

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on TUESDAY 21 December 2010 at **6.30 p.m.**

R. WILSON

Town Clerk and Chief Executive

Cloonavin  
66 Portstewart Road  
COLERAINE

A G E N D A

1. Minutes (enclosed):
  - 1.1 Council Meeting – 23 November 2010
2. Committee Reports (enclosed):
  - 2.1 Planning Committee – 14 December 2010
3. Development Services' Report (enclosed)  
**(Information Item v) Legal Issue\***
4. Corporate Services' Report (enclosed)
5. Technical Services' Report (enclosed)
6. Leisure Services' Report (enclosed)
7. Administrative Services (Report enclosed)
8. Review of Public Administration
  - Local Government Reform – Consultation on Policy Proposals (copy enclosed)

9. Consultation Documents (List enclosed)
10. Correspondence, including inter alia:
  - i Reports available in Members' Library (List enclosed)
11. Documents for Sealing

**Enclosed for Information:**

- (1) NILGA Weekly Update, Issue 31 – 13 December 2010

**\* Recommended for consideration "In Committee".**

To: Each Member of Council.

17 December 2010

## COUNCIL MEETING

23<sup>rd</sup> November, 2010.

**Present:** The Mayor, Councillor N. F. Hillis, in the Chair

The Deputy Mayor, Councillor A. S. Cole

### **Aldermen**

E. T. Black (Mrs.)  
W. T. Creelman  
M. T. Hickey (Mrs.)

D. McClarty  
(Items 2.2 – 7.0)  
W. J. McClure

### **Councillors**

C. S. Alexander (Ms.)  
J. M. Bradley  
(Items 2.2 - 7.0)  
O. M. Church (Mrs.)  
T. J. Deans  
E. P. Fielding (Mrs.)  
B. Fitzpatrick  
(Items 2.2 – 7.0)

S. Gilkinson  
D. Harding  
W. A. King  
R. A. Loftus (Mrs.)  
G. L. McLaughlin  
R. A. McPherson  
A. McQuillan

### **Officers in Attendance:**

Town Clerk and Chief Executive, Director of Environmental Health, Director of Corporate Services, Director of Technical Services, Interim Director of Leisure Services, Head of Development Services, Head of Performance, Policy and Governance and Administrative Assistant

**Apology:** Councillor Barbour

## **1.0 MINUTES**

The Minutes of the Council Meeting of 26<sup>th</sup> October, 2010 and the Special Meeting of 8<sup>th</sup> November, 2010 were confirmed and signed.

## **2.0 COMMITTEE REPORTS**

### **2.1 Leisure and Environment Committee**

The Vice-Chairman, Councillor Ms. Alexander, moved the adoption of the Leisure and Environment Committee Report; this was duly seconded by Alderman Mrs. Hickey and agreed.

### **2.2 Planning Committee**

The Mayor called on Councillor Mrs. Loftus who read a statement withdrawing comments made at the meeting of Planning Committee on 9<sup>th</sup> November, 2010 and apologising for any offence which might have been caused.

The Chairman, Alderman McClure, moved the adoption of the Planning Committee Report; this was duly seconded by Alderman Mrs. Hickey.

Matters arising:

2.2.1 Application No. 5 - C/2009/0433/F - Proposed housing development of 11 residential units, comprising of 9 no. detached dwellings and 2 no. semi-detached dwellings to the south and east of Glenkeen Hollows and Glenkeen Meadows, Aghadowey for Mr. P. McIntyre

During a period of discussion, concern was expressed by some Members that omission of comments made in relation to this item rendered the minutes inaccurate.

It was proposed, as an amendment, by Councillor McQuillan and seconded by Councillor Cole:

That the following be included in the minutes:

'Councillor Mrs. Loftus made an allegation about objectors and backhanders. On being asked to clarify who she was referring to, she said it was not a member of Council but refused to clarify who the allegation was aimed at'.

On being put to the Meeting, the amendment was lost with eight votes in favour and eleven against and the substantive proposal was carried.

The Committee Report was, therefore, agreed.

**2.3 Policy and Development Committee**

The Chairman, Councillor McPherson, moved the adoption of the Policy and Development Committee Report; this was duly seconded by Councillor Fitzpatrick.

