

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on **TUESDAY** 24 April 2012 immediately following the Planning Committee Meeting.

R. WILSON

Town Clerk and Chief Executive

Cloonavin
66 Portstewart Road
COLERAINE

A G E N D A

1. Coleraine Town Centre Masterplan *

Presentation of the final draft of the Coleraine Town Centre Masterplan by representatives of the Paul Hogarth Company
2. Minutes (enclosed):
 - 1.1 Council Meeting – 27 March 2012
3. Committee Reports (enclosed):
 - 3.1 Planning Committee – 27 March 2012
 - 3.2 Leisure and Environment Committee – 03 April 2012
 - 3.3 Policy and Development Committee – 17 April 2012
4. Environmental Services Report (enclosed)

(Item 1.0) Tender for the Receipt, Transfer and Processing/
Brokerage to end Markets of Wheeled Bin, Kerbside
Collected Commingled Dry Recyclables *
5. Development Services Report (enclosed)

6. Correspondence, including inter alia:
 - (a) Reports available in Members' Library (List enclosed)
7. Consultation Documents (List enclosed)
8. Documents for Sealing

Enclosed for Information:

- i) Copy letter dated 03 April 2012 from The Electoral Office for Northern Ireland regarding an E Counting Demonstration at Belfast City Hall on Thursday 31 May 2012
- ii) Copy letter dated 05 April 2012 from Ballymena Borough Council regarding Display of Union Flag
- iii) Copy letter dated 13 April 2012 from the Department of Health, Social Services and Public Safety regarding appointment of one Local Government representative member to the Patient and Client Council
- iv) Copy e-mail dated 18 April 2012 from Fundraising NI regarding Diamond Jubilee Events – ABF The Soldiers' Charity

*** Recommended for consideration "In Committee".**

To: Each Member of Council

20 April 2012

COUNCIL MEETING

27th March, 2012.

Present: The Mayor, Alderman J. M. Bradley, in the Chair
The Deputy Mayor, Councillor W. A. King

Aldermen

W. T. Creelman
M. T. Hickey (Mrs.)

N. F. Hillis
W. J. McClure

Councillors

C. S. Alexander (Ms.)
C. Archibald
D. D. Barbour
Y. Boyle (Ms.)
A. S. Cole
G. Duddy
E. P. Fielding (Mrs.)
M. Fielding

B. Fitzpatrick
D. Harding
R. J. Holmes
R. A. Loftus (Mrs.)
W. McCandless
G. L. McLaughlin
A. McQuillan

Officers in Attendance: Town Clerk and Chief Executive, Corporate Director of Environmental Services, Corporate Director of Leisure and Development, Acting Head of Finance and Clerical Assistant

Apology: Councillor McClarty

1.0 WELCOME

The Mayor welcomed everyone to the Meeting.

2.0 ULSTER IN BLOOM 2012 AWARDS

The Deputy Mayor announced that he had attended the Awards Ceremony earlier in the day where Coleraine had won two awards: The Town Category and Special Award for Outstanding Presentation for Antrim Gardens, Portrush. Members expressed their congratulations.

Agreed:

That a letter of congratulations be sent to the Parks Department.

3.0 MINUTES

The Minutes of the Council Meeting of 28th February, 2012 and the Special Planning Meeting of 13th March, 2012 were confirmed and signed.

4.0 'IN COMMITTEE'

It was agreed that a number of issues arising from reports would be addressed 'In Committee' at the end of the meeting.

5.0 COMMITTEE REPORTS

5.1 Planning Committee

The Vice Chairman, Alderman Mrs. Hickey, moved the adoption of the Planning Committee Report; this was duly seconded by Councillor Duddy:

Matters arising:

5.1.1 Hotel Development, The Diamond, Portstewart

A Member asked for the Minute to reflect that the date of 13th March, 2012 had been chosen for the Special Planning Meeting following debate, in order to allow objectors an opportunity to make representation to Council.

The report was agreed subject to the amendment.

5.2 Leisure and Environment Committee

Councillor Cole moved the adoption of the Leisure and Environment Committee Report; this was duly seconded by Councillor Fitzpatrick:

Matters arising:

5.2.1 Me and Mrs Jones, 1 – 5 The Diamond, Portstewart

The Corporate Director of Environmental Services outlined the application for an Entertainments Licence and advised that a number of conditions would be attached to same. Discussion ensued where Members' commended Officers for their hard work in this matter.

Agreed:

On a proposal by Councillor Holmes and seconded by Councillor Harding, that Council approves the application for an Entertainments Licence with conditions in place.

The report was agreed subject to the amendment.

