

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on **TUESDAY** 25 October 2011 at **6.30 p.m.**

R. WILSON

Town Clerk and Chief Executive

Cloonavin  
66 Portstewart Road  
COLERAINE

A G E N D A

1. Community Pharmacy NI  
  
Mr James McCaughan, Community Pharmacist, will be in attendance to address Council. (Copy letter dated 19 August 2011 from Mr Gerard F Greene MPSNI, Chief Executive enclosed)
2. Minutes (enclosed):
  - 2.1 Council Meeting – 27 September 2011
3. Committee Reports (enclosed):
  - 3.1 Leisure & Environment Committee – 4 October 2011
  - 3.2 Planning Committee – 11 October 2011
  - 3.3 Policy & Development Committee – 18 October 2011
4. Correspondence, including inter alia:
  - (a) NILGA Annual Conference and Exhibition on 23 February 2012 in the Hilton Hotel, Templepatrick (copy letter dated 12 October 2011 from Mr Derek McCallan, Chief Executive enclosed). **Decision required regarding attendance.**
  - (b) The Somme Association Black Tie Royal Gala Dinner on Wednesday 23 November 2011 in the City Hall, Belfast (copy letter dated 28 September 2011 from Mrs Carol Walker, Director enclosed). **Decision required regarding attendance.**
  - (c) Reports available in Members' Library (List enclosed)
5. Consultation Documents (List enclosed)

6. Documents for Sealing

**Enclosed for Information:**

- i) Letter dated 27 September 2011 from Court Cavendish Ltd regarding updated on Southern Cross homes.
- ii) Letter dated 10 October 2011 from Digital UK regarding Digital Switchover.
- iii) Letter received 13 October 2011 regarding update on the work of the Somme Association
- iv) Letter dated 14 October 2011 from Northern Ireland Water regarding informal briefing session.
- v) Letter dated 17 October 2011 from NILGA regarding Britain in Bloom 2011 Results

**\* Recommended for consideration "In Committee"**

To: Each Member of Council

21 October 2011

## COUNCIL MEETING

27<sup>th</sup> September, 2011.

**Present:** The Mayor, Alderman J. M. Bradley, in the Chair  
The Deputy Mayor, Councillor W. A. King

### **Aldermen**

W. T. Creelman  
N. F. Hillis

W. J. McClure

### **Councillors**

C. S. Alexander (Ms.)  
C. Archibald  
Y. Boyle (Ms.)  
A. S. Cole  
G. Duddy  
E. P. Fielding (Mrs.)  
M. Fielding  
B. Fitzpatrick

D. Harding  
R. J. Holmes  
R. A. Loftus (Mrs.)  
W. McCandless  
D. McClarty  
G. L. McLaughlin  
A. McQuillan

### **Officers in Attendance:**

Town Clerk and Chief Executive, Corporate Director of Environmental Services, Corporate Director of Leisure and Development, Acting Head of Finance, Head of Performance, Policy and Governance, Head of Development Services, Portrush Regeneration Manager and Administrative Assistant

## **1.0 MAYOR'S REMARKS**

The Mayor welcomed everyone to the Meeting and extended congratulations to staff, in particular the Parks team, involved in the Britain in Bloom competition. Coleraine had been awarded the Silver Gilt prize in the 'Large Towns' category at the Awards Ceremony held at St. Andrews in Scotland.

## **2.0 NOTICE OF MOTION**

It was agreed that the Notice of Motion be considered following the presentation by Translink.

## **3.0 TRANSLINK**

The Mayor welcomed Mr. Mal McGreevy, General Manager Rail Services and Mr. Ian Campbell, Head of Rail Operations, who were in attendance to address Council (Briefing document previously supplied).

Mr. McGreevy updated members on Translink's plans to change routes and services across the network. Due to reduced funding from the Department for Regional Development the complete track relay between Coleraine and Derry/Londonderry, including signalling and passing loop work originally scheduled for 2012/2013, had been deferred to commence until 2014. A programme of engineering work was scheduled for the next 12-24 months to maintain safety resulting in a reduction in the number of services operated.

It was planned to operate an enhanced hourly train service between Coleraine and Belfast and the service provision between Coleraine and Derry/Londonderry would be increased although a proportion would be operated by Goldline services.

Mr. McGreevy answered members' various questions and emphasised Translink's commitment to developing the Coleraine and Derry/Londonderry line.

