

**The Official Council Photograph will be held immediately after the
Roads Service Presentation at approximately 7.30 pm**

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held
in the Council Chamber, Cloonavin on **TUESDAY** 22 February 2011 at **6.30 p.m.**

R. WILSON

Town Clerk and Chief Executive

Cloonavin
66 Portstewart Road
COLERAINE

A G E N D A

1. Roads Service Northern Division Roads Report 2010 – 2011 (previously supplied)

A representative from Roads Service Northern Division will be in attendance to present the Roads Programme and Report.

2. Minutes (enclosed):

2.1 Council Meeting – 25 January 2011

2.2 Special Meeting – 8 February 2011

3. Committee Reports (enclosed):

3.1 Leisure and Environment Committee – 1 February 2011

3.2 Planning Committee – 8 February 2011

3.3 Policy and Development Committee – 15 February 2011

(Item 2.6.2) 55 Degrees North*

4. Correspondence, including inter alia:

- (a) Revenue Funding for New Radiotherapy Centre at Altnaglevin Hospital (copy letter dated 26 January 2011 from Strabane District Council enclosed). **Decision required to issue a letter of support.**
- (b) Reports available in Members' Library (List enclosed)

5. Consultation List (enclosed)
6. Documents for Sealing

Enclosed for Information:

- i) Letter dated 25 January 2011 from Translink regarding work to be carried out on the Portrush to Coleraine railway line
- ii) Letter dated 25 January 2011 from NILGA regarding appointment of new Chief Executive, Mr Derek McCallan
- iii) Letter from Peace III Co-ordinator, North Down Borough Council regarding forthcoming events
- iv) NILGA Weekly Update Issue 39 dated 14 February 2011
- v) NILGA Press Release dated 16 February 2011 regarding NILGA Annual Conference 2011, "Energising Local Government"

*** Recommended for consideration "In Committee"**

To: Each Member of Council

18 February 2011

3.0 COMMITTEE REPORTS

3.1 Leisure and Environment Committee

The Chairman, Councillor Bradley, moved the adoption of the Leisure and Environment Committee Report; this was duly seconded by Alderman McClure and agreed.

3.2 Planning Committee

The Chairman, Alderman McClure, moved the adoption of the Planning Committee Report; this was duly seconded by Councillor Mrs. Church and agreed.

3.3 North West '200' Committee

Councillor McPherson proposed the adoption of the North West '200' Committee Report; this was duly seconded by Alderman Creelman and agreed.

Matters arising:

3.3.1 Road Closures

In response to a Member's question, the Director of Environmental Health clarified the proposed arrangements for collection of black bin refuse on 19th May, 2011.

3.4 Policy and Development Committee

The Chairman, Councillor McPherson, moved the adoption of the Policy and Development Committee Report; this was duly seconded by Councillor Bradley.

Matters arising:

3.4.1 Review of Redundancy Policy

It was agreed that this item be considered 'In Committee' at the end of the meeting.

4.0 PORTRUSH REGENERATION GROUP SELECTION PANEL

The Head of Development Services advised that Councillors Ms. Alexander and Wilkinson had previously been nominated onto this Panel and that Councillor Ms. Alexander had since withdrawn. A new nomination was, therefore, sought.

Agreed:

On the proposal of Councillor McPherson and seconded by Councillor Ms. Alexander, that The Mayor be nominated to the Portrush Regeneration Group Selection Panel.

5.0 COASTGUARD CO-ORDINATION CENTRES

Read letter dated 20th December, 2010 from North Down Borough Council and email dated 16th January, 2010 from The Belfast Coastguard Group requesting Council's support for maintaining a Coastguard Maritime Rescue Coordination Centre presence in Northern Ireland.

Agreed:

That Council supports North Down Borough Council and The Belfast Coastguard Group.

6.0 DOCUMENTS TABLED

Members noted the list of documents which had been made available in the Members' Library (previously supplied).

7.0 CONSULTATION LIST

Details of consultation documents received were noted (previously supplied).

Any Member who wished to make a response was asked to contact the Head of Performance, Policy and Governance before the due date for comments as detailed in the report.

