

BALLYMONEY BOROUGH COUNCIL**LEISURE & AMENITIES COMMITTEE****Table of Contents**

401.1	Declarations of Interest	<i>Nil.</i>
401.2	Minutes of Meeting No 400 – 20 th November 2012	<i>Approved.</i>
LEISURE SERVICES		
401.3	Local Museums Services	<i>Invite Director of NI Museums Council to present to committee.</i>
401.4	Causeway Citizen Advice Bureau	<i>Invite CAB to present to committee in February 2013.</i>
401.5	Armoy Motorcycle Road Racing Club (AMRRC) – Request For Financial Support	<i>Deferred to rates meeting.</i>
401.6	Good Relations Grants	<i>Grant £350 each to (i) Glebeside CA Mens Group and (ii) Stranocum Ulster Scots Cultural & Heritage Society.</i>
AMENITIES		
401.7	Matters Arising 7.1 Commemorative Flowerbed (400.4)	<i>Note.</i>
401.8	Dervock Riverside Park RDP Project	<i>Approve necessary work to comply with terms of planning approval.</i>
401.9	Ballymoney Connect2 Project : Footbridge Agreement	<i>Adopt Ballymoney Footbridge Agreement.</i>
401.10	Connect2 Project: Path Lighting Scheme	<i>Undertake project.</i>
401.11	Drumaheglis Tourism Development Project	<i>Tender Scheme in 2013.</i>
401.12	Ballymoney Cemetery Memorials	<i>Grant permission.</i>

401.13	Drumaheglis Multi-Purpose Building & Access Improvement Project	<i>Note commencement of project.</i>
401.14	Dervock Community Facilities Project	<i>Note funding obtained and project tender timeline.</i>
401.15	Cloughmills Bio Park Project	<i>Accept tender from Earney Contracts in sum of £245,778.40 and commence.</i>
401.16	Ballybogey MUGA RDP Project	<i>Information noted.</i>
401.17	Drumbolcan Park, Rasharkin "Groundwork" Project	<i>Information noted.</i>
401.18	Bus Shelter at Drones Road	<i>Information noted.</i>
401.19	Community Centres 19.1 Roles and Responsibilities of Council/Management Committee 19.2 Additional Storage Units 19.3 OFMDFM Social Investment Fund	<i>Information noted.</i>
401.20	Glebeside Facilities Project	<i>Update information noted.</i>
401.21	Cemetery / Depot Resurfacing Work	<i>Information noted.</i>

BALLYMONEY BOROUGH COUNCIL

Minutes of Leisure & Amenities Committee Meeting No 401, held in the Council Chamber, Riada House, Ballymoney on Tuesday 18th December 2012 at 7.00pm.

IN THE CHAIR Alderman F Campbell

PRESENT **Aldermen**
C Cousley, MBE

Councillors
W Blair
J Finlay
R Halliday
E Robinson
I Stevenson

APOLOGIES: **Aldermen**
H Connolly
B Kennedy

Councillors:
A Cavlan
R McAfee
P McGuigan
C McLaughlin
M Storey, MLA

IN ATTENDANCE: Director of Central and Leisure Services [Items 1-6]
Director of Borough Services [Items 7-20]
Committee Clerk

401.1 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

401.2 MINUTES OF MEETING NO 400 – 20TH NOVEMBER 2012

It was proposed by Councillor Finlay, seconded by Councillor Stevenson and
AGREED:

to recommend that the Minutes of Meeting No 400 – 20th November 2012, as circulated, be approved.

* **Councillor Robinson arrived at the meeting at 7.06pm.**

LEISURE SERVICES

401.3 LOCAL MUSEUMS SERVICES

The Director advised, in Northern Ireland there are currently 20 museums run by 17 district councils and 18 independent and voluntary run museums. The Review of Public Administration will have a direct impact on the way the museum services are provided but also offers a host of opportunities for the museum sector.

