

**BALLYMONEY BOROUGH COUNCIL
LEISURE & AMENITIES COMMITTEE**

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| 391.12 | Request for a Bus Shelter | <i>Note.</i> |
| 391.13 | Dervock 2012 Joint Working Group 13.1 Minutes – 12 th January 2012 13.2 PR via Newsletter & Volunteering Event | <i>Approved. Facilitate recovering costs were Ballymoney Resource Centre not able to provide the service sought.</i> |

BALLYMONEY BOROUGH COUNCIL**LEISURE & AMENITIES COMMITTEE**

Minutes of Leisure & Amenities Committee Meeting No 391 held in the Council Chamber, Riada House on Tuesday 17th January 2012 at 6.30pm.

IN THE CHAIR: Alderman F Campbell

PRESENT: **Aldermen**
C Cousley, MBE
B Kennedy

Councillors

J Atkinson
A Cavlan
J Finlay
R Halliday
R McAfee
C McLaughlin
E Robinson

IN ATTENDANCE: Director of Central and Leisure Services [Item 1-5]
Director of Borough Services [Item 6-13]
Mervyn Whyte, MBE, Technical Director, NW 200 [Item 2]
Gerard McAuley, Operations Manager, NW200 [Item 2]
Committee Clerk

APOLOGIES: Alderman H Connolly
Councillor P McGuigan
Councillor I Stevenson
Councillor M Storey, MLA

391.1 MINUTES MEETING NO 390 – 20TH DECEMBER 2011

It was proposed by Councillor Halliday, seconded by Alderman Cousely and **AGREED:**

to recommend that Minutes of Meeting No 390 – 20th December 2011, as circulated, be approved.

LEISURE SERVICES**391.2 NORTH WEST 200**

Chair welcomed Mervyn Whyte, MBE and Gerard McAuley, representatives from Coleraine & District Motorcycle Club to make their presentation to committee. Mervyn Whyte thanked committee for giving them the opportunity to present and thanked members for their past support for NW200. Mervyn made a short presentation showing a DVD and Powerpoint presentation reviewing the 2011 event as well as detailing their plans and aspirations for the 2012 event (attached as Appendix A).

- * **Councillor Robinson arrived at the meeting at 6.57pm during consideration of the above matter.**

Chair thanked the representatives stating that the NW200 was a very good event that brought a lot of visitors and trade to the town of Ballymoney. He wished the NW200 event every success for the incoming year and reiterated the Council's support in everything that they were doing for a successful 2012.

- * **Alderman Kennedy left the meeting at 7.10pm during consideration of the above matter.**

The Director stated that Council shall give further consideration to the request for financial support for the incoming year and the request for a further 3 year commitment. She shall correspond with the NW200 regarding Council's decision.

- * **Mervyn White and Gerard McAuley left the meeting at 7.13pm.**
- * **Councillor Atkinson left the meeting at 7.14pm.**

391.3 GOOD RELATIONS GRANTS

The following application for a grant was considered:

- (i) Ballymoney Apprentice Boys Memorial Temperance LOL 956 for assistance towards an Ulster Scots Evening. Amount Requested £350.00

IT IS RECOMMENDED that a grant of £250.00 is made to the Ballymoney Apprentice Boys Memorial Temperance LOL 956.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

to recommend that Council grant £250.00 to the Ballymoney Apprentice Boys Memorial Temperance LOL 956.

Councillor Cavlan queried the availability of the Community Support Grant Scheme, the Director clarified that the current year's grant scheme was fully expended, but that subject to Council approval the new Scheme would commence on 1 April 2012.

391.4 BALLYMONEY CREDIT UNION – SCHOOLS' QUIZ

The Quiz Coordinator has written to the Council advising that the local stage of the Credit Union Schools' Quiz is scheduled to take place in the Joey Dunlop Leisure Centre in February 2012 and requesting financial support towards the cost of hiring the facility and providing refreshments.

Council has supported the Credit Union Schools' Quiz for a number of years and **IT IS RECOMMENDED** that £100 is contributed to the Ballymoney Credit Union Schools Quiz to cover the cost of hiring the Leisure Centre and to provide refreshments.

