



COLERAINE BOROUGH COUNCIL

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on **TUESDAY** 26 March 2013 immediately following the Planning Committee Meeting.

R WILSON

Town Clerk and Chief Executive

Cloonavin
66 Portstewart Road
COLERAINE

A G E N D A

1. Minutes (enclosed):
 - 1.1 Council Meeting – 26 February 2013
 - 1.2 Special Meeting – 05 March 2013
2. Committee Reports (enclosed):
 - 2.1 Planning Committee – 26 February 2013
 - 2.2 Leisure and Development Committee – 05 March 2013
 - 2.3 Policy and Development Committee – 19 March 2013

(Item 7.2.1) *Tender for Campervan Facility and Aire de Service, Portrush (In Committee)
3. Zomba Action Project (ZAP)
Presentation by Rev. Terry McMullan, Chairperson and Mr. Paul Snelling, Secretary (Letter from ZAP Chairperson enclosed)
4. Notice of Motion

The undernoted Motion has been submitted by the Deputy Mayor:

“This council supports plans to introduce an ‘opt out’ scheme for organ donation, recognises a very high level of support for this sort of scheme and welcomes the recognition of this fact by the Minister of Health, Social Services and Public Safety.

We support all efforts by the Minister to achieve this as soon as possible recognising that there is a serious shortage of organ donors and such a

scheme will reduce the number of very ill people currently on very long waiting lists whose lives are wholly dependent on the gift of organ donation.”

5. Correspondence (enclosed)
6. Documents for Sealing

*** Recommended for consideration “In Committee”.**

To: Each Member of Council

21 March 2013

COUNCIL MEETING

26th February, 2013.

Present: The Deputy Mayor, Alderman Mrs. Hickey, in the Chair

Aldermen

J. M. Bradley	W. J. McClure
W. T. Creelman	

Councillors

C. Archibald	R. J. Holmes
D. D. Barbour	W. A. King
Y. Boyle (Ms.)	R. A. Loftus (Mrs.)
G. Duddy	W. McCandless
E. P. Fielding (Mrs.)	D. McClarty
M. Fielding	G. L. McLaughlin
D. Harding	A. McQuillan

Officers in Attendance:

Town Clerk and Chief Executive, Corporate Director of Environmental Services, Acting Head of Finance, Head of Performance, Policy and Governance, Head of Development Services, Tourism Manager, Internal Auditor and Risk Manager, Business Support and Administration Manager (CE) and Business Support Assistant (CE)

Apologies:

The Mayor, Alderman Hillis, Councillors Ms. Alexander and Fitzpatrick

1.0 WELCOME

The Deputy Mayor welcomed everyone to the meeting and provided Members with an update on Councillor Fitzpatrick following his recent illness.

Members requested that their best wishes be passed onto Councillor Fitzpatrick.

2.0 'IN COMMITTEE'

It was agreed that a number of items be considered 'In Committee' at the end of the Meeting.

3.0 MINUTES

The Minutes of the Council Meeting of 22nd January, 2013 and the Special Meeting of 12th February, 2013 were confirmed and signed.

Matters arising:

3.1 Special Meeting - 12th February, 2013

3.1.1 Savings and Efficiencies

A Member questioned the timescale for the review of the Arts, Culture and Museum Services' operational arrangements. The Chief Executive advised that, subject to the corporate calendar, a meeting would be scheduled during March to discuss this matter further.

4.0 COMMITTEE REPORTS

4.1 Planning Committee

The Chairman, Councillor McLaughlin, moved the adoption of the Planning Committee Report; this was duly seconded by Alderman McClure and agreed.

4.2 North West '200' Committee

Councillor Mrs. Fielding moved the adoption of the North West '200' Committee Report; this was duly seconded by Alderman Creelman and agreed.

4.3 Leisure and Environment Committee

Councillor M. Fielding moved the adoption of the Leisure and Environment Committee Report; this was duly seconded by Councillor Harding and agreed.

4.4 Policy and Development Committee

The Vice Chairman, Alderman Creelman, moved the adoption of the Policy and Development Committee Report; this was duly seconded by Councillor Ms. Boyle.

