



# COLERAINE BOROUGH COUNCIL

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on **TUESDAY** 25 June 2013 immediately following the Planning Committee Meeting.

R WILSON

Town Clerk and Chief Executive

Cloonavin  
66 Portstewart Road  
COLERAINE

## A G E N D A

1. Minutes (enclosed):
  - 1.1 Council Meeting – 28 May 2013
  - 1.2 Annual Meeting – 10 June 2013
2. Committee Reports (enclosed):
  - 2.1 Planning Committee – 28 May 2013
  - 2.2 Policy and Development Committee – 18 June 2013

**(Item 5.1.1) \* Articlave Village Regeneration – Landscape Improvements Tender**

Development Services' Report (enclosed) **(In Committee)**
3. Coleraine District Housing Plan and Local Housing Strategy 2013/2014 (enclosed)  
Presentation by representatives from the Housing Executive
4. Environmental Services' Report (enclosed)
5. Correspondence (enclosed)
6. Documents for Sealing

\* **Recommended for consideration "In Committee"**.

To: Each Member of Council

20 June 2013



with distinction and courage. This young 25 year old who served as a drummer in the 2nd Battalion the Royal Regiment of Fusiliers posed no threat to his murderers. He was kidnapped to be the victim of an execution which was intended to instill fear and terror into the hearts of the residents of the British Isles. I would ask you all to stand with me to remember this young man's life in a minute's silence, to show our support to his family and to express our revulsion at such a barbaric act."

Members and officers stood for a minute's silence.

### **3.0 "IN COMMITTEE"**

It was agreed that a number of items be considered 'In Committee' at the end of the Meeting.

### **4.0 MAYOR'S REMARKS**

The Mayor extended best wishes to Councillor McClarty for a speedy recovery following his recent illness. It was agreed that the Chief Executive write to Councillor McClarty conveying these sentiments from Council.

### **5.0 MINUTES**

The Minutes of the Council Meeting of 23<sup>rd</sup> April, 2013 were confirmed and signed.

### **6.0 COMMITTEE REPORTS**

#### **6.1 Planning Committee**

The Chairman, Councillor McLaughlin, moved the adoption of the Planning Committee Report; this was duly seconded by Councillor King and agreed.

#### **6.2 Leisure and Environment Committee**

The Chairman, Councillor M. Fielding, thanked members for their support during his year as Chairman and subsequently moved the adoption of the Leisure and Environment Committee Report; this was duly seconded by Councillor Mrs. Fielding.

Matters arising:

##### **6.2.1 Coleraine Football Club Academy**

Councillor Ms. Alexander advised that the proposal had included Council members.

It was agreed that the proposal be amended as follows:

That a small sub group be created with members of the Academy and Council members and officers to discuss the way forward.

The Committee Report was agreed.

### **6.3 Policy and Development Committee**

The Vice Chairman, Alderman Creelman, moved the adoption of the Policy and Development Committee Report; this was duly seconded by the Deputy Mayor.

Matters arising:

#### **6.3.1 Review of Governance Arrangements**

The Chief Executive advised that the future of the Working Groups would be reviewed by the new Committees when established.

The Committee Report was agreed.

### **7.0 AUDIT INFORMATION**

The following Audit information was noted (previously supplied):

- (a) Quarterly Internal Audit Reports – October to December 2012 and January to March 2013
- (b) Strategic Audit Plan 2013 to 2015

### **8.0 CORRESPONDENCE**

Consideration was given to the following correspondence (previously supplied):

#### **8.1 Down District Council – Motion**

Read letter dated 7<sup>th</sup> May, 2013 from Down District Council seeking Council support for the following Motion:

“That Down District Council asks our Government to allow citizens of the Irish Republic who perceive themselves to be British to be entitled to obtain a British passport.”

It was proposed by Councillor M. Fielding, seconded by Councillor Fitzpatrick and agreed:

That Council support the Motion.

#### **8.2 Northern Ireland Assembly**

Read letter received 20<sup>th</sup> May, 2013 from Cathal Ó hOisín MLA seeking Council's support for upgrades on the A6.

