

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on **TUESDAY** 24 January 2012 immediately following the Planning Committee Meeting.

R. WILSON

Town Clerk and Chief Executive

Cloonavin  
66 Portstewart Road  
COLERAINE

A G E N D A

1. Minutes (enclosed):
  - 1.1 Council Meeting – 20 December 2011
2. Committee Reports (enclosed):
  - 2.1 Planning Committee – 20 December 2011
  - 2.2 Leisure & Environment Committee – 10 January 2012
  - 2.3 Policy & Development Committee – 17 January 2012
    - (Item 7.1.1)** Policing and Community Safety Partnership-Staffing Structure \*
3. Correspondence, including inter alia:
  - (a) Letter dated 21 December 2011 from Newtownabbey Borough Council regarding a Veterans' Advocate for Northern Ireland (enclosed) **(decision regarding request for support)**
  - (b) Reports available in Members' Library (List enclosed)
4. Consultation Documents (List enclosed)
5. Documents for Sealing

**Enclosed for Information:**

- (i) Letter dated 05 December 2011 from the Department for Regional Development regarding Dualling of A26 (enclosed)
- (ii) Letter dated 14 December 2011 from Moyle District Council regarding Dualling of A26 (enclosed)
- (iii) Letter dated 05 January 2012 from the Office of the First Minister and Deputy First Minister regarding the Annual Report on Public Bodies and Public Appointments 2010/11

**\* Recommended for consideration “In Committee”.**

To: Each Member of Council

20 January 2012

## COUNCIL MEETING

20<sup>th</sup> December, 2011.

**Present:** The Mayor, Alderman J. M. Bradley, in the Chair

The Deputy Mayor, Councillor W. A. King

### **Aldermen**

W. T. Creelman

N. F. Hillis

M. T. Hickey (Mrs.)

W. J. McClure

### **Councillors**

C. S. Alexander (Ms.)

B. Fitzpatrick

C. Archibald

R. J. Holmes

D. D. Barbour

R. A. Loftus (Mrs.)

Y. Boyle (Ms.)

W. McCandless

A. S. Cole

D. McClarty

G. Duddy

G. L. McLaughlin

M. Fielding

A. McQuillan

### **Officers in Attendance:**

Town Clerk and Chief Executive, Corporate Director of Environmental Services, Corporate Director of Leisure and Development, Head of Performance, Policy and Governance, Head of Development Services, Acting Head of Finance, Tourism Manager (Items 1.0 – 14.2.1) and Administrative Assistant

### **Apologies:**

Councillors Mrs. Fielding and Harding

## **1.0 MAYOR'S REMARKS**

### **1.1 Sports Person of the Year Award**

The Mayor encouraged all the people of the Borough to support the nomination of Darren Clarke as Sports Person of the Year 2011, especially as he had been an excellent ambassador for the Coleraine Borough and for Northern Ireland. The voting address could be found on Council's website.

### **1.2 Condolences**

The Mayor extended condolences to the families of the late Mr. Colin McLiester and the late Mr. Christopher Connor, on the untimely deaths of both men over the holiday season.

A minute's silence was observed in tribute to the memory of the deceased,

## **2.0 MINUTES**

The Minutes of the Council Meeting of 22<sup>nd</sup> November, 2011 were confirmed and signed.

Matters arising:

## **2.1 Attendance**

The minutes would be amended to show Councillor Ms. Alexander's attendance at the meeting.

## **2.2 The Private Tenancies (NI) Order 2006 – Seacoast Road, Downhill**

In response to a Member's request, the Corporate Director of Environmental Services updated Council on the outcome of the Court Case on this issue. He advised that Environmental Health Officers needed to establish if recent works carried out by the landlord were sufficient to satisfy legal requirements. A report would be brought to the Leisure and Environment Committee in January.

Following discussion it was proposed by Councillor McClarty:

That Council acts to ensure the welfare of Mr. McCarter over the coming weeks.

The proposal failed to find a seconder.

## **3.0 COMMITTEE REPORTS**

### **3.1 Planning Committee**

The Chairman, Alderman McClure, moved the adoption of the Planning Committee Report; this was duly seconded by Alderman Creelman and agreed.

### **3.2 Leisure and Environment Committee**

The Chairman, Councillor Cole, moved the adoption of the Leisure and Environment Committee Report; this was duly seconded by Alderman Creelman.

Matters arising:

#### **3.2.1 Review of Caravan Parks**

It was agreed that this item be discussed 'In Committee' at the end of the meeting.

## **4.0 NOTICE OF MOTION**

The undernoted Notice of Motion was proposed by Alderman McClure and seconded by Councillor Ms. Boyle:

“I call on this Council to fiercely resist any attempt to remove Accident and Emergency Services from the Causeway Hospital, Coleraine, because of the danger in which any such move would place the residents and visitors within the wide area currently serviced by the Hospital, including Ballycastle and Ballymoney. It is unthinkable that there should not be adequate Emergency Services to cater for the Triangle area and large swathes of North Antrim which would be exasperated by the huge influx of visitors to the North Coast in the summer months.”

**Agreed:**

It was agreed unanimously that the proposal be carried.

Further, on the proposal of Councillor McClarty and seconded by Alderman Mrs. Hickey, that a cross-party delegation of all parties and independents be convened to meet with the Minister.

Members noted that MLAs would meet with the Chief Executive of the Northern Health and Social Services Trust on 6<sup>th</sup> January, 2012. Representatives of the Trust would also meet with Council at the end of January 2012 following which the Town Clerk and Chief Executive would formulate a lobbying strategy to incorporate suggestions made by Members.

## **5.0 IN COMMITTEE**

It was agreed that a number of issues arising from reports would be addressed 'In Committee' at the end of the meeting.

## **6.0 ENVIRONMENTAL SERVICES' REPORT**

Consideration was given to the Report of the Corporate Director of Environmental Services (previously supplied).

Matters arising:

### **6.1 Welfare of Animals Act (NI) 2011 – Implementation Arrangements**

Consideration was given to information on this topic as contained in the report.

**Agreed:**

That Council endorses the Lead Council model to the implementation of The Welfare of Animals Act (NI) 2011. Ballymena Borough Council to act as the Lead Council for the cluster of ten councils within the Northern Group area.

## **7.0 DEVELOPMENT SERVICES' REPORT**

Consideration was given to the Report of the Corporate Director of Leisure and Development (previously supplied).

Matters arising:

### **7.1 Investors in People**

Consideration was given to information on the Investors in People scheme, as contained in the report.

In response to a Member's request, the Head of Development Services would provide further information on businesses which had achieved accreditation, for consideration at a future meeting.

**Agreed:**

That the issue be deferred for the provision of further information.

## **7.2 Social Investment Fund**

Consideration was given to the draft response to the public consultation on the proposed delivery options for the new Social Investment Fund (previously supplied) which had been agreed by the Northern Ireland Executive in March 2011.

### **Agreed:**

That a response be submitted to the Social Investment Fund as outlined with the inclusion of Members' views.

## **7.3 Village Renewal Co-ordinator**

Members noted information on the Village Renewal Programme along with a request for contribution to the scheme, as outlined in the report.