The Chairman thanked the representatives for attending after which they withdrew from the Meeting.

#### **4.0 NOTICE OF MOTION**

The undernoted Notice of Motion was submitted by Councillor Mrs. Loftus and seconded by Alderman McClure:

"This Council calls on the Department of Regional Development and Translink to review its decision to decrease the frequency of train services between Coleraine and Derry/Londonderry, calls on the Minister to reassess funding to upgrade the line, to reinstate plans to provide and maintain this intercity service and to recognise the enormous economic and social benefits to the people of the North West."

Councillor Mrs. Loftus and Alderman McClure spoke at length on the Motion and sought Council's support.

As an amendment it was proposed by Councillor McClarty and seconded by Councillor Harding:

"This Council calls on the Department of Regional Development, Translink and the Minister to reassess funding to upgrade the line, to reinstate plans to provide and maintain this intercity service and to recognise the enormous economic and social benefits to the people of the North West and to keep disruption to a minimum."

The Town Clerk and Chief Executive advised members that the Northern Corridor Railway Group Meetings would be recommencing and an invitation had also been extended to the Minister to come to Coleraine to discuss the railway and other infrastructure matters.

On being put to the Meeting the amendment was lost, eight members voting in favour and nine members voting against.

The proposal was then put to the Meeting and was carried, fourteen members voting in favour and no one voting against.

#### **5.0 MINUTES**

The Minutes of the Council Meeting of 23<sup>rd</sup> August, 2011 and the Special Meeting of 6<sup>th</sup> September, 2011 were confirmed and signed.

Matters arising:

##### **5.1 Council Meeting – 23<sup>rd</sup> August 2011**

##### **5.1.1 The Draft High Hedges (Fee) Regulations (NI) 2011**

It was noted that the agreed fee was £350 and not £250 as stated in the Minutes.

## **6.0 COMMITTEE REPORTS**

### **6.1 Planning Committee – 23<sup>rd</sup> August, 2011**

The Chairman, Alderman McClure, moved the adoption of the Planning Committee Report; this was duly seconded by the Deputy Mayor and agreed.

Matters arising:

#### **6.1.1 Application No. 4 – C/2011/0051/F Office Meeting**

It was noted that the office meeting for the above application had been rescheduled for next month.

#### **6.1.2 Council Deputation – Minister Attwood**

It was confirmed that the new date for the Council deputation to meet Minister Attwood was 7<sup>th</sup> October, 2011.

### **6.2 Leisure and Environment Committee**

The Chairman, Councillor Cole, moved the adoption of the Leisure and Environment Committee Report; this was duly seconded by Councillor Fitzpatrick.

Matters arising:

#### **6.2.1 Lansdowne Car Park, Portrush**

Following discussion it was agreed that this matter be deferred to allow the Skerries Councillors to conduct further consultation with DRD Roads Service and the residents of Lansdowne in respect of this matter.

The Committee Report was agreed subject to the amendment.

### **6.3 Planning Committee – 13<sup>th</sup> September, 2011**

The Chairman, Alderman McClure, moved the adoption of the Planning Committee Report; this was duly seconded by Councillor Mrs. Fielding and agreed.

### **6.4 Policy and Development Committee**

In the absence of the Chairman, the Mayor moved the adoption of the Policy and Development Committee Report; this was duly seconded by Councillor Fitzpatrick.

Matters arising:

#### **6.4.1 Portrush Yacht Club**

Councillor Harding requested that further information on this item be considered "In Committee" at the end of the Meeting. Agreed.

#### **6.4.2 North West Region Waste Management Group (NWRWMG) – Proposed Study Visit – Waste Infrastructure Project**

It was proposed by Councillor McQuillan and seconded by Councillor Cole:

That two members and two officers attend the above Study Visit.

On a request for a recorded vote the members voted thus:

For: The Mayor and Deputy Mayor  
Aldermen Creelman, Hillis and McClure  
Councillors Cole, Duddy, Mrs. Fielding, M. Fielding,  
Harding, Holmes, Mrs. Loftus, McLaughlin and  
McQuillan (14)

Against: Councillors Ms. Alexander, Ms. Boyle and McClarty (3)

Abstentions: Councillors Archibald, Fitzpatrick and McCandless (3)

The proposal was, therefore, carried.

The Committee report was agreed subject to the amendment.

