

BALLYMONEY BOROUGH COUNCIL**Leisure & Amenities Committee Meeting No 366 – 17th November 2009****Table of Contents****AMENITIES**

366.1	Minutes	<i>Approved</i>
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	Min Ref 365.10	
	1.2 Stranocum War Memorial	<i>Information</i>
	Min Ref 365.14	
366.2	Laneway at Route Avenue/Semicock Avenue	<i>Continue investigations, etc.</i>
366.3	Rasharkin Community Association	<i>Agree in principle.</i>
366.4	Safety of Sports Grounds	<i>Note statutory obligations.</i>
366.5	NIE Wayleave Request (Dunloy)	<i>Grant.</i>
366.6	Existing Amenities Working Group Minutes	<i>Agree.</i>
366.7	Ballymoney Cemetery Memorial	<i>Grant permission.</i>
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366.9	Cloughmills Recreational/Community Facility	<i>Information.</i>
366.10	Translink Ulster in Bloom 2009	<i>Noted.</i>
366.11	Proposed Bus Shelter at Ballyknock	<i>Noted.</i>
366.12	Air Conditioning Systems Inspection	<i>Noted.</i>
366.13	Lough Neagh and Lower Bann Advisory Committees	<i>Write to DoE & DCAL Ministers.</i>

LEISURE

366.14	Joey Dunlop Leisure Centre – Opening Times Christmas 2009 & New Year 2010	<i>Close on stated dates.</i>
366.15	Ballymoney Drama Festival	<i>Contribution granted.</i>
366.16	British Bowls Council – Junior International Series	<i>Grant £100.</i>
366.17	Armoy Motorcycle Road racing Club	<i>Invite representatives to make presentation.</i>

366.18	Good Relations Grant	<i>Grant 7 No applications.</i>
366.19	Good relations Sub Committee Meeting No 3	<i>Approved.</i>
366.20	JDLC Social Club	<i>Grant use of JDLC Sports Hall on 19th December.</i>
366.21	The UK Coaching Awards 2009	<i>Letter of congratulations be sent.</i>
366.22	Belfast Telegraphs Sports Awards	<i>Members may request ticket at own expense.</i>
366.23	Community Festivals Fund	<i>Grant £1020 towards Festival</i>

BALLYMONEY BOROUGH COUNCIL

Minutes of Leisure & Amenities Committee Meeting No 366 held in the Joey Dunlop Leisure Centre, on Tuesday 17th November at 7.00pm.

IN THE CHAIR: Councillor I Stevenson

PRESENT: **Aldermen**
F Campbell
H Connolly
J Simpson

Councillors:
A Cavlan
J Finlay
R T Halliday
M McCamphill
A Patterson
E Robinson

IN ATTENDANCE: Director of Borough Services [Items 1-13]
Head of Amenities [Items 1-13]
Head of Leisure Services [Items 14-23]
Committee Clerk

APOLOGIES: -

366.1 MINUTES

It was proposed by Alderman Campbell, seconded by Alderman Connolly and **AGREED:**

that the Minutes of Meeting No LAC 365 – 20th October 2009, as circulated, be confirmed as a correct record.

Matters Arising**1.1 Springwell Cup Cross Country Min Ref 365.10**

The Director of Borough Services advised that correspondence had been received from the Secretary of Springwell Running Club thanking Council for its assistance in holding a primary school cross-country event on 11th November 2009 at Riada Playing Fields.

1.2 Stranocum War Memorial Min Ref 365.14

In response to a question from Councillor Robinson the Director clarified that the re-lettering at Stranocum War Memorial had been completed prior to Remembrance Sunday. Councillor Robinson thanked the Director for having the work carried out so speedily.

AMENITIES

366.2 LANEWAY AT ROUTE AVENUE/SEMICOCK AVENUE

Members will be aware, due to recent press coverage, that what is believed to be a public right of way joining Knock Road with Semicock Avenue via Route Avenue has recently been fenced off by two of the residents of Route Avenue. Given that the Council has statutory duties under the Access to the Countryside (NI) Order 1983 regarding public rights of way, **IT IS RECOMMENDED** that Council both continue on going investigations and take legal advice on the matter.