8.0 DOCUMENTS FOR SEALING

Resolved:

That the following documents be sealed:

- | | | |
|----|-------------------------|---|
| 1. | Lease | Council to Tanya Gillen -
Arcadia Building, Portrush. |
| 2. | Licence (in duplicate) | Council to Dr. M. O'Kane -
Licensed Right of Passage to
'The Den', 16 Bath Terrace,
Portrush. |
| 3. | Contract (in duplicate) | Council and Nicor Construction -
Proposed extension and
improvement works at Millburn
Community Centre. |
| 4. | Cemetery Titles | Grant of Right of Burial – Deeds
Register Nos. 3701 – 3725
inclusive:

Agherton 3
Ballywillan 6
Coleraine 13
Kilrea -
Portstewart 3

Advanced Deeds Register Nos.
0264 and 0265:

Coleraine 2 |

SPECIAL MEETING

08 February, 2011

Convened: To consider the Rate Estimates and strike a Borough Rate for the year ended 31 March 2012

Present: The Mayor, Councillor N. F. Hillis in the Chair
The Deputy Mayor, Councillor A. S. Cole

Aldermen

E. T. Black (Mrs.)	D. McClarty
W. T. Creelman	W. J. McClure
M. T. Hickey (Mrs.)	

Councillors

C. S. Alexander (Ms.)	W. A. King
D. D. Barbour	B. Leonard
J. M. Bradley	R. A. Loftus (Mrs.)
O. M. Church (Mrs.)	G. L. McLaughlin
T. J. Deans	R. A. McPherson
E. P. Fielding (Mrs.)	A. McQuillan

Officers in Attendance: Director of Technical Services, Director of Corporate Services, Director of Environmental Health, Head of Development Services, Leisure Services Officer, Management Accountant and Administrative Assistant

Apology: Councillor Fitzpatrick and Town Clerk and Chief Executive

1.0 2011/2012 RATE ESTIMATES

The Director of Corporate Services presented his report on the 2011/2012 Rate Estimates (previously supplied) and elaborated on the main issues which materially affected the proposed rate viz:

- **Payroll Costs**

Council had not provided for any annual pay award for staff, although this would be subject to national negotiations and was not within Council's control. Council has had to budget for a further rise of 1% in employers' pension contributions, which was also outside Council's control.

Council had achieved a material reduction in the level of overtime over the past two years and had also experienced a reduction in the level of absenteeism. These factors had mitigated the overall increase in payroll costs.

- **New Facilities**

Council has continued to invest in new or enhanced facilities for the benefit of Ratepayers. The Jim Watt Sports Centre and Coleraine West Community Centre opened in 2010/2011 but a full year's running costs have been

provided for the incoming year. In addition, the loan charges on both facilities brings the impact on rates for 2011/2012 to approximately the equivalent of a 2.5% increase.

- **Other Material Costs**

A number of other significant cost pressures have had an impact on the 2011/2012 budget, as outlined below:

- Substantial increases in fuel and energy prices have had to be accounted for;
- Central Government has again imposed an £8 per tonne rise in landfill tax;
- cost of elections in May 2011 has to be incorporated in the budget;
- new fleet inspection requirements come into force in 2011/12 and would add extra costs to the relevant services.

- **Income**

The main issues relating to Council's income for the forthcoming year are:

- a further decrease in Building Control income due to the continuing slowdown in the construction business (staff resources within this area had also decreased);
- additional income had been provided for within the Refuse Disposal heading due to an anticipated increase in waste being deposited by other Councils;
- income at some Council facilities had fallen slightly as a result of the economic situation.

- **Reserves and Rate Base**

Council was required to maintain a balance in its District Fund in accordance with prudent financial management principles. As was outlined last year, Council's reserves were very limited. There was a need to ensure that reserves were maintained at a reasonable level in the run-up to the Review of Public Administration implementation and, therefore, it had not been possible to utilise any reserves to offset the rate requirement for the incoming year.

Additionally, the estimated 'Penny Product' had only marginally increased for the new financial year. Whilst there remains a lack of growth in the number of properties paying rates, some additional rate income was anticipated due to the introduction of rating of vacant domestic properties in October 2011.

- **Savings and Efficiencies**

In addition to the reductions in overtime and absenteeism other areas which had produced savings included:

- management and control of vacant posts;
- energy usage;
- considerable savings in water charges;
- review of contributions;

- preparation of Service Plans across Council through which various savings had been achieved.

Council had reviewed and prioritised its Capital Programme but would continue to invest in those projects which would have greatest impact on the economy and regeneration in the Borough. Council was also committed to reviewing a number of key areas during the 2011/12 financial year together with on-going efforts to realise savings wherever possible.

A period of discussion ensued during which various members' questions were answered by the Director of Corporate Services.

The Director of Corporate Services thanked the Finance Manager, the Management Accountant and all other officers involved in the process of preparing the Rate Estimates.

1.1 **Estimate Summary**

The estimate of rates culminated in the following rate requirement:

	£
Net Cost of Services	18,183,556
<u>Less: General Grant</u>	660,000
<u>Less: Credit Balance Applied</u>	-
	<hr/>
	17,523,556
	<hr/>
Estimated product of 1p rate	755,920

It was proposed by Alderman McClure and seconded by Alderman Mrs. Black:

That Council strike a Borough Rate for the 2011/2012 year as follows:

- (a) Non-Domestic Rate of 23.1818 pence
- (b) Domestic Rate of 0.3058 pence

On being put to the Meeting the proposal was carried, nineteen members voting in favour and one member voting against.