## **7.0 THE PATIENT AND CLIENT COUNCIL**

Consideration was given to letter dated 19<sup>th</sup> September, 2011 from the Department of Health, Social Services and Public Safety regarding the appointment of one Local Government representative member to the Patient and Client Council (previously supplied).

Anyone interested in the appointment opportunity should contact the office directly.

## **8.0 COLERAINE TOWN PARTNERSHIP LTD. – MAINTENANCE AGREEMENT**

It was agreed that the Maintenance Agreement for Public Realm Coleraine Town Centre be approved.

## **9.0 STRAND ROAD, COLERAINE - TEMPORARY ACCESS**

Consideration was given to email dated 20<sup>th</sup> September, 2011 from NI Water regarding temporary use of Council land in connection with a scheme to upgrade an existing combined sewer overflow at Strand Road, Coleraine (previously supplied). Agreed.

## **10.0 BOUNDARY COMMISSION FOR NORTHERN IRELAND**

Consideration was given to letter dated 13<sup>th</sup> September, 2011 from the Boundary Commission for Northern Ireland advising members of the Provisional Proposals Report and the scheduled public hearings (previously supplied). Noted.

## **11.0 DOCUMENTS TABLED**

Members noted the list of documents which had been made available in the Members' Library (previously supplied).

## **12.0 CONSULTATION LIST**

Details of consultation documents received were noted (previously supplied).

Any member who wished to make a response was asked to contact the Head of Performance, Policy and Governance before the due date for comments as detailed in the report.

### 13.0 DOCUMENTS FOR SEALING

Resolved:

That the following documents be sealed:

1. Transfer and Conveyance (in triplicate) Council to Waterways Ireland – land at Somerset Riverside Park, Coleraine
2. Agreement (in duplicate) Council and FP McCann – Environmental Improvement Works at Station Square, Portrush
3. Transfer (in duplicate) Council to Mr & Mrs D Irwin – land at 60 Ballyreagh Road, Portrush
4. Agreement and Lease (in duplicate) Council and RNLI – Look Out Tower at West Strand, Portrush
5. Transfer (in triplicate) Council to Mr & Mrs A Ackermann – land to rear of 7 Glenbrook Park, Coleraine
6. Agreements (2 of) Car loans - 1 Environmental Services Officer and 1 Leisure and Development Officer
7. Cemetery Titles Grant of Right of Burial – Deeds Register Nos. 3795 – 3805 inclusive:  

Agherton	0
Ballywillan	1
Coleraine	8
Kilrea	0
Portstewart	2

  
Advanced Deeds Register Nos 0290 – 0292 inclusive:  

Agherton	1
Ballywillan	0
Coleraine	0
Portstewart	2

# LEISURE AND ENVIRONMENT COMMITTEE

4<sup>th</sup> October, 2011.

**Present:** Councillor A. S. Cole, in the Chair  
The Deputy Mayor, Councillor W. A. King

## **Aldermen**

W. T. Creelman                      N. F. Hillis  
M. T. Hickey (Mrs.)                W. J. McClure

## **Councillors**

C. S. Alexander (Ms.)                R. J. Holmes  
C. Archibald                            R. A. Loftus (Mrs.)  
D. D. Barbour                         W. McCandless  
G. Duddy                                D. McClarty  
(Items 3.1 – 7.1)                        G. L. McLaughlin  
E. P. Fielding (Mrs.)                 A. McQuillan  
M. Fielding                              (Items 1.0 – 7.1)  
B. Fitzpatrick  
D. Harding  
(Items 1.0 – 7.1)

## **Officers in Attendance:**

Town Clerk and Chief Executive, Corporate Director of Environmental Services, Corporate Director of Leisure and Development, Head of Development Services (Items 1.0 – 3.2) and Administrative Assistant.

**Apology:** Councillor Ms. Boyle

### **1.0 WELCOME**

The Chairman welcomed everyone to the meeting.

### **2.0 "IN COMMITTEE"**

It was agreed to discuss items to be heard "In Committee" at the end of the meeting.

### **3.0 ENVIRONMENTAL SERVICES' REPORT**

The Report of the Corporate Director of Environmental Services was considered (previously supplied).