- * **Alderman Simpson arrived at 7.15pm during consideration of the above matter.**

It was proposed by Councillor Finlay, seconded by Alderman Connolly and **AGREED:**

to recommend that Council both continue on going investigations and take legal advice on the matter.

- * **Councillor Finlay left the meeting at 7.40pm.**

366.3 RASHARKIN COMMUNITY ASSOCIATION

Correspondence was received from Rasharkin Community Association on 11th November 2009 confirming that a site visit had taken place the previous morning at the Council's Drumbolcan Park, Rasharkin. Members are asked to note the following information –

- Groundwork NI has worked with Rasharkin CA previously regarding a possible capital project, namely a “kickabout” situated on the Council's land at Drumbolcan Park.
- Groundwork NI is currently working on a possible bid under the Peace III programme about creating an area of shared space from an unused area.
- Members will recall the approach made by Rasharkin CA in 2007/08.
- Rasharkin CA “is again asking for permission to develop this area” (i.e. the space between the soccer pitch and the play park) and advises that the “project would be funded 100% by this programme and a figure of £200,000 has been mentioned. This would be our opportunity, (you and us) to benefit from a huge input to the village.”
- Whilst 100% funding of capital costs are to be covered according to the Community Association, Members as has been previously discussed have other considerations to bear in mind.

IT IS RECOMMENDED that Committee again consider the request made by Rasharkin Community Association with a view to making a recommendation to Council.

A discussion ensued among Members.

It was proposed by Councillor McCamphill, seconded by Councillor Cavlan and **AGREED**:

to recommend that Council agree, in principle, to facilitate the request from Rasharkin Community Association for permission to develop the area of space between the soccer pitch and the play park at the Council's Drumbolcan Park, Rasharkin, in order that the Association might pursue funding applications covering 100% of the project capital costs.

* **Alderman Connolly left the meeting at 8.01pm and returned at 8.05pm.**

In response to a question from Alderman Simpson, the Head of Amenities clarified that Groundwork NI worked in partnership with local communities, key funding bodies, statutory authorities and other agencies, linking economic and social regeneration through the environment and that they were involved in the previous Riverside Park scheme.

366.4 SAFETY OF SPORTS GROUNDS

Correspondence (dated 14th October 2009) has been received from DCAL (Department of Culture, Arts and Leisure) that "with effect from 31st December 2009 DCAL will bring into operation the remaining Articles of the Safety of Sports Grounds (Northern Ireland) Order 2006".

DCAL writes in the following regard with respect to the Council's Riada Stadium –

"I am writing to inform you that your Ground has been designated by the Department as requiring a safety certificate in accordance with Article (4) of The Safety of Sports Grounds (Northern Ireland) Order 2006. This designation will take effect from 31st December 2009. From that date the ground owner/operator will be required to apply to the relevant district council for a general safety certificate for the venue. It will also be an offence to admit spectators into a designated sports ground when no application for a general safety certificate has been made or in contravention of any term or condition of a safety certificate that has been issued."

It is also understood that the two football clubs, which hire the facility, have received written advice from the Irish Football Association regarding the need for a general safety certificate, etc., for the venue and in particular emphasising the fact that it will be an offence to admit spectators into a designated ground after 31st December 2009 if no application for a general safety certificate has been made.

Members need to be aware that the following implications arise from the DCAL correspondence –

- Council, as previously advised, has from 31st December 2009, new statutory duties both in respect of it having control of a designated

ground namely Riada Stadium, but also as the relevant enforcing authority for safety of sports grounds for all such designated venues within the Borough.

- DBS (Borough Services Directorate) faces a considerable workload at an already busy time to deliver on the Council's behalf its statutory responsibilities.
- The licensing process may highlight remedial work required in respect of Borough designated grounds.

IT IS RECOMMENDED that Council note its statutory obligations as regards the safety of sports grounds/general safety certificate applications.

It was proposed by Alderman Campbell, seconded by Councillor Cavlan and **AGREED:**

to recommend that Council note its statutory obligations as regards the safety of sports grounds/general safety certificate applications.