The Northern Ireland Museums Council has issued a paper "The Future of Northern Ireland's Local Museums Services", (circulated), to inform the local government reform process and to stimulate debate and discussion around the essential and significant role the new councils will play in the protection, preservation and use of cultural heritage through museum and their associated services.

Committee is requested to consider inviting Chris Bailey, Director of the Northern Ireland Museums Council to make a presentation to committee on the strategic development of and opportunities for museum services.

It was proposed by Councillor Robinson, seconded by Councillor Stevenson and **AGREED:**

to recommend that Council invite Chris Bailey, Director of the Northern Ireland Museums Council to make a presentation to committee on the strategic development of and opportunities for museum services.

401.4 CAUSEWAY CITIZEN ADVICE BUREAU

The Director advised that the Citizens Advice Bureau have produced an informative presentation on the Welfare Reform programme and have requested an opportunity to deliver the presentation to Council.

Committee is requested to consider receiving the presentation early in the New Year.

It was proposed by Councillor Robinson, seconded by Councillor Stevenson and **AGREED:**

to recommend that Council invite Citizens Advice Bureau to make a presentation to February committee meeting on the Welfare Reform Programme.

401.5 ARMOY MOTORCYCLE ROAD RACING CLUB (AMRRC) – REQUEST FOR FINANCIAL SUPPORT

The Director advised that the Chairman of AMRRC has written to Council advising that the 2013 race dates are planned for 26th & 27th July. The Club is working with the Causeway Coast & Glens Tourism partnership to promote the race and other events are planned in the area, including Ballymoney, on the days leading up to the races.

In 2012, Council contributed £1500 to sponsor the Senior Jubilee Classic race. The Club is requesting sponsorship of £2500 for 2013.

It was proposed by Councillor Robinson, seconded by Councillor Stevenson and **AGREED:**

to recommend that Council defer the item for discussion at the rates meeting.

401.6 GOOD RELATIONS GRANTS

The following applications for grants were considered:

- (i) Glebeside Community Association Mens Group for assistance towards a Cultural Difference programme.
- (ii) Stranocum Ulster Scots Cultural & Heritage Society for assistance towards Cultural Diversity Through Music event.

The above 2 grant applications meet the criteria of the Small Grants Scheme.

IT IS RECOMMENDED that the 2 groups are granted £350.00 each.

It was proposed by Councillor Stevenson, seconded by Councillor Finlay and **AGREED:**

to recommend that Council grant £350 each to (i) Glebeside Community Association Mens Group for assistance towards a Cultural Difference programme, and (ii) Stranocum Ulster Scots Cultural & Heritage Society for assistance towards Cultural Diversity Through Music event.

The Director reminded members that a meeting of the Good Relations Sub Committee would be taking place on Tuesday 8th January 2013.

- * **Director of Central and Leisure Services left the meeting at 7.24pm.**
- * **Director of Borough Services arrived at the meeting at 7.29pm.**

AMENITIES

MATTERS ARISING

401.7 COMMEMORATIVE FLOWERBED (400.4)

Following the further information from the Director, it was proposed by Councillor Robinson, seconded by Councillor Stevenson and **AGREED: to note the request.**

401.8 DERVOCK RIVERSIDE PARK RDP PROJECT

Planning Approval was obtained on 27th November 2012 for the Dervock Riverside Park RDP Project. Members are asked to note that Planning Service has imposed the following condition – “No site works of any nature or development shall take place until a programme of archaeological work, has been implemented, in accordance with a written scheme and programme prepared by a qualified archaeologist, submitted by the applicant and approved by the Department. The programme ...”.

IT IS RECOMMENDED that Council approve the necessary work in order to comply with the terms of the planning approval obtained and that the scheme be tendered.

It was proposed by Councillor Finlay, seconded by Alderman Cousley, MBE and **AGREED:**

to recommend that Council approve the necessary work for the Dervock Riverside Park RDP Project in order to comply with the terms of the planning approval obtained and that the scheme be tendered.