Matters arising:

### **3.1 NW 200 Strategic Review**

Due to the particular difficulties encountered at the 2011 event, members had requested a fundamental review to examine options in order to minimise the risk of the event being severely disrupted in the future and also the long-term sustainable development of the event. Members noted that since the event, Coleraine and District Motor Club (CDMC)



has been working closely with many of the statutory agencies and stakeholders to examine potential options to secure the future of the event in this area.

Mr. Mervyn Whyte, Technical Director and Mr. Gerard McAuley, Operations Manager of CDMC were in attendance to present a report to members on the progress to date.

Mr. Whyte gave a brief history of the event and detailed the benefits to the Borough. He also updated members on the following:

- Progress in 2011
- Strategic goals
- Delivery strategy
- Proposed road closing for 2012 and races held on Thursday

The Corporate Director of Environmental Services highlighted two key issues to members, which required consideration:

- Stakeholder Engagement
- Road Closures

Mr. Whyte answered members' various questions and he thanked Council for their support and assistance with the event over the years, after which the representatives withdrew from the meeting.

**Recommended:**

- (i) That Council coordinate a stakeholder engagement event during November to examine options for the long-term sustainable development of the NW 200 event in this area.
- (ii) That Council support the CDMC in undertaking an effective consultation exercise on proposals to extend the time that roads are closed within the existing legislative provisions of Tuesday, Thursday and Saturday.

**3.2 Northern Ireland Fuel Poverty Coalition – Fuel Poverty Conference**

Consideration was given to information on this topic, as detailed in the report.

Members noted that the UK Government had decided to cut the winter fuel payment and Fuel Poverty Coalition is calling on the Northern Ireland Executive and Assembly to take urgent action by supporting:

- The development of a detailed and costed action plan setting out how and when fuel poverty will be eradicated in Northern Ireland;
- The provision of support to all fuel poor households to stay warm until fuel poverty is eradicated.

**Recommended:**

That Council support the petition to reverse the decision of Central Government at Westminster to cut the winter fuel payment as outlined in the report.

**3.3 For information**

Members noted information on the following topics, as detailed in the report:

- Dogs Licensing and Identification – Response on the Review of Coloured Collar Identification Tags for Dogs;
- Safe Maintenance of Work (HSENI Strategy);
- Coleraine Borough Council in Conjunction with The Dogs Trust and Local Vets Offer Free Chips for all Dogs;
- Outcome of Legal Proceedings:

(1) Defendant: Mr. Martin Smyth

Address: 57 Portrush Road  
Coleraine

Offences: Keeping a dog without a valid licence contrary to Article 17 (1) of The Dogs (NI) Order 1983.

Dog attacking a person contrary to Article 29 (1) of The Dogs (NI) Order 1983 as amended by The Dangerous Dog (NI) Order 1991.

Allowing a dog to stray contrary to Article 22 of The Dogs (NI) Order 1983.

Results: Fine: Dog attack - £100.00 and destruction of the dog  
Straying: £50.00  
Legal Costs: £270.00  
Court Costs: £18.00

Mr. Smyth appealed the dog attack and destruction of the dog at the High Court.

Results: Fine: £100.00  
Legal Costs: £200.00

Subsequently the dog did not have to be destroyed. A control order was put on the dog stating that it must be muzzled in public places, it must be neutered and there must be a secure enclosure for the dog.

(2) Defendant: Mr. Stephen McLaughlin

Address: 23 Daneshill Road  
Coleraine

Offence: Keeping 2 no dogs without a valid licence contrary to Article 17 (1) of The Dogs (NI) Order 1983.

Results: Fine: £125.00  
Legal Costs: £70.00  
Court Costs: £48.00

- Building Control Report;
- North West Regional Waste Management Group.

#### **4.0 LEISURE SERVICES' REPORT**

The Report of the Corporate Director of Leisure and Development was considered (previously supplied).

Matters arising:

**4.1 Coleraine Borough Arts Committee – Annual request for Grant Aid**

Consideration was given to information on this request, as detailed in the report.

**Recommended:**

That Council grant Coleraine Borough Arts Committee £6,250.00 to assist them with their work.

Members noted that the amount had been allowed for in the estimates.

**4.2 Coleraine Twinning Association – Annual request for Grant Aid**

Consideration was given to information on this request, as detailed in the report.

**Recommended:**

That Council grant Coleraine Twinning Association £6,250.00 to assist them with their work and advise them that due to the financial position of the public sector following the Comprehensive Spending Review, and the review of contributions currently being carried out by Internal Audit, the future of this grant may be subject to further review.