1.3 **Thanks**

Thanks were extended to the Town Clerk and Chief Executive, in his absence, and the Director of Corporate Services for involving the members throughout the extensive estimates exercise.

2.0 **BEST WISHES**

The Mayor, on behalf of Council, extended best wishes for the future to the Director of Corporate Services as he leaves Council after over thirteen years' service.

The Director of Corporate Services thanked the Mayor and everyone for their kind words and extended best wishes to members and staff.

LEISURE AND ENVIRONMENT COMMITTEE

1st February, 2011.

Present: Councillor J. M. Bradley, in the Chair
The Mayor, Councillor N. F. Hillis (Items 1.0 – 9.4)
The Deputy Mayor, Councillor A. S. Cole

Aldermen

E. T. Black (Mrs.) (Items 1.0 – 9.3)	M. T. Hickey (Mrs.) W. J. McClure (Items 1.0 – 6.1.2)
W. T. Creelman (Items 4.1 – 9.5)	

Councillors

C. S. Alexander (Ms.)	W. A. King (Items 1.0 – 9.4)
D. D. Barbour	B. Leonard (Items 1.0 – 4.2)
O. M. Church (Mrs.)	R. Loftus (Mrs.) (Items 1.0 – 4.2)
T. J. Deans (Items 1.0 – 4.2)	G. L. McLaughlin R. A. McPherson (Items 1.0 – 9.4)
E. P. Fielding (Mrs.)	
S. Gilkinson	
D. Harding (Items 1.0 – 4.2)	

Officers in Attendance:

Director of Technical Services, Director of Environmental Health, Interim Director of Leisure Services, Leisure Services Officer (Items 1.0 – 4.2), Head of Development Services (Items 1.0 – 9.4), Senior Technical Officer (Items 4.2 – 9.3) and Administrative Assistant.

Apologies: Alderman McClarty and Councillor Fitzpatrick

1.0 WELCOME

The Chairman welcomed everyone to the meeting.

2.0 SYMPATHY

The Chairman referred to the recent death of the Town Clerk and Chief Executive's father and advised that a letter of sympathy would be forwarded to him.

3.0 "IN COMMITTEE"

It was agreed to discuss items to be heard "In Committee" at the end of the meeting.

4.0 LEISURE SERVICES' REPORT

The Report of the Interim Director of Leisure Services was considered (previously supplied).

Matters arising:

4.1 Garvagh Museum and Heritage Centre

Mr. Jack Clyde and Mr. Wilbert Patterson of Garvagh Museum and Heritage Centre, were in attendance to give a presentation on the Museum.

The representatives updated members on developments at the Museum and elaborated on various issues including:

- Museum items
- Future plans
- Expenditure
- Sources of income
- Business Plan

Council had agreed an annual grant of £5,000 (commencing 2008/2009) for three years to assist with the running costs and as this was the third and final year of that agreement, Mr. Clyde appealed for financial assistance to be continued for a period of five years as follows:

2011 – 2012	Year 1	£5,000
2012 – 2013	Year 2	£7,500
2013 – 2014	Year 3	£7,500
2014 – 2015	Year 4	£7,500
2015 – 2016	Year 5	£7,500
Total		£35,000

The representatives answered members' various questions.

The Chairman thanked the representatives for their excellent presentation after which they withdrew from the meeting.

A discussion ensued and members indicated support for funding in principle but felt there should be further discussion on all funding applications before a decision could be made.

Recommended:

That a decision on the funding request be made at a later date when more information regarding rates and the corporate review of annual grants and contributions were made available.

4.2 Anderson Park

Lodge Burn Flood Alleviation Scheme – Phase 1

Representatives from Atkins Ltd., Stephen Orr and Julie Templeton, were in attendance to present a report to members regarding the above scheme. Dr. Gareth Greer, Conservation Officer and Mr. Joe McElduff, Contracts Manager, McLaughlin & Harvey, were also in attendance. Mr. Orr updated members on the scheme and highlighted various issues including:

- Reinforced concrete floodwalls
- Reinstating of the river
- Provision of offline pond

- Works programme

The representatives answered members' various questions and noted comments. Following queries regarding the necessity of the offline pond, Mr. Orr advised that the pond could be removed from the scheme and replaced by a flowerbed; this would be discussed further with officers. A member raised concern about flash flooding in the Park and suggested warning signs be put in place. Mr. Orr advised he would review flash flooding with the client and report back to officers.

The Chairman thanked the representatives for their presentation after which they withdrew from the meeting.

Recommended:

To proceed with the Flood Alleviation Scheme – Phase 1, with officers to resolve final design detail.