Matters arising:

4.4.1 The Somme Association 2013 Pilgrimage

In response to a Member's query, clarification was given on the recommendation made at Committee.

The Committee Report was agreed.

5.0 Internal Audit Annual Update 2012

The Deputy Mayor welcomed Miss Sharon Bradley, Internal Auditor and Risk Manager, who was in attendance to update Members on the work carried out during the 2012 period. The following points were highlighted:

- Background – legal underpinning
- Internal Audit Overview – framework
- Assurance System – levels of assurance
- Summary of Internal Audit Results from 2012

- Other Audit Work – responsiveness / value for money

During a period of discussion, the Internal Auditor and Risk Manager answered a number of questions. Members commended Miss Bradley for the quality of work carried out and thanked her for an informative presentation.

6.0 Chief Executives' Report

6.1 Stain Glass Window

Consideration was given to the Report of the Chief Executive regarding the installing of a stain glass window in Coleraine Town Hall (previously supplied).

The Head of Policy, Performance and Governance outlined the contents of the report and answered questions from Members regarding the design and layout of the proposed window.

Agreed:

Following discussion and on the proposal of Alderman McClure and seconded by Councillor McClarty, that Council endorse the design of the window and proceed with its implementation.

7.0 Correspondence

Consideration was given to the following correspondence (previously supplied).

7.1 Retention of the Northern Ireland Housing Executive (NIHE)

Read letter dated 18th January, 2013 from Strabane District Council requesting Council's support for the opposition of the Minister's plans to abolish the Northern Ireland Housing Executive (previously supplied).

Agreed:

On the proposal of Councillor McQuillan and seconded by Councillor M. Fielding, that the letter be marked read.

7.2 Abolition of the Northern Ireland Housing Executive.

Read letter dated 13th February, 2013 from Northern Ireland Public Service Alliance requesting an opportunity to make a presentation to Council regarding the abolition of the Northern Ireland Housing Association.

It was proposed by Councillor McQuillan and seconded by Councillor Barbour:

That the letter be marked read.

It was proposed as an amendment by Councillor McClarty and seconded by Councillor Mrs. Loftus:

That NIPSA be offered an opportunity to make a presentation to Council

On being put to the meeting the amendment was lost with five votes in favour and four votes against.

Agreed:

With eight votes in favour and none against, that the substantive proposal be carried and the letter be marked read.

8.0 FOR INFORMATION

Members noted information on the following topics, as contained in the report:

- i) Letter dated 21st January, 2013 from Mrs. Joan Christie, OBE in relation to Her Majesty's Diamond Jubilee Year.
- ii) Letter of response dated 5th February, 2013 from Roads Service.
- iii) Letter dated 15th February, 2013 from the Parades Commission in relation to Outreach Events.
- iv) List of Reports available in Members' Library.
- v) List of Consultation Documents.

9.0 DOCUMENTS FOR SEALING

Resolved:

That the following documents be sealed:

- | | |
|--|---|
| 1. <u>Lease</u> (in duplicate) | Council to Mr. and Mrs. Fullerton – Cafe at South Pier, Portrush |
| 2. <u>Lease</u> (in duplicate) | Council to Mr. N. Allen – Boatshed No 4, Portrush Harbour |
| 3. <u>Licence and Contract for Services</u> (in duplicate) | Council to Messrs. A. and I. Hill – Watersports Centre, East Strand, Portrush |
| 4. <u>Cemetery Titles</u> | Grant of Right of Burial – Deeds Register Nos. 3967 – 3975 inclusive |

Agherton	-
Ballywillan	-
Coleraine	4
Kilrea	-
Portstewart	5

PLANNING COMMITTEE

26th February, 2013.

Present: Councillor G. L. McLaughlin in the Chair
The Deputy Mayor, Alderman M. T. Hickey (Mrs.)