Following discussion it was proposed by Councillor McQuillan, seconded by Alderman Creelman and agreed:

That Council write to the Minister for Regional Development expressing support for upgrading of the A26 and the A6.

### 8.3 **For Information**

The following correspondence was noted by members (previously supplied):

- Letter dated 23<sup>rd</sup> April, 2013 from the Department of Health, Social Services and Public Safety regarding organ donation.
- Letter dated 13<sup>th</sup> May, 2013 from the Post Office regarding Waterside Post Office, Coleraine.
- Ministerial Statement dated 14<sup>th</sup> May, 2013 regarding Proposal for the Future of Statutory Residential Care for Older People.
- List of Reports available in Members' Library.
- List of Consultation Documents.

### 9.0 **DOCUMENTS FOR SEALING**

Resolved:

That the following documents be sealed:

- |  |  |
|--|--|
| 1. <u>Licence</u> (in duplicate)             | Council and Mr. John Dunbar - Ice cream, confectionery and soft drink sales at West Bay Car Park, Portrush         |
| 2. <u>Licence</u> (in duplicate)             | Council and Mr. John Dunbar - Ice cream, confectionery and soft drink sales at Magheracross Car Park, Portrush     |
| 3. <u>Licence</u> (in duplicate)             | Council and Mr. John Dunbar - Ice cream, confectionery and soft drink sales at Whiterocks Car Park, Portrush       |
| 4. <u>Licence</u> (in duplicate)             | Council and Mr. Colin Kennedy - Ice cream, confectionery and soft drink sales at The Beach, Downhill               |
| 5. <u>Lease</u> (in duplicate)               | Council to Mr. Dessie Stewart – Shed 2, North Pier, Portrush   |
| 6. <u>Transfer of Land</u><br>(in duplicate) | Council to Mr. & Mrs. Fletcher – Land to rear of 52 Avonbrook Gardens, Coleraine                                   |
| 7. <u>Lease</u> (in duplicate)               | Council to Mr. Mark Elder – Lease of shop premises situate at Carrick Dhu and Juniper Hill Caravan Parks, Portrush |

8. Cemetery Titles

Grant of Right of Burial – Deeds Register  
Nos. 4000 – 4011 inclusive:

Agherton	2
Ballywillan	6
Coleraine	3
Kilrea	-
Portstewart	1

## **ANNUAL MEETING**

Minutes of proceedings of Coleraine Borough Council held in the Council Chamber, Cloonavin on Monday, 10<sup>th</sup> June, 2013 at 6.30 pm.

**Convened:** As per Notice attached

**Present:** The Mayor, Councillor A. S. Cole, in the Chair  
The Deputy Mayor, Alderman M. T. Hickey (Mrs.)

### **Aldermen**

J. M. Bradley	N. F. Hillis
W. T. Creelman	W. J. McClure

### **Councillors**

C. S. Alexander (Ms.)	D. Harding
C. Archibald	R. J. Holmes
D. D. Barbour	W. A. King
Y. Boyle (Ms.)	R. A. Loftus (Mrs.)
G. Duddy	W. McCandless
E. P. Fielding (Mrs.)	G. L. McLaughlin
M. Fielding	A. McQuillan
B. Fitzpatrick	(Items 3.0 - 7.0)

**Officers in Attendance:** Town Clerk and Chief Executive, Corporate Director of Leisure and Development, Acting Head of Finance, Head of Central Services, Principal Administrative Officer and Administrative Assistant

**Apology:** Councillor McClarty

## **1.0 OUTGOING MAYOR'S REMARKS**

The outgoing Mayor, Councillor Cole, reflected on his year in office and the number of official engagements attended. He thanked the outgoing Deputy Mayor, Alderman Mrs. Hickey for her support and dedication throughout the year. Thanks were also extended to the Council members, Chief Executive, officers and staff for their help and support during his term in office.

Members paid tribute to Councillor Cole for the dedication and manner in which he had carried out his official duties.

## **2.0 OUTGOING DEPUTY MAYOR'S REMARKS**

Alderman Mrs. Hickey congratulated Councillor Cole on such a successful year and said it had been a privilege to have held the office of Deputy Mayor. Reference was also made to the diligent manner in which the Mayoress had carried out her duties. Alderman Mrs. Hickey also thanked members and staff for their support and help during her year as Deputy Mayor.