### **Agreed:**

That Council contributes towards the Village Facilitation Programme for the next eighteen month period to the value of £1,179.24.

During a period of discussion the Head of Development Services answered Members' questions and agreed to provide information requested.

## **7.4 Interreg IV – Inland Waterways**

Following submission of an application to the Special EU Programmes Body (SEUPB) by the North East Partnership (NEP), an award of £1.32 million had been achieved. As one of six partners in the NEP, Council had now received a Letter of Offer to cover 100% funding for an Environmental Improvement Scheme in Kilrea to the sum of £303,931.

### **Agreed:**

That Council accepts the Letter of Offer from NEP.

In response to a Member's request the Head of Development Services would distribute further detail of the scheme.

Thanks were extended to Officers for the work put into this project.

## **7.5 Policing and Community Safety Partnerships**

A letter had been received from the NI Policing Board regarding nominations for inclusion on a selection panel for the appointment of Independent Members to the new Partnership. Training for the selection panel would be held in January.

### **Agreed:**

That a report be brought to the January meeting of the Leisure and Environment Committee.

## **7.6 For Information**

Members noted information on the following topics, as contained in the report:

- Business Improvement Districts (BIDS) and Diary Date – 18<sup>th</sup> January, 2011.
- North East Peace III Programme (2011-2013).
- Community Safety.
- Good Relations.
- Community Development.
- Business Support Events.

## **8.0 CHIEF EXECUTIVE'S REPORT**

Consideration was given to the Report of the Town Clerk and Chief Executive (previously supplied).

Matters arising:

### **8.1 Finance**

#### **8.1.1 Cheque Signatories**

**Agreed:**

That Mr. Richard Baker be authorised to sign cheques drawn on all Council bank accounts.

#### **8.1.2 For Information**

Members noted information on the following topics, as contained in the report:

- Financial Statement as at 30<sup>th</sup> September, 2011.
- Accounts.
- Election Costs.

### **8.2 Administrative Services**

#### **8.2.1 Causeway Older Active Strategic Team (COAST)**

An invitation had been received for one Member of Council to sit on the COAST Strategic Partnership.

**Agreed:**

On the proposal of Councillor Barbour and seconded by Councillor King, that Alderman McClure be nominated.

### **8.3 Human Resources**

#### **8.3.1 Annual Report on Staff Absence**

Members noted information on the annual report on staff absence, as contained in the report.

#### **8.4 Public Relations**

Members noted the Forecast of Key Council Events: December 2011 to January 2012, as contained in the report.

#### **9.0 CONSULTATION LIST**

Details of consultation documents received were noted (previously supplied).

Any Member who wished to make a response was asked to contact the Head of Performance, Policy and Governance before the due date for comments as detailed in the report.

#### **10.0 REVIEW OF OFF-STREET PARKING CHARGES FOR PREVIOUSLY FREE CAR PARKS**

Read letter dated 6<sup>th</sup> December, 2011 from Roads Service (previously supplied) advising that the Department had decided to proceed with the introduction of charges.

#### **11.0 NORTHERN BANK - CHANGES IN COLERAINE BOROUGH AREA**

Read email dated 2<sup>nd</sup> December, 2011 from Northern Bank (previously supplied) advising that the Portrush and Portstewart branches would close on 9<sup>th</sup> March, 2012.

Members expressed disappointment at the decision.

#### **12.0 DOCUMENTS TABLED**

Members noted the list of documents which had been made available in the Members' Library (previously supplied).

#### **13.0 DOCUMENTS FOR SEALING**

Resolved:

That the following documents be sealed:

- |    |                               |   |
|----|-------------------------------|---|
| 1. | <u>Leases</u> (in duplicate)  | Council and William Magee and Stephen Smith – Ballyrashane Reservoir, Creamery Road, Coleraine. |
| 2. | <u>Licence</u> (in duplicate) | Council and Ramore Restaurants Ltd. – area of ground at Harbour Road, Portrush.                 |
| 3. | <u>Agreement</u>              | Council Officer – car purchase.   |
| 4. | <u>Cemetery Titles</u>        | Grant of Right of Burial – Deeds Register Nos. 3824 – 3834 inclusive:                           |
|    |                               | Agherton 1  |
|    |                               | Ballywillan 2   |
|    |                               | Coleraine 7   |



Kilrea	1
Portstewart	0

Advanced Deeds Register Nos. 0293  
and 0294:

Agherton	1
Portstewart	1

## PLANNING COMMITTEE

20<sup>th</sup> December, 2011.

**Present:** Alderman W. J. McClure in the Chair

The Mayor, Councillor J. M. Bradley  
(Items 2.8 – 4.1)

The Deputy Mayor, Councillor W. H. King

### **Aldermen**

W. T. Creelman  
M. T. Hickey (Mrs.)

N. F. Hillis

### **Councillors**

C. S. Alexander (Ms.)  
C. Archibald  
D. D. Barbour  
Y. Boyle (Ms.)  
A. S. Cole  
G. Duddy  
M. Fielding  
B. Fitzpatrick

R. J. Holmes  
(Items 2.2 – 4.1)  
R. A. Loftus (Mrs.)  
(Items 2.2 – 4.1)  
W. McCandless  
D. McClarty  
G. L. McLaughlin  
A. McQuillan

### **Also in Attendance:**

Representative from the Planning Service – Mr. P. Duffy

### **Officers in Attendance:**

Corporate Director of Environmental Services (Items 2.8 – 4.1), Head of Performance, Policy and Governance (Items 2.0 - 4.1), Principal Administrative Officer, Principal Environmental Health Officer, Acting Head of Finance and Administrative Assistant

**Apologies:** Councillors Mrs. Fielding and Harding

## **1.0 WELCOME**

The Chairman welcomed everyone to the Meeting

## **2.0 PLANNING APPLICATIONS**

A list of thirty-two applications was presented for consideration (previously supplied).

### **Applications Deferred from Previous Meeting**

- |     |  |   |
|-----|--|---|
| 2.1 | <u>Application No. D1<br/>C/2011/0054/F<br/>Demolition of existing<br/>dwelling and construction of 3<br/>no. two bedroom apartments</u> | The opinion of the Planning Service was to approve.<br><br>It was proposed by Councillor Ms. Alexander, seconded by Councillor Hillis and agreed with |
|-----|--|---|

- with parking and storage at 63 Causeway Street, Portrush for Mr. S. Butcher
- 2.2 Application No. D2  
C/2011/0139/O  
Outline planning permission for bungalow for residential use at 87 Moneybrannon Road, Coleraine for Mr. F. Galbraith
- 2.3 Application No. D3  
C/2011/0262/F  
Single storey side and rear extension to dwelling at 21 Freehall Road, Castlerock for Mr. C. McPherson
- 2.4 Application No. D4  
C/2011/0264/O  
Proposed infill site with single dwelling and garage under CTY8, PPS21 between 65 and 69 Sconce Road, Articlave, Coleraine for Mr. and Mrs. M. Benson
- 2.5 Application No. D5  
C/2011/0288/F  
Residential development of 2 no. apartments (renewal of previous approval) at 97 Causeway Street, Portrush for Blairs Enterprises Ltd.
- 2.6 Application No. D6  
C/2011/0420/O  
Dwelling and garage 90m north-west of 58 Plantation Road, Garvagh for Mr. J. Mitchell
- 2.7 Application No. D7  
C/2011/0437/O  
Site for proposed one-and-a-half-storey infill/rounding off dwelling at site 36m north-west of No. 120 Edenbane Road, Coleraine for Mr. B. Devine
- sixteen votes in favour and none against:
- That the application be referred to the Minister for decision.
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- The opinion of the Planning Service was to approve.
- It was noted that the Minister had requested information on this application and that accordingly a decision on same was on hold.
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be refused.
- The opinion of the Planning Service was to approve.
- It was proposed by Councillor Ms. Alexander, seconded by Councillor Fitzpatrick and agreed:
- That the application be referred to the Minister for decision.
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be refused.
- The opinion of the Planning Service was to refuse.
- It was noted that the application had been removed from the schedule to allow new information to be considered.

