

**BALLYMONEY BOROUGH COUNCIL
LEISURE & AMENITIES COMMITTEE**

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BALLYMONEY BOROUGH COUNCIL

LEISURE & AMENITIES COMMITTEE

Minutes of Leisure & Amenities Committee Meeting No 390 held in the Committee Room, Joey Dunlop Leisure Centre on Tuesday 20th December 2011 at 7.00pm.

IN THE CHAIR: Alderman F Campbell

PRESENT: **Aldermen**
C Cousley, MBE

Councillors
J Atkinson
W Blair
R Halliday
R McAfee
C McLaughlin
E Robinson

IN ATTENDANCE: Director of Central and Leisure Services [Item 1-6]
Director of Borough Services [Item 6-14]

APOLOGIES: Alderman Connolly
Councillor Cavlan
Councillor Finlay

390.1 MINUTES MEETING NO 389 – 17TH NOVEMBER 2011

It was proposed by Councillor Robinson, seconded by Councillor Atkinson and **AGREED:**

to recommend that Minutes of Meeting No 389 – 17th November 2011, as circulated, be approved.

LEISURE SERVICES

390.2 COLERAINE & DISTRICT MOTORCYCLE CLUB

Coleraine & District Motorcycle Club has written to the Council seeking sponsorship for the 2012 North West 200.

Representatives from the Club would be available to make a presentation to committee if required.

Committee is invited to consider the request.

It was proposed by Councillor Atkinson, seconded by Councillor Robinson and **AGREED:**

to recommend that Council defer any decision to the Rates Estimates Meetings and to invite representatives of the Coleraine & District Motorcycle Club to the January meeting.

390.3 GOOD RELATIONS GRANTS

The following applications have been received.

- I. Ballymoney Women's Institute for assistance towards an event to celebrate 75 years of Women's Institute in Ballymoney.

Amount requested £350.00.
- II. Bushside Independent Flute Band for assistance towards a St. Patricks Night Celebration.

Amount requested £300.00.
- iii. Glebeside Community Association for assistance towards Fusion of Ulster Scots, Robert Burns and a Burns Night Supper.

Amount requested £350.

IT IS RECOMMENDED that the 3 groups are granted £250.00 each.

It was proposed by Councillor Atkinson, seconded by Alderman Cousley and **AGREED:**

to recommend that Council grant £250 each to (i) Ballymoney Women's Institute for assistance towards an event to celebrate 75 years of Women's Institute in Ballymoney, (ii) Bushside Independent Flute Band for assistance towards a St. Patricks Night Celebration and (iii) Glebeside Community Association for assistance towards a fusion of Ulster Scots, Robert Burns and a Burns Night Supper.

390.4 CHARTERED INSTITUTE OF MANAGEMENT OF SPORT AND PHYSICAL ACTIVITY

The Director advised that the Chartered Institute of Management of Sport and Physical Activity have established a new National Management Board in NI. Paul Lyness, Head Leisure Services, has been appointed as the first Chair of the Board. The fact that the Institute has established a Management Board in Northern Ireland is good for the Leisure Industry in Northern Ireland, which will have input into the setting of standards for the leisure industry.

It was proposed by Councillor Robinson, seconded by Councillor Atkinson and **AGREED:**

to recommend that Council write to Head of Leisure Services to congratulate him on his appointment as Chair of Chartered Institute of Management of Sport And Physical Activity Management Board in Northern Ireland.

390.5 JOEY DUNLOP LEISURE CENTRE – CHRISTMAS AND NEW YEAR CLOSURE DATES

The Director reminded Members of the closing dates of Joey Dunlop Leisure Centre: Saturday 24th December 2011, Sunday 25th December 2011, Monday 26th December 2011, Sunday 1st January 2012 and Monday 2nd January 2012.

She advised that the swimming pool filtration works is planned to be completed and the pool reopened on 3rd January 2012.