## **3.0 ELECTION OF MAYOR**

It was proposed by Alderman Hillis, seconded by Councillor Holmes and agreed:

That Councillor Harding be appointed Mayor for 2013/2014.

On taking the Chair, Councillor Harding signed the formal acceptance of office and thanked Council for their endorsement of him as Mayor.

The Mayor set out his vision for the year which included attracting investment and job creation to the Borough.

Members congratulated Councillor Harding on his appointment.

## **4.0 ELECTION OF DEPUTY MAYOR**

It was proposed by Alderman Bradley, seconded by Councillor Duddy and agreed:

That Councillor M. Fielding be appointed Deputy Mayor for 2013/2014.

Councillor M. Fielding signed the formal acceptance of office.

Members congratulated Councillor M. Fielding on his appointment.

## **5.0 APPOINTMENT OF COMMITTEE CHAIRS AND ALLOCATION OF POSITIONS TO COMMITTEES**

Consideration was given to the Chief Executive's Report on the Appointment of Committee Chairs and Allocation of Positions to Committees (previously supplied).

It was agreed that:

Council appoint Committee Chairs and Committee members for the two year period up to the implementation of RPA in April 2015.

Council formally adjourned to facilitate this process.

Upon the resumption of the meeting the Chief Executive provided each member with the agreed list of Chairs and Committee membership as follows:



<b>COMMITTEE CHAIRS</b>	<b>YEAR 3</b>	<b>YEAR 4</b>
Planning	DUP	UU
Environmental Services	SF	Councillor McClarty
Leisure and Development	UU	SDLP
Corporate Affairs	DUP	Alliance
Audit And Risk	Councillor Ms. Alexander	DUP

	<b>Committee</b>	<b>Membership</b>
<b>Year 3</b>	Environmental Services <b>Chair: (SF)</b>	4 DUP members 2 UU members 1 SDLP member
	Leisure and Development <b>Chair: (UU)</b>	3 DUP members 2 UU members 1 SDLP member 1 Alliance member
	Corporate Affairs <b>Chair: (DUP)</b>	2 DUP members 1 UU member 1 SDLP member 1 Alliance member Councillors Ms. Alexander and McClarty
	Audit and Risk <b>Chair: (Councillor Ms. Alexander)</b>	3 DUP members 2 UU members 1 SDLP member 1 SF member
<b>Year 4</b>	Environmental Services <b>Chair: (Councillor McClarty)</b>	4 DUP members 2 UU members 1 SDLP member
	Leisure and Development <b>Chair: (SDLP)</b>	3 DUP members 2 UU members 1 SDLP member 1 Alliance member
	Corporate Affairs <b>Chair: (Alliance)</b>	2 DUP members 1 UU member 1 SDLP member 1 Alliance member Councillors Ms. Alexander and McClarty
	Audit and Risk <b>Chair: (DUP)</b>	3 DUP members 2 UU members 1 SDLP member 1 SF member

**6.0 REPRESENTATION ON INTERNAL AND EXTERNAL GROUPS/COMMITTEES**

Consideration was given to the Chief Executive's Report on Representation on Internal and External Groups/Committees (previously supplied).

The Chief Executive advised members that the Statutory Transition Committees would be established by the end of June or early July resulting in Council having to re-constitute the Committee. Noted.

**7.0 COMMITTEE TIMETABLE**

Consideration was given to the Chief Executive's Report on Committee Timetable (previously supplied).

Agreed:

That the proposed schedule of Meetings be accepted.