4.3 For Information

Members noted information on the following topics, as detailed in the report:

- Audit Report
- Coleraine Leisure Centre – Open Day

5.0 ENVIRONMENTAL HEALTH REPORT

The Report of the Director of Environmental Health was considered (previously supplied).

Matters arising:

5.1 Review of Sunday Trading Law

Consideration was given to information on this topic, as detailed in the report.

It was proposed by Councillor Barbour and seconded by Councillor McPherson:

That Council does not support an extension to the existing Sunday Trading Hours.

On being put to the meeting, the proposal was carried, ten members voting in favour and three against.

Recommended:

That Council does not support an extension to the existing Sunday Trading Hours.

5.2 Approval of Products of Animal Origin Establishments under EC Regulation 853/2004

Premises producing animal products require District Council approval. Conditional approval was granted by Council in July 2010 to the following premises:

- Annie's Traditional Food Limited, Unit 5 Ballerin Business Park, 98 Boleran Road, Garvagh.

The establishment had been re-inspected and all outstanding requirements had been met.

Recommended:

That Council grant full approval to Annie's Traditional Food Limited, Unit 5 Ballerin Business Park, 98 Boleran Road, Garvagh.

5.3 For Information

Members noted information on the following topics, as detailed in the report:

- No Smoking Day Awards – March 2010
- Outcome of Legal Proceedings
 - (1) Defendant: Ms. Amanda Dallas
45 Sconce Road
Articlave

Offence: Keeping a dog without a valid licence contrary to Article 17 (1) of The Dogs (NI) Order 1983.

Result: Fine: £50.00
Legal Costs: £70.00
Court Costs: £16.00
 - (2) Defendant: Mr. Richard Pollock
York Inn Leisure and Retail Ltd
2 Station Road
Portstewart

Offence: Failing to prevent persons smoking in a smoke free place contrary to Article 8 of The Smoking (NI) Order 2006

Result: Fines: £100.00
Legal Costs: £70.00
Court Fees: £16.00
 - (3) Defendant: Mr. Ciaran McCleary
87 Fergot Road
Derrynoose

Offence: Failed to comply with a notice issued under Article 20 of The Litter (NI) Order 1994

Result: Fine: £50.00
Legal Costs: £70.00
Court Costs: £22.00
 - (4) Defendant: Ms. Sabrina Knox
656 Glenmanus Park
Portrush

Offence: Smoking in a smoke free premises/vehicle contrary to Article 8 of The Smoking (NI) Order 2006

Result: Fine: £50.00
Legal Costs: £70.00
Court Costs: £16.00

6.0 TECHNICAL SERVICES' REPORT

The Report of the Director of Technical Services was considered (previously supplied).

Matters arising:

6.1 DRD Roads Service

6.1.1 Bridge Street, Kilrea – Zebra Crossings – Correspondence

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Bann members meet with representatives from Roads Service on site to discuss traffic problems at this location.

6.1.2 Railway Road/Circular Road, Coleraine – Pedestrian Crossings

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Coleraine Central members meet with representatives from Roads Service on site to discuss DRD's proposals to introduce Pedestrian Crossings at the junction of Railway Road/Circular Road junction.

6.2 Entertainment Licences

6.2.1 The Playhouse, 47 Main Street, Portrush

An application for renewal of an Entertainment Licence had been received from Mr. A. Murphy, c/o The Playhouse.

Days and times on which it is intended to provide such entertainment:

Monday/Tuesday – Saturday/Sunday: 11.30 a.m. – 1.00 a.m.

Sunday: 12.30 p.m. – midnight

Members noted one letter of objection had been received.

Recommended:

That the decision be deferred to the Council Meeting on 22nd February, 2011 at which the objector and applicant would be given the opportunity to address Council.

6.2.2 The Londonderry Hotel, 39-41 Main Street, Portrush

An application for Variation of Licence had been received from Mr. S. Ross, c/o The Londonderry Hotel.

Variation of Licence to include the removal of condition 3 from the current Entertainment Licence which states:

Ground Floor – Atlantic Bar

Entering and egressing the Atlantic Bar via Atlantic Avenue is prohibited after 11.30 p.m. except in case of emergency.

Recommended:

That Council refuse Variation of Licence with the proviso that this decision be deferred to the Council Meeting on 22nd February, 2011 at which the applicant would be given the opportunity to address Council.

6.3 Waste Management – Compost Units

Members noted information on this topic, as detailed in the report.

6.4 For Information

6.4.1 Proposed Inshore Special Area of Conservation – Skerries and Causeway

Members noted information on this topic, as detailed in the report.

6.4.2 Building Control

Members noted that approval had been granted for 65 applications.

7.0 CONSULTATION LIST

Details of consultation documents received were noted (previously supplied).

Any member who wished to make a response was asked to do so before the due date for comments as detailed in the report.

