

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on **TUESDAY** 22 March 2011 at **6.30 p.m.**

R. WILSON

Town Clerk and Chief Executive

Cloonavin
66 Portstewart Road
COLERAINE

A G E N D A

1. NILGA Annual Consultation

To receive a presentation from NILGA officials
(Annual Business Plan 2011 – 2012 enclosed)
2. Minutes (enclosed):
 - 2.1 Council Meeting – 22 February 2011
3. Committee Reports (enclosed):
 - 3.1 Leisure and Environment Committee – 1 March 2011

(Item 3.1) For Information - Leisure Services Restructure*
 - 3.2 Planning Committee – 8 March 2011
 - 3.3 Policy and Development Committee – 15 March 2011
4. Notice of Motion*

The undernoted Notice of Motion has been submitted by Councillors J M Bradley, W A King, D Harding, A McQuillan, G McLaughlin and Mrs R Loftus:

“In view of the economic, tourism and employment benefits of 55 Degrees North to the Portrush area and, based on a clear business need, Council agrees to rescind the motion voted at the Council meeting on 22 February 2011 and grants the restaurant owners approval for a change of use from an outdoor storage area to a food preparation room and an annual licence for the siting of a refuse bin and recycling area on Council land”.

5. Correspondence, including inter alia:
 - (a) Reports available in Members' Library (List enclosed)
6. Consultation List (enclosed)
7. Documents for Sealing

Enclosed for Information:

- i) Letter dated 3 March 2011 from Boundary Commission for Northern Ireland regarding 6th review of Parliamentary Constituencies
- ii) Letter dated 11 March 2011 from NI Statistics Research Agency regarding the 2011 Census
- iii) Letter dated 14 March 2011 from Roads Service regarding Review of Off-Street Parking Charges
- iv) NILGA Weekly Update Issue 43 dated 14 March 2011

*** Recommended for consideration "In Committee"**

To: Each Member of Council

18 March 2011

COUNCIL MEETING

22nd February, 2011

Present: The Mayor, Councillor N. F. Hillis, in the Chair
The Deputy Mayor, Councillor A. S. Cole

Aldermen

E. T. Black (Mrs.) (Items 1.0 – 8.0)	D. McClarty (Items 1.0 – 9.1.1a)
W. T. Creelman	W. J. McClure
M. T. Hickey (Mrs.)	(Items 1.0 – 9.1.1a)

Councillors

C. S. Alexander (Ms.)	D. Harding
D. D. Barbour (Items 1.0 – 9.1.1b)	(Items 1.0 – 9.1.1a)
J. M. Bradley	W. A. King
O. M. Church (Mrs.)	(Items 1.0 – 9.1.1a)
T. J. Deans	B. Leonard
E. P. Fielding (Mrs.)	(Item 1.0 – 2.0)
B. Fitzpatrick	R. A. Loftus (Mrs.)
S. Gilkinson	G. McLaughlin
	R. A. McPherson
	A. McQuillan

Officers in Attendance: Town Clerk and Chief Executive, Director of Technical Services, Director of Environmental Health, Interim Director of Leisure Services, Head of Development Services, Head of Performance, Policy and Governance (Items 2.0 - 9.2.2), Portrush Regeneration Manager (Items 2.0 – 9.1.1a) and Administrative Assistant

Also in Attendance: Ms. Deidre Mackle, Divisional Roads Manager and Mr. Austin Montgomery, Section Engineer, Roads Service Northern Division (Item 1.0)

1.0 ROADS SERVICE - NORTHERN DIVISION - ROADS REPORT 2010/2011

The Mayor welcomed Ms. Deidre Mackle and Mr. Austin Montgomery who were in attendance to update Council on the progress of work outlined in the Northern Division Roads Report 2010/2011 (previously supplied).

Ms. Mackle reminded Members of her letter to Council in 2010 which indicated changes to the structure of the Coleraine and Limavady Section Offices which would be combined and located at County Hall, Coleraine. Mr. Austin Montgomery would continue to be the Section Engineer for the office.

Ms. Mackle then gave an overview of work carried out during the year and outlined key schemes which would be progressing within the current financial year including:

- Network Maintenance - road and footway resurfacing, surface dressing and treatment and drainage. Council noted that an increase of funding for this programme had allowed a number of additional schemes to be delivered. A

significant number of small resurfacing projects had also been carried out as a result of severe winter weather conditions.

- Network Development – winter service, minor works and traffic schemes, traffic management, maintenance of structures and street lighting. Council was informed that closure of the coast road at Downhill in November 2010 had resulted in specialists being engaged to design a permanent solution to the problem. A three-metre high catch fence was now on site and Translink had agreed to inspect rock faces on a two-monthly cycle.
- Strategic Road Improvements – major works schemes. With reference to the A26 Frosses dualling, it was noted that the anticipated delivery date for this scheme would be within the period 2013/14 to 2017/18.