## New Applications

- 2.8      Application No. 1  
C/2007/1186/F  
Amended planning application  
for a wind farm comprising 15  
wind turbines (reduced from  
20) up to a maximum height  
125m base to blade tip height  
(hub height 80m + 90m blade  
diameter), associated  
transformers, two permanent  
anemometer masts (amended  
location due to reduction in  
turbine numbers), site access  
tracks, gates, a site control  
room, compound and  
substation (amended to reflect  
current NIE standards),  
electrical cabling, a temporary  
site compound, five site  
entrances, road improvement  
works at the site entrances,  
minor improvement works on  
Drumbane Road and  
Curraghmore Road and all  
other ancillary works  
approximately 750m south-  
east of Dowlin's Bridge,  
Drumbane Road, Garvagh for  
Brockaghboy Windfarm Ltd.
- The opinion of the Planning Service was to approve.
- It was proposed by Councillor McClarty and seconded by Councillor Ms. Alexander:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- As an amendment it was proposed by Councillor McQuillan and seconded by the Deputy Mayor:
- That the application be approved.
- On being put to the Meeting the amendment was carried, fourteen members voting in favour and three members voting against.
- 2.9      Application No. 2  
C/2010/0189/F  
Erection of 2 no. 800kw –  
900kw wind turbines (87m to  
blade tip), site access tracks  
and electrical cabling. Access  
for construction of T1 & T2  
will be via the Cromore Road  
entrance. Turbine T3 is  
withdrawn from this planning  
application (amended  
proposal) at Coleraine  
Campus, Cromore Road,  
Coleraine for University of  
Ulster
- The opinion of the Planning Service was to approve.
- Ms. L. Boyle and Mr. M. McNeill addressed Committee on behalf of the residents of Dundooan, following which they withdrew from the meeting.
- It was proposed by Councillor Duddy, seconded by Alderman Creelman and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.10     Application No. 3  
C/2010/0546/F  
Replacement of 30 bed hotel  
and public house and
- The opinion of the Planning Service was to approve.
- It was proposed by Councillor Ms Alexander,

- associated car parking with residential development consisting of 16 dwelling units with associated road works and landscaping at 48-50 Ballyreagh Road, Portrush for BCH Enterprises
- seconded by Councillor Fitzpatrick and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.11 Application No. 5 C/2011/0202/F Retention of and completion of existing shed for agricultural purposes to the rear of 34 Liscall Road, Garvagh for Mr. P. Higgins
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Mrs. Loftus, seconded by Alderman Mrs. Hickey and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.12 Application No. 6 C/2011/0268/F Telecommunications development comprising of 1 no. 14.8m high CU Phosco MK3 Streetworks Pole with 3 no. Vodafone antennas within a shroud, 1 no. Harrier equipment cabinet and 1 no. Alifabs meter pillar on footpath off Glengorm Avenue, opposite junction of Glengorm Avenue and Glendun Crescent, Coleraine for Vodafone UK Ltd.
- The opinion of the Planning Service was to refuse.
- Consideration was given to letters of objection from Mr. C. Mairs, Ms. M. McWilliams and Mr. E. Preece (previously supplied).
- It was agreed that the application be refused.
- 2.13 Application No. 7 C/2011/0296/F Shed permission to keep domestic birds/racing/homers/show homers and fancy birds at 19 Girona Crescent, Portrush for Mr. J. Edgar
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McClarty and seconded by Councillor Fitzpatrick:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

On being put to the Meeting the proposal was lost, three members voting in favour and five members

- voting against.
- 2.14      Application No. 9  
C/2011/0322/O  
Replacement bungalow  
adjacent to 74 Carhill Road,  
Garvagh for Mr. K. Bradley
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by Councillor Cole and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.15      Application No. 10  
C/2011/0345/F  
Demolition of existing semi-  
detached dwelling and the  
construction of a new 1.5  
storey detached dwelling at 12  
O'Hara Drive, Portstewart for  
Mr. K. McClelland
- The opinion of the Planning Service was to approve.
- It was proposed by Alderman Mrs. Hickey, seconded by Councillor Ms. Alexander and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.16      Application No. 12  
C/2011/0409/F  
Erection of an agricultural  
shed beside 64 Killeague  
Road, Coleraine for  
Mr. E. Watson
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Mrs. Loftus, seconded by Councillor Ms. Boyle and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.17      Application No. 16  
C/2011/0438/O  
Proposed site for two storey  
infill dwelling adjacent to 52  
Lisachrin Road (west side),  
Garvagh for Mr. M. Glass
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by the Deputy Mayor and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

- 2.18      Application No. 17  
C/2011/0472/O  
Proposed site for two storey  
infill/rounding off dwelling at  
Warnocks Lane, Coleraine  
(opposite Nos. 18, 20 and 22)  
for Mr. K. Stafford
- The opinion of the Planning Service was to refuse.
- It was proposed by The Mayor, seconded by Alderman Creelman and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.19      Application No. 18  
C/2011/0477/O  
Proposed dwelling and garage  
on a farm adjacent to 40  
Craigauiliar Road, Portrush for  
Mr. R. J. Kyle
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Ms. Alexander, seconded by the Deputy Mayor and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.20      Application No. 19  
C/2011/0481/F  
Proposed dwelling and garage  
on a farm 90m north-west of  
10 Blagh Road, Coleraine for  
Mr. J. T. McCollum
- The opinion of the Planning Service was to refuse.
- It was proposed by the Deputy Mayor, seconded by Councillor Duddy and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.21      Application No. 22  
C/2011/0505/F  
New balcony at 27 Laurel  
Park, Coleraine for  
Mr. R. Leighton
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McClarty, seconded by the Deputy Mayor and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.22      Application No. 23  
C/2011/0507/F
- The opinion of the Planning Service was to refuse.

Rear extension – ground floor,  
first floor and attic at  
7 Central Avenue, Portstewart  
for  
Mr. and Mrs. Gibson

It was proposed by Alderman Creelman, seconded by Councillor Fielding and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.23 Application No. 24  
C/2011/0515/O  
New farm dwelling  
approximately 653m north-  
north-west of 55 Green Road,  
Coleraine for  
Dennis and Kathryn Taylor

The opinion of the Planning Service was to refuse.