A discussion ensued on the process and allocation of funding and a member requested a report on work carried out by the above groups. The Town Clerk and Chief Executive advised that a review of contributions was being progressed through the Audit Committee and that changes to the process for funding were being progressed.

**5.0 RECRUITMENT OF COUNCILLORS TO THE BOARD OF LIBRARIES NI**

The Town Clerk and Chief Executive advised members that there were two vacancies on the Libraries NI Board (letter circulated). Members interested in applying for these positions were advised to contact the Town Clerk and Chief Executive.

## **PLANNING COMMITTEE**

**11 October 2011**

**Present:** Alderman W. J. McClure, in the Chair  
The Deputy Mayor, Councillor W. A. King

### **Aldermen**

W. T. Creelman                      N. F. Hillis  
M. T. Hickey (Mrs.)

### **Councillors**

C. S. Alexander (Ms.)              M. Fielding  
C. Archibald                          D. Harding  
D. D. Barbour                        R. Loftus (Mrs.)  
Y. Boyle (Ms.)                        W. McCandless  
G. Duddy                                G. L. McLaughlin  
E. P. Fielding (Mrs.)                A. McQuillan

**Apologies:** The Mayor, Councillors Fitzpatrick and Cole

**Officers in Attendance:** Principal Administrative Officer, Senior Environmental Health Officer and Clerical Assistant

**Also in Attendance:** Representative from the Planning Service – Mr. P. Duffy

## **1.0 WELCOME**

The Chairman welcomed everyone to the Meeting.

## **2.0 PLANNING APPLICATIONS**

A list of twenty applications was presented for consideration (previously supplied).

### **Applications Deferred from Previous Meeting**

- |     |  |  |
|-----|--|--|
| 2.1 | <u>Application No. D1</u><br><u>C/2007/0465/F</u><br><u>Retrospective application for</u><br><u>vehicle repairs premises adjacent</u><br><u>to no. 54a Gateside Road,</u><br><u>Coleraine for Mr Gregory Millar</u>  | The opinion of the Planning Service was to approve.<br><br>It was agreed that the application be approved. |
| 2.2 | <u>Application No. D2</u><br><u>C/2007/1128/RM</u><br><u>Residential development of 93</u><br><u>dwellings comprising 34 semi</u><br><u>detached, 39 townhouses and 20</u><br><u>apartments at Lissadell Avenue,</u><br><u>Portstewart for O’Kane &amp; Devine</u> | The opinion of the Planning Service was to approve.<br><br>It was agreed that the application be approved. |

Ltd

- 2.3 Application No. D3  
C/2011/0086/F  
Change of house type for  
previously approved house 1 on  
application C/2007/0845/F at  
Islay Court, Circular Road,  
Castlerock for Mr & Mrs  
Buchanan
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.4 Application No. D4  
C/2011/0107/F  
New care facilities to include 27  
additional bedrooms (to provide  
60 bedrooms in total), lounge,  
dining and office accommodation  
and associated car-parking  
provision at The Cottage Nursing  
Home, 25 Lodge Park, Coleraine  
for Merit Retail Ltd.
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.5 Application No. D5  
C/2011/0108/F  
Proposed change of access to  
serve previously approved  
dwelling C/2007/0342 and  
C/2008/0772 approximately 80m  
west of no 65 Blackrock Road,  
Kilrea for Mr Marlene Bonnar
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.6 Application No. D6  
C/2011/0123/F  
Approval of amendments to  
house types A and B as  
constructed, approved previously  
under planning ref:  
C/2003/0610/F at 12 Ballymacrea  
Road, Portrush for N M  
Developments
- The opinion of the Planning Service was to refuse.
- Following discussion Councillor McQuillan proposed that the application be deferred to facilitate an office meeting on the grounds that neither the applicant nor his agent knew about the original office meeting.
- Councillor Alexander proposed an amendment that the application be refused.
- The amendment, on being put to the meeting, was lost, five members voting in favour, five members voting against and the Chairman using his casting vote against the proposal.
- Accordingly, it was agreed
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material

planning considerations had not been assessed.