A period of discussion ensued during which the Divisional Roads Manager answered Members' questions on a variety of issues including maintenance of footways, winter service criteria and efficiency measures. She would refer back to Council on a variety of additional queries.

Ms. Mackle also provided clarification on a number of other issues viz:

- Dualling of the A26 Frosses – This scheme had been impacted by the Departmental budget, consultation on which had now ended. The budget did not include a funding stream for the A26 Frosses dualling.

Agreed:

That the Town Clerk and Chief Executive write to the Minister expressing Council's disappointment with the lack of funding provision for this scheme.

- Pay and Display car parks - Ms. Mackle advised that the Department's draft budget included a proposal to change barrier car parks to Pay and Display and suggested that Council might want to comment on this to the Department.
- Relaxation of waiting restrictions - Members were invited to pass detailed suggestions to Ms. Mackle for review.

The Mayor thanked the representatives for their presentation.

2.0 ADJOURNMENT

At this point in the meeting Council adjourned to take part in the Official Council Photograph.

3.0 MINUTES

The Minutes of the Council Meeting of 25th January, 2011 and the Special Meeting of 8th February, 2011 were confirmed and signed.

4.0 COMMITTEE REPORTS

4.1 Leisure and Environment Committee

The Chairman, Councillor Bradley, moved the adoption of the Leisure and Environment Committee Report; this was duly seconded by Councillor Mrs. Fielding.

Matters arising:

4.1.1 Garvagh Museum and Heritage Centre

Members noted that the Centre was currently involved in preparing an application for funding which required a five-year projection from Council and it was proposed by Councillor Cole and seconded by Councillor Barbour:

That Council agrees the five-year funding proposition put forward by Mr. Jack Clyde, Garvagh Museum and Heritage Centre, as contained in the report.

Councillor McQuillan declared an interest as a member of the Committee and took no further part in debate.

During a period of discussion, the Town Clerk and Chief Executive advised that Council's Audit Committee was currently reviewing all contributions and grants made by Council.

An amendment proposed by Alderman Mrs. Hickey and seconded by Councillor Ms. Alexander was subsequently altered viz:

That Council agrees funding for 2011-2012 at £5,000 and commits to continued funding for a further four years at a level to be reviewed.

In response to a request for a recorded vote, Members voted on the amendment thus:

For: Alderman Mrs. Hickey and Councillors Ms. Alexander, Harding, Mrs. Loftus, McLaughlin and McPherson (6).

Against: The Mayor, the Deputy Mayor, Aldermen Mrs. Black, Creelman, McClarty, McClure and Councillors Barbour, Bradley, Mrs. Church, Deans, Mrs. Fielding, Fitzpatrick, Gilkinson, King and McQuillan (15).

The amendment was, therefore, lost with six votes in favour and sixteen against.

Agreed:

With fifteen votes in favour and six votes against, that the proposal be carried, viz:

For: The Mayor, the Deputy Mayor, Aldermen Mrs. Black, Creelman, McClarty, McClure and Councillors Barbour, Bradley, Mrs. Church, Deans, Mrs. Fielding, Fitzpatrick, Gilkinson, King and McQuillan (15).

Against: Alderman Mrs. Hickey and Councillors Ms. Alexander, Harding, Mrs. Loftus, McLaughlin and McPherson (6).

4.1.2 Entertainment Licences

It was agreed that this item be considered 'In Committee' at the end of the Meeting.

The Committee Report was agreed subject to the amendment.

4.2 Planning Committee

The Chairman, Alderman McClure, moved the adoption of the Planning Committee Report; this was duly seconded by Councillor Mrs. Church and agreed.

4.3 Policy and Development Committee

The Chairman, Councillor McPherson, moved the adoption of the Policy and Development Committee Report; this was duly seconded by Councillor Fitzpatrick.

Matters arising:

4.3.1 'In Committee'

It was noted that a number of items would be considered 'In Committee' at the end of the meeting.

5.0 REVENUE FUNDING FOR NEW RADIOTHERAPY CENTRE AT ALTNAGELVIN HOSPITAL

Read letters dated 26th January, 2011 from Strabane District Council (previously supplied) requesting Council to support the allocation of revenue funding for the unit at Altnagelvin Hospital.

Agreed:

That Council writes letters of support to both the Minister for Health and the Minister of Finance on this issue.

6.0 DOCUMENTS TABLED

Members noted the list of documents which had been made available in the Members' Library (previously supplied).

7.0 CONSULTATION LIST

Details of consultation documents received were noted (previously supplied).

Any Member who wished to make a response was asked to contact the Head of Performance, Policy and Governance before the due date for comments as detailed in the report.