It was proposed by Councillor Robinson, seconded by Councillor McAfee and **AGREED:**

to recommend that Council grant the Credit Union Schools' Quiz £100 to cover the cost of hiring the Leisure Centre and to provide refreshments in February 2012.

- * **Councillor Atkinson rejoined the meeting at 7.17pm.**

391.5 NE PEACE III CULTURAL FUSIONS PROJECT

The Director advised that a Cultural Fusions Steering Group was being established as a reporting mechanism for the PEACE III Project, which would consist of one member and one officer from each of the 6 councils. Council is invited to nominate one of its Causeway Museum Service members to sit on the Cultural Fusions Steering Group.

In response to a question from Councillor Finlay the Director advised that the Council's contribution to the Causeway Museum Service for the PEACE III Project was £10,000 in the current year.

Councillor Finlay queried the benefit to the Borough. The Director advised that the complete programme of events and activities was not yet finalised but that a number of events and activities would be taking place with schools and other groups within the Ballymoney Borough and that exhibitions would be staged in the Museum. The Director agreed to report to the next meeting on the costs and benefits of the project.

* **Alderman Kennedy rejoined the meeting at 7.33pm.**

It was proposed by Councillor Finlay, seconded by Councillor Cavlan and **AGREED:**

to recommend that Council defer the item on the PEACE III Cultural Fusions Project to the next committee meeting.

- * **Alderman Kennedy left the meeting at 7.37pm.**
- * **Director of Central and Leisure Services left the meeting at 7.41pm.**
- * **Councillor Atkinson left the meeting at 7.41pm.**
- * **Councillor McLaughlin left the meeting at 7.41pm.**
- * **Committee Clerk left the meeting at 7.41pm.**
- * **Director of Borough Services arrived at the meeting at 7.42pm.**
- * **Committee Clerk rejoined the meeting at 7.43pm.**

AMENITIES

391.6 MILK CUP

Councillor Finlay suggested that Milk Cup representatives be invited to make a presentation to Committee/Council prior to the conclusion of this year's budget setting process. The Director advised that given that timeline it may be possible to arrange the presentation sought for the Council's meeting to be held on 6th February. This proposal was accepted.

391.7 MEETING NO 390 – 20TH DECEMBER 2011

Matters Arising

7.1 Rasharkin Community Association

The Chair outlined what had been discussed by Council and Community reps at the recent meeting held to clarify the development proposals relating to the Council's property at Drumbolcan Park. The Director then referred to the information sent previously by email to members describing the suggested additional facilities at Drumbolcan Park for teenagers and gave further background information regarding the joint initiative by the Community Association/Groundwork in respect of Rasharkin's inclusion in the Sharing Our Space programme – a 3 year EU PEACE III initiative. As members were aware

a capital budget of £176,500 had been obtained with the project being scheduled to be completed by the year end. He advised that the various issues highlighted at the Committee's previous meeting had been discussed and that these would also be pursued with Groundwork as the organisation responsible for scheme design. In response to Councillor Robinson the Director undertook to have the additional information sought obtained regarding insurance matters. He emphasised that due to the project timeline there was a pressing need for Council to determine its position.

- * **Councillor Atkinson rejoined the meeting at 8.03pm.**
- * **Councillor McAfee left the meeting at 8.06pm.**
- * **Councillor McAfee rejoined the meeting at 8.10pm.**

Members welcomed the initiative by the Community Association in obtaining considerable funding for its area.

- * **Alderman Kennedy left the meeting at 8.19pm.**
- * **Alderman Kennedy rejoined the meeting at 8.24pm.**
- * **Councillor Cavlan left the meeting at 8.28pm and rejoined the meeting at 8.32pm.**

The Director also drew members' attention to the Rasharkin Community Association's applications to the RDP for 3 other schemes involving the Council's property at Drumbolcan Park namely (i) car park extension, (ii) informal perimeter walk with lighting and (iii) kitchen refurbishment. He intimated that it would be necessary to examine each of these proposals in some detail to ensure that accurate costings were to hand prior to Council finally committing itself.