Portstewart for Mr. T. Wallace

- 2.2 Application No. D2  
C/2011/0586/O  
Site for detached one-and-a  
half storey dwelling adjacent to  
56 Kerr Street, Portrush and  
adjacent to Causeway View  
Lane/opposite rear of 22 and  
25 Princess Street, Portrush for  
Mr. T. Caves
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be refused.
- 2.3 Application No. D3  
C/2012/0055/F  
Retention of agricultural shed  
adjacent to 6a Carragh Road,  
Bushmills for Mr. J. Nicholl
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be refused.
- 2.4 Application No. D4  
C/2012/0161/O  
Site for farm workers dwelling  
of rural character located 48m  
north-east of No. 56  
Coolnasillagh Road, Garvagh  
for Mr. P. Mullan
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.5 Application No. D5  
C/2012/0218/RM  
Proposed 21 bed boutique  
hotel with associated facilities,  
car parking and landscaped  
amenity on lands appurtenant  
to Sweeney's Wine Bar,  
Bayhead Road, Portballintrae  
for Mr. S. Sweeney
- The opinion of the Planning Service was to approve.
- It was proposed by Councillor Ms. Alexander and seconded by the Deputy Mayor:
- That Council support a refusal on the grounds that the land is owned by Council.
- As an amendment it was proposed by Councillor Harding and seconded by Councillor McQuillan:
- That Council support the approval.
- The Principal Administrative Officer advised that the land ownership issue was not relevant to the planning approval and would be considered by Council at a

future date.

The Deputy Mayor subsequently withdrew as seconder of the proposal.

It was agreed that the application be approved.  
Councillor Ms. Alexander asked to be recorded as dissenting with the approval.

- |      |   |   |
|------|---|---|
| 2.6  | <u>Application No. D6</u><br><u>C/2012/0366/O</u><br><u>Site of proposed dwelling and detached garage 30m south of No. 51 Moneygran Road, Kilrea for Mr. J. Gillen</u>  | The opinion of the Planning Service was to refuse.<br><br>It was agreed that the application be refused.  |
| 2.7  | <u>Application No. D7</u><br><u>C/2012/0431/O</u><br><u>Proposed farm site for dwelling adjacent to No. 6 Boveedy Road, Kilrea for Mr. R. McKinney</u>  | The opinion of the Planning Service was to refuse.<br><br>It was proposed by Councillor McQuillan, seconded by The Mayor and agreed:<br><br>That the application be referred to the Minister for further consideration.                           |
| 2.8  | <u>Application No. D8</u><br><u>C/2012/0469/O</u><br><u>Proposed dwelling and garage on a farm adjacent to No. 101 Drumagarner Road, Kilrea for Mr. J. Quinn</u>  | The opinion of the Planning Service was to refuse.<br><br>It was proposed by Councillor Mrs. Loftus, seconded by the Deputy Mayor and agreed:<br><br>That the application be held for two weeks to facilitate the receipt of further information. |
| 2.9  | <u>Application No. D9</u><br><u>C/2012/0494/F</u><br><u>Retrospective replacement roof maintenance access and terrace to rear at the first floor level at 3 The Hill, Mullaghacall North, Portstewart for Mr. B. Shiels</u> | The opinion of the Planning Service was to approve.<br><br>It was agreed that the application be approved.  |
| 2.10 | <u>Application No. D10</u><br><u>C/2013/0016/F</u>  | The opinion of the Planning Service was to approve.   |

Retrospective application for amendments to house types from previous planning application C/2012/0272/F at 99 Strand Road, Portstewart for Mr. P. Lagan

It was agreed that the application be approved.

## **New Applications**

- 2.11 Application No. 1 C/2011/0351/F Proposed A27-225kw wind turbine with a reduced 30m hub height 270m north-west of 17 Lismoyle Road, Kilrea for Mrs. M. Mullan
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Mrs. Loftus, seconded by the Deputy Mayor and agreed:
- That the application be held for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.12 Application No. 3 C/2012/0359/F Erection of 250kw wind turbine with 32.3m hub height and 32m blade diameter 710m north-east of 31 Ballylagan Road, Coleraine for Mr. S. Lyons
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McQuillan, seconded by Councillor King and agreed:
- That the application be held for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.13 Application No. 4 C/2012/0361/F Erection of 1 no. 225kw wind turbine with a hub height of 31m to supply farm business with excess sold to the grid 540m north-east of 39 Ballylagan Road, Coleraine for
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor King, seconded by Councillor McQuillan and agreed:
- That the application be

Mr. D. Campbell

held for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.14 Application No. 5  
C/2012/0405/O  
Erection of an individual farm dwelling in relation to an existing farm business adjacent to 10 Ballyclough Road, Bushmills for Mr. Cochrane

The opinion of the Planning Service was to refuse.