366.5 NIE WAYLEAVE REQUEST (DUNLOY)

NIE have submitted a wayleave agreement request (19th October 2009) seeking permission to lay an underground cable at the Council's land at McCamphill Park, Dunloy.

IT IS RECOMMENDED that Council grant the wayleave sought, which would be subject to NIE's schedule of wayleave rents on the condition that the necessary reinstatement is undertaken by NIE to the Council's satisfaction.

It was proposed by Councillor Cavlan, seconded by Alderman Cousley and **AGREED:**

to recommend that Council grant the wayleave sought, which would be subject to NIE's schedule of wayleave rents, on the condition that the necessary reinstatement is undertaken by NIE to the Council's satisfaction.

366.6 EXISTING AMENITIES WORKING GROUP

As agreed at the Council's meeting on 2nd November the Existing Amenities Working Group met on Tuesday, 10th November 2009. The Minutes of the meeting are to be found as Appendix A to this report.

IT IS RECOMMENDED that the Minutes of the Existing Amenities Working Group, Meeting No. 3, held on 10th November 2009 be accepted.

- * **Councillor Cavlan left the meeting at 8.55pm during consideration of the above matter and returned at 8.58pm.**

It was proposed by Alderman Connolly, seconded by Councillor Cavlan and **AGREED:**

to recommend that Council adopt the Minutes of the Existing Amenities Working Group Meeting No. 3, held on 10th November 2009 and apply its recommendations herein.

Alderman Simpson requested that he be noted as against the proposal and requested a vote.

Chair put the motion to the Committee, 5 voted for the proposal, 1 voted against, while 1 abstained.

Chair declared the motion carried.

366.7 BALLYMONEY CEMETERY MEMORIALS

Application has been received as undernoted for the erection of memorial in Ballymoney Cemetery.

Section I2 No. 99

Mr James Archibald, 82 Stuart Park, Ballymoney
All Polished Black 'OG' Design Headstone and Base with 2 Flower Holders

IT IS RECOMMENDED that Council grant permission to the above applicant to erect memorial in Ballymoney Cemetery, subject to usual requirements.

It was proposed by Councillor Cavlan, seconded by Alderman Connolly and **AGREED:**

to recommend that Council grant permission to the above applicant to erect a memorial in Ballymoney Cemetery, subject to usual requirements.

- * **Chair adjourned the meeting at 9.04pm for a comfort break, the meeting reconvened at 9.07pm.**

366.8 LAND FOR A FOOTBALL PITCH AT BALLYBOGEY

A letter was received on 23rd October 2009 from the Secretary of Ballybogey Community Association advising that after some years of trying it had identified land at Ballindreen Road which may be available and which in its view "is adequate for a pitch and changing rooms". The Community Association advised that whilst it is presently pursuing funding applications it would hope that Council would look into the matter as Ballybogey has now started up a football team again.

This matter is brought to Committee so that it might form a view as to how it would see Council addressing the request made by Ballybogey Community Association.

- * **Councillor Robinson and Alderman Campbell left the meeting at 9.30pm and returned at 9.31pm.**

It was proposed by Councillor Robinson, seconded by Alderman Campbell and **AGREED:**

to recommend that Council write to the Ballybogey Community Association asking that land owner at Ballindreen Road who allegedly would be willing in principle to sell land for the proposed project be made known, whilst urging the Association to continue to seek funding from outside bodies for a proposed pitch and changing rooms.

366.9 CLOUGHMILLS RECREATIONAL/COMMUNITY FACILITY

As agreed at the Council's meeting on 2nd November 2009 a site visit for Members of the Leisure & Amenities Committee took place at the Council's Old Mill Site, Cloughmills, on Tuesday, 10th November 2009. The following members and officers were present – Alderman F Campbell (Mayor), Alderman C Cousley, Councillor I Stevenson (Chair), Councillor A Cavlan, Councillor R Halliday, Councillor M McCamphill, Councillor A Patterson, Councillor E Robinson, Head of Amenities and Director. Apologies were received on behalf of Alderman H Connolly and Councillor J Finlay.