Aldermen

J. M. Bradley
W. T. Creelman

W. J. McClure

Councillors

C. Archibald
Y. Boyle (Ms.)
G. Duddy
E. P. Fielding (Mrs.)
M. Fielding
D. Harding

R. J. Holmes
W. A. King
R. A. Loftus
W. McCandless
D. McClarty
A. McQuillan

Also in Attendance: Representative from the Planning Service –
Mr. M. Wilson

Officers in Attendance: Chief Executive, Corporate Director of Environmental Services, Head of Performance, Policy and Governance, Principal Administrative Officer, Business Support and Administration Manager (CE) and Business Support Assistant (CE)

Apologies: The Mayor, Alderman Hillis, Councillors Ms. Alexander and Fitzpatrick

1.0 **WELCOME**

The Chairman welcomed everyone to the Meeting.

2.0 **PLANNING APPLICATIONS**

A list of twenty one applications was presented for consideration (previously supplied).

Applications Deferred from Previous Meeting

- | | | |
|-----|---|--|
| 2.1 | <u>Application No. D1
C/2010/0408/F
Construction of 4 no. agricultural
sheds, office accommodation,
changing facilities and incurtilage
turning for HGVs at 115</u> | The opinion of the Planning Service was to refuse.

It was proposed by Councillor McQuillan, seconded by Councillor Holmes and agreed: |
|-----|---|--|

- Carrowreagh Road, Garvagh for Northern Ireland Seed Potatoes (NISP)
- That the application be held for one month to allow new information to be considered.
- 2.2 Application No. D2
C/2011/0525/F
Proposed erection of a wind turbine with a 30m hub height and 30m rotor diameter with a maximum output not exceeding 225kw (VESTAS) with export to the grid 500m South West of no. 18 Magheramore Road, Garvagh for Mrs. Cathy McKeefry
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.3 Application No. D3
C/2012/0033/F
Demolition of existing dwelling and erection of 2 no. dwellings at site no 4 Prospect Road, Portstewart for Mr. & Mrs. Matthews
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.4 Application No. D4
C/2012/0411/F
Roofspace conversion including alterations to existing roof at 4 Belvedere Park, Castlerock for Mr. & Mrs. Arman
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.

New Applications

- 2.5 Application No. 3
C/2012/0191/F
Proposed erection of a wind turbine with a 30m hub height and 30m rotor diameter with a maximum output not exceeding 250kw 284m north of 16 Ballyagan Road, Garvagh for Aircore Ballyagan Road Ltd.
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by Councillor Holmes and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.6

Application No. 4
C/2012/0218/RM
Proposed 21 bed boutique hotel
with associated facilities, car
parking and landscaped amenity on
lands appurtenant of Sweeney's
Wine Bar, Bayhead Road,
Portballintrae for Mr. S. Sweeney

The opinion of the Planning Service was to approve.

Consideration was given to copy letters dated 11th and 12th June, 2012 from Mrs. J. McMillan and Ms. S. McElnea (previously supplied).

Mrs. Joyce Ferder-Rankin, Vice Chair of Portballintrae Residents' Association, addressed Committee on behalf of the objectors and requested that Council defer the application.

Mr. S. Sweeney, applicant, addressed Committee and sought Council's support for the application.

It was proposed by Councillor McQuillan and seconded by Councillor Duddy:

That the application be approved.

As an amendment it was proposed by the Deputy Mayor and seconded by Councillor Ms. Boyle:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

On being put to the Meeting the amendment was carried, twelve members voting in favour and three members voting against.

2.7

Application No. 9
C/2012/0337/LBC
Refurbishment of existing church
halls to rear of listed church
building, including provision of a
new first floor (internal), new
entrance to side of church and
enhancements to Society Street
elevation at New Row Presbyterian

The opinion of the Planning Service was to refuse both applications.

It was noted that further information had been received and the applications would now be approved and dealt with through streamline procedures.