- * **Head of Corporate and Development Services arrived at the meeting at 7.28pm**
- * **Director of Borough Services arrived at the meeting at 7.28pm.**
- * **Councillor McAfee arrived at the meeting at 7.28pm.**

AMENITIES

390.6 MINUTES OF NON CORPORATE BUILDINGS and FACILITIES WORKING GROUP

It was proposed by Councillor McLaughlin, seconded by Alderman Campbell and **AGREED:**

to recommend that Minutes of Non Corporate Buildings and Facilities Working Group,(attached as Appendix A), held on 13th December 2011 and decisions contained therein, as circulated, be approved.

- * **Director of Central and Leisure Services left the meeting at 7.32pm.**

390.7 MINUTES OF MEETING NO 388 – 15TH NOVEMBER 2011

It was proposed by Councillor Atkinson, seconded by Councillor Halliday and **AGREED:**

to recommend that Minutes of Meeting No 388 – 15th November 2011, as circulated, be approved.

390.8 REPLACEMENT OF NIE POLE MOUNTED TRANSFORMER

NIE has written seeking Council permission to replace a pole mounted transformer at Riverside Park, Dervock (Council property) with a packaged kiosk substation on the usual terms.

IT IS RECOMMENDED that Council grant the permission sought by NIE on the terms offered.

It was proposed by Councillor Robinson, seconded by Alderman Cousley and **AGREED:**

to recommend that Council grant the permission sought by NIE on the terms offered.

390.9 DRUMBOLCAN PARK, RASHARKIN

Members will be aware that, in response to representations made by Rasharkin Community Association (first discussed in 2007) Council in December 2009 agreed in principle, to facilitate the request from Rasharkin CA for permission to develop the area of land between the soccer pitch and the play park at Drumbolcan Park in order that the Association might pursue funding applications covering 100% of the project capital costs.

It is understood that the Community Association/Groundwork partnership has secured the necessary funding to progress the project envisaged under the Sharing our Space programme – a 3 year EU PEACE III initiative. Consultation has been undertaken with the local community during October/November and in that regard what may be provided has now been detailed on plans (which are to be found as Appendix A to this report).

IT IS RECOMMENDED that Members consider these proposals for further facilities on the Council's land at Drumbolcan Park and that Committee comment as to acceptability, etc.

Following discussion on the plans presented, it was suggested that in order to move forward it might be best if Council reps met with members of the Community Association to discuss the issues highlighted. The Council reps indicated that 9th, 11th or 18th January 2012 would be suitable dates to meet at Drumbolcan Park at 7.30pm.

It was proposed by Councillor Robinson, seconded by Alderman Cousley and **AGREED:**

to recommend that the Committee Chair, Councillor Atkinson, Councillor Blair, Councillor Halliday, Councillor McLaughlin together with the Director meet with representatives of Rasharkin Community Association.

390.10 RASHARKIN COMMUNITY PLAYGROUP

Correspondence has been received from the Chair of the above group, makes use of a `room' at Rasharkin Community Centre regarding the possibility of an extension to its facilities. Following discussion with Rural Development Programme staff, the group understands that there may be an opportunity under the Basic Services Measure for a grant at 75% for the extension envisaged. The Chair also advises that in the interim the group has submitted an expression of interest to the RDP. The group has asked if its proposals are something which Council would consider and take the lead on.

IT IS RECOMMENDED that Committee consider the Rasharkin Community Playgroup proposal in respect of the Council's property at Drumbolcan Park, Rasharkin.

* **Councillor Stevenson arrived at the meeting at 8.25pm during consideration of the above matter.**

It was proposed by Councillor Atkinson, seconded by Councillor Halliday and **AGREED:**

to recommend that this item be added to the agenda of the meeting with Rasharkin Community Association reps outlined above.

- * **Head of Corporate and Development Services left the meeting at 8.30pm.**

390.11 DERVOCK 2012 JOINT WORKING GROUP

The seventh meeting of the Dervock 2012 Joint Working Group was held on 8th December 2011. (The meeting Minutes will be emailed to members). The present programme of events relating to Dervock 2012 will also be made available to members.

IT IS RECOMMENDED that Committee accept the minutes of the meeting of the Dervock 2012 Joint Working Group held on 8th December.