5.3 Policy and Development Committee

Councillor Barbour, moved the adoption of the Policy and Development Committee Report; this was duly seconded by Councillor Holmes.

6.0 NOTICE OF MOTION

The undernoted Notice of Motion had been submitted by Alderman W. J. McClure:

"I propose that in honour of the Diamond Jubilee of Her Majesty the Queen's reign Coleraine marks this historic occasion and strong association with Her Royal Highness by commissioning a special stained glass window which should be installed within the Town Hall".

Alderman McClure spoke on the Motion and sought Members' support. This was duly seconded by Alderman Hillis.

Agreed:

With an unanimous vote that a stained glass window be commissioned.

On the proposal of the Deputy Mayor and seconded by Councillor McQuillan, it was further agreed, that details be discussed at the Property Working Group.

7.0 NOTICE OF MOTION

The undernoted Notice of Motion had been submitted by Alderman Mrs. M. T. Hickey:

“That this Council believes the Coalition Government’s welfare cuts and Welfare Reform agenda are having a significant detrimental impact on our community; recognises the impact is more severe for Northern Ireland because of our historically high levels of disadvantage, higher proportion of families with children and individuals in receipt of Disability Living Allowance; notes that the accumulated cost of welfare cuts to the Northern Ireland economy could reach £450m; calls on the Northern Ireland Executive to oppose the wide range of welfare reforms as the Executive’s highest priority and immediately pursue robust negotiations with the Coalition Government to pursue all possible legal and operational flexibilities and financial support to alleviate the impact of the cuts being imposed on Northern Ireland.”

Alderman Mrs. Hickey spoke on the Motion and sought Members’ support. This was duly seconded by Councillor Ms. Boyle:

Agreed:

With thirteen votes in favour and six against that the Motion be supported.

8.0 NOTICE OF MOTION

The undernoted Notice of Motion had been submitted by Councillors M. Fielding and A. McQuillan:

“That we propose that Coleraine Borough Council supports the decision of Limavady Borough Council to object to the current planning application for a human waste sludge cake site at the former quarry on the Broad Road – Coleraine to Limavady Road – located within the Binevenagh Area of Outstanding Natural Beauty; and wish the Minister and Senior Planners to be made aware of our Council’s opposition.”

Councillor Fielding spoke on the Motion and sought Members’ support. This was duly seconded by Councillor McQuillan.

Agreed:

With an unanimous vote to support the Motion.

9.0 CORRESPONDENCE

9.1 Rising Cost of Fuel

Consideration was given to a letter from the William Keown Trust dated 7th March, 2012 (previously supplied).

Agreed:

That a letter of support be sent to the William Keown Trust.

9.2 Councillors' Allowances

The Town Clerk and Chief Executive advised Members of a circular he had received from the Department of the Environment which updated guidance on Members' allowances. Mr. Wilson explained that Council's current policy on allocation of Special Responsibility Allowance did not comply with the guidance document.

Agreed:

That the Town Clerk and Chief Executive write to the Department to seek an extension to the current arrangement until Council's review of governance could be carried out.

10.0 DOCUMENTS TABLED

Members noted the list of documents which had been made available in the Members' Library (previously supplied).

11.0 CONSULTATION LIST

Details of consultation documents received were noted (previously supplied).

Any Member who wished to make a response was asked to contact the Head of Performance, Policy and Governance before the due date for comments as detailed in the report.

12.0 DOCUMENTS FOR SEALING

Resolved:

That the following documents be sealed:

1. Licence (in duplicate) Council to James Chestnutt – Letting of lands at Bayhead Road, Portballintrae
2. Licence (in duplicate) Council to S. R. Fleming – Letting of Lands at Laurel Hill, Coleraine
3. Licence (in duplicate) Council to W. G. McConaghy – Letting of lands at Craighulliar, Portrush
4. Licence (in duplicate) Council to M. Convery – Letting of lands at Blackrock Road, Kilrea
5. Cemetery Titles Grant of Right of Burial – Deeds Register Nos. 3853 – 3861 inclusive:

Agherton 2
Ballywillan 4
Coleraine 2
Kilrea 1
Portstewart 0

Advanced Deeds Register Nos. 0307 – 0312 inclusive:

Agherton 1
Portstewart 5

PLANNING COMMITTEE

27th March, 2012.

