

**Ballymoney Borough Council  
Council Meeting No 946 – 25th July 2011**

**Table of Contents**

<b>946.1</b>	Minutes of Council Meeting 945 – 4 <sup>th</sup> July 2011	<i>Adopted</i>
<b>946.2</b>	Condolences	<i>Norway Attacks Mr B Balmer</i>
<b>946.3</b>	Congratulations	<i>Fuse FM Radio</i>
<b>946.4</b>	Seal Documents	<i>Sign and affix seal of Council.</i>

**Reports from Officers**

<b>946.5</b>	<b>Development Committee Report, 25<sup>th</sup> July</b>	
	5.1 Northern Area Plan Examination in Public	<i>Endorse response</i>
	5.2 Tourism – Review of Regional Tourism Delivery	<i>Adopt recommended model and commit to 3 year funding package</i>
	5.3 Biker Road Trip	<i>Contribute up to £1,000</i>
	5.4 Towns & Villages on Inland Waterways	<i>Proceed with project and Tourist Board funding bid. Make in-kind contribution approx £2,500</i>
	5.5 Naturally North Coast Agri-Food Initiative	<i>Funding released</i>
	5.6 Ballymoney Townscape Heritage Initiative (THI) (HLF)	
	5.7 London 2012 Olympic Torch Run	<i>Authorise Chief Executive to proceed with the application</i>
<b>946.6</b>	<b>Leisure and Amenities Report, 25<sup>th</sup> July</b>	
	<b>Amenities</b>	
	6.1 Amenities Charges 2011-12	<i>Deferred to September Committee meeting</i>
	6.2 Non corporate Buildings & Facilities	<i>Nominations agreed</i>
	6.3 Ballymoney Cemetery Memorials	<i>Grant permission</i>
	6.4 Use of Megaw Park – Ballymoney Elim Pentecostal Church	<i>Grant permission</i>
	<b>Leisure</b>	
	6.5 Good Relations Grants	<i>5 Grants approved: 1 x £300 and 4 x £350.00</i>

<b>946.7</b>	<b>Health &amp; Environmental Services Report, 25<sup>th</sup> July</b>	
7.1	Local government (Misc Provisions) (NI) Order 1995, Article 3, Schedule 1)	<i>Grant licence</i>
7.2	Local Government (Misc Provisions) (NI) Order 1985 – Licence Application (14 particular Days) (Renewal)	<i>Grant licence</i>
<b>946.8</b>	Policing Personnel – North East District	<i>For information</i>
<b>946.9</b>	Applications for Renewal of Roads Service Licence	<i>For information</i>
<b>946.10</b>	Reports	<i>For information</i>

**BALLYMONEY BOROUGH COUNCIL**

Minutes of Council Meeting No 946 held in the Council Chamber, Riada House, Ballymoney on Monday 25th July 2011 at 7.00 pm.

**IN THE CHAIR:** Councillor I Stevenson, Mayor

**PRESENT:** **Aldermen**  
F Campbell  
H Connolly

**Councillors**  
J Atkinson  
W Blair  
A Cavlan  
J Finlay  
R Halliday  
P McGuigan  
T McKeown, Deputy Mayor  
C McLaughlin  
E Robinson  
M Storey, MLA

**APOLOGIES:** **Alderman**  
C Cousley, MBE  
**Councillor**  
B Kennedy

**IN ATTENDANCE:** Chief Executive  
Director of Central and Leisure Services  
Director of Borough Services  
Head of Corporate and Development Services  
Committee Clerk  
  
Mr M Graham – WYG (Item 946.3)  
Members of the Press

**946.1 MINUTES OF COUNCIL MEETING NO 945 – 4<sup>TH</sup> JULY 2011**

It was proposed by Councillor Finlay, seconded by Alderman Connolly and **AGREED:**

*that the minutes of meeting No 945 – 4<sup>th</sup> July 2011, as circulated, be confirmed as a correct record.*

**946.2 SEAL DOCUMENTS**

It was proposed by Councillor Robinson seconded by Councillor Atkinson and **AGREED:**

*that the Seal of Council be affixed to Grave registration certificate numbers 1249 and 1250.*

**946.3 CONDOLENCES****3.1 Norway Attacks**

Referring to the recent attack in Norway, the Mayor said "I am sure that, like myself, you were shocked and saddened at the terrible tragedy in Norway when almost 100 people were killed. Our sympathy goes out to the community there. A number of communities are opening books of condolence and I intend to open a book of condolence to allow citizens of this borough to show their sympathy. The book will be available at the Council Offices from Wednesday morning."