It was proposed by the Deputy Mayor, seconded by Alderman Mrs. Hickey and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

### **3.0 OFFICE MEETINGS**

It was noted that the office meetings would be held on Friday 20<sup>th</sup> January, 2012.

### **4.0 GENERAL PLANNING ISSUE**

#### **4.1 Application No. C/2011/0309/F – 86A Lodge Road, Coleraine**

A Member requested an update on this application and Council's request for a Tree Preservation Order.



## LEISURE AND ENVIRONMENT COMMITTEE

10<sup>th</sup> January, 2012.

**Present:** Councillor A. S. Cole, in the Chair  
The Mayor, J. M. Bradley (Items 3.1 – 10.3)  
The Deputy Mayor, Councillor W. A. King, (Items 1.0 – 10.3)

### **Aldermen**

W. T. Creelman                      N. F. Hillis  
M. T. Hickey (Mrs.)

### **Councillors**

C. S. Alexander (Ms.)              R. J. Holmes  
C. Archibald                          R. A. Loftus (Mrs.)  
D. D. Barbour                        (Items 1.0 – 10.5)  
Y. Boyle (Ms.)                        W. McCandless  
G. Duddy                                D. McClarty  
(Items 1.0 – 10.3)                      G. L. McLaughlin  
M. Fielding                             A. McQuillan  
B. Fitzpatrick                         (Items 3.1 – 10.3)  
D. Harding

### **Officers in Attendance:**

Corporate Director of Environmental Services, Corporate Director of Leisure and Development and Administrative Assistant.

**Apology:** Councillor Mrs. Fielding

### **1.0 WELCOME**

The Chairman welcomed everyone to the meeting.

### **2.0 "IN COMMITTEE"**

It was agreed to discuss items to be heard "In Committee" at the end of the meeting.

### **3.0 ENVIRONMENTAL SERVICES' REPORT**

The Report of the Corporate Director of Environmental Services was considered (previously supplied).

Matters arising:

### **3.1 Investing for Health Presentation**

It was agreed that this item be brought forward for consideration.

Ms. Elaine O'Doherty, Public Health Agency, was in attendance to deliver a presentation to Council on a recently published report by Belfast Healthy Cities, 'Wellbeing, a Guide for Political

Representatives” – tackling inequalities and promoting wellbeing. She outlined the aims of the guide and highlighted the following eight key areas and spoke on how Council and elected members could advocate and promote health and wellbeing within the community:

- Corporate responsibility
- Health and Environment Services
- Waste Management and Street Cleansing
- Community Services
- Parks and Leisure
- Economic Development and Regeneration
- Land Use Planning and Development
- Licensing and Community Safety

The Chairman thanked Ms. O’Doherty for her comprehensive presentation after which she withdrew from the meeting.

Members noted that Council’s Health and Wellbeing Officer would bring a local context to this issue as a follow up presentation to the Leisure and Environment Committee in February.

### **3.2 Craigahulliar Landfill Site Phase 2 Capping**

Expressions of interest for a pre-qualification for tender invitations were sought by public advertisement and five applications for inclusion on the Restricted List were received, viz:

- CMS Pipelines
- TAL Civil Engineering Ltd
- Gibson Brothers Ltd
- F.P. McCann Ltd
- Eneotech Ltd

The following three applicants met all requirements of the assessment:

- TAL Civil Engineering Ltd
- Gibson Brothers Ltd
- F.P. McCann

#### **Recommended:**

That Council allow the following three applicants to proceed to tender stage:

- TAL Civil Engineering Ltd
- Gibson Brothers Ltd
- F.P. McCann

### **3.3 Application for Financial Assistance – Fuel Stamp Saving Scheme**

Consideration was given to information on this topic, as detailed in the report.

#### **Recommended:**

That Council approve a request from St. John’s Conference of St. Vincent de Paul for financial assistance of £2,000 per annum for the next three years to fully administer the Coleraine Borough Council Fuel Stamp Scheme.

#### **4.0 For information**

Members noted information on the following topic, as detailed in the report:

- Building Control

#### **5.0 LEISURE SERVICES' REPORT**

The Report of the Corporate Director of Leisure and Development was considered (previously supplied).

Matters arising:

#### **5.1 Policing and Community Safety Partnership Appointment of Independent Members to Policing and Community Safety Partnerships (PCSPs)**

Appointment Panels are being formed for each Partnership area and in accordance with the Department of Justice Code of Practice on Appointment of Independent Members to PCSPs, each short listing/interview panel will comprise of at least two, and up to four, Councillors plus an independent panel member, who will be provided by the Policing Board.

Nominations are required from Coleraine PCSP Council Members Elect (listed below):

<b>DUP</b> Cllr Duddy Ald McClure Ald Creelman Cllr Mrs. Fielding Cllr McCandless	<b>Ulster Unionist</b> Cllr Barbour Cllr King Cllr Harding	<b>SDLP</b> Ald Mrs Hickey (PCSP Chair for 2012/13)	<b>Alliance</b> Cllr Fitzpatrick
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#### **Recommended:**

- (a) That the shortlisting/interview panel be comprised of four Councillors.
- (b) That, following nominations and a paper vote, the Deputy Mayor, Councillors Fitzpatrick and McCandless be appointed to sit on the Coleraine short listing and interview panel and participate in the associated training.
- (c) That the Chair of the PCSP, Alderman Mrs. Hickey, be appointed to sit on the Coleraine short listing and interview panel and participate in the associated training.

#### **5.2 Proposed Fees and Charges 2012-2013**

Consideration was given to these proposed fees and charges, as detailed in the report.

#### **Recommended:**

On the proposal of Councillor Holmes and seconded by Councillor Harding, that Council adopt the schedule of Fees and Charges for 2012-2013 as detailed below.

## HEALTHY LIVING AND SPORT

### Service Area: Coleraine Leisure Centre

Service	Current £	Proposed £	Comments
Fitness Suite			
Daily Charge			Market conditions dictate that no increase should be applied.
Adult	6.00	6.00	
Concession	3.00	3.00	
Junior	3.50	3.50	
6 month Silver Level Membership			<i>Silver</i> Membership provides access to the fitness suites at JWSC and CLC.
Monthly charge (single)	30.50	32.00	
Monthly (Joint)	47.00	49.00	
Monthly (Concessions)	15.15	16.00	
<i>Premier</i> Level Membership			<i>Premier</i> Membership provides access to the fitness suites at JWSC and CLC; health suite and swimming at CLC.
Monthly charge (single)	34.50	36.00	
Monthly (Joint)	54.50	57.00	
Monthly (Concessions)	17.25	18.00	
Main Hall	53.00	55.00	All other activity charges are derived from main hall rates.
Team Games	37.00	38.50	
Court games	6.40	6.70	
Minor Hall	21.00	22.00	
Clubroom	15.50	16.00	
Main Pool	47.00	49.00	
Minor Pool	31.00	32.50	
Swimming:			School swimming includes contribution to swimming instructor and new rates would apply from start of school year (September 2012).
Adult	3.40	3.50	
Juvenile	2.40	2.50	
School	1.60	1.70	
Concession	1.60	1.70	
Club	1.60	1.70	
Health Suite:			
Adult	5.50	5.70	
Concession	2.80	2.90	
Student	3.80	4.00	