Present: Alderman W. J. McClure in the Chair
The Mayor, Alderman J. M. Bradley
The Deputy Mayor, Councillor W. H. King

Aldermen

W. T. Creelman
M. T. Hickey (Mrs.)

N. F. Hillis

Councillors

C. S. Alexander (Ms.)
C. Archibald
D. D. Barbour
Y. Boyle (Ms.)
A. S. Cole
G. Duddy
E. P. Fielding (Mrs.)
M. Fielding

B. Fitzpatrick
D. Harding
R. J. Holmes
R. A. Loftus (Mrs.)
W. McCandless
G. L. McLaughlin
A. McQuillan

Also in Attendance: Representatives from the Planning Service – Mr. A. Brown, Mr. P. Duffy

Officers in Attendance: Town Clerk and Chief Executive, Corporate Director of Environmental Services, Principal Environmental Health Officer and Clerical Assistant

Apology: Councillor McClarty

1.0 WELCOME

The Chairman welcomed everyone to the Meeting, including visitors in the public gallery.

2.0 PLANNING APPLICATIONS

A list of twenty two applications was presented for consideration (previously supplied).

Applications Deferred from Previous Meeting

- 2.1 Application No. D1 C/2009/0748/F Variation of condition no. 2 of planning permission C/2005/1380/F to allow additional non-hazardous waste types to be deposited (amended list of waste
- The opinion of the Planning Service was to approve both applications.
- It was agreed that both applications be approved.

codes) at Craigmore
Landfill, Craigmore Road,
Ringsend for Mr. P. Lavery,
Coleraine Skip and
Recycling Ltd.

Application No. D9
C/2011/0504/F
Variation of condition 2
(waste types) of planning
permission C/2005/0208/F
to allow additional non-
hazardous waste types to
be accepted at the Materials
Recovery Facility (MRF),
namely EWC code 19 12
12. Other wastes (including
mixtures of materials) from
mechanical treatment of
waste other than those
mentioned in 19 12 11 and
also EWC code 20 03 01.
Mixed municipal waste at
Waste Transfer and
Materials Recovery Facility
(MRF), Craigmore Landfill
Site, Craigmore Road,
Ringsend for Coleraine Skip
Hire and Recycling Ltd.

- | | | |
|-----|---|---|
| 2.2 | <u>Application No. D2
C/2010/0217/F
Retention of change of use
from agricultural buildings to
car breakers yard and
storage area at 20 Boleran
Park, Garvagh for
Mr. S. Higgins</u> | The opinion of the Planning Service was to refuse.

It was agreed that the application be refused. |
| 2.3 | <u>Application No. D3
C/2010/0442/F
Proposed A29 225kw wind
turbine, with 30m hub at
292m north-east of 247
Legavallon Road, Garvagh
for O. M. Consulting</u> | The opinion of the Planning Service was to refuse.

It was agreed that the application be refused. |
| 2.4 | <u>Application No. D4
C/2010/0652/F
Application to vary condition
7 of previous approval
C/2005/1299/F (under
article 28 of the Planning
(NI) Order 1992, as
amended) to permit Unit 16
to be occupied by the</u> | The opinion of the Planning Service was to refuse.

Planners advised that this application had been withdrawn to allow the submission of new information. |

retailer Home Bargains at Unit 16, Riverside Regional Park, Coleraine for Kelvin Properties Ltd.

- 2.5 Application No. D5 C/2011/0146/F
Farm dwelling and garage adjacent to 50 Glasgort Road, Aghadowey for Mr. M. McGill
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.6 Application No. D6 C/2011/0185/F
Installation of a 250kw wind turbine with tower height of 46m and blade span of 33m and access to existing lane to provide power to existing farm and remainder to the grid approximately 320m south-west of 61 Cullyrammer Road, Garvagh for Mr. P. Taylor
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by Councillor Duddy and agreed:
- That the application be held for one month to allow further discussion with the applicant.
- 2.7 Application No. D7 C/2011/0189/F
Renovate and extend existing garage to provide ancillary living accommodation of a garden room and hobbies/craft at 30 Sea Road, Castlerock for Mr. and Mrs. J. Lennox
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by The Deputy Mayor and agreed:
- That Council support the application in the event of an appeal.
- 2.8 Application No. D8 C/2011/0477/O
Proposed dwelling and garage on a farm adjacent to 40 Craighulliar Road, Portrush for Mr. R. J. Kyle
- The opinion of the Planning Service was to refuse.
- It was proposed by Alderman Hillis, seconded by Councillor Harding and agreed:
- That the application be held for one month to allow further discussions with the applicant.

New Applications

- 2.9 Application No. 2 C/2011/0340/F
Erection of 1 no 225kw wind turbine with a hub height of 40m to supplement existing farm business 630m north-east of 75 Cullyrammer Road, Garvagh for Mr. J. McClure
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by Councillor Duddy and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that

all material planning considerations had not been assessed.

