



COLERAINE BOROUGH COUNCIL

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on **TUESDAY** 22 October 2013 immediately following the Planning Committee Meeting.

R WILSON

Town Clerk and Chief Executive

Cloonavin
66 Portstewart Road
COLERAINE

A G E N D A

- 1 Apologies
- 2 Chair's Business
- 3 Declarations of Interest
- 4 Minutes (enclosed):
 - 4.1 Council Meeting – 24 September 2013
- 5 Committee Reports (enclosed):
 - 5.1 Planning Committee – 24 September 2013
 - 5.2 Environmental Services Committee – 1 October 2013
 - 5.3 Corporate Affairs Committee – 8 October 2013

(Item 5.2) Remembrance Sunday – Representation (Report enclosed)
- 6 Correspondence (enclosed for information)
- 7 Documents for Sealing

To: Each Member of Council

17 October 2013

COLERAINE BOROUGH COUNCIL

COUNCIL MEETING 22 October 2013

MINUTES BOOKLET

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Meeting	Council
Date and Time	24 September 2013 at 7.00pm
Location	Council Chamber, Cloonavin
Chair	The Mayor, Councillor D Harding
Present	Deputy Mayor, Councillor M Fielding Aldermen M Bradley, W Creelman, M Hickey, N Hillis Councillors C Alexander, C Archibald, Y Boyle, S Cole, P Fielding, B Fitzpatrick, R Holmes, W King, R Loftus, W McCandless, D McClarty and G McLaughlin
In attendance	Town Clerk and Chief Executive, Corporate Director of Environmental Services, Corporate Director of Leisure and Development, Head of Central Services, Head of Finance, Head of Development Services and Clerical Officer

1 APOLOGIES

Apologies were recorded for Alderman McClure and Councillors Barbour, Duddy and McQuillan.

2 CHAIR'S BUSINESS

2.1 Welcome

The Mayor welcomed everyone to the Meeting.

2.2 Meetings

The Mayor informed Members that he, along with the Chief Executive and Corporate Director of Environmental Services, had met with Mr P Cummings, Northern Health and Social Care Trust. He advised that a workshop would be arranged for Members to meet with Mr Cummings to discuss the future of Causeway Hospital.

The Mayor also advised that he had met with the family of Mr J Andrykiewicz, the Polish man who had been swept into the sea at Ramore Head, Portrush and had extended Council's sympathies, help and support to the Andrykiewicz family.

2.3 Condemnation of Attack

The Mayor condemned the recent attack that had taken place on Councillor Duddy's home and offered support. In his absence Alderman Bradley passed on Councillor Duddy's gratitude to all Members who had offered assistance.

2.4 Retirement of Councillor G McLaughlin

The Mayor drew Members' attention to the retirement of Councillor G McLaughlin which would be discussed later in the meeting and asked Members to defer their comments until that discussion.

3 MINUTES

The Minutes of the Council Meeting of 27 August 2013 were confirmed and signed.

3.1 Notice of Motion

The Chief Executive made reference to the Notice of Motion and stated that a letter had been received from Mark H Durkan MLA, the Minister of the Environment on this subject asking that Council use d'Hondt based on the Council Election results of 2011 as the default method of appointment for the nomination of members to the Causeway Coast and Glens Statutory Transition Committee.

In response to a question from a Member the Chief Executive advised that the Minister, at this time, had no power to direct on this issue.

4 COMMITTEE REPORTS

4.1 Planning Committee

The Chair, Alderman Creelman, moved the adoption of the Planning Committee Report; this was duly seconded by Councillor Loftus and agreed.

4.2 Environmental Services Committee

The Chair, Councillor Archibald moved the adoption of the Environmental Services Committee Report; this was duly seconded by Councillor Fitzpatrick.

The Corporate Director of Environmental Services gave a brief summary of the topics contained in the Committee Report (previously supplied).

4.2.1 Road Races (NI) Amendments Bill

A statement was read by the DUP that stated they would not support Sunday racing.