8.0 LITTER BINS

Following a member's query about a request for additional litter bins the Director of Technical Services advised the member to forward the locations to him and the matter would be investigated.

PLANNING COMMITTEE

08 February, 2011.

Present: Alderman W. J. McClure in the Chair
The Mayor, Councillor N. F. Hillis
The Deputy Mayor, Councillor A. S. Cole

Aldermen

E. T. Black (Mrs.)
W. T. Creelman
M. T. Hickey (Mrs.)

D. McClarty
(Items 1.0 – 5.0)

Councillors

C. S. Alexander (Ms.)
D. D. Barbour
J. M. Bradley
O. M. Church (Mrs.)
T. J. Deans
E. P. Fielding (Mrs.)

S. Gilkinson
W. A. King
R. A. Loftus (Mrs.)
G. L. McLaughlin
R. A. McPherson
A. McQuillan

Also in Attendance: Representative from the Planning Service –
Mr. P. Duffy

Officers in Attendance: Principal Administrative Officer, Senior Environmental
Health Officer (Items 1.0 - 4.7), Head of Development
Services (Items 1.0 - 3.0) and Administrative
Assistant

Apologies: Councillors Fitzpatrick and Leonard

1.0 WELCOME

The Chairman welcomed everyone to the Meeting including Mr. P. Fleming from FM Planning Ltd.

2.0 PLANNING POLICY STATEMENT 16 - TOURISM

Consideration was given to the Draft Response for above prepared by FM Planning Ltd. (previously supplied).

Mr. Fleming outlined the key issues from the consultation document and answered various members' questions.

It was agreed that the Draft Response would form the basis of Council's response together with points raised by members.

3.0 KIDDIELAND, CASTLE ERIN ROAD, PORTRUSH

Consideration was given to the Planning Appeals Commission Enforcement Appeal Decision for Kiddieland, Castle Erin Road, Portrush (previously supplied).

Mr. Fleming reported on the above appeal and elaborated on the process. It was noted that the appeal had succeeded on ground (d) – ‘immunity from enforcement’ and the Enforcement Notice had been quashed. The Enforcement Notice had been issued on 18 March 2010 and the Commissioner concluded that the works to the structure since it was erected in March 2004 represented works for the maintenance of the structure rather than structural alteration or addition. The delay in serving the Enforcement Notice had resulted in the appeal succeeding.

Members expressed disappointment at the outcome of the appeal and following a full discussion it was proposed by Councillor Ms. Alexander, seconded by the Mayor and unanimously agreed:

That Council write to the Chief Executive of the Planning Service requesting a full investigation of the Department’s handling of this enforcement case.

Details of Council’s costs in pursuing the enforcement were requested.

The Chairman thanked Mr. Fleming for attending after which he withdrew.

4.0 PLANNING APPLICATIONS

A list of sixteen applications was presented for consideration (previously supplied).

Applications Deferred from Previous Meeting

- | | | |
|-----|--|---|
| 4.1 | <u>Application No. D1</u>
<u>C/2006/0692/O</u>
<u>Proposed site for one and a half storey farm retirement dwelling at Boleran Road, Garvagh, Coleraine (100m east of 100 Boleran Road) for Mr. D. Mullan</u> | The opinion of the Planning Service was to refuse.

The application had now been withdrawn. |
| 4.2 | <u>Application No. D2</u>
<u>C/2008/0575/F</u>
<u>Proposed replacement shop front to existing take away at Fab Kabab, 15 Waterside, Coleraine for Mrs. Raki Ali</u> | The opinion of the Planning Service was to refuse both applications.

It was agreed that the applications be refused. |
| | <u>Application No. D3</u>
<u>C/2008/0576/LB</u>
<u>Proposed replacement shop front at Fab Kabab, 15 Waterside, Coleraine for Mrs. Raki Ali</u> | |
| 4.3 | <u>Application No. D4</u>
<u>C/2009/0796/O</u>
<u>Proposed rural dwelling 35m north of 72 Ringrash Road, Macosquin, Coleraine for Mr. A. Hall</u> | The opinion of the Planning Service was to approve.

It was agreed that the application be approved. |

- 4.4 Application No. D5
C/2010/0303/O
Proposed site for dwelling and garage adjacent to 54 Burrenmore Road, Castlerock for Mr. and Mrs. E. Cunning
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be refused.
- 4.5 Application No. D6
C/2010/0428/O
Site for dwelling and garage adjacent to 10 Liscall Road, Garvagh for Mr. E. Doherty
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be refused.
- 4.6 Application No. D7
C/2010/0462/F
New dwelling including ancillary ground floor granny flat (part amendment to previous approval C/2008/0456/F) at No. 9 Blackrock Road, Portrush for Mr. P. McMullan
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.