It was proposed by Councillor Harding, seconded by Alderman Creelman and agreed:

That the application be held for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.15 Application No. 7  
C/2012/0465/F  
Erection of 250kw wind turbine with 32.3m hub height and 32m blade diameter 325m south-east of 58 Corbally Road, Coleraine for Mr. A. Mairs

The opinion of the Planning Service was to refuse.

It was proposed by Councillor King, seconded by Councillor Harding and agreed:

That the application be held for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.16 Application No. 12  
C/2013/0044/F  
Demolition of existing holiday cottage and garage to be replaced with new holiday dwelling at 14A Glenmanus Road, Portrush for Ian and Pauline Bothwell

The opinion of the Planning Service was to refuse.

It was proposed by Councillor M. Fielding, seconded by Councillor Mrs. Fielding and agreed:

That the application be held for one month to facilitate an office meeting on the grounds that all material planning considerations had not

- been assessed.
- 2.17 Application No. 13  
C/2013/0049/F  
Proposed internal re-  
configuration, ground floor  
extension and replacement of  
flat roof to pitched roof with  
additional accommodation  
within at 7 Ballymacrea Road,  
Portrush for Colin and  
Sheenagh Fletcher
- The opinion of the Planning Service was to refuse.
- It was noted that the application had been removed from the schedule to allow new information to be considered.
- 2.18 Application No. 16  
C/2013/0060/F  
Erection of 150kw turbine (23m  
diameter rotor blade, 30m hub  
height) and control room (2.2m  
height) 90m north-east of Owen  
Roe's GAC, Agherton Lane,  
Portstewart for Messrs. B and  
G. Mullan
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Mrs. Loftus, seconded by Councillor Harding and agreed:
- That the application be held for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.19 Application No. 18  
C/2013/0069/F  
Amendment to existing  
approved replacement dwelling  
at 39 Ballymacrea Road,  
Portrush for Mr. N. Creaney
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor M. Fielding, seconded by Councillor McQuillan and agreed:
- That the application be held for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.20 Application No. 19  
C/2013/0075/O  
Proposed site for two-storey  
infill/rounding off dwelling  
adjacent to (eastern side) No.  
14 Gortycavan Road, Coleraine  
for Mr. and Mrs. J. W. Steen
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor King, seconded by Councillor Duddy and agreed:
- That the application be



- held for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.21 Application No. 20  
C/2013/0078/F  
Proposed retention of use of part of domestic garage as a part-time hairdressing unit (treatment by appointment only) at 115 Edenbane Road, Kilrea for M. Doherty
- The opinion of the Planning Service was to approve.
- It was proposed by Councillor McQuillan, seconded by Councillor King and agreed:
- That the application be held for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- It was suggested by a member that the attendance of the Case Officer at the office meeting could be helpful.
- 2.22 Application No. 22  
C/2013/0095/F  
Construction of roof terrace above ground floor games room at 35 Portrush Road, Portstewart for A. McVitty
- The opinion of the Planning Service was to refuse.
- The application had now been withdrawn.
- 2.23 Application No. 23  
C/2013/0096/F  
Proposed amendments to regularise apartments under construction at 4/4a Bath Terrace, Portrush for JSF Builders
- The opinion of the Planning Service was to approve.
- It was proposed by Councillor Ms. Alexander:
- That the application be held until agreement was reached between the objectors and the applicant.
- As an amendment it was proposed by Councillor McQuillan and seconded by Councillor Mrs. Loftus:
- That Council support the approval.

As Councillor Ms. Alexander failed to gain a seconder for the proposal the amendment was agreed.

### **3.0 OFFICE MEETINGS**

It was noted that the Office Meetings would be held on Friday, 21st June, 2013.

### **4.0 THE PLANNING (GENERAL DEVELOPMENT) (AMENDMENT) ORDER (NORTHERN IRELAND) 2013**

Consideration was given to letter dated 24<sup>th</sup> April, 2013 from the Department of the Environment regarding the above Statutory Rule (previously supplied). Noted.

