

**Ballymoney Borough Council  
Leisure & Amenities Committee**

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**BALLYMONEY BOROUGH COUNCIL**

Minutes of Leisure & Amenities Committee Meeting No 403, held in the Council Chamber, Riada House, Ballymoney on Tuesday 19<sup>th</sup> February 2013 at 7.00pm.

**IN THE CHAIR** F Campbell

**PRESENT**

**Aldermen**  
H Connolly  
C Cousley, MBE, Deputy Mayor

**Councillors**  
J Atkinson  
W Blair  
R Halliday  
E Robinson, Mayor  
I Stevenson

**APOLOGIES:**

**Alderman**  
B Kennedy  
**Councillors**  
A Cavlan  
J Finlay  
R McAfee

**IN ATTENDANCE:** Director of Central and Leisure Services (Items 1-11)  
Director of Borough Services (Items 12-18)  
Committee Clerk

At the request of The Director of Borough Services and Councillor Atkinson, the Chair consented to two additional items of business (403.17 and 403.18).

**403.1 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**403.2 MINUTES OF MEETING NO 402 – 15<sup>TH</sup> JANUARY 2013**

It was proposed by Alderman Connolly, seconded by Alderman Cousley and  
**AGREED:**

*to recommend that the Minutes of meeting No 402 – 15<sup>th</sup> January 2013, as circulated, be approved.*

### 403.3 CONDOLENCES

The Director of Central & Leisure Services extended condolences to Mrs Angela Welch on the recent death of her husband. Mrs Welch, Manager of Citizens Advice Bureau had been scheduled to attend Committee to give a presentation on the impact of welfare reform.

It was proposed by Councillor Stevenson, seconded by Councillor Halliday and **AGREED:**

- a. that Council write to Mrs Angela Welch extending condolences to her and family on the death of her husband*
- b. that an invitation be extended to her, as Manager of the CAB, to give a presentation to Committee on a date to be agreed.*

### LEISURE SERVICES

#### 403.4 JOEY DUNLOP LEISURE CENTRE – CLOSURE ON BANK HOLIDAYS 2013/14

For economic reasons **IT IS RECOMMENDED** that the Joey Dunlop Leisure Centre close on the following Bank Holidays in 2013/14

Sunday 31 March 2013	Easter Sunday	Closed
Monday 1 April 2013	Easter Monday	Closed
Friday 12 July 2013		Closed
Saturday 13 July 2013		Closed
Wednesday 25 Dec 2013	Christmas Day	Closed
Thursday 26 Dec 2013	Boxing Day	Closed
Wednesday 1 January 2014	New Year's Day	Closed

Staff have agreed to take leave on Easter Sunday, 31<sup>st</sup> March 2013.

Councillor Robinson thanked staff for their co-operation in taking leave on Easter Sunday.

It was proposed by Councillor Robinson, seconded by Councillor Atkinson and **AGREED:**

*to recommend that the Joey Dunlop Leisure Centre close on the Bank Holidays in 2013/14 as detailed above.*

**403.5 RIADA PRE 1950 CAR CLUB - REQUEST FOR FINANCIAL ASSISTANCE**

The Riada Pre 1950 Car Club has written to the Council advising that they are having their annual display of vintage cars at the Joey Dunlop Leisure Centre on 5<sup>th</sup> & 6<sup>th</sup> April 2013 and have requested financial support with the cost of hiring the Leisure Centre facilities.

**IT IS RECOMMENDED** that a contribution of £600 is made to the Car Club towards the cost of hiring the Leisure Centre facilities for their annual display.

It was proposed by Councillor Atkinson, seconded by Councillor Stevenson and **AGREED:**

*to recommend that a contribution of £600 is made to the Car Club towards the cost of hiring the Leisure Centre facilities for their annual display.*

**403.6 PROVISION OF VOLUNTARY GENERALIST ADVICE SERVICES 2013/14**

Tenders for the provisions of Voluntary Generalist Advice Services 2013/14 were invited by public advert. Tender documents were requested by three organisations.

By the closing date, 8<sup>th</sup> February 2013, one tender had been received. The tender was opened by the Chair of Committee and the Director of Central & Leisure Services.

The tender was evaluated in accordance with the criteria set out in the tender documents. An overall score of 94 marks (out of 100) were awarded to Causeway Citizens Advice Bureau.