Agreed: That Council adopt the recommendation of Committee to agree the provision identified from the local consultation process and the flexibility facilitated by the proposed Road Races (Amendment) Bill and to not support Sunday road closures as a contingency day.

The report was subsequently agreed.

4.3 Leisure and Development Committee

The Chair, Councillor McCandless, moved the adoption of the Leisure and Development Committee Report; this was duly seconded by Councillor King.

The Corporate Director of Leisure and Development summarised the topics contained in the Committee Report (previously supplied).

4.3.1 Replacement of Crane for Coleraine Marina

Discussion ensued with the Corporate Director of Leisure and Development answering Members' various questions.

Agreed: On the proposal of Councillor P Fielding, seconded by Councillor McClarty and with seventeen votes in favour and one against: that Council proceed with the purchase of the WISE 20T crane at a cost of £32,500 plus VAT as recommended by the Committee.

4.3.2 Remembering the Victims of the 1973 Coleraine Bomb

Members acknowledged the sensitivity of this matter and their wish to have the matter dealt with sympathetically.

Agreed: That the opinions of the families be sought and the findings be brought back to a future meeting of the Leisure and Development Committee.

4.3.3 Campervan Facility Update

Members were advised that this facility has been fully operational since 15 August 2013. Following a Member's question, Mr Baker advised that positive feedback had been received and that more time would be required to ascertain the facility's financial success.

4.3.4 Dunluce Centre

The Corporate Director of Leisure and Development advised that through V4 Services, six expressions of interest had been received for this facility, although no timescale was yet in place for its further development.

4.3.5 NI International Airshow

A brief discussion took place regarding the further development of this event. Members praised the continued high standards and voiced their anticipation of continued development at next year's event.

At this point the Mayor thanked all involved with the launch of the Coleraine 400 and urged everyone to visit the exhibition in Coleraine Town Hall.

The report was agreed subject to the amendments.

4.4 Corporate Affairs Committee

The Chair, Alderman Bradley, moved the adoption of the Corporate Affairs Committee Report; this was duly seconded by Councillor Fitzpatrick.

The Chief Executive and Head of Central Services summarised the topics contained in the Report (previously supplied).

4.4.1 Resignation of Councillor G McLaughlin

The Chief Executive reported that a response from the Chief Electoral Officer was expected advising who would take over from Councillor McLaughlin. Members paid tribute to Councillor McLaughlin's hard work and dedication over the years and wished him a long and happy retirement.

4.4.2 Establishment of DVA Working Group

Following an email received 16 September 2013, a working group to implement decisions relating to the possible DVA job losses had been organised, which would ideally include representatives from each local Council in the Causeway Coast and Glens Cluster.

Agreed: That Council nominate the Mayor and two senior Officers to represent Council at these meetings with the Deputy Mayor attending should the Mayor be unavailable, as recommended by the Committee.

4.4.3 Sympathy

The Mayor informed Members that a letter of sympathy would be sent to the family of Mr Craig, who had sadly passed away following an accident at Portstewart Harbour on Saturday 14 September.

The report was subsequently agreed.

Councillor McClarty left the Meeting.

5 CORRESPONDENCE

Members noted the following correspondence (previously supplied).

- i Department of the Environment – Reform Inform Update dated 18 September 2013;
- ii NILGA Minutes and Reports;
- iii Northern Ireland Fire and Rescue Service – Annual Report and Statement of Accounts 2013/14;
- iv Northern Ireland Housing Executive – Annual Report Summary 1 April 2012 – 31 March 2013;
- v Health and Social Care – Future Arrangements for Language Interpreting and Translation Services for Health and Social Care in Northern Ireland.