401.9 CONNECT2 PROJECT : FOOTBRIDGE AGREEMENT

Members are asked to note that the necessary work within the Ballymoney Riverside Park regarding the provision of footpaths, following the closure of Crossing XL120 has been completed.

Arising from the Memorandum of Understanding, to which Council was a signatory and which underpinned the Ballymoney Connect2 Project Partnership, Committee is asked to consider the draft "footbridge agreement" attached as Appendix A.

IT IS RECOMMENDED that Council adopt the said Ballymoney Footbridge Agreement.

It was proposed by Councillor Stevenson, seconded by Councillor Finlay and **AGREED:**

to recommend that Council adopt the Ballymoney Footbridge Agreement.

401.10 CONNECT2 PROJECT: PATH LIGHTING SCHEME

Members have been made aware from a previous discussion at Committee now that the new Connect2 bridge is operational that it would be most beneficial to provide lighting to the connecting path from Raceview to the new bridge. This work has now been costed at circa £15,000. Given that provision was made for work at Riverside Park, Ballymoney, in the current financial year **IT IS RECOMMENDED** that Council now progress this capital scheme and provide lighting to the connecting path from Raceview to the new bridge.

It was proposed by Councillor Stevenson, seconded by Councillor Robinson and **AGREED:**

to recommend that Council provide lighting to the connecting path from Raceview to the new bridge.

401.11 DRUMAHEGLIS TOURISM DEVELOPMENT PROJECT

The Letter of Offer (in the sum of £465,800) from RDP in respect of the Drumaheglis Tourism Development Project was received on 23rd November 2012.

IT IS RECOMMENDED that following clarification from the funder that the scheme be tendered in 2013 so that construction might be commenced towards the close of that year's caravan season.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and
AGREED:

to recommend to Council that following clarification from the funder, the scheme be tendered in 2013 so that construction might be commenced towards the close of that year's caravan season.

401.12 BALLYMONEY CEMETERY MEMORIALS

Applications have been received as undernoted for the erection of memorials in Ballymoney Cemetery.

Section 14 No. 1

All Polished Granite Headstone and Base

Section 14 No. 4

All Polished Granite Headstone and Base

IT IS RECOMMENDED that Council grant permission for the above memorials to be erected in Ballymoney Cemetery, subject to usual requirements.

It was proposed by Councillor Stevenson, seconded by Councillor Robinson and
AGREED:

to recommend that Council grant permission for the above memorials to be erected in Ballymoney Cemetery, subject to usual requirements.

401.13 DRUMAHEGLIS MULTI-PURPOSE BUILDING & ACCESS IMPROVEMENT PROJECT

Following Council's decision on 3rd December members are asked to note that the project will commence on 14th inst. when the inaugural meeting with the appointed contractor is held. Given the work to be undertaken and funder spend requirements it is imperative that the project was started promptly.

In response to member questions the Director explained the constraints pertaining to the project arising from funder demands as to spend profile and the nature of the work to be carried out at the facility whilst same is again operational from mid March 2013. It was proposed by Councillor Finlay, seconded by Councillor Robinson and
AGREED:

that Council note that this project had commenced.

401.14 DERVOCK COMMUNITY FACILITIES PROJECT

Council applied on 28th October 2011 to the Rural Development Programme (RDP) for part of the funding needed to undertake the Dervock Communities Facilities Project. The Letter of Offer (in the sum of £247,500) was received from RDP on 23rd November 2012. It is anticipated that tender documentation will issue to the Council's select list contractors on 7th January 2013 and that the consultant's tender

evaluation report will be available for consideration by Council at its meeting on 4th February.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

that Council note the satisfactory outcome to its funding application and the timeline for tendering the project.