**3.2 Mr B Balmer**

The Mayor said that he was saddened to learn of the passing of Bill Balmer a local WWII veteran who served in the Royal Marines and also gave service in the UDR during the 70's. Bill was an active member of the joint RBL and Council working group which brought to fruition the lasting memorial to those from this area who served in the two world wars and other conflicts. The Mayor offer sympathy to his wife Lizzie and the family circle. Alderman Campbell also extended his condolences to the family.

**946.4 CONGRATULATIONS**

The Mayor extended congratulations to FUSE FM Radio on their professional and popular broadcasts and whose recent time on air came to an end on 16<sup>th</sup> July. The local radio initiative shows Ballymoney in a good light and promotes Ulster Scots and this was acknowledged by the Mayor.

**946.5 DEVELOPMENT COMMITTEE REPORT, 25<sup>TH</sup> JULY 2011****5.1 Northern Area Plan Examination In Public**

It was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

*that Council 'move into Committee' to discuss the Draft Northern Area Plan objections.*

\* **Members of the press left the meeting at 7.07 pm.**

The Chief Executive advised that Council had brought its August meeting forward by one week to meet a deadline set by the Planning Appeals Commission, which required the stage 1 of the examination in public process to be submitted by email not later than 4 pm on 1<sup>st</sup> August. A total of 21 topics are to be considered by the Planning Appeals Commission at the stage 1 hearing. As agreed, where possible these would be done jointly with Limavady Borough Council. Ten submissions were joint and three are stand alone. The Chief Executive advised that he had read the full submissions and confirmed that they support the objections which Council has lodged.

Michael Graham of WYG, who is acting for Council, was in attendance. He described the key points in each topic and discussed and agreed with Council, its detailed submissions to support the thirteen topics where council has lodged objections.

\* **Councillor Storey joined the meeting at 7.15 pm during discussion.**

\* **Councillor McGuigan left the meeting at 7.45 pm.**

\* **Alderman Connolly left the meeting at 7.50 pm.**

\* **Councillor Atkinson left the meeting at 8.25 pm.**

It was proposed by Councillor Robinson, seconded by Councillor Finlay and **AGREED:**

*that Chief Executive writes to the Environment Minister to express dismay at the Department's recent conduct in relation to the last minute withdrawal of proposed planning policies in the draft Northern Area Plan (dNAP), these being due to go forward for consideration at the examination in public and on which a considerable amount of work has been undertaken on Council's behalf in preparing its evidence.*

It was proposed by Councillor Finlay, seconded by Councillor McKeown and **AGREED:**

*that the draft response, as presented by WYG be endorsed as the submission by Ballymoney Borough Council to stage 1 of the examination in public on the Draft Northern Area Plan.*

The Mayor thanked Mr Graham for his attendance and presentation which concluded at 8.40pm. Mr Graham left the meeting at this time.

It was proposed by Councillor Finlay, seconded by Councillor Halliday and **AGREED:**

*that Council 'move out of Committee' to continue the business of the meeting.*

It was agreed that Council move into Committee to consider this report.

The Head of Corporate & Development Services presented the report from items 5.2 - 5.7 as follows:

## 5.2 Tourism – Review of Regional Tourism Delivery

The Head of Corporate & Development Services advised that following discussions with DETI and NITB on progress on the draft Tourism Strategy and annual budgets etc the report on the Causeway Coast & Glens Tourism Review has been completed.

She made a presentation on the background, conclusions, recommendations, recommended model, funding proposal of the review and outlined key tasks and timelines for implementation of the new model.

**IT IS RECOMMENDED** that Council adopt the recommended model, with the following remit:-

- To agree and deliver a Tourism Area Plan;
- To provide a platform to integrate local Tourism Action Plans with regional strategy;
- To provide an effective conduit to improve partnership working with NITB and Tourism Ireland;
- To engage and develop meaningful partnerships with the private sector;
- To involve key public sector agencies in the tourism strategic planning process.

**IT IS ALSO RECOMMENDED** that Council commit to a three year funding package for the new body at £17,000 per year for the period 2012/13 - 2014/15.

Councillor Finlay welcomed the report but expressed disappointment that the Tourist Board has not provided any funding to support regional tourism delivery.

It was proposed by Councillor Finlay, seconded by Alderman Campbell and **AGREED:**

***that Council adopt the recommended model, with the remit as outlined above, including the budgets and proposed staffing structure, and commit to a three year funding package for the new body at £17,000 per year for the period 2012/13 - 2014/15 noting that any employment issues arising are subject to consultation by the employer, Causeway Coast & Glens Partnership, and that a further report will be brought to Committee following completion of the current reporting process to Councils.***

Council resolved itself out of Committee.