New Applications

- 4.7 Application No. 4
C/2010/0519/LB
Addition of a ramp to front entrance of building to comply with current DDA Regulations at 24 The Diamond, Coleraine for Lloyds Banking Group
- The opinion of the Planning Service was to refuse both applications.
- It was proposed by Councillor McQuillan, seconded by Alderman Mrs. Hickey and unanimously agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- Application No. 8
C/2010/0661/F
Addition of ramp to front entrance of building to comply with current DDA Regulations at 24 The Diamond, Coleraine for Lloyds Banking Group
- 4.8 Application No. 5
C/2010/0551/F
Alterations to existing hotel comprising of new additional upper floor to accommodate conference facility (relocation of existing) and alterations to fenestration of principal elevation at Bayview Hotel, 2 Bayhead Road, Portballintrae for Mr. T. Kane
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McPherson, seconded by Alderman Mrs. Black and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

4.9 Application No. 6
C/2010/0572/F
Function room above car parking
at rear of 2 Bayhead Road,
Portballintrae for Bayview Hotel

The opinion of the Planning Service was to refuse.

It was proposed by Alderman McClarty, seconded by Alderman Creelman and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

5.0 OFFICE MEETINGS

It was noted that the office meetings would be held on Friday 25 February 2011.

6.0 PLANNING ISSUES RAISED BY MEMBERS

6.1 Craigvara Cottage, 6 Craigvara Terrace, Portrush

It was agreed that Council formally write to the Planning Service and request that the enforcement action for the above property be pursued.

6.2 Corrstown House, Portstewart

It was noted that to date no reply had been received from the Minister of the Environment.

7.0 PLANNING COMMITTEE MEETINGS - REVIEW OF START TIME

The Principal Administrative Officer reported that a request had been received from the Planning Service, at the Planning Working Group Meeting held on 17 January, 2011, for Council to consider holding the Planning Committee meetings at 5.00 pm or earlier.

Following discussion it was proposed by Councillor Bradley, seconded by Councillor Mrs. Fielding and unanimously agreed:

That the time of the Planning Committee meetings remain at 6.30 pm.

8.0 PLANNING APPLICATION C/2009/0159 - BALLYCAIRN ROAD, COLERAINE

Consideration was given to letter dated 25 January 2011 from the Minister of the Environment regarding Council's request for a second deferral on the above planning application (previously supplied).

It was noted that due to the specific circumstances a further deferral had been granted.

9.0 PLANNING APPLICATION C/2010/0315 - BALLYCAIRN ROAD, COLERAINE

Consideration was given to letter dated 2 February 2011 from the Minister of the Environment regarding Council's request for a meeting to discuss the above

application (previously supplied).

It was noted that the Minister felt that a meeting would not be appropriate at this time as the application was still going through the normal statutory consultation process.

10.0 SUSPENSION OF SECOND SURVEY OF HISTORIC BUILDINGS

Consideration was given to letter dated 27 January 2011 from Alastair Coey Architects regarding the suspension of the Second Survey of Historic Buildings outlined in the Department of the Environment draft budget proposals (previously supplied).

It was agreed that the letter be marked 'read'.

11.0 APPLICATION C/2008/0311/F - CEMEX CONCRETE BATCHING PLANT - CRAIGAHULLIAR, PORTRUSH

It was agreed that Council write to the Minister of the Environment requesting an update regarding the delay in issuing a decision for the above application.

POLICY AND DEVELOPMENT COMMITTEE

15th February, 2011

Present: Councillor R. A. McPherson, in the Chair
The Mayor, Councillor N. F. Hillis
The Deputy Mayor, Councillor A. S. Cole

Aldermen

E. T. Black (Mrs.) (Items 1.0 – 5.0)	D. McClarty (Items 1.0 – 5.0)
W. T. Creelman	W. J. McClure
M. T. Hickey (Mrs.) (Items 2.1.1 - 13.0)	

Councillors

C. S. Alexander (Ms.) (Items 1.0 – 5.0)	S. Gilkinson
D. D. Barbour	D. Harding
O. M. Church (Mrs.) (Items 1.0 – 5.3.1)	W. A. King
T. J. Deans	B. Leonard
E. P. Fielding (Mrs.)	(Items 1.0 – 3.1)
B. Fitzpatrick	R. A. Loftus (Mrs.)
	G. L. McLaughlin

Officers in Attendance:

Town Clerk and Chief Executive, Interim Director of Leisure Services, Head of Development Services, Head of Performance, Policy and Governance, Services Manager (Items 1.0 – 2.6), Portrush Regeneration Manager (Items 1.0 - 4.2), Transition Project Manager (Items 1.0 – 6.3), Events Assistant (Items 1.0 – 2.3.1) and Administrative Assistant

Also in Attendance:

Mr. Eddie Rowan and Mr. Fergus Mackay, PLM Promotions (Item 2.1.1)

1.0 THANKS

The Town Clerk and Chief Executive expressed his appreciation to Members of Council and staff for their condolences following the recent death of his father.