### Service Area: Jim Watt Sports Centre

Service	Current £	Proposed £	Comments
Fitness Suite			
<i>Club</i> Level Membership			<i>Club</i> Level Membership applicable to JWSC only.
Monthly charge (single)			

Monthly (Joint)	22.50	23.50	Charges aligned to opening hours and with CLC charges. If JWSC opening hours are extended in the future, Club Membership should be withdrawn.
Monthly (Concessions)	35.00	36.50	
Daily Charge (adult)	11.50	12.00	
Daily Charge (Concessions)	4.50	4.70	
	2.50	2.60	
Sports Hall			
Full Hall (per hour)	28.70	30.00	All other charges are derived from main hall rates.
½ Hall (per hour)	14.35	15.00	
Club Room (per hour)	12.30	13.00	As above

### Service Area: Kilrea Sports Complex

Service	Current £	Proposed £	Comments
Hall Hire (peak)	12.00	12.50	Only a small number of groups are charged basic hall hire rates.
Hall Hire (off peak)	6.00	6.30	As above
Indoor Football (peak)	16.00	17.00	The demand for indoor football is high. The increase per head aligns pricing and remains affordable.
Indoor football(off peak)	8.00	8.50	See above
Birthday Parties	35.00	36.50	Remains competitive.
Individual	3.00	3.10	
MUGA (adult)	16.00	17.00	

### Service Area: Waterworld

Service	Current £	Proposed £	Comments
Age 1-3 Year Olds	1.00	1.00	Reflects the rationale for the facility and remains at accessible rate.
Under 8's	2.85	2.90	
Adult	4.90	5.00	
Family of 3	12.80	13.00	
Family of 4	16.90	17.50	
Family of 5 Group Rate (per head)	21.00	21.50	
Group Rate 20+ (per head)	3.75	4.00	
Bowling 2 per lane	8.50	8.50	Declining use does not warrant any increase.
Bowling 3 per lane	12.50	12.50	
Bowling 4-6 per lane	15.50	15.50	

### Service Area: Outdoor Activities

Service	Current £	Proposed £	Comments
Bowls (1Hour)	2.60	2.70	
Bowls (3 Hours)	5.20	5.40	
Season Bowling	45.00	47.00	
Season Bowling (Retired)	26.00	27.20	
Green Fees (Clubs)	21.00	22.00	

Hire of Bowls	1.00	1.00	
Shoe Hire	1.00	1.00	
Tennis Singles (per individual)	2.50	2.60	
Tennis Doubles (Court)	6.00	6.30	
Season Tennis	45.00	47.00	
Season Tennis (Under 18)	26.00	27.20	
Family Tennis Season Ticket – 10% discount (Min.1 adult 2 children)	40.50	42.30	
Weekly Tennis	13.00	13.60	
Racquets Hire	1.00	1.00	
Ball Hire (Set of Three)	1.00	1.00	
Putting	1.00	1.00	
Crazy Golf	1.00	1.00	
Crazy Golf	1.00	1.00	
Outdoor Pitch Senior Match	33.00	34.50	New charges applied from 2012 season
Junior Match	20.00	21.00	
Outdoor Pitch (no facilities) Senior Match	23.00	24.00	New charges applied from 2012 season
Junior Match	15.00	15.50	
Training Pitch Senior Match	25.50	26.50	New charges applied from 2012 season
Junior Match	17.00	17.50	
Athletics Competition	63.00	66.00	
Athletics Training	18.00	19.00	

### Service Area: Sports Development

Service	Current £	Proposed £	Comments
Wildcats/cubs & Bambinos	2.60	2.70	
NRGIZE	3.10	3.20	
Actively Aging Well	3.50	3.70	
Summer Recreation Programme	29.00	30.00	
Easter	15.80	16.50	
Seaside & Rural	10.50	11.00	
Teenie Tumblers	4.50	4.80	

### Service Area: Watersports Centre

Service	Current £	Proposed £	Comments
Committee/Meeting Room - Hourly charge:			The current Full Day is excessively discounted, the proposed charges still offer a considerable discount from the hourly rate.
Community / Sports Clubs Rate	10.60	11.00	
Commercial Rate Full Day Hire (9am – 5pm)	16.00	17.00	

Community/Sports Clubs Rate	65.00	68.00	
Commercial Rate	100.00	105.00	
Showers & Changing Hourly charge	10.60	11.00	No maximum charge is proposed as this allows scope for commercial negotiation.
(Minimum charge)	21.20	22.00	
Sporting Event Maximum charge			
Kitchen	5.50	5.80	

## **OUTDOOR RECREATION**

### **Service Area: Ballyreagh Golf Course**

<b>Service</b>	<b>Current £</b>	<b>Proposed £</b>	<b>Comments</b>
Yearly Ticket – Adult	130.00	135.00	
Yearly Ticket -Juv/S Citizen	77.00	80.00	
Weekday Par 3 - Adult	6.60	6.90	
Weekday Par 3 - Adult Juv/S.Citizen	5.00	5.20	
Weekend Par 3 – Adult	7.70	8.00	
Weekend Par 3 - Juv/S.Citizen	6.60	6.90	
Pitch & Putt -Adult	3.85	4.00	
Pitch & Putt -Juv/S.Citizen	2.75	2.90	
Putting	1.00	1.00	

### **Service Area: Dunluce Centre**

<b>Service</b>	<b>Current £</b>	<b>Proposed £</b>	<b>Comments</b>
Turbo Tours:			Utilisation of these attractions is in decline, therefore no increase is proposed.
Individual	4.60	4.60	
Family	n/a	n/a	
Groups	4.10	4.10	
Schools	4.10	4.10	
Laser Tag:			
Individual	4.75	4.75	
Family	n/a	n/a	
Groups	4.50	4.50	
Schools	4.50	4.50	
Finn McCool:			
Individual	4.60	4.60	
Family	n/a	n/a	
Groups	4.25	4.25	
Schools	4.25	4.25	
2 Attractions:			
Individual	7.75	7.75	

Family	7.75	7.75	
Groups	6.50	6.50	
Schools	5.65	5.65	
3 Attractions:			
Individual	9.25	9.25	
Family	7.90	7.90	
Groups	7.70	7.70	
Schools	6.20	6.20	
Laser Hire:			
Individual	n/a	n/a	
Family	n/a	n/a	
Groups	250	250	
Schools	250	250	

### Service Area: Harbours & Marinas

Service	Current £	Proposed £	Comments
Coleraine Marina			
Summer (April – September)			
Boats up to 7m	89.00	93.00	Prices per metre
Boats over 7m	102.00	107.00	
Winter (October – March)			
Boats up to 7m	61.50	64.50	
Boats over 7m	68.00	71.00	
Monthly	200.00	209.00	
Weekly	77.00	80.50	
Daily	20.00	21.00	
Rowing Boats up to 5m			
Summer (April – September)	89.00	93.00	
Winter (October – March)	56.00	58.50	
Use of Crane	11.00	11.50	Prices per metre
Sailing Dinghies	58.00	60.50	Per annum
Electric Meter Hire	20.50	21.50	Per annum – plus consumption charges
Slipping & Changing	6.50	6.50	
Annual Slipping	46.50	48.50	
Mast Hoist with Boat Lift	32.00	33.50	
Mast Hoist – Boats Moored Elsewhere	42.50	44.50	
Short Stay Charge	5.50	5.50	
Jet Wash	11.00	11.50	
Diesel*	0.85	<b>TBC*</b>	*Per litre
Petrol*	1.25	<b>TBC*</b>	*Per litre
Portballintrae Harbour			
No charges applied	n/a	n/a	It is recommended that during 2012 consultation takes place with boat owners with a view to determining the feasibility of introducing charges for 2013-14.
Portrush Harbour			



