



COLERAINE BOROUGH COUNCIL

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on **TUESDAY** 23 April 2013 immediately following the Planning Committee Meeting.

R WILSON

Town Clerk and Chief Executive

Cloonavin
66 Portstewart Road
COLERAINE

A G E N D A

1. Minutes (enclosed):
 - 1.1 Council Meeting – 26 March 2013
2. Committee Reports (enclosed):
 - 2.1 Planning Committee – 26 March 2013
 - 2.2 Leisure and Environment Committee – 03 April 2013
 - (Item 7.1)** * Refurbishment of Portstewart Town Hall Toilets – Tender Report
 - (Item 7.2)** * Trading Rights – Legal Issue
 - Environmental Services Report (enclosed) **(In Committee)**
 - 2.3 Policy and Development Committee – 16 April 2013
3. Correspondence (enclosed)
4. Documents for Sealing

* **Recommended for consideration “In Committee”.**

COUNCIL MEETING

26th March, 2013

Present: The Mayor Councillor Sam Cole, in the Chair

Aldermen

J. M. Bradley	N. F. Hillis
W. T. Creelman	W. J. McClure
M. T. Hickey (Mrs.)	

Councillors

C. S. Alexander (Ms.) (Items 1.0 – 10.2)	R. J. Holmes
C. Archibald	W. A. King
D. D. Barbour	R. A. Loftus (Mrs.)
Y. Boyle (Ms.)	W. McCandless
G. Duddy	D. McClarty
M. Fielding	G. L. McLaughlin
D. Harding	A. McQuillan

Officers in Attendance:

Town Clerk and Chief Executive, Corporate Director of Environmental Services, Corporate Director of Leisure and Development, Acting Head of Finance, Tourism Manager and Clerical Officer (CE)

Apologies: Councillors Fitzpatrick and Mrs. Fielding

1.0 WELCOME

The Mayor welcomed everyone to the meeting.

2.0 'IN COMMITTEE'

It was agreed that a number of items be considered 'In Committee' at the end of the Meeting.

3.0 MINUTES

The Minutes of the Council Meeting of 26th February, 2013 and the Special Meeting of 5th March, 2013 were confirmed and signed.

4.0 COMMITTEE REPORTS

4.1 Planning Committee

The Chairman, Councillor McLaughlin, moved the adoption of the Planning Committee Report; this was duly seconded by Alderman McClure and agreed.

4.2 Leisure and Environment Committee

The Chairman, Councillor M. Fielding moved the adoption of the Leisure and Environment Committee Report; this was duly seconded by Alderman Bradley.

Matters arising:

4.2.1 Portrush Harbour – Pontoon

In response to a member's question the Corporate Director of Leisure and Development advised that the pontoon would be in place for the Easter period.

The Committee report was agreed.

4.3 Policy and Development Committee

The Chairman, Alderman Hillis, moved the adoption of the Policy and Development Committee Report; this was duly seconded by Alderman Creelman.

Matters arising:

4.3.1 DVLA County Hall – Job Losses

Reported that a letter had been received from Stephen Hammond MP that stated all Council's concerns had been taken on board and no final decision had yet been taken. Mr. Wilson advised that a copy of the letter would be circulated to all members.

The Committee report was agreed.

5.0 ZOMBA ACTION PROJECT (ZAP)

Rev. Terry McMullan and Mr. Paul Snelling gave a presentation to members which outlined work that had been done in Zomba over the last ten years and highlighted projects carried out as a result of contributions from Councillors and members of staff including:

- The Coleraine Bridge
- The Coleraine Mother and Baby Clinic
- Zomba Council Football Terracing

Members commended Rev. McMullan and Mr. Snelling's work over the last ten years and paid tribute to Councillor King who had given a lot of his time over the years and was, until recently, Chairman. Rev. McMullan and Mr. Snelling answered members' questions, following which they withdrew from the meeting.

6.0 NOTICE OF MOTION

The undernoted Motion had been submitted by the Deputy Mayor:

"This Council supports plans to introduce an 'opt out' scheme for organ donation, recognises a very high level of support for this sort of scheme and welcomes the

recognition of this fact by the Minister of Health, Social Services and Public Safety.