- 2.10 Application No. 3
C/2011/0386/F
To vary condition 3 of
Planning Approval
C/1995/0711/F to permit B.
and M. Retail Ltd. to
continue trading from Unit 6
at Riverside Retail Park,
Coleraine for B. and M.
Retail Ltd.
- The opinion of the Planning Service was to refuse.
- It was proposed by The Mayor, seconded by Councillor McQuillan and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.11 Application No. 4
C/2011/0393/F
Rear extension and
alterations to approved
planning application
C/2006/0157/F to provide
basement floor extension to
create additional double
height conference facility,
disability access and toilet
facilities, ground floor
extension to create
additional beer garden,
kitchen, storage, toilet
facilities and rear fire
escape access to
basement, also to include
snug area in listed building
no. 7 The Diamond, first
and second floor extension
and alterations to create 3
additional bedrooms and
linen store, including first
floor of no. 7 The Diamond,
creating a 20 bedroom
boutique hotel at 1-7 The
Diamond and 2-4 Lever
Road and including lands to
the rear of 9 -15 The
Diamond, Portstewart for
N. M. Developments
- The opinion of the Planning Service was to approve both applications.
- Mr. D. Wilson of Worthingtons Solicitors addressed the Meeting on behalf of objectors Abbeyfield UK (NI) Ltd.
- It was proposed by Alderman Mrs. Hickey, seconded by Councillor Ms. Boyle and agreed:
- That Standing Orders be suspended to allow a presentation by Una McGovern on behalf of objectors.
- Discussion ensued with the Principal Environmental Health Officer answering Members' questions.
- It was proposed by Councillor Harding and seconded by Councillor Holmes:
- That the planners' recommendation for each application be accepted.
- Following a recorded vote the Members' voted thus:
- For: The Deputy Mayor, Aldermen McClure, Hillis, Councillors Archibald, Barbour, Harding, Holmes, Mrs. Loftus, McCandless (9)
- Against: Alderman Mrs. Hickey, Councillors Ms. Alexander, Duddy, Mrs. Fielding, Fielding, McLaughlin, McQuillan (7)
- Abstentions: The Mayor, Alderman Creelman, Councillors Ms. Boyle, Cole, Fitzpatrick (5)
- Application No. 5
C/2011/0394/LBC
Alterations to listed building
no. 7 The Diamond,
Portstewart to provide snug
area and additional
bedroom at 1-7 The
Diamond and 2-4 Lever

- Road, Portstewart for N. M. Developments It was agreed with nine votes in favour and seven votes against:
- That both applications be approved.
- 2.12 Application No. 6
C/2011/0525/F
Proposed erection of a wind turbine with a 40m hub height and 30m rotor diameter with a maximum output not exceeding 250kw with export to the grid 500m south-west of 18 Magheramore Road, Garvagh for Mrs. C. McKeefry The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by Councillor Holmes and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.13 Application No. 7
C/2011/0589/F
Retention of change of use for builders storage compound 80m south of 42 Tirkeeran Road, Garvagh for Mr. P. Bradley The opinion of the Planning Service was to refuse.
- Councillor Archibald declared an interest in this application.
- It was proposed by Councillor Mrs. Loftus, seconded by Alderman Mrs. Hickey and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.14 Application No. 8
C/2011/0629/O
Proposed site for infill dwelling (site 1) between 2 existing clusters of developments at no. 1 Damhead Road and no. 52 Loughan Road, The Loughan (undesignated rural settlement), Coleraine for Messrs B. and G. Mullan The opinion of the Planning Service was to refuse both applications.
- It was proposed by Councillor Mrs. Loftus, seconded by Alderman Mrs. Hickey and agreed:
- That both applications be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- Application No. 9
C/2011/0631/O
Proposed site for infill dwelling (site 2) between 2 existing clusters of developments at no. 1 Damhead Road and no. 52 Loughan Road, The Loughan (undesignated rural settlement), Coleraine

for Messrs B. and G. Mullan

- 2.15 Application No. 10
C/2011/0636/F
Proposed amendments to
previously approved
development of 3 no.
apartments at 50-52
Causeway Street, Portrush
for Portrush Lofts Ltd.
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Ms. Alexander, seconded by Alderman Hillis and agreed:
- That both applications be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.16 Application No. 13
C/2012/0034/F
Proposed single storey infill
dwelling with attic
conversion adjacent to 108
Ballygelagh Village,
Portstewart for
Frances Taylor
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Mrs. Loftus and seconded by Councillor Archibald:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- As an amendment it was proposed by Councillor Ms. Alexander, seconded by Alderman Hillis and agreed with eight votes in favour and four votes against
- That the application be refused.