401.15 CLOUGHMILLS BIO PARK PROJECT

The 4 no tenders received from the Council's select list contractors were opened on 12th December 2012 and passed to the Council's consultants for evaluation. The three lowest tenders were examined in detail:-

<u>Tenderer</u>	<u>Tender Amount</u>	<u>Corrected Tender Amount</u>
FP McCann, Knockloughrim Quarry, 3 Drumard Road, Magherafelt	£290,199.72	
Martin Contracting Services 101 Braepark Road, Ballyclare	£237,739.00	£258,235.24
Earney Contracts 221 Comber Road, Lisburn	£244,628.40	£245,778.40
Northstone, Croaghan Quarry Shinney Road, Coleraine	£266,358.22	

Whilst it is the case that the now lowest tender is above the pre-tender estimate it is believed that with some adjustments it will be possible to deliver the project within the proposed funding package plus fees.

IT IS RECOMMENDED that Council accept the tender of Earney Contracts in the corrected sum of £245,778.40 and commence the scheme.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

to recommend that Council accept the tender of Earney Contracts in the corrected sum of £245,778.40 and commence the scheme.

401.16 BALLYBOGEY MUGA RDP PROJECT

Council is asked to note that the tender documentation in respect of the Ballybogey MUGA Project, to be funded in the main by Rural Development Programme money, will issue shortly and it is anticipated that the evaluation report from the Council's consultants will be available for consideration at the Committee's January (15th) meeting.

401.17 DRUMBOLCAN PARK, RASHARKIN “GROUNDWORK” PROJECT

It is understood that Groundwork anticipate that this “shared space” project costing circa £176,000 will be tendered shortly.

401.18 BUS SHELTER AT DRONES ROAD

Further to the Council’s decision that it would provide a new bus shelter 41m north of the junction of the Pharis & Drones Road (LAC394.12 and CM960 refer) notification was received on 14th December that the necessary planning permission was obtained. As Roads Service has advised that it is in a position to provide the necessary footpath link this financial year work on this project will be commenced in the new year.

401.19 COMMUNITY CENTRES**19.1 Roles and Responsibilities of Council/Management Committee**

The undernoted matter although previously discussed in the context of the lease relating to non-corporate buildings remains to be formalised by Council. Presently a ‘black’ and a ‘blue’ bin have been supplied to the Council owned community centres at Ballybogey, Balnamore and Stranocum with the respective management committees having the freedom to make their own arrangements as regards waste collection services.

IT IS RECOMMENDED that Council now formalise the above arrangements as regards its lease relating to non-corporate buildings –

Ref	Item	Council	Mgt Ctee
32	Provision of 1 no. ‘black’ and 1 no. ‘blue’ 240L bin	✓	
33	Provision of waste collection services		✓

Arising from the ensuing discussion it was agreed that this issue would be left in abeyance until such time as the same arrangements for all such facilities were introduced by the responsible Director, so that all were operated in a similar manner in accordance with the Council’s policy.

19.2 Additional Storage Units

Council is asked to note that requests have been received in the above regard in connection with the community centres at both Stranocum and Balnamore. A secure storage container has been sited at Stranocum and the same will happen as regards Balnamore when a suitable location has been determined.

19.3 OFMDFM Social Investment Fund

As Council has been advised via its Development Committee, funding applications have recently been lodged in respect of the Council’s property at Killyrammer, Rasharkin and Ballymoney Social Centre with the view to obtain funding for extensive renovations of these facilities.

401.20 GLEBESIDE FACILITIES PROJECT

The Director updated members as to the progress of this Council project, indicating that the business case sought by NIHE had now been furnished and that an application for funding had also been lodged with the OFMDFM Social Investment Fund.

401.21 CEMETERY/DEPOT RESURFACING WORK

In response to Councillor Stevenson the Director advised that work was progressing as regards undertaking necessary resurfacing work at both the cemetery and depot which Council had budgeted for in 2012-13 and that work at the cemetery entrance would be carried out, weather permitting, early in 2013.

This being all the business the meeting closed at 8.55pm.