8.0 DOCUMENTS FOR SEALING

Resolved:

That the following documents be sealed:

- | | | |
|----|-------------------------|--|
| 1. | <u>Lease (and copy)</u> | Council to Joseph McLaughlin – Ground Floor Commercial Premises, Portballintrae Village Hall |
| 2. | <u>Cemetery Titles</u> | Grant of Right of Burial – Deeds Register Nos. 3726 – 3736 |

inclusive:

Agherton	-
Ballywillan	2
Coleraine	6
Kilrea	-
Portstewart	3

Advanced Deeds Register Nos.
0266 – 0271 inclusive:

Agherton	1
Coleraine	2
Portstewart	3

LEISURE AND ENVIRONMENT COMMITTEE

1st March, 2011.

Present: Councillor J. M. Bradley, in the Chair
The Mayor, Councillor N. F. Hillis
The Deputy Mayor, Councillor A. S. Cole

Aldermen

E. T. Black (Mrs.)	D. McClarty
W. T. Creelman	W. J. McClure
M. T. Hickey (Mrs.)	
(Items 4.1 – 8.1)	

Councillors

C. S. Alexander (Ms.)	W. A. King
O. M. Church (Mrs.)	(Items 3.1 – 8.1)
T. J. Deans	B. Leonard
E. P. Fielding (Mrs.)	R. Loftus (Mrs.)
(Items 4.1 – 8.1)	G. L. McLaughlin
B. Fitzpatrick	(Items 3.1 – 8.1)
S. Gilkinson	R. A. McPherson
D. Harding	(Items 4.4 – 8.1)
(Items 3.1 – 8.1)	

Officers in Attendance:

Director of Technical Services, Director of Environmental Health, Interim Director of Leisure Services, Senior Environmental Health Officer, Head of Development Services (Items 5.3.2 – 8.1), Environment Officer (Items 1.0 – 6.0), Biodiversity Officer (Items 1.0 – 8.0), Technical Services and Waste Management Officer (Items 4.1 – 8.0), Senior Technical Officer (Items 6.0 – 8.1) and Administrative Assistant.

1.0 WELCOME

The Chairman welcomed everyone to the meeting and extended a special welcome to journalism students from the University of Ulster.

2.0 "IN COMMITTEE"

Following a request by the Director of Technical Services it was agreed to discuss an item which had been too late for inclusion in the agenda, at the end of the meeting "In Committee".

3.0 LEISURE SERVICES' REPORT

The Report of the Interim Director of Leisure Services was considered (previously supplied).

Matters arising:

3.1 For Information

Members noted information on the following topics, as detailed in the report:

- Leisure Services Restructure
- Disabled Access Award – Flowerfield Arts Centre
- Coleraine Leisure Centre Open Day, 12th February, 2011 - 11.00 a.m. – 4.00 p.m.
- Easter Football and Multi-Sports Coaching Courses for Young People
- St. Patrick's Day Festival

4.0 ENVIRONMENTAL HEALTH REPORT

The Report of the Director of Environmental Health was considered (previously supplied).

Matters arising:

4.1 Emergency Planning – Mutual Aid Protocols

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council sign up to the following agreed protocols:

- District Council Mutual Aid Protocol (Appendix I of report)
- Emergency Call-Off Contracts Joint Protocol Northern Ireland Housing Executive/Northern Ireland District Councils (Appendix II of report)

4.2 Petroleum Licensing

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council adopt the revised Petroleum Licence Conditions (Appendix III of report) for inclusion in all Petroleum Licences as issued by Council from 2011.

4.3 Consultation on a Ten Year Tobacco Control Strategy for Northern Ireland

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council welcome this consultation opportunity. A full consultation response would be made on Council's behalf and issues raised by members would be included in Council's response.

4.4 For Information

Members noted information on the following topics, as detailed in the report:

4.4.1 Cigarette Test Purchase Exercise – February 2011

A member referred to the circulation of illegal cigarettes. The Senior Environmental Health Officer advised if anyone had information about the circulation of illegal cigarettes they should forward the information to the PSNI. The Chairman highlighted the dangerous contents in illegal cigarettes and advised the public to desist purchasing them.