It was proposed by Councillor Stevenson, seconded by Alderman Campbell and **AGREED:**

to recommend that the Minutes of Dervock 2012 Joint working Group held on 8th December, as circulated, be approved.

390.12 BALLYMONEY CEMETERY MEMORIALS

Applications have been received as undernoted for the erection of memorials in Ballymoney Cemetery.

Section 8 Nos. 183 & 184

All Polished Grey Granite Headstone and Base

Section H2 No. 33

All Polished Vizac Blue Granite Headstone and Base

Section E2 No.36

Black Headstone G3 and Base

IT IS RECOMMENDED that Council grant permission for the above memorials to be erected in Ballymoney Cemetery, subject to usual requirements.

It was proposed by Councillor Halliday, seconded by Councillor Atkinson and **AGREED:**

to recommend that Council grant permission for the above memorials to be erected in Ballymoney Cemetery, subject to usual requirements.

390.13 BALNAMORE & STRANOCUM COMMUNITY BUILDINGS

The Council's consultants have advised that the new community buildings being provided both in Balnamore and Stranocum are to be handed over on 21st December 2011. The project has been successfully delivered in that it has been completed both within budget and the time envisaged for the construction process.

The Director suggested that members might wish to view the facilities provided and suggested that a tour of the three community centres could be arranged. The afternoon of Friday, 30th December was agreed as a suitable date with members meeting at the entrance to Riada House at 2.00pm.

It was proposed by Councillor Stevenson, seconded by Councillor Atkinson and **AGREED:**

to recommend that a tour of the three new community centres be arranged for 30th December commencing at 2.00pm.

Given that all three community buildings (Ballybogey, Balnamore and Stranocum) have been delivered within budget, Committee is asked to consider utilizing some of the savings achieved to purchase equipment (such as tables and chairs) for each location as such provision may be in the Council's best interests.

It was proposed by Councillor Robinson, seconded by Councillor Atkinson and **AGREED:**

to recommend that Council purchase equipment such as tables and chairs for Ballybogey, Balnamore & Stranocum Community Buildings.

Councillor Stevenson acknowledged the fact that the work was completed within budget and in a timely manner and expressed his thanks.

390.14 BALLYMONEY CONNECT2 PROJECT

Each of the 79 UK wide 'Connect2' projects, including Ballymoney, will feature a portrait bench. Each bench will comprise three life size "local" characters cast in steel and chosen by the community. With the assistance of colleagues based at Ballymoney Town Hall, six characters representing Ballymoney's working/industrial history have been selected and local people are now being asked to vote for the final three. Votes can be cast by phone or email following a number of press releases in the local papers and on the Council's website. A display has been set up at the Town Hall and Translink have facilitated voting at Ballymoney Railway Station. Sustrans and Council staff have also been involved in collecting votes house-to-house as regards those properties in the immediate vicinity of the Connect2 'area' and it is pleasing to report that a very positive response to both the railway bridge and the public art aspect of the project has been received. It is anticipated that the outcome of the portrait bench public vote will be announced in January 2012.

Members having viewed the pen portraits relating to each 'character' then voted for their preferred three.

390.15 AMENITIES CAPITAL PROJECTS

During the report period work has progressed as regards the undernoted amenities projects: Cloughmills Bio Park, Dervock Community Facilities and Glebeside Facilities

1. Cloughmills Bio Park

The Director gave an overview of the total concept as regards the Council's Old Mill Site and circulated two sets of plans. The first related to the 'entrance' lands and the facilities to be provided there with funding from RDP. The second set of plans which had been drawn up by C.A.T. in conjunction with Groundwork detailed the group's proposals for the land to be leased from Council and developed with funding from the Big Lottery; this project to be delivered by December 2012. The Director responded to member questions and intimated that C.A.T. had been established as a limited company. He advised that Council could assist practically with this part of the overall project by facilitating capital purchases, something with which the funder was content.