- Church, New Row, Coleraine for New Row Presbyterian Church
- Application No. 10
C/2012/0338/F
Refurbishment of existing church halls to rear of listed church building, including provision of a new first floor (internal), new entrance to side of church and enhancements to Society Street elevation at New Row Presbyterian Church, New Row, Coleraine for New Row Presbyterian Church
- 2.8 Application No. 13
C/2012/0455/O
Site for dwelling on farm adjacent to 7 Fairview Lane, Articlave, Coleraine for Chris and Norma Barr
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor King, seconded by Councillor Duddy and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.9 Application No. 14
C/2012/0469/O
Proposed dwelling and garage on a farm adjacent to 101 Drumagarner Road, Kilrea for Mr. J. Quinn
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Mrs. Loftus, seconded by the Deputy Mayor and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.10 Application No. 17
C/2012/0494/F
Retrospective replacement roof maintenance access and terrace to rear at first floor level at 3 The Hill,
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by Councillor

Mullaghacall North, Portstewart for
Mr. B. Shiels

Fielding and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

3.0 OFFICE MEETINGS

It was noted that the Office Meetings would be held on Friday, 15th March, 2013.

4.0 APPLICATION NO. C/2011/0402/F - EXTENSION TO EXISTING DWELLING WITH NEW GARAGES, STABLES AND RE-LOCATED ACCESS (AMENDED PLANS RECEIVED 18TH APRIL, 2012) AT BALLYMACREA ROAD, PORTRUSH FOR MR. A. MOORE

Consideration was given to email dated 5th February, 2013 from Ms. N. Birley and Mr. D. Brereton (previously supplied).

The Principal Administrative Officer reported that this was a formal complaint which was being dealt with under the Council's complaints procedure. She also advised that the complainants had been invited to meet with the Chief Executive.

Members noted that the cost of consultancy fees on this matter had been £200.

5.0 PRESS ATTENDANCE AT DEFERRAL MEETINGS

Consideration was given to the Report on Press Attendance at Deferral Meetings (previously supplied).

Following discussion it was proposed by Councillor King, seconded by Councillor Fielding and agreed:

That Council retain the current format and not permit Press attendance at deferral meetings.

6.0 CORRESPONDENCE

6.1 The Planning (Northern Ireland) Order 1991 Article 37 Hearing Concerning a Notice of Intention to make a Completion Order in relation to a Planning Permission for the Erection of a 4 and 4½ Storey Apartment Block containing 46 Units at the Site of the Former Strand Hotel, Strand Road, Portstewart (C/97/0627)

Consideration was given to letter dated 12th February, 2013 from the Planning Appeals Commission regarding the above Hearing (previously supplied).

The Hearing would be held in Portstewart Town Hall on Wednesday, 8th May, 2013 at 10.00 a.m. and Council was invited to become involved in the proceedings.

It was proposed by the Deputy Mayor, seconded by Councillor Duddy and agreed:

That Council participate in the proceedings and that FMP Planning be engaged to represent Council.

6.2 Planning Bill Press Release

Consideration was given to Planning Bill Press Release dated 14th January, 2013 advising members that the Environment Minister had introduced legislation to ensure that planning was more efficient and more economy friendly in the run up to the transfer of planning powers to Councils.

Noted.

LEISURE AND ENVIRONMENT COMMITTEE

5th March, 2013.

Present: Councillor M. Fielding, in the Chair
The Mayor, Councillor A. S. Cole
The Deputy Mayor, Alderman M. T. Hickey (Mrs.)

Aldermen

J. M. Bradley
(Items 2.1 – 11.0)

N. F. Hillis
W. J. McClure

Councillors

C. S. Alexander (Ms.)
C. Archibald
D. D. Barbour
Y. Boyle (Ms.)
G. Duddy
E. P. Fielding (Mrs.)
D. Harding
R. J. Holmes

W. A. King
(Items 1.0 – 5.0)
R. A. Loftus (Mrs.)
W. McCandless
D. McClarty
(Items 1.0 – 6.0)
G. L. McLaughlin
A. McQuillan

Officers in Attendance:

Corporate Director of Environmental Services, Corporate Director of Leisure and Development, Outdoor Recreation Manager and Administrative Assistant.

Apology: Councillor Fitzpatrick

1.0 WELCOME

The Chairman welcomed everyone to the meeting.

2.0 LEISURE SERVICES' REPORT

The Report of the Corporate Director of Leisure and Development was considered (previously supplied).

Matters arising:

2.1 Coleraine 400 Woodland Project

The Corporate Director of Leisure and Development gave a presentation to Members on this project to plant a deciduous woodland of 1200 trees, including oak trees at a site at Laurel Hill, Coleraine.