## 5.3 Biker Road Trip (*interreg*)

Committee agreed to provide funding of £500 to towards review and enhancing of a proposed Biker Tourism product, developed by the North East Partnership and submitted for interreg funding. This was on the basis of seven participants. Terms of reference for consultancy support to assist the project partners to review and enhance the project

have been drawn up by Ballymena Borough Council, acting as lead Council for the consultancy assignment. To date not all existing partners have committed, in which case the contribution per project partner may increase to a maximum of £1,000.

The project seeks to establish strategic tourism linkages between the key motorcycle tourism markets and touring routes including the Causeway Coast & Glens coastal route in Northern Ireland, the Inishowen and Atlantic routing routes in County Donegal and the main tourism routes in the South and West of Scotland.

It was proposed by Councillor Finlay, seconded by Councillor McKeown and **AGREED:**

***that Council contribute up to a maximum of £1,000 towards the review and enhancement of a proposed Biker Tourism product, as described above.***

#### **5.4 Towns And Villages On Inland Waterways (interreg)**

This is a collaborative project across three regions – North East of NI; County Cavan and Argyll & Bute. The total project cost was £2.1M and funding of 100% towards individual capital projects was expected.

Committee has previously been advised that partners were asked to revisit projects and reduce project costs. Following this exercise a revised proposal was submitted and Interreg funding has been reduced to £1.3M. As a result of the economic appraisal process 4 partners have not been recommended for funding. Funding has been allocated to 5 partners, Cavan, Ballymoney, Coleraine, Ballymena and Community Rescue Services. While two of the partners received an award of 100%, others, including Ballymoney, have to find some match funding. Discussions are ongoing with the funding body. Members were invited to consider whether Council wishes to continue with the project or reconsider its position. The NITB Signature Project Funding Scheme has opened for applications, with a closing date of 31<sup>st</sup> August. A proposal is being worked up for funding towards the project. If successful this would reduce the funding shortfall.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

***that Council proceed with the project and the bid for funding from the Tourist Board.***

#### **5.5 Naturally North Coast Agri-Food Initiative(DARD)**

Last year Council joined the four Councils in the Causeway Cluster in this agri-food initiative aimed at strengthening and developing existing and new supply chains to local food producers and eateries within the region.

Due to budget limitations Council is unable to make a contribution in the current year. Following consultation with the lead Council, **IT IS RECOMMENDED** that Council make an in-kind contribution through resource input to the project to equate to the contribution of the other partners, approximately £2,500.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

***that Council make an in-kind contribution of £2,500 through resource input to the project.***

#### **5.6 Ballymoney Townscape Heritage Initiative (THI) (HLF)**

The permission to start and first grant request and timelines has been submitted to HLF for release of the 1<sup>st</sup> installment of grant of £25,000. Preparations are underway by Ballymoney Regeneration Company to invite tenders for the conservation consultants to develop and prepare the Round 2 THI application. The first installment of £10,000 of council's contribution has been released.

Council has agreed as part of its support for the proposal to second to Ballymoney Regeneration Company a project officer. Recruitment and secondment options are being pursued.

#### **5.7 London 2012 Olympic Torch Run**

Council has authorised the Development Committee Chair, The Mayor and the 2012 Representative (Alderman Campbell) to act as a Development Committee 2012 Steering Group to progress its application to LOCOG for the Olympic torch to visit the borough, and the "Communities on the route agreement", to be submitted before 1<sup>st</sup> September. The Chair of the Committee, Councillor Finlay, updated members on preliminary work already carried out advising that the steering group met earlier today to receive an interim report on the various planning which we will need to put in place, in the event of our application to LOCOG for the torch run to visit Dervock .

IT IS **RECOMMENDED** that Council authorise the Chief Executive to proceed with the application to LOCOG for the Olympic torch to visit the borough and to sign the communities on the route agreement on Council's behalf.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

***that Council authorise the Chief Executive to proceed with the application to LOCOG for the Olympic torch to visit the borough and to sign the communities on the route agreement on Council's behalf.***

### **946.6 LEISURE AND AMENITIES REPORT, 25<sup>TH</sup> JULY 2011**

#### **AMENITIES REPORT**

The Amenities report was presented by the Director of Borough Services.