7.2 Rasharkin Community Playgroup

The Director intimated that Council and Community Association representatives had also discussed the Community Playgroup request given that that group was a tenant of the Centre Management Committee and that it had been confirmed that the Playgroup request had not been included in the recently prepared village action plan. He advised that it was the wish of the Playgroup that their room at the Centre be enlarged by way of an extension to the building to provide more space by the relocation of the toilets and the provision of kitchen facilities. The Director advised that whether the present proposal would be sufficient given the Groups use of other space within the centre for storage would be something which ought to be clarified with Playgroup representatives. This was accepted.

- * **Alderman Kennedy rejoined the meeting at 8.50pm.**

391.8 BALLYBOGEY

It is understood that the local Community Association may have received an indication from the Rural Development Programme that its funding application for the upgrade of the extant kickabout area on Council land adjoining the newly renovated Community Centre may be approved.

IT IS RECOMMENDED that Committee determine its position as regards the potential upgrade of a facility presently under its control.

- * **Councillor Atkinson left the meeting at 8.53pm.**

In the discussion which ensued Members highlighted a number of issues regarding the overlap of business as regards potential projects between the two Council Committees involved i.e. Development and Leisure & Amenities. It was recognised that there was a need to clarify how the various approaches seeking RDP funding that Council was presently aware of fitted with the Councils own policy in respect of its prioritisation of projects, etc.

It was proposed by Councillor Finlay seconded by Councillor Cavlan and **AGREED:**

to recommend that Council consider this business including the Rasharkin aspects at a Special Meeting.

391.9 DRUMAHEGLIS MARINA

Correspondence has been received from The Honourable The Irish Society indicating that the 3 year rent review for the jetties on the River Bann at Drumaheglis is due on 12th April, 2012. The Society is proposing to increase the annual rent to £1,000 plus vat in each of the next three years. The present rent is £900 plus vat.

IT IS RECOMMENDED that Council accept The Honourable The Irish Society proposed annual rent of £1,000 relating to its jetties on the River Bann at Drumaheglis for the next three year period commencing 12th April 2012.

It was proposed by Councillor Finlay, seconded by Alderman Kennedy and **AGREED:**

to recommend that Council accept The Honourable The Irish Society proposed annual rent of £1,000 relating to its jetties on the River Bann at Drumaheglis for the next three year period commencing 12th April 2012.

391.10 BALLYMONEY CONNECT2 PROJECT

Further to the Committee updates in both November and December 2011, it is pleasing to report that a contractor has now been recommended to undertake the scheme and that it is expected that work will commence before the end of January 2012 and be completed during this summer. Translink have identified the surrounding properties which may be inconvenienced by the construction works and has produced a news letter which it will be distributing shortly to these households. The letter highlights the background to the scheme, the funding partners and the rationale for the project. It also points out some of the project benefits which will result from the provision of the attractive new fully accessible bridge. The new bridge over the railway line at the station and its associated network of paths will effectively link the north and south of the town for both pedestrians and cyclists whilst also allowing and improving access to both platforms. The project will also significantly increase the existing Park & Ride facilities at the station to provide 60 car parking spaces.

It is also the case that there was a great response to the Portrait Bench public vote carried out in December 2011. A total of 843 votes were cast and the three receiving most votes were the Farm Worker (207 votes), the Station Master (199 votes) and the Nurse (169 votes). These three figures will now be cast in steel as life size figures and form part of a bench to be placed at the entrance to the new bridge in Riverside Park as part of the overall Connect2 Project.

391.11 STRANOCUM PLAY AREA

The Director advised members that an issue had recently come to his attention, which dated back to the time of the previous Director and Interim Director and which now required to be resolved and sought authority to obtain necessary legal advice.

It was proposed by Alderman Kennedy, seconded by Councillor Finlay and **AGREED:**

to recommend that Council grant approval to the Director to obtain the necessary legal advice.

391.12 REQUEST FOR A BUS SHELTER

The Director advised that following a request for the provision of a bus shelter at Shanaghy Road the matter had been investigated involving the relevant agencies. He stated that at the recent site meeting it had not been possible to agree with the requestee an appropriate location for a new bus shelter, were Council to provide a budget for the shelter in 2012-13.