### **5.0 REVIEW OF PLANNING FEES AND FUNDING CONSULTATION**

Consideration was given to NILGA's draft response to this consultation. Subject to approval by NILGA Executive, it was agreed that Council endorse the response and advise the Department accordingly.

### **6.0 CHAIRMAN'S REMARKS**

Councillor McLaughlin thanked members and staff for their support during his term as Chairman.

## **POLICY AND DEVELOPMENT COMMITTEE**

**18<sup>th</sup> June, 2013**

**Present:** Alderman N. F. Hillis in the Chair  
 The Mayor, Councillor D. Harding  
 The Deputy Mayor, Councillor M. Fielding

### **Alderman**

W. T. Creelman

### **Councillors**

D. D. Barbour	W. A. King
A. S. Cole	W. McCandless
E. P. Fielding (Mrs.)	G. L. McLaughlin
B. Fitzpatrick	

### **Officers in Attendance:**

Town Clerk and Chief Executive, Corporate Director of Leisure and Development, Head of Central Services, Head of Development Services, Acting Head of Finance, Community Development Manager, Tourism Manager and Business Support Assistant (CE)

### **Apologies:**

Aldermen Bradley, Mrs. Hickey and McClure  
 Councillors Ms. Alexander, Archibald, Ms. Boyle, Duddy, Holmes, Mrs. Loftus, McClarty and McQuillan

## **1.0 'IN COMMITTEE'**

It was agreed to consider a number of items 'In Committee' at the end of the meeting.

## **2.0 CHIEF EXECUTIVE'S REPORT**

Consideration was given to the Report of the Chief Executive (previously supplied).

Matters arising:

## **2.1 Dunluce 2015 Steering Group**

It was reported that following an award of £302,000 from the Heritage Lottery Fund (HLF), the Northern Ireland Environment Agency (NIEA) had established a working group to deliver the first stage of the project to uncover the lost 17<sup>th</sup> Century town of Dunluce.

**Recommended:**

That NIEA representatives be invited to provide an overview of the project to Council.

## **2.2 Coleraine Harbour Commissioners: Appointment of Chairman and Vice-Chairman**

Members noted that under the terms of Section 4(a) of The River Bann Navigation Order (N.I.) 2002, "Council shall designate a Commissioner as Chairman of the Commissioners and may designate another Commissioner as Deputy Chairman".

### **Recommended:**

On the proposal of Councillor King and seconded by Councillor Fitzpatrick, that Mr. W. Oliver be appointed as Chairman and Mr. J. Millar be appointed as Vice-Chairman for a one-year period to 30<sup>th</sup> June, 2014.

## **2.3 Review of Public Administration**

### **2.3.1 Discussion Paper on Future Industrial Relations Framework**

Consideration was given to this Discussion Paper together with a suggested response (previously supplied).

### **Recommended:**

Council is recommended to adopt the draft response.

### **2.3.2 Planning Service Delivery Options Paper**

Consideration was given to this Delivery Options Paper (previously supplied). Members noted that option 1 had been identified as the preferred service delivery model for planning, subject to further refinement as more information became available.

### **Recommended:**

That Council endorses option 1 as the preferred model for delivery of the Planning Service.

### **2.3.3 Systems Convergence**

Committee noted information on this topic, as contained in the Report and noted the deadline for submission was dated 31<sup>st</sup> March, 2013.

### **Recommended:**

That Council acts as lead authority for the Systems Convergence as outlined in the Report.

#### 2.3.4 RPA Information Items

The following documents were read and the contents noted:

- i) Causeway Coast & Glens Voluntary Transition Committee – Minutes of meeting dated 28<sup>th</sup> March, 2013.
- ii) Regional Transition Committee – Draft note and associated papers dated 22<sup>nd</sup> May, 2013.

#### 2.4 Scheme of Allowances Payable to Councillors

Committee deliberated on the revised Scheme of Allowances which had been updated to reflect Council's recent review of governance arrangements.

##### **Recommended:**

That Council adopts the revised Scheme of Allowances Payable to Councillors for the 2013/2014 year.