3.0 OFFICE MEETINGS

It was noted that the office meetings would be held on Friday, 20th April, 2012.

4.0 GENERAL PLANNING ISSUES

4.1 4 Bath Terrace, Portrush

A Member raised concern regarding the height of this building. Planners advised that an enforcement file had been opened with regard to this property.

4.2 Larkhill Development, Portstewart

In response to a Member's question regarding a property in Larkhill, it was agreed that the Member would contact the Planning office with an address.

4.3 12 Ballymacrea Road, Portrush and 6 Craig Vara, Portrush

In response to a Member's question Planners advised that enforcement notices were still ongoing despite any appeals that may have been submitted.

5.0 CORRESPONDENCE

5.1 Kiddieland, Portrush

Consideration was given to letters received from Minister Attwood dated 29th February and 13th March, 2012 and copy letter from the Minister to Alderman G. Campbell MP MLA dated 15th March, 2012 regarding Kiddieland, Portrush (previously supplied).

It was agreed that a delegation of Skerries Councillors and Chairman Alderman McClure meet with the Minister to discuss the matter further.

LEISURE AND ENVIRONMENT COMMITTEE

3rd April, 2012.

Present: Councillor A. S. Cole, in the Chair
The Mayor, J. M. Bradley (Items 3.0 – 7.4)
The Deputy Mayor, Councillor W. A. King (Items 1.0 – 7.2)

Aldermen

W. T. Creelman N. F. Hillis
M. T. Hickey (Mrs.) W. J. McClure

Councillors

C. Archibald R. J. Holmes
D. D. Barbour R. A. Loftus (Mrs.)
G. Duddy (Items 1.0 – 7.3)
E. P. Fielding (Mrs.) W. McCandless
M. Fielding (Items 1.0 – 4.5.4)
B. Fitzpatrick G. L. McLaughlin
D. Harding A. McQuillan
(Items 1.0 – 7.1)

Officers in Attendance:

Corporate Director of Environmental Services, Corporate Director of Leisure and Development, Principal Environmental Health Officer, Head of Leisure Services and Administrative Assistant.

Apologies: Councillors Ms. Boyle and McClarty

1.0 WELCOME

The Chairman welcomed everyone to the meeting.

2.0 "IN COMMITTEE"

It was agreed to discuss items to be heard "In Committee" at the end of the meeting.

3.0 NORTHERN IRELAND FIRE & RESCUE SERVICE (NIFRS) - CHANGES TO FIRE COVER IN THE AREA

Councillor Barbour declared an interest in this item.

Mr. Graham Lowry, NIFRS and Mr. Brian Stanfield, Fire Brigades' Union were in attendance to make a presentation to members on the changes and benefits of the review of Variable Crewed Stations in Northern Ireland.

Mr. Lowry highlighted the current arrangements and explained the changes, full time fire cover changed from 11.00 a.m. – 11.00 p.m. to 7.30 a.m. – 7.30 p.m. He also highlighted the following benefits:

- Enhanced fire fighter safety
- Enhanced community safety
- Enhanced part time availability
- Easy to manage
- Reduction in management
- Deliver substantial cost savings

Mr. Stanfield advised that the new hours were an improvement and an enhancement and had been well accepted.

The representatives answered members' various questions after which they withdrew from the meeting.

4.0 ENVIRONMENTAL SERVICES' REPORT

The Report of the Corporate Director of Environmental Services was considered (previously supplied).

Matters arising:

4.1 Sunbeds Act (NI) 2011

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That in exercise of its powers under 47(A) of the Local Government Act 1972 as amended by Article 26 of the Local Government (Miscellaneous Provisions) (NI) Order 1985 Coleraine Borough Council give delegated authority to the Chief Executive, to authorise individual competent officers to exercise all powers and functions within The Sunbeds Act (NI) 2011.

4.2 Entertainment Licences

4.2.1 Triangle Snooker Club, 76 Long Commons, Coleraine

An application for a grant of an Entertainment Licence had been received from Mr. M. Moffatt c/o 76 Long Commons, Coleraine.

Days and times on which it is intended to provide entertainment:

Monday-Sunday - 10.30 a.m. – 11.00 p.m.

Recommended:

That the Entertainment Licence be granted.

4.2.2 The Atlantis Hotel, Bushmills Road, Portrush

An application for a grant of an Entertainment Licence had been received from Mr. P. Wilson, c/o Bushmills Road, Portrush.