391.13 DERVOCK 2012 JOINT WORKING GROUP

Matters Arising

13.1 Minutes – 12th January 2012

Both Councillor Cavlan and Councillor Robinson advised that although they had apologised for their non attendance at the meeting this had not been recorded. The Director advised that the minute would now be amended to rectify this.

It was proposed by Alderman Kennedy, seconded by Alderman Campbell and **AGREED:**

to recommend that the Minutes of the Dervock 2012 Joint Working Group, held in the Dalriada Room, Riada House on 12 January as amended and circulated be approved.

13.2 PR via Newsletter & Volunteering Event

Alderman Campbell raised the request made at the meeting that Council print/photocopy the 2nd and 3rd editions of the Dervock 2012 newsletter in colour print (500 each).

It was proposed by Councillor Cavlan, seconded by Alderman Kennedy and **AGREED:**

to recommend that Council advise that the service sought may be undertaken at the Ballymoney Resource Centre and if it could not be done there then Council could undertake the work provided the Community Association pay the Councils costs.

* **Councillor Robinson left the meeting at 9.46pm.**

The Chair then put the motion to the Committee, 5 voted for with 0 against. The Chair declared the motion carried.

This being all the business the meeting closed at 9.53pm.

Appendix 1: NW 200 Powerpoint Presentation

Appendix 2: Minutes of Dervock Joint Working Group – 12th January 2012.

APPENDIX 1

NW200 POWERPOINT PRESENTATION

NORTH WEST 200
Ireland's most famous road race

2012 North West 200

www.northwest200.org

NORTH WEST 200
Ireland's most famous road race

NW200....A Brief History

- > One of the World's iconic motor cycle road races
- > Full of passion, excitement and adrenaline
- > Part of the great sporting culture of Northern Ireland
- > 83 years of racing history
 - And the legends & riders who will forever be part it

Guthrie, Lyons, Hailwood, Creith, McCullough, Rutter, Heron, Dunlop, McCallen, Jefferies, Anstey, Plater.....

www.northwest200.org

NORTH WEST 200
Ireland's most famous road race

Scale & Impact

Data provided by:
TTC Tourism & Transport
Consult, Economic Impact
report,
The International North
West 200, August 2010

- > £7.79m contribution to the NI economy, £4.5m locally
- > Worldwide TV coverage, media & PR
- > Global marketing of N. Ireland
- > £800,000 to stage the event
- > A volunteer base of 800+
- > Visitors, Spectators & Fans in excess of 90,000 (visitor days)
- > Race festival with family events all week
- > Key event in Northern Ireland's tourism calendar

www.northwest200.org

NORTH WEST 200
Ireland's most famous road race

Summary of 2011

- > Extensive post event review
- > New 4 year business & marketing plan
- > Integrated event management and partnership approach
- > Safety and control systems, Event Safety Plan
- > Secured title sponsorship for 2012
- > Carried out major paddock upgrades
- > World class web and social media platform
- > PR & media - Strategy for 2012

Future vision for the NW200 of a **Grand Prix Event**

www.northwest200.org

NORTH WEST 200
Ireland's most famous road race

BBC Viewing Figures 2011

- > Friday night preview – 100,000 + viewers
- > Monday night highlights – 250,000 + viewers
- > Web figures – 200,000 + viewers in 90 countries
- > Over one million viewers on BBC Newsline during Race Week
- > The two NW200 race highlights programmes are amongst the top 10 most requested NI programmes on BBC's iPlayer

www.northwest200.org

NORTH WEST 200
Ireland's most famous road race

Practice & Race day format for 2012

| | |
|---------------------------|-------------------------------|
| Tuesday daytime practice | 9.30am - 2.30pm |
| Thursday daytime practice | 9.30am - 2.30pm |
| Thursday evening racing | 5.30pm - 9.00pm |
| Saturday racing | 10.00am - 6.30pm |
| Race week begins | Sunday 13 th May |
| Race day | Saturday 19 th May |