4.4.2 Outcome of Legal Proceedings:

- (1) Defendant: Sonya White
5 Homefield Place
Coleraine
- Offence: Keeping a dog without a valid licence contrary to Article 17 (1) of The Dogs (NI) Order 1983.
- Result: Fine: £50.00
Legal Costs: £70.00
Court Costs: £19.00
- (2) Defendant: Simon Williams
5 Glanaan Drive
Portrush
- Offence: Keeping a dog without a valid licence contrary to Article 17 (1) of The Dogs (NI) Order 1983.
- Result: Fine: £50.00
Legal Costs: £70.00
Court Costs: £16.00
- (3) Defendant: Connor Flannery
651 Glenmanus Park
Portrush
- Offences: Allowing a dog to stray contrary to Article 22 of The Dogs (NI) Order 1983.
- Keeping a dog without valid ID contrary to Article 31 (2) of The Dogs (NI) Order 1983 (2 No.).
- Exercising a dog on a restricted beach contrary to Bye-Law Prohibiting Dogs from Beaches.
- Result: Fine: £100.00
Legal Costs: £70.00
Court Costs: £19.00
- (4) Defendant: Kelly Faulkner
13 Ramore Court
Portrush

Offences: Keeping a dog without a valid licence contrary to Article 17 (1) of The Dogs (NI) Order 1983.

Allowing a dog to stray contrary to Article 22 of The Dogs (NI) Order 1983 on three occasions.

Keeping a dog without valid ID contrary to Article 31 (2) of The Dogs (NI) Order 1983 on three occasions.

Result:	Fine:	£200.00
	Legal Costs:	£70.00
	Court Costs:	£25.00

5.0 TECHNICAL SERVICES' REPORT

The Report of the Director of Technical Services was considered (previously supplied).

Matters arising:

5.1 Entertainment Licences

5.1.1 Captain's Bar, 8 Lower Captain Street, Coleraine

An application for grant of an Entertainment Licence had been received from Mr. J. Bradley, c/o Captain's Bar.

Days and times on which it is intended to provide such entertainment:

Monday – Saturday: 11.30 a.m. – 11.00 p.m.

and on those occasions when a late licence has been granted by PSNI, then 11.30 a.m. - 1.00 a.m.

Sunday: 12.30 p.m. – 10.00 p.m.

and on those occasions when a late licence has been granted by PSNI, then 12.30 p.m. – midnight.

Recommended:

That an Entertainment Licence be granted subject to compliance with any recommendations made by the NI Fire and Rescue Service and Council's Licensing Department inclusive of the following special conditions:

- All requirements as contained within Night Safe Coleraine Code of Best Practice 2008.
- All door supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

5.1.2 Jim Watt Sports Centre, Kinard Park, Garvagh

An application for grant of an Entertainment Licence had been received from Mr. A. Carmichael, c/o Leisure Services Department, Coleraine Borough Council.

Days and times on which it is intended to provide such entertainment:

Monday/Tuesday - Saturday/Sunday: 10.00 a.m. – 1.30 a.m.

Sunday: 10.00 a.m. – 11.30 p.m.

Recommended:

That an Entertainment Licence be granted subject to no representations being received within the statutory period, no PSNI objections and compliance with any recommendations made by the NI Fire and Rescue Service and Council's Licensing Department inclusive of the following special conditions:

- All requirements as contained within Night Safe Coleraine Code of Best Practice 2008.
- All door supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

5.2 Building Control

5.2.1 Approvals

Members noted that approval had been granted for 35 applications.

5.2.2 Waiver of Building Control Fees for Roof-Space Insulation – Energy Efficiency Homes Scheme

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That additional insulation to roof areas in domestic dwellings continues to be exempt from Building Regulation Fees, for the above scheme, until 30th June, 2011.

5.3 For Information

5.3.1 Environmental Management Plans (EMPs)

The Environment Officer was in attendance to present a report to members on Environmental Management Plans for properties currently managed for public access and recreation.

He advised that a small team of experienced officers would meet to discuss developing flexible in-house EMPs for each property (not less than 1.5 ha) and highlighted various issues including:

- The benefits of environmentally-sensitive improvements
- Local Nature Reserve Designation
- Council lands
- Parks
- Whiterocks

5.3.2 Local Biodiversity Action for Coleraine

Rachel Bain, the recently appointed joint Biodiversity Officer for Coleraine, Ballymoney and Limavady Borough Councils was in attendance to present a report to members on the proposed Biodiversity Action Programme.

The Biodiversity Officer updated members on the various projects and events in each Council area and answered members' various questions. Following a query regarding

requests for Tree Preservation Orders, the Biodiversity Officer advised members to forward details of trees to her and she would engage with the Planning Department.

6.0 COMMUNITY SUPPORT PLAN - ADDITIONAL FUNDING FROM DSD

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council awards the additional funding of £11,628.00 provided by Department for Social Development to the two voluntary advice providers currently holding Service Level Agreements with Council, subject to need, using the agreed allocation formula as follows:

- Causeway Citizen Advice Bureau £9,651.24
- Causeway Women's Aid £1,976.76

Members noted that the funding must be spent by 31st March, 2011.

7.0 CIVIC RECEPTION FOR THE OFFICIAL OPENING OF THE COLERAINE WEST COMMUNITY CENTRE

The Chairman reminded members of the official opening of the Coleraine West Community Centre on Wednesday, 2nd March, 2011 at 10.00 a.m.