He outlined the proposal, the site, advantages and disadvantages and asked Members to consider the following three options:

1. Invest further time in alternative site location/detail/specification;
2. Proceed with the Business Case as outlined in the presentation;
3. Turn down the proposal and remove the “Coleraine 400 Woodland Project” item from current publicity.

It was proposed by the Deputy Mayor and seconded by Councillor McClarty:

That Council proceed with the Business Case as outlined in the presentation (Option 2).

A discussion ensued during which Members voiced a variety of opinions on this issue. The Corporate Director of Leisure and Development and the Outdoor Recreation Manager answered Members’ various questions and noted comments.

As an amendment, it was proposed by Councillor McCandless and seconded by Councillor McQuillan:

That Council Invest further time in alternative site location/detail/specification (Option 1).

On being put to the meeting, the amendment was carried with ten Members voting in favour and nine Members voting against, including the casting vote of the Chairman.

Recommended:

That Council invest further time in alternative site location/detail/specification and a report be brought back to Members before a decision is made.

2.2 Proposed Fees and Charges (Part Only) 2013-2014

Consideration was given to these charges, as detailed in the report.

It was proposed by Councillor Harding and seconded by Councillor McQuillan:

That the Harbours and Marina charges be increased by the rate of inflation.

A discussion ensued and the Outdoor Recreation Manager answered Members’ various questions.

Recommended:

That Council increase the Harbours and Marina charges by the rate of inflation for 2013-2014 and also approve the following Fees and Charges for 2013-2014:

Service Area: Ballyreagh Golf Course

Service	£
Yearly Ticket – Adult	135.00
Yearly Ticket - Juv/S.Citizen	80.00
Weekday Par 3 - Adult / <i>Twilight</i>	6.90 / 3.50
Weekday Par 3 - Juv/S.Citizen / <i>Twilight</i>	5.20 / 2.50
Weekend Par 3 – Adult / <i>Twilight</i>	8.00 / 5.00
Weekend Par 3 - Juv/S.Citizen / <i>Twilight</i>	6.90 / 3.50
Pitch & Putt -Adult	4.00
Pitch & Putt -Juv/S.Citizen	2.90
Putting	1.00

Service Area: Cemeteries

Service	£	
	Resident	Non-res
Purchase of a plot	160.00	320.00
Up to 3 openings (per opening)	160.00	320.00
Burials on Saturday, Sunday, Monday (am) and Bank Holidays (per opening)	220.00	370.00
Ashes	55.00	110.00
Stillborn/Children under 2 years	45.00	90.00
Permission to erect a memorial	55.00	65.00
Duplicate Certificate	11.00	22.00
Tree for Garden of Remembrance	90.00	110.00
Plaque for Garden of Remembrance	80.00	85.00

Members noted that the charges would be applied from April 2013.

It was also noted that during 2013 consultation would place with boat owners with a view to determine the feasibility of introducing charges at Portballintrae Harbour for 2014-2015.

2.3 Developing Mountain Biking at Garvagh Forest

Members received a presentation from the Corporate Director of Leisure and Development on the development of mountain biking at Garvagh Forest. He briefed Members on mountain biking tourism, highlighted the following issues and answered Members' various questions:

- Vision;
- Garvagh Forest;
- Development and funding.

Recommended:

That Council proceed to engage Outdoor Recreation NI to deliver mountain biking at Garvagh Forest.

2.4 For Information

Members noted information on the following events, as detailed in the report:

- Coleraine 400
- Easter Football and Multi-Sports Coaching Courses for Kids
- Events – March 2013
 - (a) St. Patrick's Community Celebrations 11th – 18th March, 2013
 - (b) Tenner Time 9th – 18th March, 2013
 - (c) Causeway Coast Surf Festival 30th and 31st March, 2013
 - (d) Castlerock Railfest

3.0 AIRES DE SERVICE

The Chairman requested an update on the provision of Aires de Service at Sandhill Drive, Portrush.

The Corporate Director of Leisure and Development advised he would report back on the matter when he had more information.