Matters arising:

**2.3.1 Appointment of Director of Leisure and Development**

The Town Clerk and Chief Executive reported that the Local Government Staff Commission had acceded to Council's request for three Members to be appointed to the selection panel for this post in order to achieve both a gender and religious balance.

**Agreed:**

On the proposal of Councillor McPherson and seconded by Councillor McLaughlin, that the Mayor, Deputy Mayor and Alderman Mrs. Hickey be nominated.

The Committee Report was agreed, subject to the amendment.

**3.0 LETTER DATED 12<sup>TH</sup> NOVEMBER, 2010 FROM ARDS BOROUGH COUNCIL**

Read letter from Ards Borough Council (previously supplied) seeking Council's support for its resolution to write to the Minister for Social Development in relation to increasing his Department's contribution to the Citizens' Advice Bureau, given current workload challenges.

**Recommended:**

On the proposal of Councillor Bradley and seconded by Alderman Mrs. Hickey, that Council supports Ards Borough Council with the proviso that the request for increased contribution be applied to all organisations which provide that level of support to the public.

#### **4.0 DOCUMENTS TABLED**

Members noted the list of documents which had been made available in the Members' Library (previously supplied).

#### **5.0 CONSULTATION LIST**

Details of consultation documents received were noted (previously supplied).

Any Member who wished to make a response was asked to contact the Head of Performance, Policy and Governance before the due date for comments as detailed in the report.

#### **6.0 DOCUMENTS FOR SEALING**

Resolved:

That the following documents be sealed:

- |    |   |   |
|----|---|---|
| 1. | (i) Side Agreement (in duplicate)       | Council to RNLI - Lease of cottage and garage, The Bannmouth, Castlerock            |
|    | (ii) Agreement for Lease (in duplicate) |   |
|    | (iii) Lease (in duplicate)              |   |
| 2. | Agreement (in duplicate)                | Council and RPS Consulting Engineers - Portrush Harbour Technical Feasibility Study |
| 3. | Cemetery Titles                         | Grant of Right of Burial – Deeds Register Nos. 3678 – 3688 inclusive                |

Agherton	1
Ballywillan	3
Coleraine	3
Kilrea	-
Portstewart	6

#### **7.0 ICE ENGAGEMENT EVENT - 29<sup>TH</sup> NOVEMBER, 2010**

A letter from Larne Borough Council advising arrangements for this event (circulated) was noted.

## PLANNING COMMITTEE

14 December 2010.

**Present:** Alderman W. J. McClure, in the Chair  
The Mayor, Councillor N. F. Hillis (Items 1.0 – 6.2)  
The Deputy Mayor, Councillor A. S. Cole (Items 2.1 – 7.0)

### **Aldermen**

E. T. Black (Mrs.)                      D. McClarty  
(Items 2.20 – 7.0)  
M. T. Hickey (Mrs.)

### **Councillors**

C. S. Alexander (Ms.)                  W. A. King  
J. M. Bradley                              B. Leonard  
O. M. Church (Mrs.)                    R. Loftus (Mrs.)  
T. J. Deans                                G. L. McLaughlin  
E. P. Fielding (Mrs.)                    (Items 2.1 – 7.0)  
(Items 1.0 – 6.2)                        R. A. McPherson  
B. Fitzpatrick                            A. McQuillan  
S. Gilkinson                              (Items 2.0 – 7.0)  
D. Harding  
(Items 1.0 – 6.1)

### **Officers in Attendance:**

Principal Administrative Officer, Senior Environmental Health Officer (Items 1.0 – 6.1) and Administrative Assistant

### **Also in Attendance:**

Representatives from the Planning Service –  
Mr. P. Duffy and Mr. G. Walker

**Apology:** Alderman Creelman

## **1.0 WELCOME**

The Chairman welcomed everyone to the Meeting.

## **2.0 PLANNING APPLICATIONS**

A list of thirty-nine applications was presented for consideration (previously supplied).