366.10 TRANSLINK ULSTER IN BLOOM 2009

As Members are aware both Ballymoney and Stranocum were entered in the Translink Ulster in Bloom 2009 competition. In total this year's competition attracted 132 entries. The various winners were - Londonderry (city), Bangor (large town), Coleraine (town), Ahoghill (small town), Broughshane (large village), Tobermore (village) and Scarva (small village). The judges' comments as regards the Council's entries are to be found in the Appendix B to this report.

366.11 PROPOSED BUS SHELTER AT BALLYKNOCK

Members are asked to note that further work as regards the Council's decision to provide a bus shelter at Ballyknock, including the transfer of necessary land from NI Water, has been put in abeyance due to present budgetary constraints.

Councillor Cavlan expressed her disappointment at this new information and requested that the Director carry out the works to provide a bus shelter at Ballyknock including the transfer of necessary land from NI Water.

It was proposed by Councillor Cavlan, seconded by Alderman Connolly:

that Council proceed with the provision of a bus shelter at Ballyknock including the transfer of necessary land from NI Water.

Chair put the motion to the committee to vote, 3 voted for the motion, 4 voted against while 1 abstained.

Chair declared that the motion had fallen.

The Director reiterated that members are asked to **NOTE** the information.

* **Alderman Connolly left the meeting at 9.50pm.**

366.12 AIR CONDITIONING SYSTEMS INSPECTION

As has been previously advised the EU Energy Performance of Building Directive is being implemented in Northern Ireland by the Energy Performance of Buildings (Certificates and Inspections) Regulations (Northern Ireland) 2008, a measure overseen by the Department of Finance and Personnel.

Air conditioning inspections promote the improvement of the energy performance of buildings and form part of the final implementation in Northern Ireland of the European Directive of the Energy Performance of Buildings.

The building energy performance duties imposed under the EU Directive via the 2008 Regulations form part of a raft of measures which seek to drastically reduce society's carbon footprint within the next decade so that we live more sustainably.

- building contributes to more than 50% of UK carbon emissions
- air conditioning costs can be up to one third of the annual electricity costs of a building
- air conditioning costs can increase by 60% or more due to poor system maintenance.

The new statutory duty with regard to air conditioning systems applies to air con systems with an effective rated output of more than 12kw. The requirement comes into effect in two stages –

- by 4 January 2010 all systems having an effective rated output of more than 250kw have to be inspected and have an inspection report produced; and
- by 4 January 2011 all systems having an effective rated output of more than 12kw must be inspected, etc.

It is the case that the air con system at Ballymoney Town Hall has an effective rated output of more than 12kw. In order to fulfil its statutory duty therefore Council must ensure that the air con system is inspected by an accredited energy assessor and that the inspection report, which will include energy efficiency sizing information compared to cooling requirements, together with appropriate advice on improvements, replacement and alternative solutions, is provided to the "relevant person". The necessary work has been put in train.

* **Councillor Cavlan left the meeting at 10.00pm.**

- * **Councillor Robinson left the meeting at 10.00pm and returned at 10.01pm.**

366.13 LOUGH NEAGH AND LOWER BANN ADVISORY COMMITTEES

Correspondence (dated 9th November 2009) has been received from the Director of Natural Heritage at NIEA. He advises that following correspondence earlier in the year seeking confirmation of the district councils' continued funding of the two above named Advisory Committees in the financial years 2009/10 and 2010/11, the Department has not received sufficient assurances that there will be adequate funding to support the work of the Committees beyond 31 March 2010. The Director further states that "faced with this scenario the two Departments (DOE/DCAL) have decided not to continue with their funding towards the Lough Neagh/Lower Bann office beyond 31 March 2010" as the "structure is clearly not sustainable in its present form".

The Director advised that the respective Departments were aware of the Council's decision not to make a contribution to the Lower Bann Advisory Committee in the current year. Alderman Simpson and Councillor McCamphill both spoke in favour of the work undertaken by LBAC. Councillor McCamphill expressed his disappointment that the Departments, which had a primary oversight role, were of the opinion not to fund both bodies.