PLANNING COMMITTEE

08 March 2011

Present: Alderman W. J. McClure in the Chair
The Deputy Mayor, Councillor A. S. Cole

Aldermen

W. T. Creelman
M. T. Hickey (Mrs.)

D. McClarty
(Items 2.0 – 9.0)

Councillors

C. S. Alexander (Ms.)
D. D. Barbour
J. M. Bradley
(Items 2.0 – 9.0)
O. M. Church (Mrs.)
T. J. Deans
B. Fitzpatrick

D. Harding
B. Leonard
R. A. Loftus (Mrs.)
G. L. McLaughlin
R. A. McPherson
A. McQuillan
(Items 2.0 – 9.0)

Also in Attendance: Representative from the Planning Service –
Mr. P. Duffy

Officers in Attendance: Principal Administrative Officer, Principal Environmental
Health Officer and Administrative Assistant

Apologies: The Mayor, Alderman Mrs. Black, Councillors Mrs.
Fielding and King

1.0 WELCOME

The Chairman welcomed everyone to the Meeting including visitors in the public gallery and representatives from the DNAP Team.

2.0 DRAFT NORTHERN AREA PLAN (DNAP)

Mr. Tony Donnelly, Principal Planning Officer and Mrs. Karen Dickson, Senior Planning Officer with the DNAP Team were in attendance to update Council on the Plan timetable and status.

Mr. Donnelly updated members on the independent examination process which had been started by the Planning Appeals Commission. The PAC would host a public meeting in early May to explain the process. Stage I hearings would deal with strategic issues and would commence in September followed by Stage II hearings for sites specific objections. The hearings would conclude by March 2012. The final plan would be passed to the Department of Regional Development for certification of general conformity.

Mr. Donnelly advised that the delay had been outside the Department's control as the judicial challenge had only been withdrawn in May 2010.

A period of discussion ensued during which members expressed concern that the Plan could be out-of-date by the end of the examination process.

Mr. Donnelly explained that the main purpose of the plan was the designation of land use

zonings and environmental zonings, all of which would be 'fit for purpose' indefinitely.

The Chairman thanked the representatives for attending after which they withdrew from the Meeting.

3.0 PLANNING APPLICATIONS

A list of eighteen applications was presented for consideration (previously supplied).

Applications Deferred from Previous Meeting

- | | | |
|-----|--|---|
| 3.1 | <u>Application No. D1</u>
<u>C/2009/0073/F</u>
<u>Redevelopment of caravan park with 4 detached dwellings, 28 semi-detached dwellings, 21 apartments, 6 terraced dwellings, 1 townhouse, access roads, open space, landscaping and construction of a right hand turning lane on Mill Road at 80 Mill Road, Portstewart for Bonalston Caravans Ltd.</u> | The opinion of the Planning Service was to approve.

Following discussion it was agreed, six members voting in favour and three members voting against, that the application be approved. |
| 3.2 | <u>Application D2</u>
<u>C/2010/0413/F</u>
<u>One-and-a-half-storey dwelling with attic rooms and construct new access and parking adjacent to 3 Warke Place, Castlerock for Mr. B. McNeill</u> | The opinion of the Planning Service was to refuse.

It was agreed that this application be deferred for one month to facilitate the Planning Service in considering amended plans which were to be submitted. |
| 3.3 | <u>Application No. D3</u>
<u>C/2010/0414/F</u>
<u>Demolitions of existing one-and-a-half-storey detached dwelling and garage with construction of 2 no. one-and-a-half-storey semi-detached dwellings (1 no. replacement and 1 no. proposed) with associated car parking, extensive private amenity and proposed landscaping at 10 O'Hara Drive, Portstewart for Mr. P. Hobson</u> | The opinion of the Planning Service was to refuse.

It was agreed that the application be refused. |
| 3.4 | <u>Application No. D4</u>
<u>C/2010/0440/F</u>
<u>Traditionally styled balcony to front elevation at 35 Kerr Street, Portrush for Mr. and Mrs. Storey</u> | The opinion of the Planning Service was to refuse.

It was agreed that the application be refused. |
| 3.5 | <u>Application No. D5</u>
<u>C/2010/0495/</u>
<u>Amendment to extant approval Ref. C/2010/0006/F; amendments</u> | The opinion of the Planning Service was to approve.

It was agreed that the application be |

- to floor plans and elevations at 29 Craigahulliar Road, Portrush for Mr. J. McElderry approved.
- 3.6 Application No. D6 C/2010/0520/F
Proposed two-storey dwelling and detached garage 270m north west of 109 Mettican Road, Garvagh for Mr. R. J. Campbell The opinion of the Planning Service was to refuse.
It was agreed that the application be refused.
- 3.7 Application No. D7 C/2010/0548/F
Alterations to include a granny flat at 68 Atlantic Road, Coleraine for Mr. T. R. Ramsey The opinion of the Planning Service was to approve.
It was agreed that the application be approved.