6 DOCUMENTS FOR SEALING

Resolved:

That the following documents be sealed:

1	Agreement	Council to Employee – Advance re car purchase.
2	Memorandum of Understanding (in Duplicate)	Council and Department of Agriculture and Rural Development (Forest Service) – Provision of Recreation Facilities
3	Agreement in (Duplicate)	Council and Newtownstewart Construction Ltd – Portrush West Bay Promenade Environmental Improvement Works
4	Cemetery Titles	Grant of Right of Burial – Deeds Register Nos. 4045 – 4053 inclusive
	Agherton	1
	Ballywillan	2
	Coleraine	2
	Kilrea	0
	Portstewart	4

Meeting	Planning Committee
Date and Time	24 September 2013 at 6.30pm
Location	Council Chamber, Cloonavin
Chair	Alderman W Creelman
Present	The Mayor, Councillor D Harding and The Deputy Mayor, Councillor M Fielding Aldermen M Bradley, M Hickey, N Hillis Councillors C Alexander C Archibald, Y Boyle P Fielding, B Fitzpatrick, R Holmes, W King, R Loftus W McCandless, D McClarty, G McLaughlin
In attendance	Mr G McClelland, Planning Service, Principal Administrative Officer, Head of Health and Built Environment and Clerical Officer

1 APOLOGIES

Apologies were recorded for Councillors Barbour, Duddy and McQuillan.

2 CHAIR'S BUSINESS

The Chair welcomed everyone to the Meeting and especially Mr McClelland, who was standing in for Mr Wilson.

3 PLANNING CONSULTATION

A list of sixteen applications was presented for consideration (previously supplied).

3.1 Applications Deferred from Previous Meeting

Application D1 C/2011/0574/F Proposed redevelopment of land to the rear of 624 Glenmanus Road, Portrush to provide 2 no. 2 bedroom eco-townhouses for Mr D Dixon.

The opinion of the Planning Service was to approve.

Agreed: That the application be approved.

3.2 New Applications

Mr McClelland enlarged on the new applications listed on the planning schedule and the recommendations were accepted subject to the following:

Application C/2012/0498/F Proposed 2 storey replacement dwelling and attached garage at 9 Strand Avenue, Portrush for Mr and Mrs J Moss.

The opinion of the Planning Service was to refuse.

Agreed: On the proposal of The Mayor and seconded by Alderman Hillis that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

Application C/2013/0171/F Private domestic vehicle store for restoration and storage of vintage machinery, 120m south west of 209 Dunhill Road, Coleraine for Mr W G Hamilton.

The opinion of the Planning Service was to refuse.

Agreed: On the proposal of Councillor King and seconded by the Councillor Loftus that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

Application C/2013/0254/O Proposed dwelling on farm 55m south west of 48 Glen Road, Glenuillin, Garvagh for Mr T McKeever.

The opinion of the Planning Service was to refuse.

Agreed: On the proposal of Councillor Loftus and seconded by Councillor King that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

Application C/2013/0263/F Construction of roof terrace above ground floor games room at 35 Portrush Road, Portstewart for Ms A McVitty.

The opinion of the Planning Service was to refuse.

Agreed: On the proposal of The Deputy Mayor and seconded by Councillor P Fielding that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

Application C/2013/0271/O Permanent dwelling at 63 Ballygawley Road, Aghadowey for Mr D Kane.

The opinion of the Planning Service was to refuse.

Agreed: On the proposal of Councillor Loftus and seconded by Alderman Hickey that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

4 GENERAL PLANNING ISSUES

4.1 Development - Swilly Park, Portstewart

A member asked if residents of Swilly Park, Portstewart had been neighbour notified on the amendments to this development. Mr McClelland undertook to refer this query to the Principal Planning Officer for response.

Agreed: After discussion and on the proposal of Councillor Alexander, seconded by Councillor Fitzpatrick, that an office meeting be requested if the planning decision had not been issued

5 OFFICE MEETINGS

It was noted that the Office Meetings would be held on Friday 18 October 2013.