It was proposed by Councillor McCamphill, seconded by Alderman Simpson and **AGREED:**

to recommend that Council write to the Minister of the Environment and the Minister of Culture, Arts and Leisure requesting that their respective Departments continue to fund the Lough Neagh/Lower Bann office beyond March 2010, citing the importance of maintaining co-ordination of activities affecting the River Bann.

- * **Director of Borough Services left the meeting at 10.20pm.**
- * **Head of Amenities left the meeting at 10.20pm.**
- * **Head of Leisure Services arrived at the meeting at 10.20pm.**

LEISURE SERVICES

366.14 JOEY DUNLOP LEISURE CENTRE – OPENING TIMES CHRISTMAS 2009 & NEW YEAR 2010

IT IS RECOMMENDED for economic reasons that the Joey Dunlop Leisure Centre is closed on the following dates –

Thursday 24th December 2009 close at 12 noon
 Friday 25th December 2009 closed
 Saturday 26th December 2009 closed
 Sunday 27th December 2009 closed
 Monday 28th to Wednesday 30th December 2009 open as normal

Thursday 31st December 2009 closed at 5.30pm
Friday 1st January 2010 closed
Saturday 2nd January 2010 open as normal

In order to undertake essential maintenance work the Swimming Pool and Sports halls will be closed as follows –

Sports Halls closed 19th December 2009 until 28th December 2009.
Swimming Pool closed Saturday 12th December 2009.
Pool changing closed Saturday 19th December opening 28th December 2009.
Pools reopen Saturday 2nd January 2010.

It was proposed by Councillor Robinson, seconded by Councillor McCamphill and **AGREED:**

to recommend that Council, for economic reasons, close the Joey Dunlop Leisure Centre on the dates as set out above.

366.15 BALLYMONEY DRAMA FESTIVAL

The Secretary of the Ballymoney Drama Festival has written to Council advising that the 2010 Festival is scheduled to take place in the Town Hall from 4th – 13th March 2010 and requesting financial support. The Festival very much appreciates the support it has received from the Council over the years. In 2009 the Council made a contribution to the Drama Festival to cover the cost of hiring the Town Hall facilities for the Festival.

IT IS RECOMMENDED that the Council make a contribution to the Drama Festival to cover the cost of hiring the Town Hall for the 2010 Festival.

It was proposed by Councillor McCamphill, seconded by Alderman Cousley and **AGREED:**

to recommend that Council make a contribution to the Ballymoney Drama Festival to cover the cost of hiring the Town Hall for the 2010 Festival.

366.16 BRITISH BOWLS COUNCIL – JUNIOR INTERNATIONAL SERIES

The convenor of the Provincial Towns Indoor Bowling Club, Ballymoney has written to the Council advising that the governing body of Indoor Bowls in the British Isles have taken the decision to hold the British Bowls Council Junior International Series at the John Henry Indoor Bowling Stadium on the 9th & 10th January 2010. The Ballymoney Bowling Club has been requested to act as hosts and to make the necessary arrangements for the tournament. As the event is being held in the Borough and will bring a number of players, officials and visitors from England, Scotland and Wales, the club is seeking financial assistance towards the organising costs of the tournament.

It was proposed by Councillor Robinson, seconded by Councillor McCamphill and **AGREED:**

to recommend that Council grant the Provincial Towns Indoor Bowling Club financial assistance of £100 towards the British Bowls Council Junior International Series to be held at the John Henry Indoor Bowling Stadium on the 9th & 10th January 2010.

366.17 ARMOY MOTORCYCLE ROAD RACING CLUB

The Chairman of the Armoys Motorcycle Road Racing Club has written thanking the Council for its support and financial contribution towards the Clubs inaugural road races in August 2009. He advises that an estimated 12,000 people visited Armoys and the surrounding area during the weekend of the races, which was of economic benefit to local businesses, hoteliers and B & B providers.

As plans are underway for the 2010 road races the Club request the opportunity to make a presentation to council regarding next year's event and with a view to securing race sponsorship.

It was proposed by Alderman Campbell, seconded by Councillor Halliday and **AGREED:**

to recommend that Council invite representatives from the Armoys Motorcycle Road Racing Club to make their presentation to committee on Tuesday 15th December at 6.30pm.