Days and times on which it is intended to provide entertainment:

Lush including Green Room, Synk, Star Bar, Atlantis Bar and Grill, Krugers Outdoor Bar, Wild Inc JK Lounge:

Monday/Tuesday – Saturday/Sunday 11.30 a.m. – 1.00 a.m.
Sunday (Lush and Synk) 1.00 a.m. – 2.00 a.m.

Members noted that letters of objection had been received and the key objector would not be available to attend the Council Meeting at the end of April.

Recommended:

That this application be deferred to the Council Meeting on 22nd May, 2012 when both the applicant and objectors would be given an opportunity to address Council.

4.3 Northern Area Community Response Plan

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council nominate Mrs. Jacqueline Barr to represent Council on the Northern Area Coordination Committee and provide, where possible, a suitable facility to host a response group should the need arise at a later date.

4.4 DRD Roads Service

4.4.1 Proposed Speed Limits – Somerset Drive/Laurel Avenue, Coleraine

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council support Roads Service's proposal to introduce a 20 mph zone and associated traffic calming measures at Somerset Drive/Laurel Avenue, Coleraine.

4.4.2 Traffic Calming Measures – Agherton Road and Lissadell Road, Portstewart

Members were reminded that in June last year DRD Roads Service consulted Council regarding a proposed traffic calming scheme at this location and Council asked Roads Service to reconsider the scheme.

Recommended:

That Council support Roads Service's amended scheme as follows:

- Lissadell Road* - all ramps, cushions etc. are removed
- 3 no. mini roundabouts to be constructed at Millrush Park, Millstone Avenue and Old Mill Grange.

- Agherton Road* - 30 mph speed limit extended country ward
- rumble strips and colour coding
- speed cushions reduced in number to 1 between Ballyleese Park and Agherton Close
- junction platforms as before.

4.5 For Information

4.5.1 Children and Young Persons

Members noted information on this topic, as detailed in the report.

4.5.2 Cigarette Test Purchase Exercise – February 2012

Members noted information on this topic, as detailed in the report.

4.5.3 The Welfare of Animals Act (NI) 2011

The Corporate Director of Environmental Services advised that this was a new legislation and there was a need to put appropriate governance arrangements in place. It was proposed that the Northern Group Environmental Health Committee structure could be utilised as an effective joint committee.

Recommended:

That the present Northern Group Environmental Health Committee membership be formed as a joint committee to administer the provisions of the Welfare of Animals Act (NI) 2011. This joint committee to meet following the stated Northern Group Environmental Health Committee meetings.

In addition, the Principal Environmental Health Officer presented an overview of the following new legislation (Items 4.5.4 – 4.5.6):

4.5.4 The Clean Neighbourhoods and Environment Act (NI) 2011 - Noted

4.5.5 The High Hedges Act (NI) 2011

A member referred to the £350.00 fee payable to Council to investigate the high hedge complaint and advised he thought the fee was previously agreed at £250.00. The Corporate Director of Environmental Services advised that the agreed fee, recorded in the minutes, was £350.00 and this was subject to a six month review and a report being brought back to Council.

It was proposed by Councillor Duddy and seconded by Alderman McClure:

That the fee payable to Council to investigate a high hedge complaint be amended to £250.00.

Councillor Holmes reminded members that he had proposed the £350.00 fee at a previous meeting and the proposal had been agreed.

A discussion ensued regarding the fee.

As an amendment, it was proposed by Councillor Holmes and seconded by Councillor Mrs. Loftus:

That the fee remains at £350.00 with a six month review and a report being brought back to Council.

On being put to the meeting, the amendment was carried, nine members voting in favour, eight members voting against and one abstention.

Recommended:

That the fee payable to Council to investigate a high hedge complaint remains at £350.00 with a six month review and a report being brought back to Council.

4.5.6 The Dogs (Amendment) Act (NI) 2011 - Noted

4.5.7 North West Regional Waste Management Group

Members noted information on this topic, as detailed in the report.

4.5.8 Building Control Report

Members noted information on this topic, as detailed in the report.

4.5.9 Outcome of Legal Proceedings:

(a) **Defendant:** Mr. John Voxes

Address: 4 Greenmount Park
Coleraine

Offence: Failure to comply with an Article 20 Notice served under the Litter (NI) Order 1994

Results: Fine: £50.00
Legal Costs: £70.00
Court Costs: £32.00

(b) **Defendant:** Mr. Chris Murdock

Address: 141A Kilraughts Road
Ballymoney

Offence: Smoking a cigarette within a PSV registered taxi which is deemed as a smoke free place under the Regulations, contrary to Article 8 of The Smoking (NI) Order 2006.

