcome of certain funding applications would be known.</p> <p>HCDS informed members regarding decisions made in respect of the appointment of a project officer emphasizing that Dervock 2012 work would be but one facet of the job. The Chair informed members that contact had been made with the Causeway Volunteer Centre and the Centre would advertise the position.</p> <p>The Chair agreed to provide details of D&DCA plans and funding applications to HCDS to complete the scoping exercise / overall plan of events.</p>	F Cunningham
9.7	Village Signage	
	<p>DBS circulated an example village entrance sign depicting KK McArthur and requested feedback from members. Comments were given and it was agreed to use the sign as shown amending the size of the word 'welcome'. The meeting noted that 4 no. signs would be provided subject to planning approval.</p>	HoA / DBS
9.8	Diamond Jubilee Fund	
	<p>In response to the Chair, HCDS advised that the breakdown of the £20,000 budget for Diamond Jubilee Celebrations as reported in the local press is yet to be decided.</p>	
9.9	DCAL Support	
	<p>The Chair circulated a response received from DCAL Minister. The Chair recapped on contact made with previous DCAL Ministers. In response to the Chair, Ms Lorraine Conlon advised DCAL does not fund directly. Grant funding is available through agencies such as Sports NI, Arts Council. Community groups can apply for funding from OFMDFM through the Council's Good Relations Officer. D&DCA to meet GRO. The attendance by DCLS reps at the meeting was discussed. Lorraine Conlon agreed to determine lead-in times to OFMDFM funding grants.</p>	D&DCA L Conlon
9.10	Community Facilities	
	<p>In response to the Chair, DBS advised that he understood that Planning Service were minded to approve the Councils application for the whole scheme at its Dervock Recreation Grounds site and that this ought to ensure that the Councils bid for RDP funding for the project was kept on track.</p>	
9.11	Public Meeting	

	Members discussed details of the public meeting [to be held on 23 rd February] including times, speakers and format and technical equipment required. Details to be finalized and emailed to those concerned. It was agreed that Councillors, MLAs representing the area to be invited and that D&DCA would make every effort to maximize attendance and would contact the local press.	HCDS D&DCA DDBS
9.12	Date of Next Meeting	
	Thursday, 15 March 2012, 2.30pm, Dalriada Room @ Riada House	

**LEISURE & AMENITIES COMMITTEE
NON-CORPORATE BUILDINGS & FACILITIES (NCB&F) WORKING
GROUP
NO. 4 – 16th February 2012**

1. Company Directors Responsibilities

Circulated to members. Will also be copied to all councillors

Agreed that any issues arising from the guidance be further discussed at the next meeting.

2. Draft Agreement

Discussed at length and **agreed** that the revised draft agreement be approved, subject to clarification on some issues with Solicitor.

A further meeting of the working group will be held in advance of the Council meeting to settle the form and terms of the lease and that an addendum to working group report be presented to Council's March meeting.

3. Status of Proposed Management Committees – Consultation Meetings

Working Group received report on progress re. the three NEW halls and the two existing halls.

- **NEW HALLS**

- **Ballybogey:**

Good progress on agreeing structure of proposed limited company and memorandum and articles of association, with appointment of directors by 15th March. This will allow the new company to be in a position to sign lease by 20 March or thereabouts and formal sealing by Council thereafter.

- **Stranocum:**

Facilitated discussions ongoing with representatives of community association and development group.

There is need for further facilitation to move the groups forward and agree a timeline for execution of an agreement with Council.

DCLS to arrange a meeting with representations with the assistance of local members.

- **Balnamore:**

Supporting Communities currently working with the groups to achieve progress on progression towards formation of limited company.

Agreed there was need for further facilitation to move the groups forward to a position where an agreement with Council to be executed.

Representatives have not met with DCLS to date.

DCLS to arrange a meeting with representations with the assistance of local members.

- **EXISTING HALLS**
- **Killyrammer :**
Meeting with DCLS in January.
Offer from Supporting Communities to assist Group in moving towards limited company status.
DCLS to agree a timeline for execution of an agreement with representatives from the Group/Supporting Communities
- **Rasharkin :**
DCLS to arrange early meeting to consult with the existing management committee and agree a timeline for execution of an agreement with Council

4. Agreement for Other Community Facilities

Next meeting will consider need for agreements to cover other community facilities eg.

- Glebeisde
- Cloughmills Old Mill (Solicitor drafting)
- Ballybogey MUGA
- Facilities at Rasharkin Recreation Grounds at Community Centre

5. Fee

It was **agreed** that the fee be discussed further at the next meeting and recommendation incorporated in the addendum to working group report be presented to Council's March meeting.