## **New Applications**

- 2.7      Application No. 2  
C/2010/0217/F  
Retention of change of use from  
agricultural buildings to car  
breakers yard and storage area at  
20 Boleran Road, Garvagh for Mr  
Stephen Higgins
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by Alderman Creelman and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.8      Application No. 4  
C/2011/0054/F  
Demolition of existing dwelling  
and construction of 3 no 2  
bedroom apartments with parking  
and storage at 63 Causeway  
Street, Portrush for Mr Sean  
Butcher
- The opinion of the Planning Service was to approve.
- It was proposed by Councillor Ms. Alexander, seconded by Alderman Hillis and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.9      Application No. 5  
C/2011/0076/F  
Proposed amended access  
arrangement to serve existing  
business at 62a Bellraugh Road,  
Ringsend, Garvagh for Mr Martin  
Higgins.
- The opinion of the Planning Service was to approve.
- It was proposed by the Deputy Mayor, seconded by Councillor Alexander and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.10     Application No. 7  
C/2011/0250/F  
Change of house type to extend  
the rear section by 6 metres from  
that previously approved, new  
entrance west of the dwelling and  
existing entrance closed up at  
Blacksmiths Cottage,  
Ballymagarry Road, Portrush for  
Michele Long
- The opinion of the Planning Service was to refuse.
- It was proposed by Alderman Hillis, seconded by Councillor Duddy and agreed:
- That the application be deferred for one month to facilitate an office meeting

on the grounds that all material planning considerations had not been assessed.

- 2.11 Application No. 8 C/2011/0264/O  
Proposed infill site with Single dwelling and garage under CTY8, PPS21 between 65 and 69 Sconce Road, Articlave, Coleraine for Mr and Mrs Martin Benson.
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by the Deputy Mayor and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

### **3.0 PLANNING APPEALS INFORMATION**

Consideration was given to the Planning Appeals Report detailing the following (previously supplied):

#### **3.1 Appeal Against Enforcement Notice**

##### **Alleged unauthorised erection of four units of accommodation - Land at 12 Ballymacrae Road, Portrush for Mr Norman Menary.**

It was noted that an appeal had been received in respect of the above Enforcement Notice.

It was proposed by Councillor Barbour, seconded by Councillor Ms. Alexander and agreed that Council endorse the Department's enforcement action.

### **4.0 GENERAL PLANNING ISSUES**

#### **4.1 Office Meetings**

The date for the office meetings was set for Friday 28th October 2011.

#### **4.2 C/2011/0302/F**

A member requested clarification on the determination of the above application which was heard at the office meeting held on Friday 19th August 2011.

#### **4.3 Change of Use – Betting Office to Amusement Arcade, Portstewart**

A member expressed concern regarding an alleged Change of Use Application from a Betting Office to an Amusement Arcade at The Diamond, Portstewart, adjacent to the Dominican College.

Mr Duffy advised that any application submitted would be advertised, neighbour notified and objections could be made at that stage.

#### **4.4 C/2009/0823 and C/2009/07 12 Sandwich Bar, Riverside Park, Coleraine**

In response to a query regarding work currently taking place at Riverside Retail Park in respect of these planning applications, Mr Duffy advised that the planning permission had a five year time limit for development to commence, and it was a matter for the applicant to decide when to commence works. He explained that

the permission remained valid in perpetuity if a material start was made within this five year time limit.

**4.5 Dog Kennels, Long Commons, Coleraine**

In response to a query regarding this proposal, Mr Duffy advised that this was a recent application which would come before the Committee in due course.

**5.0 DRAFT NORTHERN AREA PLAN 2016 – PUBLIC EXAMINATION: STAGE I**

The Principal Administrative Officer updated members on Stage I of the Public Examination which had concluded on 6th October 2011. It was noted that of the total eighteen topics discussed, Council had submitted evidence on fourteen.

A Workshop would be arranged to consider Council's submission to Stage II of the Public Examination before the submission deadline of 14th November 2011.

**6.0 REVIEW OF ARRANGEMENTS FOR PLANNING COMMITTEE MEETINGS**

In view of the decreasing number of planning applications coming before Council, it was agreed that future Planning meetings be held at 6.30 pm on the fourth Tuesday of the month, prior to the full Council meeting, with effect from November 2011.

**7.0 CORRESPONDENCE**

North West Region Waste Management Group Workshop

Tabled notification from the North West Region Waste Management Group regarding a Workshop to be held Wednesday 26<sup>th</sup> October 2011 in Limavady Borough Council Offices between 10.00 am and 12.30 pm.