We support all efforts by the Minister to achieve this as soon as possible recognising that there is a serious shortage of organ donors and such a scheme will reduce the number of very ill people currently on very long waiting lists whose lives are wholly dependent on the gift of organ donation.”

The Deputy Mayor spoke on the Motion and sought members’ support.

Agreed:

Following discussion and with seventeen members voting for the Motion and none against with one abstention that the Motion be agreed.

7.0 CORRESPONDENCE

Consideration was given to the following correspondence (previously supplied).

1. Letter dated 11th March 2013 from the Department for Regional Development regarding the Establishment of Transport NI.

8.0 DOCUMENTS FOR SEALING

Resolved:

That the following documents be sealed:

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|--------------------------------|---|----------|---|-------------|---|-----------|---|--------|---|-------------|---|
| 1. <u>Lease</u> (in duplicate) | Council to Mr. W. McIntyre – Shed 7, North Pier, Portrush | | | | | | | | | | |
| 2. <u>Cemetery Titles</u> | Grant of Right of Burial – Deeds Register
Nos. 3976 – 3982 inclusive | | | | | | | | | | |
| | <table border="0"> <tr> <td>Agherton</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Ballywillan</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Coleraine</td> <td style="text-align: right;">4</td> </tr> <tr> <td>Kilrea</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Portstewart</td> <td style="text-align: right;">2</td> </tr> </table> | Agherton | - | Ballywillan | 1 | Coleraine | 4 | Kilrea | - | Portstewart | 2 |
| Agherton | - | | | | | | | | | | |
| Ballywillan | 1 | | | | | | | | | | |
| Coleraine | 4 | | | | | | | | | | |
| Kilrea | - | | | | | | | | | | |
| Portstewart | 2 | | | | | | | | | | |

PLANNING COMMITTEE

26th March, 2013.

Present: Councillor G. L. McLaughlin in the Chair
The Deputy Mayor, Alderman M. T. Hickey (Mrs.)

Aldermen

J. M. Bradley (Items 2.6 – 6.2)	W. T. Creelman W. J. McClure
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Councillors

C. S. Alexander	R. J. Holmes
C. Archibald	N. F. Hillis
Y. Boyle (Ms.)	W. A. King
A. S. Cole	R. A. Loftus
G. Duddy	W. McCandless
M. Fielding	D. McClarty
D. Harding	A. McQuillan

Also in Attendance: Representative from the Planning Service –
Mr. M. Wilson

Officers in Attendance Acting Head of Finance, Corporate Director of Leisure and Development, Principal Administrative Officer, and Business Support Assistant (CE).

Apologies: Councillor Mrs. Fielding and Fitzpatrick.

1.0 **WELCOME**

The Chairman welcomed everyone to the Meeting.

2.0 **PLANNING APPLICATIONS**

A list of eighteen applications was presented for consideration (previously supplied).

Applications Deferred from Previous Meeting

2.1	<u>Application No. D1</u> <u>C/2009/0207/O</u> <u>Re-alignment of Boleran Park</u>	The opinion of the Planning Service was to refuse.
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- Road & construction of new Parish Hall and extra car parking provision on lands adjacent to 78 Boleran Road, Ringsend for Father Brady
- It was proposed by Councillor Mrs. Loftus, seconded by Councillor Archibald and agreed:
- That the application be held for two weeks to allow new information to be considered.
- 2.2 Application No. D2
C/2011/0395/F
Retrospective planning for the retention of the access lane, regrading of site levels and retaining wall and pillars to the rear of 11-15 Tirkeeran Road, Garvagh for Mr D Heaney
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.3 Application No. D3
C/2012/0154/F
Erection of 250kw Wind Turbine with 32.3m Hub Height and 32m Blade Diameter (power to farm, surplus to the grid) 320m west of 38 Cranagh Road, Coleraine for Anne and Arthur Henderson
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor King, seconded by Councillor McQuillan and agreed:
- That the application be held for one month to allow Planning Service to consult Council's Environmental Services Department and, if appropriate, for refusal item 2 in respect of noise impact to be removed from the refusal decision.
- 2.4 Application No. D4
C/2012/0159/F
Proposed Storage Shed in Connection with Agricultural Business at rear of No. 89A Mettican Road, Garvagh for Mr Norman McFarlane
- The opinion of the Planning Service was to refuse.
- It was noted that Councillor McQuillan had referred this application to the Minister and, accordingly, it was agreed:
- That a decision on the application be held until the Minister had considered the matter.