Councillor Robinson clarified that last years' financial contribution from the Council could not be seen as setting a precedent for any future funding being sought.

366.18 GOOD RELATIONS GRANT

The following applications for grants were considered:

- I. Cloughmills Primary School for assistance towards a Joint Carol Service between the two local schools and the Play Group. Grant requested £350.00.
- II. Our Lady of Lourdes Secondary School for assistance towards 'Exile' – a community relations dance project. Grant requested £400.00.
- III. Garryduff Flute Band for assistance towards an Ulster Scots Cultural Evening. Grant requested £500.00.
- IV. Bushvale Senior Citizens Group for assistance towards an Ulster Scots Entertainment Evening. Grant requested £445.00.
- V. St Josephs Primary School for assistance towards an Education for Mutual Understanding Project. Grant requested £350.00.
- VI. Japanese Cultural Centre for assistance towards a Cultural awareness project. Grant requested £1,000.00

- VII. JDLC Social Club for assistance towards a cross community cultural event.
Grant requested £350.00

IT IS RECOMMENDED that a grant of £350.00 each be awarded to the above 7 groups.

It was proposed by Councillor McCamphill, seconded by Councillor Halliday and **AGREED**:

to recommend that Council grant £350 each to (i) Cloughmills Primary School for assistance towards a Joint Carol Service between the two local schools and the Play Group; (ii) Our Lady of Lourdes Secondary School for assistance towards 'Exile' – a community relations dance project, (iii) Garryduff Flute Band for assistance towards an Ulster Scots Cultural Evening; (iv) Bushvale Senior Citizens Group for assistance towards an Ulster Scots Entertainment Evening; (v) St Josephs Primary School for assistance towards an education for Mutual; Understanding Project; (vi) Japanese Cultural Centre for assistance towards a Cultural awareness project and (vii) JDLC Social Club for assistance towards a cross community cultural event.

366.19 GOOD RELATIONS SUB COMMITTEE MEETING NO 3

The minutes of the Good Relations Sub – Committee No.3 on 9th November 2009 are attached as Appendix C.

IT IS RECOMMENDED that the minutes and the decisions contained therein are adopted.

It was proposed by Alderman Campbell, seconded by Councillor Robinson and **AGREED**:

to recommend that Council adopt the minutes of the Good Relations Sub – Committee No.3 on 9th November 2009, attached as Appendix C.

366.20 JDLC SOCIAL CLUB

The Chairman of the JDLC Social Club has requested the use of the main sports hall in the Joey Dunlop Leisure Centre on the 19th December 2009 to hold a cross community cultural event for senior citizens and people with disabilities.

The club organise a similar event on a bi-annual basis and the staff of the Leisure Centre provide their services free. **IT IS RECOMMENDED** that Council grant the use of the Main Sports Hall for the event on 19th December 2009.

It was proposed by Councillor Robinson, seconded by Alderman Cousley and **AGREED**:

to recommend that Council grant the JDLC Social Club the use of the main sports hall in the Joey Dunlop Leisure Centre on the 19th December 2009 to hold a cross community cultural event for senior citizens and people with disabilities.

366.21 THE UK COACHING AWARDS 2009

The Head of Leisure Services was pleased to report that the Community Sports Project Officer has been shortlisted for the UK Children's Coach of the Year Award, and has been invited to attend an awards ceremony in London on 8th December 2009.

The purpose of the awards is to recognise and celebrate the talent, hard work and dedication of coaches in the UK.

Councillor Robinson requested that Council write to the Community Sports Project Officer congratulating him on being shortlisted for the UK Children's Coach of the Year Award and wishing him every success in attending the awards ceremony in London on 8th December 2009.

366.22 BELFAST TELEGRAPHS SPORTS AWARDS

The Belfast Telegraph Sports Awards will take place in Monday 18th January 2010 at the Ramada Hotel Belfast. Tickets cost £60 each or a Table of 10 for £600. Head of Leisure Services queried if any member wished take a ticket?