**IT IS RECOMMENDED** that the tender for the provision of Voluntary Generalist Advice Services for the Borough of Ballymoney for the year 1 April 2013 – 31 March 2014 is awarded to Causeway Citizens Advice Bureau at an annual cost of £23,013.

It was proposed by Councillor Stevenson, seconded by Councillor Robinson and **AGREED**

*to recommend that the tender for the provision of Voluntary Generalist Advice Services for the Borough of Ballymoney for the year 1 April 2013 – 31 March 2014 is awarded to Causeway Citizens Advice Bureau at an annual cost of £23,013.*

**403.7 COMMUNITY FESTIVAL FUND 2013/14**

Council has agreed a budget of £8000 for the Community Festival Fund for 2013/14, 50% of which is grant aided by the Department of Culture Arts & Leisure (DCAL). The following timetable is recommended –

12 March 2013	Call for applications publicly advertised
5 April 2013	Deadline for receipt of applications
8-12 April 2013	Applications assessed
16 April 2013	Committee consider grant awards
7 May 2013	Council approve grants
13-31 May 2013	Training sessions for community organisations
1 June 2013 – 31 March 2014	Festivals to take place

As training on the Planning & Organisation of Community Festivals is a requirement of the grant offer from DCAL, committee was asked to consider if the grant award to the groups should be conditional upon community group members attending the training.

Members discussed the training opportunities offered to assist grant applicants to plan and cost their proposed festival and build capacity within their organisation to enable better planning and running of the event. The training is available to all groups. Members were supportive of the training offered to benefit the groups but expressed the view that whilst this should be encouraged, due to work or other commitments, groups may not always be able to avail themselves on the dates of the training. Members also considered what level of grant, if any, will go towards funding food.

It was proposed by Councillor Robinson, seconded by Councillor Stevenson and **AGREED:**

***to recommend that the training opportunity offered to community groups be encouraged and recommended to the groups but not made a condition of the grant and that funding towards food be capped at £200.00.***

#### 403.8 COMMUNITY SUPPORT GRANT SCHEME 2013/14

Council has approved a budget of £5000 for the Community Support Grant Scheme for 2013/14. In the current year groups could apply for one grant of £200.

Committee considered the Community Support Grant Scheme criteria, including whether or not food will be funded.

In response to a question from Councillor Atkinson relating to the quick take up of grant funding, the Director of Central & Leisure Service advised that there is no time limit for the date of a proposed event and that groups should be advised to submit applications early in the financial year.

It was proposed by Councillor Robinson, seconded by Councillor Atkinson and **AGREED:**

***to recommend that the criteria for Community Support Scheme applications remains unchanged and may include the funding of food.***

#### 403.9 GOOD RELATIONS GRANTS

The following applications for grants were considered.

- (i) Bann Valley Community Association for assistance towards a Music & Cultural Evening.
- (ii) North Antrim Music Arts & Cultural Society for assistance towards an Ulster Scots/St. Patricks Night concert.
- (iii) Eden Accordion Band for assistance towards a Music & Cultural Evening.
- (iv) Dervock Parent & Toddler Group for assistance towards a Women's Group Event.

The above four grant applications meet the criteria of the Small Grants Scheme.

**IT IS RECOMMENDED** that the four groups are granted £350.00 each.

It was proposed by Councillor Robinson, seconded by Councillor Stevenson and **AGREED:**

***to recommend that:***

- (i) Bann Valley Community Association for assistance towards a Music & Cultural Evening.***
- (ii) North Antrim Music Arts & Cultural Society for assistance towards an Ulster Scots/St. Patricks Night concert.***

- (iii) Eden Accordion Band for assistance towards a Music & Cultural Evening.***  
***(iv) Dervock Parent & Toddler Group for assistance towards a Women's Group Event.***

***are granted £350.00 each.***

#### **403.10 GOOD RELATIONS SUB-COMMITTEE**

The next meeting of the Good Relations Sub-Committee will be held on Tuesday 12<sup>th</sup> March 2013 at 2.30pm.

Details of the Cross border initiative on 14<sup>th</sup> & 15<sup>th</sup> March has been issued to all Councillors. Councillors are asked to respond to the Good Relations Officer so that arrangements can be confirmed.

Alderman Campbell, Councillor Atkinson and Councillor Robinson expressed an interest in attending.