www.northwest200.org

NORTH WEST 200
Ireland's most famous road race

What's New for 2012

- > Thursday evening racing, 2 new races
- > Full race week festival with new events
 - > Charity Partner, Action Medical Research
- > Increased marketing & PR of the event
 - > Local, ROI, Europe, UK wide TV campaign
 - > Significant drive to increase visitor numbers
- > "Giant's of Road Racing" theme, in conjunction with NITB
 - > Ballymoney Museum
- > Focus on the Paddock
 - > Family atmosphere, rider and teams interviews, improved hospitality
- > Big screens and visitor villages

www.northwest200.org

NORTH WEST 200
Ireland's most famous road race

NW200 Strategic Goals

- > Develop a vision for the next 20 years
- > Short term
 - Implement changes to road closures in 2012
- > Medium term
 - Implement the 4 year business plan
- > Long term
 - A sustainable NW200 celebrating its centenary in 2029

www.northwest200.org

NORTH WEST 200
Ireland's most famous road race

Ballymoney Borough Council & the NW200

- Strong and proactive relationship
- Ballymoney & Arroy are synonymous with road racing & the NW200
- Museum & the Dunlop Memorial Gardens – planned to be part of the Giant's of Road Racing theme for 2012
- 50,000 race week leaflets printed & distributed throughout Ireland & the rest of the world promoting the Borough
- Sponsorship of the Supersport Race
- This crucial funding has contributed to the staging and sustainability of event until present time

www.northwest200.org

NORTH WEST 200
Ireland's most famous road race

www.northwest200.org

NORTH WEST 200
Ireland's most famous road race

The Involvement of Ballymoney Borough Council

- Benefits
 - 30,000+ visitors to the NW
 - PR & Media impact of this international event
 - Press & TV coverage on BBC
 - Ballymoney Borough Council logo on the 'Big Screen'
 - Branding on the course
 - Major contribution to the local economy
 - Local jobs
 - Tourism
- NW200 is seen as part of our culture



www.northwest200.org

NORTH WEST 200
Ireland's most famous road race



BALLYMONEY
BOROUGH COUNCIL

A major partner in the future of the NW200

www.northwest200.org

APPENDIX 2

MINUTES OF DERVOCK JOINT WORKING GROUP – 12TH JANUARY 2012

Ballymoney Borough Council**Dervock 2012 Joint Working Group****held in the Dalriada Room, Riada House, Ballymoney****Meeting No. 8****12 January 2012, 2.35pm****Present:****Ballymoney Borough Council
(BBC)**

Ald Frank Campbell
 Ald Harry Connolly
 Cllr Ian Stevenson
 Head of Corporate & Development
 Services (HCDS)
 Museum Manager (MM)
 Clerical Officer

**Dervock & District Community Association
(D&DCA)**

Mr Frankie Cunningham
 Mr David McKeown
 Mr Frank McLernon

Ballymoney Resource Centre

Mrs Shauna Irons

Springwell Running Club (SRC)

Mr Bryan Edgar / Deputy Director of Borough
 Services (DDBS)

Apologies:

Director of Borough Services
 (DBS)
 Mr Ivan Patrick, D&DCA Ltd

Supporting Communities NI

Ms Deirdre McCloskey

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| 8.1 | Minutes Meeting No. 7 – 8th December 2011 | |
| | <p>Alderman Frank Campbell assumed the Chair.</p> <p>It was proposed by Mr Frankie Cunningham, seconded by Councillor Ian Stevenson and AGREED: <i>that the minutes of the Group's last meeting, No. 7 on 8th December 2011, as circulated, be confirmed as a correct record.</i></p> | |
| 8.2 | Matters Arising | |