### **Applications Deferred from Previous Meeting**

2.1        Application No. D1                      The opinion of the Planning Service was to  
            C/2007/0927/O                              approve.  
            Single storey dwelling (disabled  
            applicant) adjacent and rear of 53        It was agreed that the application be  
            Ballygawley Road, Aghadowey              approved.  
            for Mr. P. McLaughlin

- |     |  |   |
|-----|--|---|
| 2.2 | <u>Application No. D2</u><br><u>C/2008/0439/F</u><br><u>Housing development comprising</u><br><u>of 14 residential units at 8 and 10</u><br><u>Castle Walk, Castlerock for</u><br><u>Mr. Hutchinson</u>  | <p>The opinion of the Planning Service was to approve.</p> <p>It was agreed that the application be approved.</p>   |
| 2.3 | <u>Application No. D3</u><br><u>C/2008/0624/F</u><br><u>Retrospective planning</u><br><u>application for road side lay-by</u><br><u>approximately 40m wide and 5m</u><br><u>in depth to the front of No. 40</u><br><u>Ballinteer Road, Macosquin for</u><br><u>Mr. J. Christie</u>   | <p>The opinion of the Planning Service was to refuse.</p> <p>It was proposed by Councillor Bradley, seconded by Councillor McQuillan and agreed:</p> <p style="padding-left: 40px;">That Council support an approval.</p>                       |
| 2.4 | <u>Application No. D4</u><br><u>C/2008/0625/F</u><br><u>Retrospective planning</u><br><u>application for road side lay-by</u><br><u>approximately 35m in width and</u><br><u>10m in depth and weighbridge to</u><br><u>the south of No. 56 Ballinteer</u><br><u>Road, Macosquin for</u><br><u>Mr. J. Christie</u>                                  | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be refused.</p>   |
| 2.5 | <u>Application No. D5</u><br><u>C/2009/0014/F</u><br><u>Agricultural storage shed for</u><br><u>storing farm machinery, hay and</u><br><u>temporary animal shelter at 70m</u><br><u>north east of No. 121 Agivey</u><br><u>Road, Kilrea for</u><br><u>Mr. M. McCormack</u>   | <p>The opinion of the Planning Service was to refuse.</p> <p>It was proposed by Councillor Mrs. Loftus, seconded by Councillor Ms. Alexander and agreed:</p> <p style="padding-left: 40px;">That Council support an approval.</p>               |
| 2.6 | <u>Application No. D6</u><br><u>C/2009/0033/F</u><br><u>Retention of agricultural access</u><br><u>and laneway to prevent large</u><br><u>agricultural vehicles parking and</u><br><u>turning on the narrow public road</u><br><u>240m east of No. 3 Bovedy Road,</u><br><u>Kilrea for Mr. and Mrs. R.</u><br><u>McKinney</u>                      | <p>The opinion of the Planning Service was to refuse.</p> <p>It was noted that a meeting had been requested with the Minister and accordingly it was agreed that a decision on the application be held pending the outcome of this meeting.</p> |
| 2.7 | <u>Application No. D7</u><br><u>C/2009/0136/F</u><br><u>Proposed builders storage shed</u><br><u>and extension of existing</u><br><u>approved yard and new access</u><br><u>lane to Churchtown Road, 200m</u><br><u>sough west of St. Patrick's</u><br><u>Primary School, Churchtown</u><br><u>Road, Garvagh for Heaney</u><br><u>Developments</u> | <p>The opinion of the Planning Service was to refuse.</p> <p>The application had now been withdrawn.</p>  |