#### **6.1 Amenities Charges 2011-2012**



This business was deferred for one month from the Council Leisure & Amenities Committee held on 21<sup>st</sup> June.

The charges for Riada Stadium and Football Pitches, Cemeteries, Town Hall, Social Centre and Drumaheglis Marina & Caravan Park have been reviewed in accordance with Council policy and the revised charges for 2011-2012 were circulated.

**IT IS RECOMMENDED** that Council implement the new charges from 1<sup>st</sup> September 2011, with the exception that the new charges for Drumaheglis Caravan Park (together with Marina slipping and boat park) be implemented from 1<sup>st</sup> March 2012.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

***that the matter be deferred to the meeting of Committee in September.***

## 6.2 Non Corporate Buildings & Facilities

Council at its meeting on 4<sup>th</sup> July accepted the recommendation of its Leisure & Amenities Committee that a Working Group comprising six members be set up to oversee the implementation of appropriate governance arrangements in respect of the Council's non corporate building and facilities.

Given that this business was not dealt with on 4<sup>th</sup> July, **IT IS RECOMMENDED** that it is now progressed by Council.

At the request of Councillor Finlay, the Chief Executive outlined the make-up of the working group based on a process of selection either by proportional representation (3DUP, 1SF, 1UUP, 1SDLP or 1TUV) or the D'hondt system (4DUP, 1SF, 1UUP).

The following nominations were accepted:

<b>Ballymoney Town:</b>	Councillor I Stevenson (DUP)	Councillor T McKeown (UUP)
<b>Bann Valley:</b>	Councillor J Finlay (DUP)	Councillor C McLaughlin (SF)
<b>Bushvale:</b>	Councillor F Campbell (DUP)	Councillor E Robinson (DUP)

### 6.3 Ballymoney Cemetery Memorial

Application has been received as undernoted for the erection of memorial in Ballymoney Cemetery.

#### **Section I3 No. 119**

All Black Granite Headstone and Base

**IT IS RECOMMENDED** that Council grant permission for the above memorial to be erected in Ballymoney Cemetery, subject to usual requirements.

It was proposed by Councillor Robinson, seconded by Alderman Campbell and **AGREED:**

*that Council grant permission for the above memorial to be erected in Ballymoney Cemetery, subject to usual requirements.*

### 6.4 Megaw Park

A request has been received from Ballymoney Elim Pentecostal Church for the use of Megaw Park on Saturday 20<sup>th</sup> August to enable them to hold a community event involving a football competition and various other activities relating to a fun day.

**IT IS RECOMMENDED** that Council grant the use of Megaw Park to Ballymoney Elim Church on Saturday 20<sup>th</sup> August 2011 for the purposes of a fun day.

It was proposed by Alderman Campbell, seconded by Councillor Robinson and **AGREED:**

*that Council grant the use of Megaw Park to Ballymoney Elim Church on Saturday 20<sup>th</sup> August 2011 for the purposes of a fun day.*

## LEISURE REPORT

The Leisure report was presented by the Director of Central and Leisure Services.

### 6.5 Good Relations Grants

The following applications for grants were discussed.

- i. Cloughmills Community Action Team for assistance towards a Good Practice and Networking Event. Amount requested £300.00
- ii. Cloughmills Boys and Girls Football Club for assistance towards Teambuilding Event. Amount requested £350.00.
- iii. Eden Accordion Band for assistance towards a Community Development Project. Amount requested £350.00

- iv. Cloughmills Community Association for assistance towards a 1<sup>st</sup> Anniversary Cross Community Event. Amount requested £350.00
- v. Cloughmills Boys & Girls Football Club for assistance towards a 10<sup>th</sup> Anniversary Event. Amount requested £350.00

The applications have been assessed and they meet the criteria of the small Grants Scheme. **IT IS RECOMMENDED** that Cloughmills Community Action Team is awarded £300.00 and that Cloughmills Boys & Girls Football Club, Eden Accordion Band, Cloughmills Community Association and Cloughmills Boys & Girls Football Club are awarded £350.00 each.

It was proposed by Councillor McLaughlin, seconded by Alderman Campbell and **AGREED:**

***that Cloughmills Community Action Team is awarded £300.00 and that Cloughmills Boys & Girls Football Club, Eden Accordion Band, Cloughmills Community Association and Cloughmills Boys & Girls Football Club are awarded £350.00 each.***

#### 946.7 HEALTH AND ENVIRONMENTAL SERVICES REPORT, 25<sup>TH</sup> JULY 2011

The Director of Borough Services presented the report.