- 2.5 Application No. D5
C/2012/0228/F
Proposed Shed For Storage of Farm
Machinery Lands to the Rear of 97
Cashel Road Macosquin, Coleraine
for Mr Warren Nevin
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.6 Application No. D6
C/2012/0276/F
Windfarm comprising 5 wind
turbines up to a maximum of 120.5m
tip height (comprising a configuration
of up to 85m towers and 3 up to
35.5m blades). The development will
also comprise associated
transformers, one permanent
meteorological monitoring mast,
communication tower, site access
tracks, gates, temporary site
compound, substation, electrical
cabbling, one site entrance including
road improvement works at the
existing site entrance of Ballyrogan
Road, and all other ancillary works
on land approximately 870m west of
40 Ballyrogan Road, Garvagh for
upper Ballyrogan Wind Farm Ltd.
- The opinion of the Planning Service was to approve.
- Mr Stephen Martin addressed Committee on behalf of the objectors and requested Council's support in referring the application to the Minister for reconsideration of the planning approval.
- It was proposed by Councillor McQuillan and seconded by Alderman McClure:
- That the application be approved.
- On being put to the meeting the proposal was carried, twelve members voting in favour and five members voting against.
- 2.7 Application No. D7
C/2012/0289/O
Proposed Site for Dwelling and
Garage immediately SE of 51
Coolnasillagh Road, Garvagh for Mr
D McGill
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by Councillor Mrs. Loftus and agreed:
- That Council support an approval.

New Applications

- 2.8 Application No. 3
C/2001/0577/F
Non compliance with condition 5 of
planning permission C/2006/0404/F
to allow for an amended site layout
on land at Northbrook Industrial
- The opinion of the Planning Service was to approve.
- It was proposed by Alderman Bradley, seconded by Councillor Duddy and agreed:

Estate Coleraine for T Met Ltd.

That the application be held for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.9 Application No. 10
C/2013/0016/F
Retrospective application for
amendments to house types from
previous planning application
C/2012/0272/F at 99 Strand Road
Portstewart for Mr Paddy
Lagan

The opinion of the Planning Service was to refuse.

It was proposed by Councillor Mrs. Loftus, seconded by Councillor Duddy and agreed:

That the application be held for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

3.0 OFFICE MEETINGS

It was noted that the Office Meetings would be held on Friday 19th April, 2013.

4.0 GENERAL PLANNING ISSUES

4.1 Donuttree, the Promenade, Portstewart

Following a member's question, Mr. Wilson confirmed that these premises were the subject of a live enforcement case. He stated that the placing of seats/chairs outside the premises on the public pavement was not a planning issue.

The Principal Administrative Officer undertook to refer the matter to Roads Service.

5.0 CORRESPONDENCE

5.1 Planning Policy Statement 12: Housing in Settlements, Policy HS 3 (Amended), Travellers Accommodation

Members noted the Department's Planning Policy Statement 12 HS 3 Amendment, Travellers Accommodation dated January 2013.

5.2 Craigvara House, Portrush

Consideration was given to letter dated 22nd February, 2013 from Mr. Attwood, Minister of the Environment (previously supplied) regarding unauthorised works to Craigvara House.

It was noted that the NIEA had visited the site and had no outstanding concerns; that the development had been completed in accordance with the approved proposals and that the enforcement case had been closed.

5.3 Planning Application – 1350m SE of 188 Coleraine Road, Portstewart

Consideration was given to letter dated 25th February, 2013 from Mr. Attwood, Minister of the Environment (previously supplied) regarding the planning application for this dwelling.

It was noted that DARD had confirmed that the land had been actively farmed for the required period; that the development was not contrary to 'Protected Routes' Policy and that there were no anomalies regarding land ownership.