Results: Fine: £20.00
Legal Costs: £70.00
Court Costs: £16.00

5.0 LEISURE SERVICES' REPORT

The Report of the Corporate Director of Leisure and Development was considered (previously supplied).

Matters arising:

5.1 For Information

Members noted information on the following topics, as detailed in the report.

- Easter Football and Multi-Sports Coaching Courses for Young People
- Easter Opening Hours – Coleraine Leisure Centre

6.0 AIRES DE SERVICE POINTS

The Corporate Director of Environmental Services advised that the Northern Ireland Tourist Board could provide grant aid to assist with the provision of Aires de Service points for motorhomes at the Fire Station Car Park, Portrush, if Council provided a business case.

Recommended:

That Council provide a business case to the Northern Ireland Tourist Board for the Aires de Service points.

POLICY AND DEVELOPMENT COMMITTEE

17th April, 2012.

Present: Councillor M. Fielding, in the Chair

Aldermen

W. T. Creelman
M. T. Hickey (Mrs.)

N. F. Hillis
W. J. McClure

Councillors

C. S. Alexander (Ms.)
A. S. Cole
G. Duddy
E. P. Fielding (Mrs.)
B. Fitzpatrick

R. A. Loftus (Mrs.)
W. McCandless
D. McClarty
G. L. McLaughlin
A. McQuillan

Officers in Attendance:

Town Clerk and Chief Executive, Head of Performance, Policy and Governance, Head of Development Services, Acting Head of Finance, Economic Development Manager (Items 1.0 – 6.1.1), Tourism Manager (Items 1.2 – 3.1) and Administrative Assistant

Also in Attendance:

Mr. John Wilkinson, Chief Executive; Mr. Mervyn Adair, Head of Revenue and Benefits and Mr. Noel Maybin, Senior Valuer, Land and Property Services (Items 1.0 – 2.1).

Mr. Bill Harpur, Chairman and Mr. Maxime Sizaret, Acting Chief Executive, Causeway Coast and Glens Heritage Trust (Items 1.0 – 3.1)

Apologies:

Councillors Archibald, Ms. Boyle and King

1.0 IN COMMITTEE

It was agreed to consider a number of items 'In Committee' at the end of the meeting.

2.0 CHIEF EXECUTIVE'S REPORT

Consideration was given to the Report of the Town Clerk and Chief Executive (previously supplied).

Matters arising:

2.1 Finance

2.1.1 For Information

- i) Update from Chief Executive of Land and Property Services

The Chairman welcomed Mr. John Wilkinson, Chief Executive, Mr. Mervyn Adair, Head of Revenue and Benefits and Mr. Noel Maybin, Senior Valuer, Land and Property Services (LPS) to the meeting. Mr. Wilkinson updated Committee on the work of LPS' departments viz rates, land registry and mapping. He highlighted the key issues for the organisation and advised that management of debt presented one of the biggest challenges.

During a lengthy period of discussion, the representatives answered Members' various questions in relation to rates valuation based on value of property; rates exemption for unfit properties; assessment of vacant properties; harmonisation of valuation across Council areas in respect of the Review of Public Administration (RPA); rate debt in the Coleraine area; and working with business and the public to manage debt. He advised that the process followed by LPS for collection of rates was as laid down by legislation and statute.

Mr. Wilkinson referred to the success of the joined up partnership working arrangement between LPS and councils which had been significant in achieving an increased collection rate for 2011/12.

In response to Members' requests, Mr. Wilkinson would provide further information and statistics on rates collection over the next six-month period. He would also provide end of year figures for rate debt and court procedures when available.

The Chairman thanked the representatives for their informative presentation, following which they withdrew from the meeting.

- ii) Members noted that Accounts for March 2012 had been previously circulated.

2.2 Members' Services

2.2.1 For Information

Members noted information on the following topics, as contained in the report:

- i) Forecast of Key Council Events April – May 2012. Attention was drawn to the following upcoming events:
 - Transition Committee meeting - 19th April, 2012;
 - Mayor's Charity Breakfast - 20th April, 2012;
 - Transforming Your Care Workshop - 16th May, 2012.

2.3 Future Search

Members noted information on the Future Search conference which would take place from 24th – 26th May, 2012 in the York Hotel, Portstewart, as contained in the report. It was noted that attendance for the duration of the conference would be necessary.

A proposal by Councillor McQuillan and seconded by Councillor Duddy, that places be allocated on the D'Hondt basis, was later withdrawn.