##### 7.1 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NORTHERN IRELAND) ORDER 1985 - LICENCE APPLICATION (FOURTEEN PARTICULAR DAYS) (RENEWAL)

###### Premises

Stranocum Hall,  
139 Fivey Road,  
Stranocum,  
BALLYMONEY BT53 8HY.

###### Applicant

Mary Eakin,  
Stranocum & District Community  
Association.

**IT IS RECOMMENDED** that the Borough Council renew the Indoor Entertainment's Licence as detailed above. In addition to the Borough Council's "Conditions of Licence" adopted on 7<sup>th</sup> October 1985 the additional conditions detailed on the premise file also applies.

It was proposed by Alderman Campbell, seconded by Councillor Finlay and **AGREED:**

***that Council renew the Indoor Entertainment's Licence as detailed above.***

##### 7.2 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NORTHERN IRELAND) ORDER 1995, ARTICLE 3, SCHEDULE 1 APPLICATION FOR ENTERTAINMENTS LICENCE

<u>Applicant</u>	<u>Purpose</u>	<u>Date</u>
John Leslie 9 Leslie Hill	Outdoor film & music festival at 9 Leslie Hill	<b>Friday 19<sup>th</sup> August</b> 5pm to 11pm
Ballymoney BT53 6QL	Ballymoney BT53 6QL	<b>Saturday 20<sup>th</sup> August</b> 12pm to 12am

An application and supporting event management plan has been received for an outdoor entertainments licence as listed above. The application meets all the technical requirements for the issue of such a licence. A Safety Advisory Group has been convened comprising of the emergency services, the applicant and officers from the Directorate.

With regard to the timings of the event it should be noted that the relevant technical guidance issued by The Noise Council (Code of Practice on Environmental Noise Control at Concerts), used to assess noise levels from such events states that "For events continuing or held between the hours 2300 and 0900 the music noise should not be audible within noise-sensitive premises with windows open in a typical manner for ventilation". Noise modelling has been completed for this event which shows that this standard will not be met between 2300 and 0000, in that music noise will be audible at the surrounding residential dwellings. The applicant has agreed that the licence be conditioned in that the main music stage will be closed by 2300 and between 2300 and 0000 there will not be music noise audible at the nearest residential dwellings from acoustic performances.

No public objections have been received by the Directorate in respect of this application.

**IT IS RECOMMENDED** that Ballymoney Borough Council grant the issue of an outdoor entertainments licence for the above event, subject to the provision of a satisfactory electrical test certificate on the day of the event to a designated officer of the Council and compliance with the agreed event management plan.

**IT IS FURTHER RECOMMENDED** that delegated authority be given to the Deputy Director of Borough Services to issue the licence on behalf of the Borough Council.

It was proposed by Alderman Campbell, seconded by Councillor Finlay and

**AGREED:**

***that delegated authority be given to the Deputy Director of Borough Services to issue the licence on behalf of the Borough Council.***

The Director of Borough Services advised of a request by the applicant for use of Council's Christmas lights which he was dealing with.

\* **The Director of Borough Services and the Director of Central and Leisure Services left the meeting at 9.27 pm.**

**946.8 POLICING PERSONNEL – NORTH EAST DISTRICT**

The District Commander H District has advised of the following changes to take place in September 2011.

Chief Inspector John Magill will become the Area Commander for Ballymena and Larne and T/Chief Inspector Sean Fitzpatrick will become the Area Commander for Ballymoney and Moyle. Details of the Senior Management positions in H North East District have been circulated.

**946.9 APPLICATIONS FOR RENEWAL OF ROAD SERVICE LICENCE**

The Driver and Vehicle Agency has given notice of applications to renew road service licence for the following operators. The licence details and services have not changed from the previous licence. Any representations should be made before 5<sup>th</sup> August.

- B1263 Philip Pius Dunne, 81 Whitehouse Park, Bunrana Road, Londonderry BT48 OQA.
- B467 Kieran Taggart t/a Robinson Travel, 2 College Gardens, Tempo Road, Enniskillen, Co Fermanagh, BT74 4RJ.
- B1751 David Ivor Robinson, t/a Robinson Travel, 2 College Gardens, Tempo Road, Enniskillen, Co. Fermanagh BT74 4RJ.
- B484 Alan Symton t/a Redthorn Holidays, 42 Edenderry Road, Omagh, Co. Tyrone, BT79 0NG.

**946.10 REPORTS**

The Chief Executive referred to the schedule of reports received, copy circulated, which are available from the Office of the Chief Executive.

**The meeting closed at 9.30 pm.**