Season Ticket			
Boats up to 7m	70.00	73.50	Prices per metre
Boats over 7m	90.00	94.00	
Minimum Charge	350.00	365.00	
Monthly Ticket			
Boats up to 7m	180.00	188.00	
Boats over 7m	200.00	209.00	
Weekly Ticket			
Boats up to 7m	63.50	66.50	
Boats over 7m	73.00	76.50	
Daily Ticket			
Boats up to 7m	16.00	16.50	
Boats over 7m	17.50	18.00	
Rowing Boats (season)	63.30	66.00	
Tenders	6.30	6.50	
Covered Winter Storage	n/a		Not offered for 2012-13 due to facility repairs and review of options.
	n/a		
Slipping & Changing	6.50	6.50	
Annual Slipping	46.50	48.50	
Diesel*	0.85	<b>TBC*</b>	Per litre
<b>Portstewart Harbour</b>			
Season Ticket			
Boats up to 7m	64.00	67.00	Price per metre
Boats over 7m	85.00	89.00	
All Boats – Outer Harbour	36.00	37.50	
Monthly Ticket			
Boats up to 7m	127.00	133.00	
Boats over 7m	148.00	155.00	
All Boats – Outer Harbour	n/a		
Weekly Ticket			
Boats up to 7m	48.00	50.00	
Boats over 7m	58.00	60.50	
All Boats – Outer Harbour	n/a	n/a	
Daily Ticket			
Boats up to 7m	16.00	16.50	
Boats over 7m	16.00	16.50	
All Boats – Outer Harbour	n/a	n/a	

\* Management pricing flexibility required to reflect and respond to fuel price changes.

### Service Area: Cemeteries

Service	Current £		Proposed £		Other Councils 10/11 figures – residents
	Resident	Non-res	Resident	Non-res	
Purchase of a plot	150.00	300.00	157.00	315.00	Ballymoney £150
Up to 3 openings (per opening)	150.00	300.00	157.00	315.00	Ballymoney £160
Burials on Saturday, Sunday, Monday (am)	150.00	300.00	157.00	315.00	Ballymoney £160

and Bank Holidays (per opening)					
Ashes	50.00	100.00	52.50	105.00	Limavady £80
Stillborn / Children under 2 years	30.00	60.00	31.50	63.00	Ballymoney £46
Permission to erect memorial	50.00	60.00	52.50	63.00	Limavady £50
Duplicate certificate	10.00	20.00	10.50	21.00	Limavady £25
Tree for Garden of Remembrance	75.00	80.00	78.00	84.00	N/A
Plaque for Garden of Remembrance	75.00	80.00	78.00	84.00	Ballymoney £45 (£90 for non-residents)

## **ART AND CULTURE**

### **Service Area: Flowerfield Arts Centre**

<b>Service</b>	<b>Current £</b>	<b>Proposed £</b>	<b>Comments</b>
Room Hire Arts & Voluntary Rates			All rooms now changed to reflect hourly rate and increases proposed reflect the growing demand and no pricing review for several years.
Conference Room 1 Hour 3 Hours	25.00 60.00	26.00 63.00	
Auditorium - Hall Only 1 Hour 3 Hours	35.00 85.00	36.50 89.00	
Auditorium Seated 1 Hour 3 Hours	40.00 105.00	42.00 110.00	
Media Training Room 1 Hour 3 Hours	40.00 105.00	42.00 110.00	
Darkroom & Auditorium W/shop 1 Hour 3 Hour	20.00 50.00	21.00 52.00	
Pottery Studio 1 Hour 3 Hours	25.00 60.00	26.00 63.00	
Classrooms 1.2.3 1 Hour 3 Hours	25.00 60.00	26.00 63.00	
Media Workshop 1 Hour 3 Hours	25.00 60.00	26.00 63.00	
Foyer (3 Hours)	85.00	89.00	
Kitchen (3 Hours)	45.00	47.00	
Room Hire Commercial Rates			All rooms now changed to reflect hourly rate and increases proposed reflect the growing demand and no pricing review

			for several years.
Conference Room			
1 Hour	40.00	42.00	
3 Hours	110.00	115.00	
Auditorium -Hall Only			
1 Hour	60.00	63.00	
3 Hours	160.00	167.00	
Auditorium Seated			
1 Hour	75.00	78.00	
3 Hours	210.00	219.00	
Media Training Room			
1 Hour	70.00	73.00	
3 Hours	190.00	199.00	
Darkroom & Auditorium W/shop			
1 Hour	25.00	26.00	
3 Hours	60.00	63.00	
Pottery Studio			
1 Hour	40.00	42.00	
3 Hours	110.00	115.00	
Classrooms 1.2.3			
1 Hour	35.00	37.00	
3 Hours	90.00	94.00	
Media Workshop			
1 Hour	35.00	37.00	
3 Hours	90.00	94.00	
Foyer (3 Hours)	110.00	115.00	
Kitchen (3 Hours)	60.00	63.00	
“Friends of Flowerfield” Scheme			
Concession Rate	10.00	10.00	
Individual	12.00	13.00	
Family	18.00	19.00	
“Friends” Room Hire Sessions	7.00	7.50	
Kiln Hire			
Ceramics Large Kiln	20.00	21.00	Charge applied to operational and maintenance costs.
Ceramics Small Kiln	15.00	16.00	
Glass Kilns	15.00	16.00	
Gallery Sales Commission Rate	25%	25%	Commission rate increased to 25% within the past year.
Coffee Dock: A selection of drinks and snacks are offered i.e. Tea @ 60p; Canned Drinks @ 50p etc.	Range per product	*	*A minimum 15% increase is recommended in line with market values
Auxiliary Technical Support Services for Auditorium			Continuation of new charges for technical support to auditorium events.
Per 4 hour session	80.00	84.00	
Per additional hour	15.00	16.00	
Performance Ticket Prices (minimum charge)	9.00	10.00	Ticket prices linked to performance factors.
All Workshops & Course	6.00	6.00	Prices remain competitive and set as per

Fees (minimum charge)			costing factors.
Artist / Makers Studio Rental 1 Month	90.00	94.50	
Reprographic Charges			
Photocopy	20-75p	21-80p	
Laminating	1.00	1.05	
	2.00	2.10	

### Service Area: Museums

Service	Current £	Proposed £	Comments
Mountsandel	15.00	16.00	Plus £10 refundable deposit
Age concern/50s Coleraine/WWII	15.00	16.00	Plus £10 refundable deposit
Victorian Coleraine (new)	15.00	16.00	New service. Plus £20 refundable deposit reflecting higher collections value & maintenance costs.