The Workshop was intended to give members the opportunity to more fully understand the work of the Group and the progress being made towards the delivery of the regional waste infrastructure project.

Any member wishing to attend was asked to contact the Principal Administrative Officer or the office of North West Regional Waste Management Group directly.



## **POLICY AND DEVELOPMENT COMMITTEE**

**18<sup>th</sup> October, 2011**

**Present:** Councillor D. D. Barbour, in the Chair  
The Mayor, Alderman J. M. Bradley  
The Deputy Mayor, Councillor W. A. King

### **Aldermen**

W. T. Creelman  
M. T. Hickey (Mrs.)

N. F. Hillis  
W. J. McClure

### **Councillors**

C. Archibald  
Y. Boyle (Ms.)  
A. S. Cole  
G. Duddy  
E. P. Fielding (Mrs.)  
M. Fielding  
B. Fitzpatrick

D. Harding  
R. J. Holmes  
R. A. Loftus (Mrs.)  
W. McCandless  
G. L. McLaughlin  
A. McQuillan

### **Officers in Attendance:**

Town Clerk and Chief Executive, Corporate Director of Environmental Services, Corporate Director of Leisure and Development, Head of Development Services, Head of Performance, Policy and Governance, Acting Head of Finance, Economic Development Manager (Items 1.0 – 1.4), Acting Neighbourhood Renewal Co-ordinator (Items 1.0 – 1.4) and Administrative Assistant

**Apologies:** Councillors Ms. Alexander and McClarty

## **1.0 DEVELOPMENT SERVICES' REPORT**

Consideration was given to the Report of the Head of Development Services (previously supplied).

Matters arising:

### **1.1 Neighbourhood Renewal**

Ms. Tracy Hegarty, Acting Neighbourhood Renewal Co-ordinator, was introduced to the meeting.

Ms. Hegarty outlined the Neighbourhood Renewal Programme 2009/11 and highlighted key themes including: working and reporting structures; Council's role; programme and project funding; strategic issues; priority areas; and the action plan for 2011/15.

During a period of discussion the Acting Neighbourhood Renewal Co-ordinator answered Members' questions. In response to a query in relation to Glenmanus she agreed to find out more information and respond directly to the Member.

## **1.2 N E Rural Development Programme (NERDP): Village Renewal Measure 3.5**

Members noted information on the Council's work with the four villages of Articlave, Kilrea, Macosquin and Portballintrae to enable them to submit applications for funding under this Measure, as contained in the report.

In the light of budget restrictions attached to the process, it was anticipated that two of the villages would be successful in their bids and would receive funding of up to 75% of project costs.

### **Recommended:**

On the proposal of Councillor McQuillan and seconded by the Deputy Mayor, that Council provides 25% match funding at £20,833 for each of the two villages which achieve NERDP funding under Village Renewal Measure 3.5: a total of £41,666.

Thanks were extended to COLLAGE for its help in supporting these applications and to staff who worked on the projects.

## **1.3 North East Partnership (NEP)**

Consideration was given to a request for continued funding of the North East Partnership for 2011/14 at a 20% reduction in cost resulting in a contribution of £2,000 per annum. It was noted that this contribution would assist in leveraging funding of £421,036 from the Special EU Projects Body (SEUPB) up until December 2013.

### **Recommended:**

That Council contributes £2,000 per annum to the NEP for the period 2011/14 subject to annual review by officers as to satisfactory progress.

## **1.4 Contributions Policy**

The recommended framework for categorisation of groups under Council's policy for contributions to external bodies was considered (previously supplied).

### **Recommended:**

That Council approves the categorisation of groups within the contributions framework as outlined for implementation.

## **1.5 For Information**

Members noted information on the following topics, as contained in the report:

- i) Portrush Regeneration Group
- ii) Business Support Programmes
- iii) Business Support Events

## **2.0 ADMINISTRATIVE SERVICES**

### **2.1 Remembrance Day Representation**

It was noted that the main Council ceremony for Remembrance Day would be in Portstewart on Sunday, 13<sup>th</sup> November, 2011 and would be attended by The Mayor.