It was proposed by Councillor Robinson, seconded by Councillor Halliday and **AGREED:**

to recommend that Council members wishing to purchase a ticket for the Belfast Telegraph Sports Awards, to be held on Monday 18th January 2010 at the Ramada Hotel Belfast, may contact Head of Leisure Services who will arrange this, the cost of the ticket being met at members' own expense.

366.22 COMMUNITY FESTIVALS FUND

The Head of Leisure Services reminded members that details of a proposed re run festival were to be submitted by Loughgiel Community Association by 9th November in order to allow an assessment to take place and a report taken to this committee meeting.

He advised that Loughgiel Community Association have submitted details for their Community Festival to be held on 12th, 15th and 16th December 2009. A number of events are being held over the 3-day period, which will cater for all age groups from pre-school children to senior citizens. The total estimated cost of the festival in £1,375.

This Festival meets the criteria of the Community Festivals Fund Grant Scheme and it is recommended that a grant of £1,020 is awarded to Loughgiel Community Association. (This is the amount that was initially

awarded to Loughgiel Community Association and is available to be awarded now. 50% grant aid will be received from DCAL).

It was proposed by Councillor Robinson, seconded by Councillor McCamphill and **AGREED:**

to recommend that Council approve the Community Festival Fund grant of £1,020 to Loughgiel Community Association and in accordance with the following conditions: 50% of grant to be paid in advance; Monitoring and Evaluation forms and vouchers for eligible expenditure to be submitted by the end of January 2010 and the balance of the grant to be paid in February 2010.

This being all the business the meeting closed at 11.00pm.

Appendix A Minutes of Existing Amenities Working Group - Tuesday, 10th November 2009

Appendix B Translink Ulster in Bloom 2009 Judges' comments.

Appendix C Good Relations Sub Committee Meeting No 3

**Existing Amenities Working Group
Meeting No. 3
Held, Tuesday, 10th November 2009 at 11.00am in Riada House**

Present: Councillor I. Stevenson (Chair)
Alderman H. Connolly
Alderman C. Cousley MBE
Councillor A. Cavlan
Councillor R. Halliday
Councillor A. Patterson

In Attendance: Director of Borough Services
Head of Amenities

1. Minutes – Meeting No.2 – 1st October 2009

It was proposed by Alderman Cousley MBE, seconded by Councillor Patterson and

AGREED:

that the minutes of Meeting No.2, held on 1st October 2009 be confirmed as a correct record.

2. Riverside Park – Path Collapse

At the meeting Members viewed photographs and plans showing both the section of path which had collapsed and the remaining section to the next footbridge also affected. The Director advised that an in-house estimate had been prepared which costed short term remedial action as follows [1] removal of material from the Ballymoney River and provision of temporary path [69m] away from the river bank, together with security fencing (circa. £4,000) and [2] repair in a temporary manner the river side wall which had been breached [circa. £6,000]. He advised that it was an option to undertake only the first element in advance of a more permanent reinstatement via a capital scheme. In the ensuing discussion Members considered all relevant implications and the Director and Head of Amenities responded to questions. The meeting reached a consensus.

It was proposed by Alderman Connolly, seconded by Councillor Cavlan and **AGREED:**
to recommend to Committee / Council that the reinstatement scheme recommended at the last Working Group, together with the short term work of material removal from the river and temporary path and fencing, be undertaken as soon as practicable and in that regard the Director would advise at the November Committee meeting as to the cost of the loan required.

This being all the business the meeting closed – time 12.08pm.

Ballymoney
TRANS LINK ULSTER IN BLOOM
JUDGES COMMENTS

Introductory paragraph for whole report

Ballymoney is one of many attractive market towns in Northern Ireland and on the main route to the North Coast is ideally placed to attract visitors to the town.

The Judges were particularly impressed by:

The roundabouts at the entrance to the town are very colourful and it is good to see that these have been sponsored by local businesses. The trees in the town centre are very attractive and do add to the ambience of the area especially where seats have been left for a quiet sit down.

Areas suggested for improvement and future development:

The shopping area at the Lidl store was very untidy with lots of litter in evidence. This rather took away from the Joey Dunlop garden which looked very attractive on the day of our visit. Some window boxes at the shops in the town centre would help to create a more colourful display and draw the eye up from ground level.