5.4 Planning Bill (NI) 2013 – NILGA Draft Committee Evidence

Consideration was given to NILGA's draft written evidence in relation to the Planning Bill (NI) 2013, which Councils were invited to use in drafting evidences to the Assembly's Environment Committee.

LEISURE AND ENVIRONMENT COMMITTEE

3rd April, 2013.

Present: Councillor M. Fielding, in the Chair
The Mayor, Councillor A. S. Cole
The Deputy Mayor, Alderman M. T. Hickey (Mrs.)

Aldermen

J. M. Bradley
(Items 5.0 – 7.2)

W. T. Creelman
N. F. Hillis

Councillors

C. Archibald
D. D. Barbour
Y. Boyle (Ms.)
(Items 1.0 – 7.1)
G. Duddy
E. P. Fielding (Mrs.)
R. J. Holmes
W. A. King
(Items 1.0 – 7.1)

R. A. Loftus (Mrs.)
W. McCandless
(Items 1.0 – 7.1)
G. L. McLaughlin
A. McQuillan
(Items 1.0 – 7.2)

Officers in Attendance:

Corporate Director of Environmental Services, Head of Leisure Services and Administrative Assistant.

Apologies: Alderman McClure, Councillors Fitzpatrick and McClarty

1.0 WELCOME

The Chairman welcomed everyone to the meeting.

2.0 CONDOLENCES

The Mayor, on behalf of Council, extended heartfelt condolences to the family and friends of Mr. Stanley Duncan who lost his life in an incident on Tuesday whilst fishing on the North Coast. He paid tribute to the emergency services that responded so quickly to this incident including MCA Coastguard, the RNLI and NI Ambulance Service. The Mayor urged everyone using the waters around the North Coast to take care and to be cautious at all times. Members observed a minute's silence as a mark of respect.

3.0 LEISURE SERVICES' REPORT

The Report of the Corporate Director of Leisure and Development was considered (previously supplied).

Matters arising:

3.1 RNLI Lifeguards - Presentation

It was noted that this presentation would be postponed until May 2013.

4.0 ENVIRONMENTAL SERVICES' REPORT

The Report of the Corporate Director of Environmental Services was considered (previously supplied).

Matters arising:

4.1 New Sewer Connection at Craighulliar Landfill Site

Consideration was given to information on this topic, as detailed in the report.

Recommended:

On the proposal of Alderman Hillis and seconded by Councillor Barbour, that Council approve the scheme as outlined in the report to connect the landfill site at Craighulliar to the main public sewer at a cost of £63,085.

4.2 Entertainment Licences

4.2.1 Marquee at the Walled Garden, National Trust, Mussenden, Downhill

An application for grant of an occasional Entertainment Licence for 14 days in the year had been received from Mr. Toby Edwards.

Days and times it is intended to provide entertainment:

Monday – Sunday 10.00 a.m. - 12 midnight.

Recommended:

That Council grant the occasional Entertainment Licence subject to no representations, no PSNI objections and compliance with NI Fire and Rescue Service recommendations and all other requirements requested by Council's Licensing Department and subject to the following special conditions:

- All requirements as contained within Night Safe Coleraine Code of Best Practice 2012.
- All door supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

4.2.2 Tractor Shed, National Trust, Hezlett House, Castlerock

An application for grant of an occasional Entertainment Licence for 11th/12th May, 2013 had been received from Mr. Toby Edwards.

Days and times on which it is intended to provide entertainment:

From 7.00 p.m. – 1.00 a.m. next day

Recommended:

That Council grant the occasional Entertainment Licence subject to no representations, no PSNI objections and compliance with NI Fire and Rescue Service recommendations and all other requirements requested by Council's Licensing Department and subject to the following special conditions:

- All requirements as contained within Night Safe Coleraine Code of Best Practice 2012.
- All door supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

4.2.3 Magheracross Car Park, Dunluce Road, Bushmills

An application for grant of an occasional Entertainment Licence for 7th and 8th June, 2013 had been received from Mr. John Rogers.