### COMMUNITY CENTRES AND TOWN HALLS

#### Service Area: Community Centres

Service	Current £	Proposed £	Comments
Ballysally (Hourly)*			
General Purpose Area:			
Community Group	7.20	7.40	
Statutory Agency	12.30	12.85	
Commercial	13.00	13.60	
Social Area/Coffee Bar:			
Community Group	7.20	7.40	
Statutory Agency	12.30	12.85	
Commercial	13.00	13.60	
Training Room:			
Community Group	7.20	7.40	
Statutory Agency	12.30	12.84	
Commercial	13.00	13.60	
Art/Kiln Room:			
Community Group	7.20	7.40	
Statutory Agency	12.30	12.85	
Commercial	13.00	13.60	
Main Hall:			
Community Group	12.30	12.70	
Statutory Agency	18.00	18.80	
Commercial	21.10	22.00	
Computer Suite:			
Community Group	7.20	7.40	Plus tutor fees where applicable.
Statutory Agency	12.70	13.25	Commercial rate undervalued.
Commercial	16.00	16.70	
Kitchen:			
Community Group	5.20	5.40	These charges are per session rather per hour.
Statutory Agency	10.60	11.00	

Commercial	10.60	11.00	
Outdoor Multi Play Area: Adult Rates:			
Community Group	15.50	16.00	
Statutory Agency	25.30	26.40	
Commercial	26.00	27.00	
Junior Rates:			
Community Group	10.30	10.60	
Statutory Agency	17.00	17.75	
Commercial	19.00	20.00	
Coleraine West – New Facility (Hourly)			
Main Hall			2010/11/12 fees based upon the requirement to move from an old to new facility. As a transitional rate, the increases bring consistency to New Facility pricing.
Community Rate	7.00	7.70	
½ Main Hall -Community Rate	4.00	4.50	
Commercial Rate	21.20	22.00	
Hall 2			
Community Rate	6.00	6.20	
Commercial Rate	12.00	12.50	
Committee/Meeting Room	3.00	3.50	
Boxing Club Room	6.00	6.20	
Harpur's Hill			
Main Hall			Charges reflective of the offer.
Community Rate	3.50	3.60	
Commercial Rate	6.50	6.70	
Millburn Community (Hourly)			
Main Hall	5.00	5.10	
Special Functions/Discos/Parties/Commercial etc	11.50	12.00	
Committee Room	3.20	3.30	
Peter Thompson Hall – Castlerock (Hourly)			
Main Hall			
Community Rate	7.50	7.70	
Commercial Rate	21.10	22.00	
Fee Paying Sport Activity	10.50	10.80	
Minor Hall			
Community Rate	4.50	4.60	
Commercial Rate	8.50	8.90	
Pavilion Area			
Community Rate	5.50	5.70	
Commercial Rate	10.50	11.00	
Committee Room	3.00	3.50	
Sleepovers - per day			

Groups up to 10 people			
Groups 11-20	26.00	27.00	
Groups 21 or more	40.00	42.00	
	60.00	63.00	
<b>Portballintrae (Hourly)</b>			
Main Hall			
Community Rate	7.50	7.70	
Commercial Rate	21.10	22.00	
Committee Room	3.00	3.50	
<b>Windyhall- (Hourly)</b>			
Main Hall			
Community Rate	7.50	7.70	
Commercial Rate	21.10	22.00	
Committee Room	3.00	3.50	

\*Excludes charges applied to the Ballysally Youth Club as these would need to be set and approved by NEELB. Given the centre is operated jointly with NEELB, the proposed charges should also be presented to the BYCC Joint Management Committee.

### Service Area: Town Halls

In general the current charges are reflective of the different facility offer and the variable hires.

Service	Current £	Proposed £	Comments
<b>Coleraine Town Hall</b>			
Main Hall:			
Daily (9am – 5pm)	80.00	84.00	
Evening (6pm -11.00pm)	80.00	84.00	
All Day (10am – 10pm)	140.00	146.00	
Full Day (9am – 11pm)	160.00	167.00	
Council Chamber:			
Daily (9am – 5pm)	37.00	39.00	
Evening (6pm – 11pm)	37.00	39.00	
Small Room:			
Daily (9am - 5pm)	16.00	17.00	
Evening (6pm – 11pm)	16.00	17.00	
Kitchen Facilities	7.50	7.80	
Stage Lighting	16.00	17.00	
Piano	5.00	5.30	
Additional hours – per hour outside above periods (inc. Sundays/Bank Holidays)	16.00	17.00	
<b>Portrush Town Hall</b>			
Main Hall:			
Daily (9am – 5pm)			
Evening (6pm – 11pm)	74.00	77.00	
All Day (10am – 10pm)	74.00	77.00	
Full Day (9am – 11pm)	130.00	136.00	

	148.00	155.00	
Meeting Room:			
Daily (9am – 5pm)	31.50	33.00	
Evening (6pm – 11pm)	31.50	33.00	
Girvan Room:			
Daily (9am – 5pm)	31.50	33.00	
Evening (6pm – 11pm)	31.50	33.00	
Wedding Ceremony (2 hours)	50.00	53.00	
Wedding Reception	148.00	155.00	
Kitchen Facilities			
Stage Lighting	7.50	7.80	
Piano	10.50	11.00	
Additional hours – per hour outside above periods (inc. Sundays/Bank Holidays)	5.00	5.30	
	16.00	17.00	
Portstewart Town Hall			
Main Hall:			
Daily (9am – 5pm)	74.00	77.00	
Evening (6pm – 11pm)	74.00	77.00	
All Day (10am – 10pm)	130.00	136.00	
Full Day (9am – 11pm)	140.00	146.00	
Minor Hall:			
Daily (9am – 5pm)	31.50	33.00	
Evening (6pm – 11pm)	31.50	33.00	
Kitchen Facilities			
Piano	7.50	7.80	
Additional hours – per hour outside above periods (inc. Sundays/Bank Holidays)	5.00	5.30	
	16.00	17.00	
Kilrea Town Hall – (Hourly)			
Rooms 1 & 2 (Upstairs)			
Community Rate	7.50	7.80	
Commercial Rate	13.00	13.50	
Room 3 – Small (Downstairs)	5.00	5.30	
Double Room (Rooms 1 & 2 opened up)			
Community Rate	12.50	12.80	
Commercial Rate	21.50	22.00	
Kitchen	3.50	3.60	

Following requests for information on profit and loss and usage figures, the Corporate Director of Leisure and Development advised he would bring the information to a future meeting.

## 6.0 **For Information**

Members noted information on the following topic, as detailed in the report:

- Update on Market Yard and Coleraine Museum

**7.0 THE IRISH OPEN GOLF CHAMPIONSHIP 2012 - PORTRUSH**

Following a member's query about this event, the Corporate Director of Leisure and Development advised that Council would understand its role when officers had met with other agencies.

**8.0 BIN COLLECTIONS**

A member referred to the recent high winds and empty bins which had blown away and asked that bin men exercise due diligence when putting bins back.