New Applications

- 3.8 Application No. 1 C/2010/0285/F
Proposed change of use from existing industrial building to form a new church, including car parking and associated site works at former Aiken's timber factory, Hillman's Way, Ballycastle Road, Coleraine for Causeway Coast Vineyard Church The opinion of the Planning Service was to approve.
It was agreed, thirteen members voting in favour and one member voting against, that the application be approved.
- 3.9 Application No. 2 C/2010/0367/F
Retention of existing shed for agricultural machinery storage and sales at 58 Ballinteer Road, Macosquin, Coleraine for Mr. C. Millar The opinion of the Planning Service was to approve.
Consideration was given to letters dated 3 and 8 March 2011 from WYG Ireland (circulated to each member).
It was proposed by Councillor Deans and seconded by the Deputy Mayor:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

As an amendment it was proposed by Councillor McQuillan and seconded by Councillor Bradley:

That the application be approved.

On being put to the meeting the amendment was carried, nine members

- voting in favour and eight members voting against.
- 3.10 Application No. 3
C/2010/0372/F
Replace existing stone stable building with new equestrian shed to provide stables and equestrian storage at 124 Carrowreagh Road, Garvagh for Mr. J. Stewart
- The opinion of the Planning Service was to approve.
- It was proposed by Councillor McQuillan, seconded by Alderman McClarty and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 3.11 Application No. 5
C/2010/0530/F
Agricultural barn opposite 9 Ballywatt Road, Coleraine for Mr. A. Purdy
- The opinion of the Planning Service was to refuse.
- The application had now been withdrawn.
- 3.12 Application No. 6
C/2010/0566/F
Amended application to previously approved (C/2008/0075/F) to include amended front elevation and revisions to car parking arrangement to rear, at Nos. 40-42 Kerr Street, Portrush for Gemini Homes
- The opinion of the Planning Service was to refuse.
- Consideration was given to email dated 3 March 2011 and drawings from Murray Bell, Architect (previously supplied).
- It was proposed by Councillor Ms. Alexander, seconded by Councillor Fitzpatrick and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 3.13 Application No. 9
C/2010/0652/F
Application to vary condition 7 of previous approval C/2005/1299/F (under article 28 of the Planning (NI) Order 1992, as amended) to permit Unit 16 to be occupied by the retailer Home Bargains at Riverside Regional Park, Coleraine for Kelvin Properties Ltd.
- The opinion of the Planning Service was to refuse.
- It was proposed by Alderman Creelman, seconded by Councillor Bradley and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

3.14 Application No. 11
C/2010/0697/F
Proposed extension to existing
restaurant to provide new food
preparation room at 55 Degrees
North, 5 Causeway Street,
Portrush for Fletchers Bistro Ltd.

The opinion of the Planning Service was to approve.

It was proposed by Councillor Ms. Alexander, seconded by Alderman Mrs. Hickey and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

4.0 OFFICE MEETINGS

It was noted that the office meetings would be held on Friday 1 April 2011.

5.0 CORRSTOWN HOUSE, PORTRUSH

Consideration was given to letter dated 20 January 2011 from the Minister for the Environment regarding Corrstown House, Portrush (previously supplied).

NIEA's Historic Buildings Unit's actions to date had been in line with Annex D of Planning Policy Statement 6 (paragraph D3) and they would continue to encourage the owner to secure the building and its future. Noted.

6.0 APPLICATION NO. C/2008/0311/F **CONCRETE BATCHING PLANT AT CRAIGAHULLIAR, PORTRUSH**

Consideration was given to letter dated 21 February 2011 from the Minister for the Environment regarding the processing of the above application (previously supplied).

It was noted that following further investigation of this case an issue in relation to the correct application fee had been identified which had placed the application on hold pending resolution of the fee issue. A letter had recently been issued to the applicant advising him of this issue and a response was awaited. Noted.

7.0 UNAUTHORISED HOUSE AND SHOP - 6 CRAIG VARA TERRACE, **PORTRUSH**

Consideration was given to letter dated 24 February 2011 from the Sub-Divisional Planning Officer regarding the unauthorised house and shop at 6 Craig Vara Terrace. Portrush (previously supplied).

It was noted that an Enforcement Notice had been served on the owners of the above named property on 8 February 2010. The subsequent appeal made to the Planning Appeals Commission had been withdrawn on 6 October 2010 and the Notice now stands. Any further enforcement action deemed necessary would be taken once the current planning application C/2010/0633/F had been determined.