2.0 IN COMMITTEE

Councillor Ms. Alexander asked that her objection to the following items being held 'In Committee' be recorded:

- North West 200 Festival Week – Continental Market;
- Proposal for Outdoor Music Concert – Portrush 2011.

3.0 Development Services' Report

The Report of the Head of Development Services was considered (previously supplied).

Matters arising:

3.1 Collaborative Strategy for Local Economic Development in the Causeway Coast and Glens

Consideration was given to information on this topic, as contained in the report, along with the draft strategy and associated action plan (previously supplied). Members noted that the strategy was being presented to the four Cluster councils.

In response to concern expressed by Members as to the level of support which could be expected from Central Government Departments for this strategy, the Head of Development Services would investigate further and report back.

Recommended:

That Members review the draft strategy and associated action plan and provide feedback to the Economic Development Manager by 28th February, 2011.

A report on this issue would be provided to the March meeting of Committee.

3.2 Business Improvement Districts and Licensing of Pavement Cafés

Consideration was given to information on this Department for Social Development Consultation Paper and to Council's draft response (previously supplied).

Recommended:

That Council adopts the draft response.

3.3 Environmental Improvement Scheme, Station Square, Portrush

Members noted that following consideration of design proposals by Council, key private and public sector stakeholders, and public consultation, the winning design for this scheme had received unanimous support. Approval was, therefore, sought to proceed with the detailed design.

Recommended:

On the proposal of Alderman Mrs. Black and seconded by Councillor Fitzpatrick, that Council gives approval to proceed with the detailed design based on the concept drawings presented.

3.4 For Information

Members noted information on the following topics:

- I) Workshop – Good Relations Strategy and Action Plan 2011-2014 – 3rd March, 2011 at 6.30pm.
- II) Go Women Event - 8th March, 2011.

- III) Invest NI Overseas Representatives' Conference – March 2011. Members' comments in relation to action plans were noted by the Head of Development Services. A full agenda would be prepared once the date had been confirmed.
- IV) Portrush Regeneration Scheme – Visit by Minister Poots – 17th February, 2011. Any Members wishing to attend was asked to inform the Portrush Regeneration Manager.
- V) Workshop – Regional Development Strategy – 9th March, 2011. This Workshop would be facilitated by Peter Fleming, Fleming Mounstephen Planning. Details would be circulated to Members.
- VI) Use of Portballintrae Car Park for Causeway Park and Ride scheme. The Head of Development Services had been in contact with the National Trust on this issue; a report would be brought to the Council Meeting on 22nd February, 2011.

4.0 CORPORATE SERVICES' REPORT

Consideration was given to the Corporate Services' Report (previously supplied).

Matters arising:

4.1 Disciplinary and Grievance Policies

Members noted that these policies had been considered at the Working Group meeting on 11th February, 2011 and that a report would be brought to the February meeting of Council.

4.2 Cheque Signatories

Approval was sought for two members of staff to be authorised as cheque signatories, due to impending loss of several current signatories.

Recommended:

That Miss Moira Mann, Head of Development Services and Mr. Richard Cox, Management Accountant be authorised to sign cheques drawn on all Council bank accounts.

4.3 For Information

Members noted information on the following topics, as contained in the report:

- i) International Financial Reporting Standards Update.
- ii) National Fraud Initiative Update.
- iii) Local Government Audit Arrangements.
- iv) Accounts.

5.0 ADMINISTRATIVE SERVICES

The Report of the Head of Performance, Policy and Governance was considered (previously supplied).

Matters arising:

5.1 Coleraine War Memorial

Consideration was given to a request for the name of the late Ranger Aaron McCormick to be added to the Roll of Honour on the War Memorial in Coleraine Town Centre.

Recommended:

That the words 'Aaron L. McCormick 2010' be added to the Coleraine War Memorial in recognition of his supreme sacrifice.

Thanks were extended to Members on behalf of the McCormick family.

5.2 Local Government Elections / Council Meeting Schedule

Consideration was given to arrangements for Council business during April and May 2011 as contained in the report.

Recommended:

That the arrangements be approved as presented.

5.3 For Information

Members noted information on the Forecast of key Council events for February to March 2011, as contained in the report, with the following events highlighted for Members' attention:

- Tuesday 22nd February, 2011 – NILGA consultations in the Roe Valley Arts Centre, Limavady.
- Tuesday 22nd February, 2011 - Official Council photograph in Cloonavin at 5.30pm – subject to full attendance. Any Member who found this date/time unsuitable was asked to contact the Head of Performance, Policy and Governance at the earliest possible opportunity.
- Wednesday 2nd March, 2011 – Official opening of the Coleraine West Community Centre at 10.00am. Members were asked to note that this date and time had been changed from 10th March at 3.00pm.