Empty building and gap sites are always a problem but if kept tidy can manage not to look too bad

The railway station was rather disappointing and as a first impression to the town was not very inviting.

Signed: _____

Margaret Rhoads
Patricia F. Cameron

Date: 5. 8. 09

**Minutes of Good Relations Sub Committee Meeting No. 3
Monday 9th November at 10am
McKinley Room (Riada House)**

- Present:** Cllr Ian Stevenson (Chair)
Alderman Frank Campbell (Mayor)
Alderman James Simpson
Alderman Cecil Cousley
Cllr Anita Cavlan
Cllr Malachy McCamphill
Cllr Evelyn Robinson
- In Attendance:** Therese Hogg (Blu Zebra)
Iris McCleery (Director of Central & Leisure Services)
Claire Crawford (GRO)

1. Welcome & Apologies

Cllr Stevenson opened the meeting and welcomed those present.

2. Minutes

The minutes of the previous meeting No.2 on 12th October 2009 were proposed by Alderman Campbell seconded by Cllr McCamphill and agreed as a true and accurate record.

3. Evaluation of Last Session

Members discussed at length, bonfires within the Borough and possible measures, which could be introduced to encourage diversionary activities. It was also suggested that Council needed to develop a clear policy on bonfires to ensure that there is a co-ordinated approach internally.

A recommendation was made to invite the Chairperson of the Community Safety Partnership and the Bonfire Committee to a future Meeting to discuss the matter further.

4. Good Relations Small Grants Scheme

The GRO circulated details of grants awarded in 2009/10. The current spend to date under the programme is £5,925 out of an agreed budget of £10,000. The GRO circulated a suggested timetable for the open call process for the 2010/11 small grants scheme. Members agreed that the overall budget for 2010/11 under small grants should be apportioned equally across the three call periods.

It was proposed by Alderman Campbell and seconded by Alderman Cousley and agreed that the proposed schedule of 3 times per year be introduced for the period 1st April 2010-31st March 2011, subject to available funding.

Members also suggested having two strands of funding as follows:

- £350 for 1 off events/initiatives
- £700 for more programmatic events, which take place over a period of months.

Members discussed the models of good practice as advised by the Community Relations Unit of Grant Application Forms and Guidance Notes. It was agreed that the Council's Application Form and Guidance Notes be revised in line with the good practice models and tabled for the next meeting.

It was agreed that the first open call for applications will be announced in the local press, week beginning the 11th January, with the closing date for applications on Thursday 25th February at 12noon. Applications will then be assessed on Monday 8th March 2010. A report will be tabled for Council's Leisure & Amenities Committee Meeting on 16th March 2010 with grants approved at full Council on 5th April.

Prior to the panel meeting to score the first round of applications, it was agreed that a morning session would be held to provide generic good relations training to the sub-group along with assessment training.

The GRO will develop a scoring matrix based on the revised grant criteria to help members assess applications.

5. Establishment of a Good Relations Forum

Members received a copy of the Feasibility Study on a Good Relations Forum carried out by Good Relations Associates for their consideration.

It was agreed that this item be deferred to February's Meeting and an invitation be extended to Mediation NI to attend.

6. Good Practice Trip

Members felt that the trip to Newry on Friday 6th November was very worthwhile and looked forward to learning some more about the model from Mediation NI.

7. Any other business

Update on Good Relations Action Plan 2009-10

Members received a progress report on the Action Plan for 2009-10 for their information.

Mrs McCleery advised members that the GRO was leaving to take up a new post in Coleraine Borough Council and indicated that she would be seeking a replacement in order to deliver the 2009-11 Good Relations Action Plan.

Dates for Diary

8th Feb 2010 Good Relations Sub Group Meeting (10am – 12noon)

8th March 2010 Good Relations Training/Assessment of Applications (10am – 4.30pm)

Please note that both the above meetings will be held in the McKinley Room, Riada House

8. Date & Time of Next Meeting

Tuesday 1st December at 10am in the McKinley Room, Riada House

APPENDIX C