- |      |  |  |
|------|--|--|
| 2.8  | <u>Application No. D8</u><br><u>C/2009/0291/F</u><br><u>Replacement of existing garage</u><br><u>for dwelling adjacent to 11</u><br><u>Drumcroone Road, Garvagh for</u><br><u>Mr. E. Holmes</u>  | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be refused.</p>  |
| 2.9  | <u>Application No. D9</u><br><u>C/2009/0313/O</u><br><u>Site for one or one-and-a-half</u><br><u>storey dwelling adjacent to 21 Isle</u><br><u>Road, Macosquin, Coleraine,</u><br><u>located 1.4 miles north east of</u><br><u>Windyhill Road, Coleraine and</u><br><u>607m south west of Dunhill Road,</u><br><u>Coleraine for Mr. A. Kelly</u> | <p>The opinion of the Planning Service was to refuse.</p> <p>It was proposed by Councillor King, seconded by Councillor Harding and agreed:</p> <p style="padding-left: 40px;">That Council support an approval.</p> |
| 2.10 | <u>Application No. D10</u><br><u>C/2009/0445/O</u><br><u>Proposed site for 1 no. infill</u><br><u>dwelling directly north west of 83</u><br><u>Moneydig Road, Garvagh for</u><br><u>Mr. A. Thompson</u>  | <p>The opinion of the Planning Service was to approve.</p> <p>It was agreed that the application be approved.</p>  |
| 2.11 | <u>Application No. D11</u><br><u>C/2009/0469/F</u><br><u>Erection of 2 dwellings on site for</u><br><u>ribbon infill 55m south west of</u><br><u>17 Glenullin Road, Garvagh for</u><br><u>Mr. and Mrs. Burns</u>   | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be refused.</p>  |
| 2.12 | <u>Application No. D12</u><br><u>C/2009/0523/F</u><br><u>Retain and renovate existing non-</u><br><u>listed vernacular stone building</u><br><u>and change of use to domestic</u><br><u>dwelling and provide single storey</u><br><u>extension 100m north of 22</u><br><u>Crevolea Road, Aghadowey for</u><br><u>Mr. J. Shannon</u>              | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be refused.</p>  |
| 2.13 | <u>Applications No. D13</u><br><u>C/2009/0563/O</u><br><u>Site for dwelling at Bellemont</u><br><u>Road, Portstewart (adjacent to 9</u><br><u>Roselick Road) for Mr. H. Lynch</u>  | <p>The opinion of the Planning Service was to approve.</p> <p>It was agreed that the application be approved.</p>  |
| 2.14 | <u>Application No. D14</u><br><u>C/2009/0740/F</u><br><u>Proposed farm building at 15</u><br><u>Damhead Road, Coleraine for</u><br><u>Mr. G. Millen</u>  | <p>The opinion of the Planning Service was to approve.</p> <p>It was agreed that the application be approved.</p>  |
| 2.15 | <u>Application No. D15</u><br><u>C/2009/0766/F</u><br><u>Change of use from 2 no. existing</u>   | <p>The opinion of the Planning Service was to refuse.</p>  |



- shop units to 1 no. fast food take away and retrospective application for existing ATM cash dispenser at 1 Sconce Road, Articlave (shop) for Mr. A. Robinson
- It was proposed by Councillor McQuillan, seconded by Councillor King and agreed:
- That the decision be held for one month to facilitate the submission of further information.
- 2.16 Application No. D16 C/2009/0775/F  
Change of use from existing retail unit to café/sandwich bar at ground floor level at 3 Causeway Street, Portrush for Glenmark Developments Ltd.
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.17 Application No. D17 C/2009/0801/O  
New residential development consisting of 10 no. 2 storey semi-detached dwellings, 2 no. 2 storey detached dwellings and 12 no. 2 storey terrace dwellings and associated roads, car parking and landscaping between 50 Ballyreagh Road and The Mews, Ballyreagh Road, Portrush for Mr. S. Kher
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.18 Application No. D18 C/2010/0039/O  
Replacement dwelling and garage 320 m north west of 73 Ballygawley Road, Aghadowey, Coleraine for Mr. and Mrs. D. McAleese
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by Councillor Deans and agreed:
- That the decision be held for one month to facilitate the submission of further information.
- 2.19 Application No. D19 C/2010/0206/F  
Proposed two storey dwelling with detached garage under PPS21, CTY10, 50m south west of 59 Cashel Road, Coleraine for Mr. A. Crowe
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor King, seconded by Councillor Mrs. Church and agreed:
- That Council support an approval.
- 2.20 Application No. D20 C/2010/0234/LB  
Proposed replacement of sliding timber sash windows of listed front elevation with new sliding timber sash windows. Proposed
- The opinion of the Planning Service was to consent.
- It was agreed that the application be granted consent.