6 CORRESPONDENCE

The following correspondence was noted for information:-

- i Moy Park Strategic Planning Project – Letter dated 22 August 2013 from DoE Local Planning Division
- ii Application C/2012/0428/F – Farm Diversification to Provide Paintball Game Zones at Ballylagan Road, Coleraine – Letter dated 14 September 2013 from the Minister of the Environment, Mr M Durkan, MLA
- iii NILGA Planning Bulletin dated 12 September 2013

Meeting	Environmental Services Committee
Date and Time	1 October 2013 at 6.30pm
Location	Bann View Committee Room, Cloonavin
Chair	Councillor C Archibald
Present	Alderman M Bradley Councillors S Cole, G Duddy, B Fitzpatrick, R Holmes, W King and R Loftus
In Attendance	Corporate Director of Environmental Services, Head of Health and Built Environment, Head of Estates and Facilities, Head of Operations, Business Support Assistant (CE).

1 WELCOME

The Chair welcomed everyone to the Meeting.

2 CHAIR'S BUSINESS

No business.

3 DECLARATION OF INTEREST

No declarations of interest were stated.

4 ENVIRONMENTAL SERVICES REPORT

Consideration was given to the Report of the Corporate Director of Environmental Services (previously supplied).

Members' views were sought on the proposed changes to the existing Dog Control Orders as a result of feedback from the March 2013 public consultation and from dog lobbying groups.

4.1 Dog Control Order 1 – The Dogs Exclusion Coleraine Borough Council Order 2013

Proposed changes focus mainly on reducing the periods of current restrictions from beginning of May - end of September, to 1 June - 15 September and prohibiting dogs on a portion of West Strand beach between 1 June and 15 September. Restrictions at Downhill beach and Recreational Grounds, Portrush would also be relaxed.

4.2 Dog Control Order 2 – The Dogs on Leads Coleraine Borough Council Order 2013

Proposed changes focus mainly around removal of 2 metre lead length restrictions; the requirement for dogs to be kept on leads on certain cliff paths and prohibiting dogs during specific periods on West Strand beach, Portrush.

Members' various questions on this issue were answered by officers.

4.3 Dog Control Order 3 – The Dogs on Leads by Direction Coleraine Borough Council Order 2013

Proposed changes were to remove the 2 metre lead requirement.

4.4 Dog Control Order 4 – The Fouling of Land by Dogs Coleraine Borough Council Order 2013

No proposed changes.

Recommended: That Council adopt the proposed amendments to the Dog Control Orders and the amended Orders be brought back to Council in November for approval for further public consultation.

In relation to Dog Control Order 2, it was further recommended on the proposal of Councillor Fitzpatrick and seconded by Councillor Duddy that Council accept the recommendation with the exception of the proposed change to prohibiting dogs on West Strand beach from 16 September to 31 May.

5 ENTERTAINMENT LICENCES

5.1 The Ice House, 9-10 the Promenade Portstewart

An application for grant of an Entertainment Licence had been received from Mr Ronan Higgins.

Days and times on which it is intended to provide entertainment:

Monday through to Saturday 11.30am – 1.00am and Sunday 12.30pm – Midnight

Recommended: That Council grant an Entertainment Licence subject to no representations, no PSNI objections and compliance with NI Fire and Rescue Service recommendations and all other requirements requested by Council's Licensing Department and subject to special conditions.

1. All requirements as contained within Nightsafe Coleraine Code of Best Practice 2012.
2. All Door Supervisors employed must be licensed with a scheme recognised by Coleraine Borough Council.

5.2 Variation to an Entertainments Licence Condition - Ramore Winebar, Harbour Road Portrush

An application for variation to an Entertainments Licence condition to include new area had been received from Mr George McAlpine.

Recommended: That Council approve the variation to the conditions.