Days and times on which it is intended to provide entertainment:

4.00 p.m. – 11.00 p.m.

Recommended:

That Council grant the occasional Entertainment Licence subject to no representations, no PSNI objections and compliance with NI Fire and Rescue Service recommendations and all other requirements requested by Council's Licensing Department and subject to the following special conditions:

- All requirements as contained within Night Safe Coleraine Code of Best Practice 2012.
- All door supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

**4.2.4 International NW '200' Official Campsite, Magheraboy Road, Portrush
Teepees x 3, North West 200 Campsite, Field opposite 11 Magheraboy Road, Portrush**

An application for grant of an occasional Entertainment Licence for the period 12th May – 18th May, 2013 had been received from Mr. Andrew McQuillan.

Days and times on which it is intended to provide entertainment:

Nightly Monday/Tuesday through to Saturday/Sunday 11.30 a.m. – 1.00 a.m.

Recommended:

That Council grant the occasional Entertainment Licence subject to no representations, no PSNI objections and compliance with NI Fire and Rescue Service recommendations and all other requirements requested by Council's Licensing Department and subject to the following special conditions:

- All requirements as contained within Night Safe Coleraine Code of Best Practice 2012.
- All door supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

4.2.5 Marquee at Royal Portrush Golf Club, Dunluce Road, Portrush

The Corporate Director of Environmental Services advised he had received a late application from Royal Portrush Golf Club (circulated).

An application for grant of an occasional Entertainment Licence had been received from Ms. Wilma Erskine.

Days and times on which it is intended to provide entertainment:

Thursday, 9th May, 2013 and Saturday, 11th May, 2013
11.30 a.m. – 01.00 a.m. each day

Sunday, 12th May, 2013
12.30 p.m. – 10.00 p.m.

Recommended:

That Council grant the occasional Entertainment Licence after expiry of the consultation period on 26th April, 2013 subject to no representations, no PSNI objections and compliance with NI Fire and Rescue Service recommendations and all other requirements requested by Council's Licensing Department and subject to the following special conditions:

- All requirements as contained within Night Safe Coleraine Code of Best Practice 2012.
- All door supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

4.3 Delegated Authority

Consideration was given to information on this topic, as detailed in the report.

Further to a Member's query the Corporate Director of Environmental Services clarified this topic on delegation and answered Members' various questions.

Recommended:

That Council delegate the authority to instigate legal proceedings in routine cases to the Town Clerk and Chief Executive and in his absence to the Corporate Director of Environmental Services.

4.4 For Information

Members noted information on the following topics, as detailed in the report.

- **New Legislation:**

- The Welfare of Animals (Dog Breeding Establishments and Miscellaneous Amendments) Regulations (NI) 2013 and The Dogs (Guard Dog Kennels) Regulations (NI) 2013
- Tenancy Deposit Scheme Regulations (NI) Order 2013
- The Health and Personal Social Services (NI) Order 1978 as Amended
Children and Young Persons (Protection from Tobacco) (NI) Order 1991 as amended by
The Children and Young Persons (Sale of Tobacco etc) Regulations (NI) 2008
Consumer Protection Act 1897
Cigarette Lighter Refill (Safety) Regulations (NI) 1999
Test Purchase Exercise February 2013
- Swap Fags For Swag to stamp out the habit for No Smoking Day
- **Building Control**
 - Increase in Building Control Fees
 - Building Control Report

4.5 North West Region Waste Management Group (NWRWMG) Minutes

Members noted the minutes of the NWRWMG Joint Committee meeting (Appendix 1 of the report) held on 13th February, 2013 at Limavady Borough Council.

Noted.

5.0 CLOSURE OF PUBLIC TOILET BLOCKS - PILOT SCHEME

A Member advised he had received complaints regarding the closure of several public toilet blocks in Coleraine. The Corporate Director of Environmental Services advised that the public toilets, which were closed as part of a pilot scheme, had reopened except for Railway Road.

A discussion ensued regarding the closures and the following issues were raised: signage, closing times over Easter, disabled access and costs. The Corporate Director of Environmental Services answered Members' various questions and advised that signage would be put up at the Railway Road toilet block with directions to other toilet blocks and the Christie Park toilets would be likely to remain open next winter.