On a request for nominees to represent Council at ceremonies outside Portstewart, the following nominations were agreed:

<i>Coleraine</i>	-	<i>The Deputy Mayor</i>
<i>Portrush</i>	-	<i>Councillor Fielding</i>
<i>Kilrea</i>	-	<i>Councillor Mrs. Loftus</i>
<i>Garvagh</i>	-	<i>Councillor Holmes</i>
<i>Aghadowey</i>	-	<i>Councillor Barbour</i>
<i>Castlerock</i>	-	<i>Councillor McQuillan</i>

## **2.2 Coleraine Free Presbyterian Church – Service of Remembrance**

An invitation had been extended to Members by Coleraine Free Presbyterian Church to attend a Service of Remembrance on 13<sup>th</sup> November, 2011 at 6.30pm and to participate in a wreath laying ceremony on the evening.

### **Recommended:**

On the proposal of Councillor McQuillan and seconded by Councillor Fitzpatrick, that the invitation be accepted and that Councillor Duddy represent Council.

## **3.0 CHIEF EXECUTIVE'S REPORT**

The Report of the Town Clerk and Chief Executive was considered (previously supplied).

Matters arising:

### **3.1 Improvement Efficiency and Collaboration (ICE)**

Consideration was given to information on the ICE programme and to a request for two nominations to the Regional Governance Group (RGG), as contained in the report.

### **Recommended:**

On the proposal of Councillor Duddy and seconded by Councillor Harding, that The Mayor be nominated as Council's representative on the RGG.

On the proposal of Councillor Fitzpatrick and seconded by Councillor Mrs. Loftus, that Alderman Mrs. Hickey be nominated as substitute representative.

### **3.2 For Information**

Members noted information on the following topic, as contained in the report:

- Future Search

## **4.0 FINANCE REPORT**

### **4.1 Loan Sanction Application**

Consideration was given to the raising of a Loan Sanction through the Department of Environment NI.

**Recommended:**

That Council approves the raising of a Loan Sanction for £980,000 for Station Square Environmental Improvement Scheme.

**4.2 Accounts**

Members noted that Accounts for September 2011 had been previously supplied.

**5.0 REVIEW OF OFF-STREET PARKING CHARGES - WATERSIDE CAR PARK, COLERAINE**

Read letter dated 21<sup>st</sup> September, 2011 from Roads Service (previously supplied) requesting Council to consider withdrawing its objection to the introduction of parking charges at Waterside car park, Coleraine.

**Recommended:**

On the proposal of Alderman McClure and seconded by Alderman Mrs. Hickey, that Council does not agree to Roads Service's request.

A period of discussion ensued during which Members' comments were noted by the Chief Executive for inclusion in the response to Roads Service.

**6.0 CONSULTATION DOCUMENT: DISTRICT COUNCILLORS' ALLOWANCES AND MULTIPLE MANDATES**

Attention was drawn to this Consultation Document (circulated), response to which would be made on an individual Member and/or party basis.

**7.0 PORTRUSH REGENERATION GROUP**

Reference was made to the meeting with Minister Attwood on 7<sup>th</sup> October, 2011. The Chief Executive advised that he had written to the Minister in relation to the Kiddieland scheme as a follow-up to the meeting.

In response to a Member's request, the Chief Executive agreed to write a further letter to the Minister in respect of the Ballycairn and Causeway Street issues.

**8.0 WINTER GRITTING**

In response to a request for information on arrangements made with Roads Service in relation to winter gritting, the Chief Executive advised that this issue was being discussed at both NILGA / Departmental and local level.

The Corporate Director of Environmental Services further advised that detailed discussions had taken place with Roads Service using a draft Memorandum of Understanding as a basis. Details of the discussions were currently being finalised and it was hoped to bring the Memorandum of Understanding to Council for approval in November. It was noted that the issue of liability would be addressed within the Memorandum.

**9.0 COLERAINE TOWN HALL**

In response to a Member's query as to the lack of curtains on the stage in Coleraine Town Hall, the Chief Executive would find out more information and respond directly to the Member.

#### **10.0 TIDY NI: LITTER CONTROL**

Reference was made to a number of complaints which had been received by Members in relation to littering in the Borough and an update on Council's relationship with Tidy NI was requested.

The Corporate Director of Environmental Services advised that the relationship was ongoing with Tidy NI helping to address litter problems. It was noted that the issue of littering was a cultural one which had a high incidence in the Borough. Council response to this was achieved as a concerted effort through education, enforcement including the issue of penalty fines and clearance.