	<u>replacement of timber casement windows to non-listed side elevations (both) with new timber sliding sash windows. Proposed replacement of casement windows to non-listed rear elevation with new timber casement windows, using glazing bars to achieve a six over six pattern at Movanager School House, 75-77 Agivey Road, Kilrea for Mr. T. Brizzell</u>	
2.21	<u>Application No. D21 C/2010/0252/O</u> <u>Site for dwelling and garage adjacent to 101 Carrowreagh Road, Garvagh for Mr. C. Reid</u>	The opinion of the Planning Service was to refuse.  It was agreed that the decision be held for one month to facilitate the submission of further information.
2.22	<u>Application No. D22 C/2010/0269/O</u> <u>Proposed new dwelling on a farm adjacent to 102 Boleran Road, Garvagh for Mr. E. Mullan</u>	The opinion of the Planning Service was to refuse.  The application had now been withdrawn.
2.23	<u>Application No. D23 C/2010/0289/O</u> <u>Erection of a single farm dwelling for private use extending to two storeys at 70m west of 24 Craigaboney Road, Bushmills for Mr. N. Campbell</u>	The opinion of the Planning Service was to refuse.  The application had now been withdrawn.
2.24	<u>Application No. D24 C/2010/0295/F</u> <u>Demolish dwelling and garage and erect 2 no. one-and-a-half storey dwellings at 9 and 11 Seahaven Park, Portstewart for Maharganer Developments</u>	The opinion of the Planning Service was to refuse.  It was agreed that the application be refused.
2.25	<u>Application No. D25 C/2010/0301/O</u> <u>Proposed dwelling on a farm 130m west of 57 Drumeil Road, Aghadowey for Mr. J. Mitchel</u>	The opinion of the Planning Service was to refuse.  It was agreed that the application be refused.
2.26	<u>Application No. D26 C/2010/0305/F</u> <u>One-and-a-half storey rear extension to replace existing conservatory at 7 Newlands Crescent, Portstewart for Mr. and Mrs. Lundy</u>	The opinion of the Planning Service was to approve.  It was agreed that the application be approved.
2.27	<u>Application No. D27</u>	The opinion of the Planning Service was to

- C/2010/0319/O  
Site for dwelling at Ballylagan Road, (adjoining 20b Drumadragh), Coleraine for Mr. and Mrs. Baxter
- 2.28 Application No. D28  
C/2010/0388/O  
Dwelling on a farm (rural style)  
166m north east of 17 Hillside Road, Garvagh for Mr. D. Mullan

refuse.

It was agreed that the application be refused.

The opinion of the Planning Service was to approve.

It was agreed that the application be approved.

### **New Applications**

- 2.29 Application No. 4  
C/2010/0413/F  
One-and-a-half storey dwelling with attic rooms and construct new access and parking adjacent to 3 Warke Place, Castlerock for Mr. B. McNeill
- 2.30 Application No 5  
C/2010/0416/F  
Proposed handrailing to flat roof to enclose balcony to existing dwelling at 44 Meadowlands, Portstewart for Mr and Mrs R Ross
- 2.31 Application No. 7  
C/2010/0496/F  
Proposed alterations to approved residential site layout to provide additional 23 no. dwellings, alterations to earlier approved private streets determination (including units 78 to 84 already constructed under planning permission C/2006/0159/F) – total 81 units off Swilly Park, Portstewart (south east of Nos. 11, 28, 30, 32 and 34 Swilly Park) for Colum McCauley (Builders) Ltd.
- 2.32 Application No. 8  
C/2010/0514/F  
Proposed redevelopment to provide 3 no. residential apartments including
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Deans, seconded by Councillor King and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- It was noted that this application had been recommended for refusal in November 2010 but that new information had been received and that the Planners' opinion had changed to one of approval.
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Bradley and seconded by Councillor Fitzpatrick:
- That Council support the refusal.
- Councillor McQuillan requested an office meeting on behalf of the applicant.
- On being put to the meeting, the proposal to support the refusal was carried, fifteen members voting in favour with no one voting against.
- The opinion of the Planning Service was to refuse.
- It was proposed by the Mayor, seconded by Councillor Mrs. Church and agreed:

reconstruction of the frontage of the property to match that approved under planning permission C/2008/0081/F at 20 Kerr Street, Portrush for Mr. and Mrs. Young

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.33 Application No. 9  
C/2010/0516/F  
Proposed change of access to previously approved dwellings C/2007/0348 and C/2008/0772 for residential purposes adjacent to 65 Blackrock Road, Kilrea for Mrs. M. Bonnar

The opinion of the Planning Service was to refuse.

It was proposed by Councillor Mrs. Church, seconded by the Mayor and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.34 Application No. 10  
C/2010/0520/F  
Proposed two storey dwelling and detached garage 270m north west of 109 Mettican Road, Garvagh for Mr. R. J. Campbell

The opinion of the Planning Service was to refuse.

It was proposed by Councillor McQuillan, seconded by Councillor Bradley and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.35 Application No. 11  
C/2010/0548/F  
Alterations to include a granny flat at 68 Atlantic Road, Coleraine for Mr. T. R. Ramsey

The opinion of the Planning Service was to refuse.