Further to a Member's question regarding the daily closing times of toilets the Corporate Director of Environmental Services advised he would report back to the Member with the relevant information.

6.0 CLEAN NEIGHBOURHOODS AND ENVIRONMENT ACT 2011 DOG CONTROL ORDERS

Further to a Member's question regarding dogs on beaches in relation to the Dog Control Orders, the Corporate Director of Environmental Services clarified that the draft Dog Control Orders were a consultation and no decisions had been made as yet. He advised that a final report would be brought to Members in due course and Members would make the final decision.

POLICY AND DEVELOPMENT COMMITTEE

16th April, 2013.

Present: Alderman N. F. Hillis in the Chair
 The Mayor, Councillor A. S. Cole
 The Deputy Mayor, Alderman M. T. Hickey (Mrs.)

Aldermen

J. M. Bradley
 (Items 3.2 –10.2.1)

W. T. Creelman
 W. J McClure

Councillors

C. S. Alexander (Ms.)
 C. Archibald
 Y. Boyle (Ms.)
 G. Duddy
 M. Fielding
 B. Fitzpatrick
 (Items 1.0 - 10.1.2)
 D. Harding

W. A. King
 R. A. Loftus (Mrs.)
 (Items 1.0 - 6.1)
 W. McCandless
 G.L. McLaughlin

Officers in Attendance: Town Clerk and Chief Executive, Corporate Director of Leisure and Development, Head of Central Services, Head of Development Services, The Regeneration Manager, Acting Head of Finance, Community Development Manager (Items 1.0 - 10.2.1) and Business Support Assistant (CE)

Apologies: Councillors Barbour, Mrs. Fielding, McClarty and Holmes

1.0 CHAIRMAN’S REMARKS

The Chairman welcomed everyone to the meeting and extended a warm welcome to Councillor Fitzpatrick who had returned from a recent illness. A letter of thanks was read out on Councillor Fitzpatrick’s behalf. Students from the University were also welcomed to the meeting.

2.0 ‘IN COMMITTEE’

It was agreed to consider a number of items ‘In Committee’ at the end of the meeting.

3.0 CHIEF EXECUTIVE’S REPORT

Consideration was given to the Report of the Chief Executive (previously supplied).

Matters arising:

3.1 Coleraine – Derry/Londonderry Rail Line

The Chief Executive reminded members of the decision at the March meeting of the Committee to approve the submission of the Northern Corridors Railway Group's response to this consultation and to retrospectively approve same at the April Committee meeting.

Members were advised that that approval to the response from other constituent Councils was still being sought and that Limavady Borough Council had made a slight amendment to the response.

Recommended:

That Council adopt the submission made by the Northern Corridor Railway Group.

3.2 Commemoration of the 40th Anniversary of the Railway Road Bomb

Members were informed of the approaching 40th anniversary of the Railway Road Bomb on 12th June, 2013.

Consideration was given to an offer from the Coleraine Borough Churches Forum, to work in partnership with Council on an initiative to remember the victims of the bomb. As part of the Forum's annual Day of Reflection, a service to mark the victims of the bomb in conjunction with Council would be held on 21st June, 2013 in St Patrick's Church, Coleraine, prior to the rest of the day's activities.

It was proposed by the Mayor and seconded by Councillor King:

That Council holds a separate Remembrance Ceremony at 3pm on 12th June, 2013 at Coleraine War Memorial with the laying of a wreath.

It was proposed, as an amendment, by the Deputy Mayor and seconded by Councillor Ms. Boyle:

That Council accept the offer from the Coleraine Borough Churches Forum for a Service to be held, in conjunction with Council on the Day of Reflection on 21st June, 2013.

After a period of discussion on the matter, the Deputy Mayor withdrew her amendment and this was agreed by the seconder, Councillor Ms. Boyle.

Recommended:

That Council organises a separate ceremony at 3pm on 12th June, 2013 and accepts the offer from the Coleraine Borough Churches Forum to take part in its Service on 21st June, 2013.