8.0 KIDDIELAND, CASTLE ERIN ROAD, PORTRUSH

Consideration was given to letter dated 4 March 2011 from the Deputy Secretary and

Chief Executive of the Planning Service and explanatory note from FM Planning Ltd. regarding the above planning appeal (previously supplied).

Following discussion it was agreed:

That Council write to the Chief Executive and the Minister for the Environment seeking further clarification on the Department's delay in serving an Enforcement Notice in this case and what powers are available for further action to be taken.

9.0 METROPOLE, PORTRUSH

Concern was expressed regarding the unsightly condition of the Metropole, Portrush and the visual impact of the building at a very prominent location in the town.

It was agreed:

That Council write to the Planning Service to ascertain if there were any proposals to redevelop the site.

It was further agreed that the matter be brought to the attention of the Technical Services Department for its dangerous/dilapidated buildings action list.

POLICY AND DEVELOPMENT COMMITTEE

15th March, 2011

Present: Councillor R. A. McPherson, in the Chair
The Deputy Mayor, Councillor A. S. Cole

Aldermen

E. T. Black (Mrs.) D. McClarty
W. T. Creelman W. J. McClure
M. T. Hickey (Mrs.)

Councillors

C. S. Alexander (Ms.) S. Gilkinson
D. D. Barbour D. Harding
J. M. Bradley (Items 4.3 – 9.4)
(Items 4.1 – 9.4) W. A. King
O. M. Church (Mrs.) R. A. Loftus (Mrs.)
E. P. Fielding (Mrs.) G. L. McLaughlin
B. Fitzpatrick A. McQuillan

Officers in Attendance: Town Clerk and Chief Executive, Head of Development Services, Head of Performance, Policy and Governance, Acting Head of Finance (Items 1.0 – 4.7), Head of Leisure Services (Item 9.1), Economic Development Manager (Items 1.0 – 4.7), Community Development Manager (Items 1.0 – 4.7), Transition Project Manager (Items 4.2 – 5.2), Acting PR Manager (Items 1.0 – 4.7) and Administrative Assistant

Apology: The Mayor

Also in Attendance: Mr. Eddie Rowan and Mr. Brian Moore, PLM Promotions (Item 9.1)

1.0 WELCOME

The Chairman welcomed all present to the Meeting, with a special welcome to the journalism students from the University of Ulster.

2.0 CHAIRMAN'S REMARKS

2.1 Murder of Mrs. Marion Millican

Deepest sympathies were extended to the family circle of the late Mrs. Millican who was tragically murdered on 11th March, 2011.

2.2 Disaster in Japan

Committee expressed their thoughts and prayers for those affected by the terrible circumstances unfolding in North East Japan. Members conveyed their sympathies for those who had lost loved ones, their best wishes for those suffering and in pain and their hopes that there would be no further deterioration of the nuclear reactors affected by the disaster.

2.3 Secondment

The Chairman and Members extended their thanks and best wishes to Mrs. Denise McElhone, Acting PR Manager, who would be taking up a one-year secondment opportunity with the Health Service.

3.0 CORPORATE SERVICES' REPORT

Consideration was given to the Corporate Services' Report (previously supplied).

Matters arising:

3.1 Bank Loan

Northern Bank Limited had made a requirement for the passing of a resolution to enable Council to avail of a pre-negotiated loan for the funding of capital projects.

Recommended:

On the proposal of Alderman McClarty, seconded by Alderman Mrs. Black and with fifteen votes in favour and none against:

'That the Council Members be and they are hereby authorised to accept on behalf of the Council the Facility Letter produced to the meeting issued by Northern Bank Limited in the terms and on the conditions as set out in the said letter'.

3.2 For Information

Committee noted information on the following topics, as contained in the report:

- Introduction of International Financial Reporting Standards.
- Accounts for February 2011.

4.0 DEVELOPMENT SERVICES' REPORT

Consideration was given to the Report of the Head of Development Services (previously supplied).

Matters arising:

4.1 Collaborative Strategy for Local Economic Development in the Causeway Coast and Glens

The Economic Development Manager updated Committee on the purpose, development, key issues and ultimate aim of the Collaborative Strategy and Action Plan for Local Economic Development in the Causeway Coast and Glens (previously supplied).

Recommended:

That Council approves the Strategy and Action Plan as presented.

4.2 COLLAGE

A request had been received from COLLAGE for Council to provide funding of £20,000 for the running costs of the rural office and £15,000 continuation funding for management of the Causeway Speciality Market, for the financial year 2011/2012.

Committee noted Officers' recommendations for provision of funding for a six-month period pending the outcome of an Audit Committee review of Council contributions.

A period of discussion ensued during which the Head of Development Services answered Members' questions.

Recommended:

On the proposal of Councillor King and seconded by the Deputy Mayor, that Council provides six months' funding to COLLAGE of up to £20,000.