4.0 PORTRUSH HARBOUR - PONTOON

In response to a Member's query regarding the pontoon, the Corporate Director of Leisure and Development advised he would investigate and report back on when it would be placed in the harbour.

5.0 PIPE BAND CHAMPIONSHIP, PORTRUSH

Several Members raised concern regarding the new car parking arrangements at Lansdowne, Portrush and how it could affect the Pipe Band Championship and the potential that the event may relocate to another area.

The Corporate Director of Environmental Services advised he would arrange a meeting with the Pipe Band organisers, DRD, Council Officers and any Members who were interested. The following Members showed an interest in attending the meeting:

The Deputy Mayor, Aldermen Hillis and McClure
Councillors Barbour, Fielding and McQuillan

6.0 LOCAL GOVERNMENT AWARDS NORTHERN IRELAND

The Corporate Director of Environmental Services advised that Council had won Best Sustainable Development Initiative – Sustainable Economy for the Portrush/Portstewart Environmental Improvement Programme. The project targeted derelict, neglected buildings and sites in Portrush and Portstewart which were having a detrimental visual impact on the environment. He advised Committee that he had spoken to the Direct Works Team and congratulated them for their work.

Councillor Ms. Alexander extended her thanks to the Corporate Director of Environmental Services and the Head of Estates and Facilities for their involvement in the initiative.

Recommended:

That Council write to the Minister for Environment, Alex Attwood, to thank him for providing the funding for this initiative.

7.0 COLERAINE 400

A Member reminded Members about the cross-community church service, organised by The Honourable The Irish Society, to be held at St. Patrick's Church, Coleraine on Sunday 10th March, at 6.00 p.m. to commemorate the 400th Anniversary 1613-2013.

POLICY AND DEVELOPMENT COMMITTEE

19th March, 2013.

Present: Alderman N. F. Hillis in the Chair
 The Mayor, Councillor A. S. Cole
 The Deputy Mayor, Alderman M. T. Hickey (Mrs)

Aldermen

J. M. Bradley
 W. T. Creelman

W. J McClure

Councillors

C. S. Alexander (Ms.)
 C. Archibald
 D. D. Barbour
 E. P. Fielding (Mrs.)
 M. Fielding
 D. Harding
 (Items 6.0 – 7.0)

R. J. Holmes
 W. A. King
 R. A. Loftus (Mrs.)
 W. McCandless
 G.L McLaughlin

Officers in Attendance:

Town Clerk and Chief Executive, Corporate Director of Leisure and Development, Head of Development Services, Acting Head of Finance, Community Development Manager (Items 1.0 – 4.3), Principal Administrative Officer (CE) (Items 1.0 – 7.1), Business Support and Administration Manager (CE) and Business Support Assistant (CE)

Apologies: Councillors Ms. Boyle, Fitzpatrick and McClarty

1.0 CHAIRMAN'S REMARKS

The Chairman welcomed everyone to the meeting and extended a warm welcome to Ms. Helena O'Toole and Mr. Paul Duffy from Planning Service and students from the University of Ulster. Best wishes were extended to Ms. O'Toole who informed members that she would be retiring shortly.

2.0 'IN COMMITTEE'

It was agreed to consider a number of items 'In Committee' at the end of the meeting.

3.0 CHIEF EXECUTIVE'S REPORT

Consideration was given to the Report of the Chief Executive (previously supplied).

Matters arising:

3.1 Coleraine – Derry/Londonderry Rail Line

At the Policy and Development Meeting on 19th February, 2013 it was agreed that a response to the current consultation exercise, being conducted by the Department for Regional Development (DRD) in connection with future investment, should be facilitated through the Northern Corridors Railway Group (NCRG) at a meeting scheduled for Tuesday 26th March, 2013. Due to the timescales involved, it was outlined that it would not be possible to get Council approval and it was proposed that the NCRG proposal should be submitted and retrospectively agreed at the next Policy and Development Meeting in April.

Recommended:

That Council agree to the above arrangements to ensure a response could be submitted within the appropriate timescale.

3.2 Review Of Public Administration

3.2.1 Capacity Building and Training in Respect of the Transfer of Planning Functions

Ms. Helena O'Toole attended to outline her role in the transfer of planning functions to Councils and, in particular, to seek members' views on Capacity Building requirements for Councillors, officers and Planning staff.

