

**BALLYMONEY BOROUGH COUNCIL
RESOURCES TASK GROUP**

Monday 1st July 2013

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**BALLYMONEY BOROUGH COUNCIL
RESOURCES TASK GROUP**

Minutes of meeting of Resources Task Group held in the McKinley Room, Riada House on Monday 1st July, 2013 at 2.00 p.m.

In The Chair: Councillor E Robinson, MBE

Present: Alderman H Connolly
Councillors: J Finlay and T McKeown

Apologies: Alderman F Campbell

In Attendance: Chief Executive
Director of Central & Leisure Services
Head of Corporate & Development Services

1. **Declarations of Interest**
None

2. **Minutes Meeting No 49 – 29th May 2013**

It was proposed by Alderman Connolly seconded by Councillor McKeown and
AGREED:

***that the minutes of the committee's meeting No. 49 on 29th May, 2013,
as circulated, be confirmed as a correct record.***

3. **Vacancies**

The following vacant posts, within Central & Leisure Services, essential for the continued delivery of services are **recommended** to be filled through vacancy control procedures.

*- Councillor Finlay joined the meeting during presentation of this item (time 2.10 p.m.)

Fitness Instructor or Leisure Attendant Post

A P/T TIC Receptionist post holder resigned for child care reasons and this post was filled by redeploying Fitness Instructor returning from career break.

This leaves Fitness Instructor post vacant. This post was temporarily filled by a Leisure Attendant who has requested to remain in post. Subject to HR advice if this is the case then a Leisure Attendant or Fitness Instructor post would become vacant.

Business Support Officer in JDLC

A post holder has retired.

In discussion the Director of Central & Leisure Services confirmed that the grade for the posts of Leisure Attendant and Fitness Instructor were the same.

It was proposed by Councillor Finlay seconded by Alderman Connolly and **AGREED:**

to recommend that the vacant posts of Fitness Instructor (or) Leisure Attendant and Business Support Officer, within Leisure Centre (Central Central & Leisure Services Directorate) , essential for the continued delivery of services be filled through vacancy control procedures.

4. **Absenteeism 2012-13**

Report on absenteeism levels for last year, with 10/11 and 11/12 comparators. The absenteeism levels have increased mainly due to long term absences, attached as appendix A.

During discussion on levels of absenteeism the Director of Central & Leisure Services pointed out that the NI Audit Officer no longer published annual reports on absenteeism statistics with comparative figures across Northern Ireland councils. The Annual Performance Indicators, published by DoE did, however, include statistics on average number of working days per employee lost due to absence in the 26 district councils, copy attached as appendix B.

This concluded the business of the meeting, the time being 2.35 p.m.

Appendices:

Appendix A – Absenteeism report April 2012 – March 2013

Appendix B – 2011/12 Best Value Performance Indicator Tables (Table 1)



Absenteeism 2012 -
13 summary for RTG.



Performance
Indicators