During a period of discussion the Town Clerk and Chief Executive answered Members' queries on the objectives of Future Search, the cost to Council, the viability of the conference in the event of few Members being available to attend

and the benefits to the Borough in light of the upcoming Review of Public Administration. Councillor Ms. Alexander asked that it to be put on record that she viewed the Future Search project as another layer of bureaucracy and questioned the benefit to the Borough.

A Member's request that consideration be given to employment commitments of Members when arranging meetings and conferences, was noted by the Town Clerk and Chief Executive.

Recommended:

That any Members interested in attending the conference inform the Town Clerk and Chief Executive.

Aldermen Mrs. Hickey and McClure and Councillor McClarty indicated that they would attend the conference.

2.4 Review of Public Administration

The Town Clerk and Chief Executive presented a summary of information which had been received from the Minister (previously supplied), as contained in the report.

Members noted that the next meeting of the Causeway Coast and Glens Transition Committee would take place on 19th April, 2012. The first meeting of the Regional Transition Committee would then take place on 25th April, 2012.

Recommended:

That the information be noted.

2.5 Irish Open Golf Competition

The Town Clerk and Chief Executive presented an update on arrangements for the Irish Open Golf Competition viz:

- A detailed briefing had been given to the Skerries Councillors.
- Arrangements were being made for the Skerries Councillors to meet with the European Tour; any other Members interested in the meeting would be welcome to attend.
- Council was working with the Northern Ireland Tourist Board (NITB) towards an event on 25th April, 2012 for local businesses.
- Council was engaged with businesses and food providers to identify the potential benefits for them.
- Public Relations (PR) and media for the event would be organised by NITB and would begin to roll out at the start of May.
- Work in Portrush and Portstewart had gone well – an update report would be brought to a May meeting of Council.
- A desktop Emergency Planning exercise would take place shortly.
- A Festival Programme was being developed.

In response to Members' questions the Town Clerk and Chief Executive advised that Council's role in the organisation of the event was as requested by the Department of Enterprise, Trade and Investment (DETI). A business case was currently being developed by Council for submission to DETI. Whilst the overall

cost of the Competition was at European Tour level, Council had budgeted £50,000 for additional expenditure around the event.

A full report on the benefits for the Borough as a result of the Irish Open would be brought to a future meeting of Council.

3.0 DEVELOPMENT SERVICES' REPORT

Consideration was given to the Report of the Head of Development Services (previously supplied).

Matters arising:

3.1 Causeway Coast and Glens Heritage Trust

The Chairman welcomed Mr. Bill Harpur and Mr. Maxime Sizaret who were in attendance to report to Committee on the work of the Causeway Coast and Glens Heritage Trust.

Mr. Sizaret updated Members on the background of the Trust and the benefits for the area as a result of its work in terms of finance, tourism, land management, education and sustainability. The 2012/13 budget of the organisation was presented for Council's consideration.

The Chairman thanked the representatives for their presentation, following which they withdrew from the meeting.

Recommended:

That Council contributes £11,000 to Causeway Coast and Glens Heritage Trust for 2012/13 subject to match funding being agreed.

3.2 Food Sector Support Programme

Council had been informed by the Department of Enterprise, Trade and Investment (DETI) that the application made to the Competitiveness Programme on behalf of the four councils of Ballymoney, Coleraine, Limavady and Moyle, had proved successful.

Members noted information on the proposed funding and elements of the Programme, which would run until December 2014, as detailed in the report.

Members noted that Ballymoney Borough Council had now confirmed a contribution of £5,000 to the programme and that Moyle District Council was also expected to make a commitment.

In response to Members' queries the Head of Development Services advised that the programme would proceed on a reduced number of places in the event of any shortfall in uptake.

Recommended:

That Council approves match funding of £41,648.54 for up to 39 company places on the Food Sector Support Programme up to December 2014.

3.3 For Information

Members noted information on the following topics, as contained in the report:

- i) Community Support Plan (CSP) – Research Project: Exploring Options for the Commissioning of Generalist Voluntary Advice Services at Local Government Level.

Members were invited to attend a presentation of the report on 10th May, 2012 in Coleraine Town Hall, 4.00 – 5.30 pm.

- ii) Coleraine Town Centre Masterplan.
- iii) Invest NI Pilot.
- iv) Public Consultation – Proposals for the Future of the Office of the Police Ombudsman for Northern Ireland.

4.0 REVIEW OF TRAFFIC SYSTEM

In response to a Member's request for information on this topic, the Head of Development Services advised that this would be provided as part of a presentation to be made to Council on 24th April, 2012.

5.0 POST OF HEAD OF OPERATIONS

Reference was made to the job position advertised in the local press and when this had been agreed by Council. The Town Clerk and Chief Executive would provide details to the enquirer.