Ms. O'Toole referred to the Planning Act (Northern Ireland) 2011, which had been introduced to streamline and modernise the Planning Service in advance of its transfer to Local Government; and the Planning Bill which would introduce some Planning Act reforms for implementation when the Shadow Councils came into place in 2014.

Members noted that the consultation exercise had, to date, identified the need for capacity building in the following areas:

- Organisational Structures
- Basic Principles of Planning
- Key Legislative Frameworks
- EU Directives
- Judicial Principles
- Codes of Conduct
- Planning Policy Statements
- Enforcement Policy and Procedures

Members requested that in addition to these areas, the following issues be addressed in the Training and Capacity Building Action Plan:

- Councillors' Roles / Responsibilities / Accountability / Pecuniary interests
- Ethics Guidance
- Appeals Procedure
- Development Plan Preparation and Community involvement
- Policy Simplification
- Staffing and Resources issues

Members thanked Ms. O'Toole for attending and, having noted that she was due to retire at the end of March, extended their best wishes to her for a long and happy retirement.

It was noted that Ms. M. Fox, Area Planning Manager for Ballymena, had been appointed to replace Ms. O'Toole.

Recommended:

That the Chief Executive prepare a response to Ms. O'Toole to include all points raised by members.

3.3 For Information

Committee noted information on the following topics, as contained in the report:

- Finance - In response to a member's request, a report would be drawn up detailing budgets for the previous 3 years and projected trends for the next 2 year period.
- Network NI.
- Forecast of Key Council Events for period mid - March 2013 – 25th April, 2013.

4.0 DEVELOPMENT SERVICES' REPORT

Consideration was given to the Report of the Head of Development Services (previously supplied).

Matters arising:

4.1 Good Relations Action Plan 2013 - 2014

The Community Development Manager presented information on the Good Relations Action Plan for 2013 - 2014, as contained in the report.

Recommended:

On the proposal of Alderman Bradley and seconded by the Mayor, that Council approve the Good Relations Action Plan 2013 - 2014 and associated costs subject to 75% funding from OFMDFM.

4.2 DCAL Community Festivals Fund 2013 - 2014

The Community Development Manager outlined an offer of funding which had been received from the Department of Culture, Arts & Leisure (DCAL), as detailed in the report.

Recommended:

That Council accept the offer of funding from DCAL of up to £11,610.00.

4.3 2014 - 2020 EU Funding and Local Government

Consideration was given to a draft response drawn up by NILGA / SOLACE (previously supplied) to the Department of Finance and Personnel's consultation on Local Government involvement in the delivery of 2013 – 2020 EU Funding Programmes.

Recommended:

That Council approve the response on EU Funding 2014 – 2020.

5.0 CORRESPONDENCE

The following correspondence was noted (previously supplied):

- i) Letter dated 21st February, 2013 from the Department of the Environment regarding RPA funding.
- ii) Letter dated 22nd February, 2013 from The Electoral Office for Northern Ireland regarding Registration of Electors.
- iii) Letter dated 22nd February, 2013 from Land & Property Services regarding Agency Status.

6.0 ANY OTHER BUSINESS

6.1 Corporate Plan

In response to a member's question, the Chief Executive advised that it was hoped to have the new Corporate Plan completed by Summer 2013, following work undertaken by Futuresearch.

6.2 Magilligan Prison

Members expressed delight that plans to build a new prison at Magilligan had been reported on the day's news. The Chief Executive advised that the decision had been based on Ministerial consideration of the provision of rehabilitation services and was at design and concept stage with an anticipated completion date of 2020.

Recommended:

That the Chief Executive invite a representative from Northern Ireland Prison Service to provide members with an update.

The Chairman thanked all those involved in lobbying for the retention of the prison.

6.3 DVLA County Hall – Job Losses

Reference was made to potential job losses at the DVLA County Hall and the likely impact on the Borough's economy.

The Chief Executive advised that letters had been forwarded from Council to the Secretary of State, the First Minister, Deputy First Minister and the MP.