#### **403.11 COMMUNITY CENTRES' LEASE AGREEMENT**

A schedule of the Roles & Responsibilities of the Council and the Management Committee was circulated.

Committee is requested to consider and approve the schedule so that it can be included in the lease agreement.

Committee is reminded that Killyrammer & Rasharkin Management Committees are not prepared to sign a lease agreement until building maintenance/repair works have been carried out.

There was a lengthy discussion on the costs to be met by the community groups, the amount of voluntary work undertaken by community group members and the repair works to be carried out.

In response to a query, the Director advised that she was awaiting confirmation from the Director of Borough Services with regard to the timescale for a response from the Social Investment Fund. Members accepted that the lease arrangements with Killyrammer and Rasharkin Management Committees would not be signed until repair works were carried out and this could take some time.

It was proposed by Councillor Halliday, seconded by Councillor Stevenson and **AGREED:**

***to recommend that the matter be deferred to the next meeting of Committee with the exception of the waste collection service on the schedule of Roles and Responsibilities.***



It was proposed by Councillor Robinson, seconded by Councillor Stevenson and **AGREED:**

***to recommend that the schedule of Roles and Responsibilities be approved but that the waste collection Service at community centres is the responsibility of Council.***

#### **403.12 LOCAL GOVERNMENT AWARDS 2012 - FINALIST**

The Director of Central & Leisure Services reported that Keith Beattie Museum Manager is a Finalist in the "Employee of the Year" category of this year's Local Government Awards.

The overall award winners will be announced at Local Government Awards Ceremony on Thursday 28<sup>th</sup> February 2013, in the Everglades Hotel, Londonderry. Members were pleased that the Council has a finalist in the Local Government Awards.

Committee **AGREED:**

***that the Chair of Committee and an officer attend the Awards Ceremony with the finalist.***

- \* **The Director of Central & Leisure Services left the meeting at 8.30 pm.**
- \* **The Director of Borough Services joined the meeting at 8.35 pm.**

## **AMENITIES**

#### **403.13 DERVOCK COMMUNITY FACILITIES PROJECT**

The Director of Borough Services advised that as the tender report was not available, the matter may instead be brought direct to Council.

#### **403.14 JOINT PROCUREMENT**

Council is asked to note that work has been undertaken to jointly procure "amenities" electricity for 2013/14 with other councils.

**IT IS RECOMMENDED** that Council notes the manner in which part of its electricity needs for 2013/2014 is being procured.

It was proposed by Councillor Stevenson, seconded by Councillor Atkinson and **AGREED:**

***to recommend that Council notes the manner in which part of its electricity needs for 2013/2014 is being procured.***

#### **403.15 SURPLUS PLAY EQUIPMENT**

An approach has been made in respect of 4 no pieces of play equipment (2 no. see-saws and 2 no slides) surplus to Council requirements but which would be very much appreciated at the project site – Masonawe, Malawi.

**IT IS RECOMMENDED** that Council donates the equipment sought to this most worthwhile endeavour.

It was proposed by Councillor Robinson, seconded by Councillor Stevenson and **AGREED:**

***to recommend that Council donates the equipment sought.***

#### **403.16 BALLYMONEY CEMETERY MEMORIAL**

Application has been received as undernoted for the erection of memorial in Ballymoney Cemetery.

***Section 14 No. 50 & 51***

*All Polished Grey/Blue Granite Headstone and Base*

**IT IS RECOMMENDED** that Council grant permission for the above memorial to be erected in Ballymoney Cemetery, subject to usual requirements.

It was proposed by Councillor Stevenson, seconded by Councillor Robinson and **AGREED:**

***to recommend that Council grant permission for the above memorial to be erected in Ballymoney Cemetery, subject to usual requirements.***

#### **403.17 RURAL DEVELOPMENT PROGRAMME**

The Director of Borough Services advised that planning permission has now been received for projects at Drumbolcan Park, Rasharkin and Riverside Park, Dervock and these projects will be progressed in the coming weeks when letters of offer have been received from RDP.

**403.18 BUS SHELTER AND PLAY PARK AT FINVOY**

Councillor Atkinson highlighted the poor condition of the bus shelter and play park at Finvoy and expressed the view that these would benefit from refurbishment. The Director of Borough Services advised that a number of bus shelters and parks within the borough would benefit from remedial work and advised that Committee might wish to consider both aspects in totality.

**The meeting closed at 8.50 pm.**