It was proposed by Councillor Atkinson, seconded by Councillor Robinson and **AGREED:**

to recommend that Council endorse the proposals for the development of its land at Cloughmills and that it also facilitate C.A.T. with capital purchases in respect of its delivery of its part of the Cloughmills Bio Park Project.

2. Dervock Community Facilities

The Director updated members advising that a planning application had been lodged, mentioning that this cost £2,680. He indicated that even were the present funding application to the RDP to be successful [and there were indications that the measure was considerably oversubscribed] a funding gap remained.

3. Glebeside Facilities

The Director circulated the plan relating to facilities at Glebeside which had accompanied the Council's planning application. He drew attention to the fact that 'fixed' equipment would be used at the games arena. He intimated that in order to deliver the project, which would be phased, it was necessary to secure land from the Housing Executive to provide the planned grass pitch.

Councillor Stevenson expressed his appreciation at the work that has been done.

This being all the business the meeting closed at 9.15pm.

Appendix A

**LEISURE & AMENITIES COMMITTEE
NON-CORPORATE BUILDINGS & FACILITIES (NCB&F) WORKING GROUP
NO. 3 – 13 December 2011**

Report of meeting no.3 held in the McKinley Room, Riada House, on Tuesday 13th December 2011 at 7.00 p.m.

Present: Alderman F Campbell (Chair),
Councillors: J Finlay, T. McKeown, C McLaughlin,
Director of Borough Services (DBS),
Director of Central & Leisure Services (DCLS)
Head of Corporate & Development Services (HCDS)
(Internal Audit Manager)

1. Draft Agreement

DCLS advised she had prepared a draft agreement between Council and groups to operate non-corporate buildings (NCBs) and discussed with Solicitor. She sought views on – form of agreement, duration of agreement, notice of termination, Council representation and fee.

1.1 Form of Agreement

Lease or Licence - to be reviewed with Solicitor.

Roles and responsibilities already agreed by Working Group have been incorporated into the draft agreement.

Noted that Council policy was to have an agreement with a legal entity. Building remains a Council asset.

1.2 Duration .

Taking account of impending RPA agreed that agreement be for an initial five year period with annual review (2012-2017).

DCLS advised that groups had indicated that further funding applications were being pursued. Noted that any new funding applications involving Council land/buildings would be subject to application to and consideration by Council. DCLS advised that information on applications pending and approved was available on the funding database and she would provide information on same.

1.3 Notice of termination

Agreed two months either party.

1.4 Council representation

With regard to Councils policy to enter into agreements with legal entities DCLS to seek further advice from Solicitor as to whether it would aid governance arrangements to have Council representation on the board of the limited company.

Noted that community/development associations would continue to exist as currently with Council representation.

Noted also that limited companies exist in Dervock and Cloughmills with no Council representation requested.

CE to update and issue guidance in respect of councillors acting as directors of limited companies.

1.5 Fee

Estimated operating costs and details of facilities provided by DBS. Based on this information HCDS seeking advice on rental value. OCE committed to assist

new groups to develop business plans and policies for operation and administration of the community facilities.

2. Buildings Update

DBS advised that all buildings would be available prior to Christmas.

3. Status of Proposed Management Committees

DCLS updated the meeting on discussions with community association representatives and difficulties being experienced in getting a meeting with group nominees to discuss. Agreed meetings be arranged before end of calendar year with individual nominees.

- Stranocum – Village Forum meeting held which was inconclusive, with further meeting planned for mid-January, to be facilitated by a representative from community network. Ald. Campbell undertook to make arrangements for nominees from Stranocum to meet with DCLS.
- Ballybogey –representatives nominated with date to be arranged. Charity Status applied for and would pursue moves to form limited company.
- Balnamore – to meet in January with regard to taking forward limited company status, facilitated by supporting communities.
- Rasharkin and Killyrammer – Affirmed that the process applying to the groups associated with the newly provided community centres also applied to the existing facilities at Rasharkin and Killyrammer, with DCLS still to meet with existing management committees.

4. Next Meeting

WG to meet early January 2012.

Meeting closed 9.00 p.m.