3.3 Human Resources

Members were advised that the Human Resources Group had met and considered the draft Dignity at Work Policy. It was noted that the aim of the policy was to prevent harassment in the workplace, provide guidance to resolve any problems should they occur and to prevent recurrence.

It was proposed by the Deputy Mayor and seconded by Councillor Archibald that the policy be amended to include Councillors.

The Head of Central Services explained that current legislation did not allow the policy to be applied to Councillors.

It was proposed, as an amendment, by Councillor Duddy and seconded by Councillor Harding:

That the policy be approved.

On being put the meeting the amendment was carried, ten members voting in favour and no one voting against.

Recommended:

That the draft Dignity at Work Policy be approved and implemented immediately across the organisation.

Members commended the Head of Central Services and the Human Resources Manager on the policy.

4.0 Review of Public Administration

4.1 Severance Arrangements for Councillors

Consideration was given to The Department of the Environment's public consultation document (previously supplied) on a Severance Scheme and Associated Arrangements for Councillors in the lead-up to the Review of Public Administration.

Recommended:

That the National Association of Councillors respond on behalf of Councillors.

4.2 RPA Staff Severance Scheme for Local Government

Consideration was given to the Local Government Reform Joint Forum's Staff Severance Scheme (previously supplied).

It was noted that the aim of the Scheme was to ensure that Councils applied the same scheme at the time of RPA and to ensure that the Scheme applied to Local Government was consistent with other sectors already through the RPA process.

Recommended:

That Council adopt the Scheme as required by the Local Government Reform Joint Forum.

5.0 For Information

Committee noted information on the following topics, as contained in the report:

- Regional Transition Committee Draft note of meeting held 30 January, 2013.
- Regional Transition Operational Board Draft note of meeting held 27 February, 2013.

- Causeway Coast & Glens Voluntary Transition Committee minutes of meeting 21 February, 2013.
- Finance – Accounts for March 2013.
- Forecast of Key Council Events for period mid April – 28 May, 2013.

6.0 LEISURE & DEVELOPMENT SERVICES' REPORT

Consideration was given to the Report of the Head of Development Services (previously supplied).

Matters arising:

6.1 Arts Cultural and Heritage Services

The Corporate Director of Leisure and Development presented information on proposals for the provision of Arts, Cultural and Heritage Services, as contained in the report and updated members on the findings of the Council workshop held on 9th April, 2013.

Members noted that officers had identified a need for industry specific consultants to undertake a technical, economic and management/organisational appraisal of current facilities at Flowerfield.

It was proposed by Councillor Harding and seconded by Councillor Ms. Boyle:

That the appraisal should include permanent provision for Arts, Cultural and Heritage facilities in Coleraine Town Centre.

Recommended

With twelve members voting in favour and no one against, that consultants be appointed to undertake the extended appraisal, that the appraisal be commenced at the earliest opportunity and that the cost of the consultation process be resourced in the first instance from underspend in the Arts, Culture and Heritage budgets or, failing this, from reserves.

6.2 For Information

Coleraine Revitalise Scheme

Members learned that an application had been submitted to the Department for Social Development (DSD) in relation to Coleraine Revitalise Scheme and it was hoped that a response would be received within the next two weeks.

7.0 CORRESPONDENCE

The following correspondence regarding DVLA County Hall job losses were noted (previously supplied):

- i) Letter dated 19 March 2013 from Mr Stephen Hammond MP, Parliamentary Under Secretary of State, Department of Transport.
- ii) Letter dated 28 March 2013 from Mr Attwood, Minister of the Environment.

Members were advised that to date no responses had been received to Council's letters to the Secretary of State, the First Minister, Deputy First Minister and the local MP.

8.0 ANY OTHER BUSINESS

8.1 A26 Upgrade

In response to a member's query regarding the reallocation of funding from the cancelled A5 road upgrade scheme to upgrade the A26, the Chief Executive advised members that the outcome of the A26 public enquiry, held in November 2012, was not yet known. He undertook, however, to convey Council's views on the funding of the A26 to the Minister and to refer also to the matter of the loop between Coleraine and Derry-Londonderry Railway line.