It was proposed by the Mayor, seconded by Councillor Mrs. Church and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

### **3.0 OFFICE MEETINGS**

Mr. Duffy advised that he would contact the Principal Administrative Officer with a date for the Office Meetings.

### **4.0 PLANNING APPEALS INFORMATION**

Consideration was given to the Planning Appeals Report detailing the following

(previously supplied).

**4.1 Appeal Against Enforcement Notice  
Alleged unauthorised construction of lay-by and lane, land east and adjacent to 40 Ballinteer Road, Macosquin, Coleraine for Mr. James Christie**

The above appeal would be heard by Informal Hearing procedure at 11.00 am on Friday 28 January 2011 in Coleraine Leisure Centre.

**4.2 Alleged unauthorised use of land for the stationing of a mobile home/ timber cabin making a material change in the use of the said lands, land at No. 35 Dunboe Road, Castlerock for Mr. Graham.**

The above appeal had been withdrawn.

**5.0 GENERAL PLANNING ISSUES**

**5.1 Salmon Green, Portballintrae**

A member referred to extensive ground work at Salmon Green, Portballintrae and the impact of same on the adjacent historic monument. Mr. Duffy advised that he would have enforcement investigate the matter and bring an update in the New Year.

**6.0 PLANNING POLICY DOCUMENTS**

Consideration was given to the following Planning policy documents (previously supplied):

**6.1 Proposals to review Planning Policy Statement 11 Planning and Waste Management**

The Minister had announced his intention to review the Department's planning policy on waste management before 2011. In undertaking the review, comments were sought on the existing policy in order to identify issues that may need to be addressed.

It was agreed that the North West Regions Waste Management Group prepare a consolidated response to this initial consultation. Any member wishing to contribute to the response should submit their comments before the end of December.

**6.2 Planning Policy Statement 16 (Draft): Tourism**

The Department had published the above draft Planning Policy Statement with a consultation period until 25 March 2011.

It was noted that the draft policy set out the Department's policy for tourism development and also for the safeguarding of tourism assets. The aim of the policy statement was to manage the provision of sustainable and high quality tourism developments in appropriate locations within the built and natural environment.

It was agreed that Council's Planning Consultants prepare a draft response to the consultation in conjunction with Council officers and that a Council workshop be arranged in January 2011 to allow Councillor input before consideration of

Council's final response at the February 2011 Planning Committee meeting.

### **6.3 Consultation Paper on Planning Fees in Northern Ireland: Proposals for Change**

The Department had published the above consultation paper with a closing date for comments of 4 January 2011.

The proposals contained in the consultation document represented the first phase of the review and, after consideration of consultation responses, final proposals would be brought forward to the Assembly.

Phase 2 would consider in detail the wider issue of fee anomalies not covered in the current paper and would examine the full process costing of those functions associated with the delivery of the planning function.

It was agreed that Council endorse the Phase 1 proposals which represented a more equitable realistic and simpler fee structure.

### **6.4 Planning Policy Statement 4 – Planning and Economic Development**

Reported that a copy of the above policy document was available in the Members' Library or could be obtained from the Planning Service website.

## **7.0 CORRESPONDENCE**

### **7.1 Copy letter dated 15<sup>th</sup> November, 2010 from the Sub Divisional Planning Office re Enforcement Appeal for 6 Craigvara Terrace, Portrush**

Members raised concern that the enforcement action in respect of this unauthorised dwelling had been put on hold pending the outcome of a new planning application for the development.

Following discussion it was proposed by Councillor Leonard, seconded by Councillor Ms. Alexander and agreed:

That the Planning Working Group meet with the Divisional Planning Manager in January 2011 to investigate the particulars of this case and apparent weaknesses in the Department's enforcement procedure in general.

### **7.2 Planning Application C/2009/0433/F – Proposed Housing Development at Glenkeen Hollows, Aghadowey**

Consideration was given to letter dated 29 November 2010 from the Minister of the Environment regarding the Planning Service's handling of this application together with report dated 9 November from FM Planning Ltd, both of which confirmed that the processing of the application had followed due process. Noted.

## **8.0 155 HOPEFIELD ROAD, PORTRUSH**

Following a query from Councillor Ms Alexander, the Principal Administrative Officer undertook to obtain from the Northern Ireland Environment Agency an update on the condition of this listed building.