#### 2.5 Memorandum of Understanding (MOU) between Coleraine Borough Council and Land and Property Services (LPS)

The Acting Head of Finance updated members on the proposed Memorandum of Understanding between Council and Land and Property Services (previously supplied).

##### **Recommended:**

That Council agrees the adoption of the Memorandum of Understanding with Land and Property Services.

#### 2.6 Armed Forces Flag Raising Event Monday 24<sup>th</sup> June, 2013

Members noted information on this event, as contained in the Report.

##### **Recommended:**

On the proposal of Councillor Barbour and seconded by Alderman Creelman that Council supports the event with attendance by Councillors and Senior Officers.

#### 2.7 For Information

Information on the following topics was noted, as contained in the Report:

- Accounts
- Members Services – Forecast of key Council events for period mid-June – 31<sup>st</sup> July, 2013

### **3.0 DEVELOPMENT SERVICES' REPORT**

Consideration was given to the Report of the Corporate Director of Leisure and Development (previously supplied).

Matters arising:

#### **3.1 Kilrea Environmental Improvements**

The Chairman welcomed Mr. Stuart Hood and Ms. Ciara Lappin, Doran Consulting, who were in attendance to present details of the design elements for the Kilrea Environmental Improvements project.

The Tourism Manager answered various members' questions.

#### **Recommended:**

On the proposal of Councillor King and seconded by Councillor Cole that Council approves the plans as presented and that officers and the Design Team progress this project with an application for planning permission and appointment of a contractor for implementation.

#### **3.2 Castlerock Promenade and Whiterocks Environmental Improvements**

Committee welcomed Mr. Neil McKenzie and Mr. Eoin Kelly, Lagan Construction, who were in attendance to present the final drawings of this scheme.

In response to a member's request for provision of car access/parking on the beach it was advised this would not be possible due to environmental considerations.

#### **Recommended:**

On the proposal of Councillor King and seconded by Councillor Cole that Council approves the final drawings as detailed in the presentation and that project implementation start as soon as possible with a view to completion in Spring 2014.

#### **3.3 Policing and Community Safety Partnership (PCSP)**

Members received an update on legal advice received by the Department of Justice and the Northern Ireland Policing Board in relation to interpretation of The Justice Act (Northern Ireland) 2011 with reference to instruction for the appointment of Chair of Policing and Community Safety Partnership.

#### **Recommended:**

That Council accepts the legal advice provided to the Department of Justice and the NIPB and adopts the rotation of PCSP Chairperson as outlined in the report effective from June 2013, viz:

<b>Year</b>	<b>Party</b>
2013 – 2014	DUP
2014 – 2015	UUP

### **3.4 Temporary Ice Rink Facility – Portrush Recreation Grounds**

Consideration was given to a request from the Ice to Go Company to provide a portable 'real ice' rink facility at the Recreation Grounds in Portrush during July and August 2013. Details of the proposal to facilitate the request were outlined by the Director of Leisure and Development.

In response to members' questions it was noted that Council should seek remuneration for any such negotiations in the future.

#### **Recommended:**

On the proposal of the Deputy Mayor and seconded by Councillor Fitzpatrick, that Council permits the use of the Recreation Grounds for the months of July and August to allow the Ice to Go Company to operate a portable 'real ice' rink facility.

### **3.5 For Information**

Information on the following topics was noted, as contained in the Report:

- Coleraine Policing and Community Safety Partnership
- North East Peace III Partnership
- Community Festival Fund Applications 2013-14

## **4.0 CORRESPONDENCE**

### **4.1 Somme Remembrance Parade and Service**

Read letter dated 25<sup>th</sup> April, 2013 from Carrickfergus Borough Council inviting members to attend the Somme Remembrance Parade and Service to be held at the Knockagh War Memorial on Sunday, 30<sup>th</sup> June, 2013.

Any member wishing to attend should contact the Head of Central Services.

### **4.2 For Information**

The following correspondence was noted by members (previously supplied):

- Letter dated June 2013 from the Minister of the Environment in relation to Sharing the Commitment to the Department of the Environment's 'Share the Road to Zero' campaign.