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| | <p>8.2.1 Derelict Property Mr Frankie Cunningham advised unfortunately there hadn't been an opportunity to liaise with DBS regarding derelict property as yet. A letter to D&DCA from the owner of a specific derelict property was circulated. Ms Deirdre McCloskey advised members on what improvement works are eligible under the potential Rural Development Programme funding. Self or joint funding by D&DCA and Council would be required to erect a gap site. Discussion followed on options to improve the site, cost-effectiveness, health and safety and it's possible use during the festival. Mr David McKeown will discuss options and access arrangements with the property owner and report back at the next Group meeting.</p> <p>DDBS updated members on the progress of environmental health issues relating to a number of other derelict properties in the village. At the request of Mr Frankie Cunningham, DDBS agreed to liaise with Building Control regarding a specific property and will confirm the property's owners.</p> <p>8.2.2 Community Relations Council (CRC) Mr Frankie Cunningham advised that unfortunately applications for CRC funding were for this calendar year (up to 31 March 2012). When applications re-open in April, the timescale means it would be inappropriate to apply.</p> | <p>D McKeown</p> <p>DDBS</p> |
| | <p>Ms Deirdre McCloskey updated members on the funding from RDP, Lloyds TSB and Awards for All Big Lottery Fund. In response to Mr David McKeown, it is still unclear if there will be a cash shortfall. Council contribution is under consideration. With regards RDP funding Ms Deirdre McCloskey gave a summary into the estimated cost for the festival day and funding available.</p> <p>HCDS asked that information be shared with Council regarding activities planned in D&DCA Ltd Co's funding application to ensure no duplication with Council's application for Olympic Torch and Queen's Diamond Jubilee events. Ms Deirdre McCloskey advised D&DCA Ltd Co application was events focused. HCDS gave a brief list of items Council hope to purchase to dress the route e.g. bunting, banners, Olympic flag.</p> <p>The importance of not duplicating the ordering of items for the festival was emphasised. Ms D McCloskey agreed to email what is noted/allocated in the potential RDP funding. Discussion followed on the supply and reservation of WCs with Ms Deirdre McCloskey explaining the tendering procedure and timescale involved in this issue.</p> <p>8.2.3 Royal Mail MM advised Royal Mail are keen to be involved in kind in the project. They are interested in the heritage element with no confirmed involvement as yet. Possibilities include participating in the re-enactment and drama and/or volunteering at festival events.</p> <p>8.2.4 Logo/Branding Update will be given under agenda item 4 – Inspire Mark & its implications</p> | <p>D McCloskey</p> |

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| | <p>8.2.5 Twelfth celebrations in Dervock Mr Frankie Cunningham has received no response from the correspondence sent to the three local groups regarding this matter (a copy of which was circulated). Contact will be made with the groups concerned. This is ongoing. It is also hoped, linking with BRC, to arrange a meeting with Ross Wilson to progress the issue.</p> <p>DDBS reported that Bonfire Sub-Group considered the use of a beacon/festival flame provided by Calor Gas as an alternative to traditional bonfires. It is acknowledged that a good corporate image for Dervock and Ballymoney Borough is sought and efforts are needed to achieve this. Further information on and photographs of the beacon were provided. Mr Frankie Cunningham will raise the possibility of using the beacon at a culture identity meeting this evening.</p> <p>8.2.6 Use of Primary School Facilities The Chair advised that a meeting with the Primary School Principal had not taken place, however DBS had spoken to her regarding the use of school premises for public meetings and on the day of the races. MM reported that the Primary School are very keen to be involved in the festival and fully support the event. The Chair advised that agreement by the Board of Governors is required and that he would raise the issue.</p> | <p>F Cunningham</p> <p>Ald. F Campbell</p> |
| | <p>8.2.7 Project Officer It was felt that a Project Officer was required to oversee the event. However, no progress had been made over the past two months. HCDS informed members of the additional work involved in the Olympic Torch and Queen's Diamond Jubilee events. There is no capacity in current workloads of HCDS and Supporting Communities NI for the role of Project Officer. A decision on Council's budget for 2012/13 is yet to be made, which will have an impact of the issue. It was agreed that the Leisure and Amenities Committee (LAC) minutes be checked and the Group advised accordingly. Options for recruiting a project officer were discussed.</p> | <p>Council Officers</p> |
| <p>8.3</p> | <p>Inspire Mark & its implications</p> | |
| | <p>MM showed members the Olympic Inspire Mark which has been approved for use for Dervock 2012 celebrations. Council is the licence holder for the inspire mark and strict guidelines for its use must be adhered to. Examples of where it will be used were given. D&DCA and Springwell Running Club to liaise with MM regarding use of the Inspire Mark on their festival literature. The Inspire Mark can be in black and white or colour.</p> | <p>D&DCA/SRC</p> |
| <p>8.4</p> | <p>PR via Newsletter & Volunteering Event</p> | |
| | <p>Ms D McCloskey, HCDS, MM and Mr Bryan Edgar have been asked to contribute to the second newsletter in their official capacities. It was felt the</p> | |