4.3 Tourism Development Strategy – Coleraine Borough

Members noted information on proposals for the development of a new ten-year Tourism Development Strategy, as contained in the report.

During the debate which followed, the Head of Development Services responded to Members' queries and recommended that the strategy go to tender.

Recommended:

That Council approves the preparation of a new Tourism Development Strategy for the Borough.

4.4 Relentless International North West 200

Committee received an update on Council's PR activity around the NW200 including sponsorship recognition, media opportunities and branding.

During discussion the Chairman agreed to enquire, at the NW200 Committee Meeting on 16th March, as to how much funding was contributed to the event by other sponsors.

A Member's request for a copy of the presentation was noted by Officers.

Committee extended congratulations to the PR team for their efforts on this project.

Recommended:

That Council approves the PR/promotional package, as presented.

4.5 Community Support Plan (CSP) – Additional Funding from DSD

Following the offer of additional funding to two voluntary advice providers, Causeway Women's Aid had responded that it was not in a position to accept the offer.

Causeway Citizen's Advice Bureau had, however, advised that a shortfall in funds and additional demand on service indicated that it would be in a position to utilise the additional funding.

Recommended:

That Council amends the offer of additional funding and allocates the total of £11,628 to Causeway Citizen's Advice Bureau subject to verification of shortfall.

4.6 Good Relations Strategy and Action Plan 2011-2014

Consideration was given to the draft Good Relations Strategy and Action Plan 2011-2014 (previously supplied). The total budget for the Plan would be £124,620 with anticipated funding from the Office of the First Minister and Deputy First Minister (OFMDFM) of £87,250. This would result in a net cost to Council of £37,370.

Recommended:

That Council approves the delivery of the Good Relations Strategy and Action Plan subject to funding from OFMDFM as indicated.

4.7 Regional Development Strategy (RDS) 10-Year Review

Consideration was given to the draft response to this Public Consultation (circulated), decision on which would be sought from Council on 22nd March, 2011.

4.8 For Information

Committee noted information on the following topics, as contained in the report:

- Interview Skills – Tuesday 15th March, 2011.
- Propel event – Thursday 24th March, 2011.

5.0 REVIEW OF PUBLIC ADMINISTRATION

5.1 ICE Programme Consultation Letter

Read letter from Evelyne Robinson, President of NILGA, in relation to the ICE Programme, along with a draft response on behalf of Council (previously supplied).

Recommended:

That Council agrees the draft response.

5.2 Northern Ireland Elected Member Development Charter

Read letter from NILGA (previously supplied) advising that the Causeway Coast and Glens Cluster submission to this programme had not been successful as a first phase project.

6.0 CHIEF EXECUTIVE'S REPORT

The Report of the Chief Executive was considered (previously supplied).

Matters arising:

6.1 Local Government Reform – Response to DoE Consultation Document

The 'Local Government Reform – Consultation on Policy Proposals' document had been considered at a Council Workshop on 28th February, 2011 with Members' feedback summarised in a draft response, as contained in the report.

Recommended:

That Council endorses the draft response which reflects the discussion that took place at the Council Workshop on 28th February, 2011.

6.2 Garden Party

Council approval was sought for The Town Clerk and Chief Executive to accept an invitation to attend the Garden Party at Buckingham Palace during the summer.

Recommended:

On the proposal of Alderman Mrs. Black and seconded by Alderman Mrs. Hickey, that Council approves acceptance of the invitation by the Town Clerk and Chief Executive.

7.0 APPOINTMENT OF HARBOUR COMMISSIONERS

Consideration was given to information on requirements for the appointment of Harbour Commissioners, as contained in the report. Members noted that the four-year term for the current Board would end in June 2011.

Recommended:

- (i) that the recruitment process for the six independent members be initiated;
- (ii) that Council's Public Appointments process be utilised;
- (iii) that the interview panel should consist of:
 - two elected members;
 - one senior Officer of Council;
 - one independent member approved by the Commissioner for Public Appointments; and
 - one Officer from Council's HR department.

It was further recommended on the proposal of Councillor King and seconded by Councillor Mrs. Fielding, that the Mayor and the Deputy Mayor represent Council on the interview panel.

8.0 VISIT BY ISRAELI AMBASSADOR

Read email from Steven Jaffe, Co Chair of Northern Ireland Friends of Israel, in relation to the rescheduling of a visit to Northern Ireland by the Ambassador of Israel and requesting an invitation from Council for the Ambassador to visit Coleraine on 13th April, 2011 as its guest.

Committee noted that the Head of Performance, Policy and Governance had suggested that the Embassy send out invitations and contribute to catering costs for the proposed gathering.

Recommended:

On the proposal of Councillor Gilkinson and seconded by Councillor Barbour, that Council approves the request.