**9.0 MR. D. BOYLE - CARETAKER, COLERAINE TOWN HALL**

A member referred to the charity work carried out by Mr. D. Boyle and suggested that Council recognise his achievements. The Corporate Director of Environmental Services advised that officers would meet to discuss this topic and it would be brought back to a Policy and Development Committee meeting.

A member reported that Mr. Boyle's certificates had not been displayed on the wall as previously arranged and requested that this be done as soon as possible.



## **POLICY AND DEVELOPMENT COMMITTEE**

**17<sup>th</sup> January, 2012.**

**Present:** Councillor M. Fielding, in the Chair  
The Mayor, Alderman J. M. Bradley  
The Deputy Mayor, Councillor W. A. King

### **Aldermen**

W. T. Creelman  
M. T. Hickey (Mrs.)

N. F. Hillis  
W. J. McClure

### **Councillors**

C. Alexander (Ms.)  
C. Archibald  
(Items 2.1 – 7.2.1)  
Y. Boyle (Ms.)  
A. S. Cole  
G. Duddy  
E. P. Fielding (Mrs.)  
B. Fitzpatrick

D. Harding  
R. J. Holmes  
R. A. Loftus (Mrs.)  
W. McCandless  
D. McClarty  
G. L. McLaughlin  
A. McQuillan  
(Items 2.1 – 7.2.1)

**Officers in Attendance:** Town Clerk and Chief Executive, Corporate Director of Leisure and Development, Head of Development Services, Head of Performance, Policy and Governance, Acting Head of Finance, Portrush Regeneration Manager (Items 1.0 – 2.2) and Administrative Assistant

**Apology:** Councillor Barbour

## **1.0 IN COMMITTEE**

It was agreed to consider a number of items ‘In Committee’ at the end of the meeting.

## **2.0 DEVELOPMENT SERVICES’ REPORT**

Consideration was given to the Report of the Head of Development Services (previously supplied).

Matters arising:

### **2.1 Portrush Regeneration**

Members received an update on the overall programme for the Portrush resort and noted details of the West Bay Environmental Improvement Project, as contained in the report. Members expressed their support for the need to continue with the regeneration scheme.

The Town Clerk and Chief Executive read an email from Mr. Howard Hastings, Chairman of the Northern Ireland Tourist Board (NITB), thanking Council for their

participation in the press launch of the Irish Open at Portrush and advising the early establishment of a Steering Group to coordinate future work on the event.

Discussion ensued during which Members' concerns in relation to the issue of derelict buildings and queries on various issues were responded to by the Head of Development Services. In response to a request Ms. Mann agreed to bring a report on the detail of Portrush Regeneration Scheme to the Capital Programme Meeting.

**Recommended:**

On the proposal of The Mayor and seconded by the Deputy Mayor, that Council accepts the Offer of Funding from NITB, as detailed in the report, and proceeds with the design work to RIBA Stage D for the West Bay Promenade Environmental Improvement Scheme.

**2.2 For Information**

Members noted information on the following topics, as contained in the report:

- i) Irish Open
- ii) Launch of the Policing and Community Safety Partnerships (PCSPs) Independent Member Appointment Campaign
- iii) Invest NI Best Practice Club Event – 25<sup>th</sup> January, 2012

**3.0 CHIEF EXECUTIVE'S REPORT**

Consideration was given to the Report of the Town Clerk and Chief Executive (previously supplied).

Matters arising:

**3.1 Finance**

**3.1.1 Loan Sanctions**

Approval for the raising of Loan Sanctions through the Department of the Environment NI was requested for the following items of capital expenditure:

- i) New Refuse Vehicle £126,705
- ii) East Strand Lighting Scheme £ 40,000

**Recommended:**

That Council approves the Loan Sanctions.

**3.1.2 For Information**

Members noted information on the following topics, as contained in the report:

- i) Accounts
- ii) Outstanding Rates Income

### **3.2 Human Resources**

#### **3.2.1 New Appointments**

The following appointments had been made during December 2011 – January 2012.

<b><u>Name</u></b>	<b><u>Position</u></b>
Mr. Jonathan McFadden	P/T Physical Activity Leader
Mr. Gary Fowler	Active Communities Multi-Skills Coach specialising in Netball
Mrs. Agnieszka Stec	Caretaker, Ballysally
Mrs. Karina McCollum	Temporary Community Development Manager
Mrs. Mamie Anderson	Peace III P/T Community Cohesion Officer

### **3.3 Members' Services**

#### **3.3.1 The Somme Association 2012 Pilgrimage**

Consideration was given to Council representation on the 2012 Somme Pilgrimage which would be held between 28<sup>th</sup> June, 2012 – 2<sup>nd</sup> July, 2012.

It was proposed by Alderman Hillis and seconded by Alderman Mrs. Hickey:

That one representative attend and that to be The Mayor.

It was proposed, as an amendment, by Alderman McClure and seconded by Councillor McQuillan:

That two representatives attend, to be the current Mayor and the incoming Mayor.

On being put to the vote, the amendment received ten votes in favour and ten votes against. The Chairman used his casting vote to carry the amendment.

With the previous amendment as the new substantive proposal, a further amendment was proposed by Alderman Mrs. Hickey and seconded by Councillor Fitzpatrick:

That two representatives attend, to be the current Mayor and the representative on The Somme Committee, Councillor McLaughlin.

During a period of discussion, Alderman Mrs. Hickey withdrew the amendment.

#### **Recommended:**

That two representatives attend the 2012 Somme Pilgrimage, to be the current Mayor and the incoming Mayor.

With the agreement of Members, the Town Clerk and Chief Executive advised that a draft policy paper on the 2013 Somme Pilgrimage would be brought to a future meeting of Council.

Councillor McClarty asked that he be recorded as objecting to the recommendation.

### 3.3.2 Future Search

Members noted information on this topic, as contained in the report:

## **3.4 Public Relations**

### 3.4.1 Forecast of Key Council Events January – February 2012

Members noted information on this topic, as contained in the report:

## **4.0 SUPPORT FOR LOCAL ROWER**

Best wishes for success in the 2012 Olympic Qualifying rounds of the rowing competition were extended to Coleraine rower, Alan Campbell.

## **5.0 TOURIST INFORMATION SERVICES**

Reference was made to the commission charged by the Tourist Information Centre when arranging bookings with local guesthouses and whether this was comparable with charges made in other local towns.

The Head of Development Services explained that Coleraine was part of the Tourist Information Network across Northern Ireland and that it was standard practice to charge a commission for such services. Ms. Mann would check the level of charges levied in other areas and report back.

## **6.0 JUBILEE CELEBRATIONS**

In response to a Member's reference to Council making arrangements to celebrate HM The Queen's Diamond Jubilee year in 2013, the Head of Performance, Policy and Governance advised that liaison had been taking place with the Lord Lieutenant for County Antrim on arrangements across the County and possibly the Province. A report outlining proposals for the celebrations, which would coincide with the Olympic torch arriving in the Borough, would be brought to the February meeting of Committee. Mr. Jackson was mindful of the need to consider the impact on rates when negotiating arrangements.

The Member requested that consideration be given to making funding available to community groups to arrange celebrations in the Borough during 2013.