6.0 REVIEW OF PUBLIC ADMINISTRATION

6.1 Cluster Collaboration

The Chairman welcomed Mr. Stephen McMaw, Transition Project Manager, who was in attendance to update Committee on developments which had taken place since the deferral of the Review of Public Administration in June 2010.

Mr. McMaw outlined the background to the collaboration approach endorsed by the Transition Committee which had resulted in the new Collaborative Framework, Business Cycle and Terms of Reference documents, subject to approval by the four Cluster Councils. A year 1 Cluster Efficiency and Improvement Plan (CIP) was also presented for Council's consideration.

He then outlined the development of the Improvement, Collaboration and Efficiency (ICE) 'Case for Change' programme document, which was currently out to councils for consultation.

During a period of discussion, Members' questions were responded to by the Town Clerk and Chief Executive and the Transition Project Manager.

Recommended:

On the proposal of Alderman Mrs. Hickey, seconded by Councillor Gilkinson and with thirteen votes in favour and none against:

That Council approves the Collaboration Framework, Business Cycle, Transition Committee Terms of Reference, Cluster Cost/Benefit Principles and Year 1 Efficiency and Improvement Plan.

6.2 Northern Ireland Elected Member Charter

Consideration was given to an invitation from NILGA for councils to apply to participate in an Elected Member Development Charter Programme. The majority of cost for the programme would be provided to the successful applicants by NILGA, approximately £2,500, with a £750 contribution required from each participating organisation.

Members noted that the Causeway Coast and Glens Transition Committee had approved submission of a Cluster bid to NILGA, which would result in a cost to each of the Cluster Councils of £750.

Recommended:

That Council approves the Transition Committee's proposal to submit a Cluster bid to participate in the Northern Ireland Elected Member Development Charter pilot programme.

6.3 ICE (Improvement, Collaboration and Efficiency) Consultation

Committee received a presentation on the ICE 'Case for Change' programme which outlined the purpose, key assumptions, content, delivery and framework involved. The Transition Project Manager highlighted the opportunities and potential offered by the programme and outlined the next steps for moving forward.

Members were reminded that a Consultation Day on the ICE Programme would be held in the Roe Valley Arts Centre on the 22nd February, 2010. Any Member interested in further information on the programme was invited to contact the Transition Project Manager.

The Chairman thanked Mr. McMaw for his presentation, following which he withdrew from the meeting.

6.4 Transition Project Manager Post

The Town Clerk and Chief Executive advised that funding for this position would cease at the end of March 2011. As money had not been set aside in any of the Cluster Council's budgets to cover the cost of the post, a business case was being prepared to investigate the feasibility of the position being self-funding.

A report would be brought to the March meeting of Committee.

7.0 IMPROVEMENT, COLLABORATION AND EFFICIENCY (ICE) PROGRAMME

Read letter dated 17th January, 2011 from the Minister for the Environment to NILGA in relation to the ICE Programme (previously supplied), the contents of which were noted.

8.0 CONSULTATION: COUNCILLORS' REMUNERATION AND DUAL MANDATE

Read email from DOE NI dated 2nd February, 2011 advising that this Consultation had been withdrawn and a new Consultation was planned.

9.0 NORTHERN IRELAND ASSEMBLY AND LOCAL GOVERNMENT ELECTIONS 2011 - PRE-ELECTION SEMINARS

Read letter from The Electoral Commission outlining arrangements for pre-election seminars (circulated).

10.0 OFFICE OF THE MINISTER OF JUSTICE: COMPETITION FOR INDEPENDENT POLICING BOARD MEMBERS

Details of the appointment competition for these posts were available on the Department of Justice website at http://www.dojni.gov.uk/index/publicappointments/competition_for_independent_policing_board_members_.htm Closing date for application - 4th March, 2011.

11.0 OFFICE OF THE FIRST MINISTER AND DEPUTY FIRST MINISTER - ANNUAL REPORT ON PUBLIC BODIES AND PUBLIC APPOINTMENTS 2009/10

Members noted that this report was available on the OFMDFM website at http://www.ofmdfmi.gov.uk/microsoft_word_-_of1_10_0152180_public_bodies_annual_report_-_pdf.pdf

12.0 A26 DUALLING - UPDATE

A request for an update on the position with the dualling of the A26 to be included in Roads Service's presentation to Council on 22nd February, 2011 was noted.

13.0 ANIMAL WELFARE LEGISLATION - RESOURCE IMPLICATIONS

In response to a Member's query the Town Clerk and Chief Executive advised that SOLACE and NILGA were currently reviewing the resource implications of this legislation and information would be brought to Members when available.