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| | <p>impact of the newsletter would be lost if not produced in colour. The Chair will raise the possibility of printing/photocopying the 2nd & 3rd editions of the newsletter (500 each) at the next LAC meeting.</p> <p>Discussion followed onto the benefits of a single website for the festival as an information point on the events e.g. museum, Olympic Torch, races (raised by MM). A volunteer at the museum would be able to e.g. update information, blog etc. MM to explore this possibility. Photographs of the re-enactment, race winners could also be added. Use of sponsorship advertising to be clarified. (Estimated cost £1500-£2000)</p> <p>Mr Frank McLernon urged Councillors to view the video produced as part of the Dervock Re-Imaging project, which can be embedded into websites.</p> <p>HCDS as Council lead for Olympic Torch relay gave details on the comprehensive plan for the procession through Dervock in June. The street level information of the torch's route has not been released.</p> | <p>Ald. F Campbell</p> <p>MM</p> |
| 8.5 | DCAL Support | |
| | <p>Mr Frankie Cunningham circulated a letter sent to the current Minister of Culture Arts and Leisure regarding DCAL financial support.</p> | |
| 8.6 | Event Management Plan (Resource Shortfall Review) | |
| | <p>In addition to earlier discussion, Mr Bryan Edgar estimated 100 volunteers are needed on the day of the running festival. Volunteers are also required for e.g. re-enactments, torch procession. Dates for the public meeting/volunteering event were suggested week commencing 20th and 27th February 2012 - with preferred evenings of Tuesday, Wednesday or Thursday, commencing at 7.00pm, talks between 7.15pm – 7.45pm and finishing with time for volunteers to sign up. Once the date of the public meeting is confirmed, the newsletter will be finalized and printed. Format of the meeting was discussed including speakers, Chair, question and answer session. The second edition of the newsletter and museum leaflet to be given out on the evening.</p> <p>Mr David McKeown to contact Primary School with suggested dates.</p> <p>Event Management Plan to be finalized. The issue of transport to be considered by the sub-group. A Safety Advisory Group which includes PSNI is to meet. Risk assessments also to be completed.</p> | <p>D McKeown</p> |
| 8.7 | KK McArthur Festival of Running – Event Management Plan | |
| | <p>Some final details e.g. roles and responsibilities in KK McArthur Festival of Running – event management plan to be finalized.</p> <p>(12.19) catering facilities were highlighted and it was questioned whether previous catering arrangements could manage the anticipated larger crowd. This issue had been considered by D&DCA and it was suggested that the community association would provide catering for the volunteers whilst external caterers would provide for the general public and race participants. Council policy for hot food trailers and Food Hygiene Regulations must be</p> | |

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| | <p>adhered to.</p> <p>Mr Bryan Edgar requested details of other activities taking place in the recreation field on race day. Ms Deirdre McCloskey asked that the meeting note the hard work of the Race Committee. She congratulated them and Group members concurred.</p> <p>Mr David McKeown advised that Dame Mary Peters has expressed an interest and if possible, will be in attendance. Confirmation was also given that the three Malawian athletes will be participating in the race. Financial assistance will be given for transport for the coach and runners. It is hoped accommodation and food costs will be covered through local support.</p> <p>Mr Bryan Edgar updated members on entries already received for the races.</p> | F McLernon / F Cunningham |
| 8.8 | Community Facilities | |
| | The Group were updated on the current situation with regards to the community facilities in Dervock. | |
| 8.9 | Museum Update | |
| | The official opening of the McArthur museum exhibition will now take place on 5 th April 2012. The McArthur community play will take place on Thursday 12 th in addition to Friday 13 th July 2012. | |
| 8.10 | Date of Next Meeting | |
| | Thursday 9 th February 2012, 2.30pm Dalriada Room, Riada House, 14 Charles Street, Ballymoney | |