6 DERLICTION FUNDING

At the September Meeting, Council had approved, in principle, allocation of £140,000 dereliction funding as follows:

Bridge Street, Coleraine	£25,000
Park Street, Coleraine	£30,000
Kerr Street, Portrush	£25,000
Garvagh town	<u>£60,000</u>
	£140,000

Following progression of options for each site based on specifications and associated costings, the following was confirmed:

- i) The site at Park Street, Coleraine would be developed independently and would no longer be part of this funding stream.
- ii) The schedule of works and specifications would be adjusted to minimise the spend at Kerr Street, Portrush with any savings prioritised to the Garvagh sites, which had been initially prioritised as follows:
 - derelict buildings and disused site at Limavady Road;
 - 2 adjoining vacant sites at Main Street and Bridge Street;
 - vacant domestic premises at Main Street/Limavady Road junction;
 - external pointing and stabilisation works to Garvagh clock tower. It was advised that this work would no longer fit into the scheme and that funding from Northern Ireland Environment Agency (NIEA) was being investigated to carry out repairs to the tower at a later stage.
- iii) One small additional site had emerged in Portrush, known as “West Strand Villas”, which was included in the original March 2012 scheme. It was suggested that this scheme at West Bay (Castle Erin) would benefit from replacement fencing which would cost approximately £3,000 and would compliment the Revitalise Portrush Scheme.

As a result of the new developments, it was proposed that the £140,000 be re-allocated viz:

Approximate costings;

Bridge Street, Coleraine	£31,200
Garvagh (4 Sites)	£90,350
Kerr St, Portrush (to include Castle Erin fencing)	<u>£20,100</u>
	£141,650

Details for each of the schemes would be presented to Members at a later stage.

Recommended: On the proposal of Councillor Fitzpatrick and seconded by Councillor King that Council approve the schemes as presented in Coleraine, Portrush and Garvagh and procure all works in accordance with Council’s procurement policy, subject to approval by the Department of the Environment.

7 REVIEW OF WASTE MANAGEMENT PLAN

Members received a short presentation on the key plan issues by the Head of Operations, who gave details of Council’s responsibility to prepare a Waste Management Plan under the legislation Waste and Contaminated Land (Northern Ireland) Order 1997.

He further explained the requirements under the Waste Framework Directive that “Waste Management Plans and Waste Prevention Programmes are evaluated at least every sixth year and revised as appropriate”. The revised Waste Management Plan encompasses proposed changes in legislation such as a 60% statutory recycling rate for Northern Ireland which was approved by the NWRWMG Joint Committee to go to Council for ratification prior to public consultation during November 2013.

Recommended: On the proposal of Councillor Duddy and seconded by Councillor King that the revised Waste Management Plan is adopted by Council as part of the public consultation process.

8 COUNCIL WORKING GROUPS AND REPRESENTATION ON EXTERNAL WORKING GROUPS

Members were reminded that when Council agreed to proceed with the review of its Governance structures and streamline the Committee system it also agreed to undertake a review of the various working groups and external bodies on which Members sat.

A number of Groups and Committees that should be reviewed by the Environmental Services Committee with a view to ascertaining which could be incorporated into the work of that new Committee, had been identified at the September Council meeting.

Members considered the following Groups and Committees together with elected Member representation:

Working Group / Committee	Council Representatives
Craigahullier Monitoring Committee	Mrs Fielding; Hickey; Hillis
Health and Wellbeing Sub-group – Employee	Barbour; King; Hickey
Health and Wellbeing Steering Group - Boroughwide	Boyle; McClure
Nightsafe, Coleraine	Creelman; Duddy; Mr Fielding; Fitzpatrick
Trading Committee	Archibald; Cole; Duddy; Hillis; McQuillan
Waste Management Working Group	Creelman; Duddy; Fitzpatrick; Holmes; King; Loftus

Recommended: On the proposal of Councillor Duddy and seconded by Councillor King that Council integrates the working groups and Committees into the work of the Environmental Services Committee.

12 Building Control Report

Information relating to the processing of Building Control and Property Certificate applications during the period 27 August 2013 to 20 September 2013 was noted as follows:

Applications - 57 applications had been received for assessment; 26 applications were awaiting assessment and 157 had been returned to agents requesting further information.

Recommendations - 54 applications had been recommended for Building Control approval.

Inspections - 72 inspections had been carried out during this period, with 63 schemes having been commenced and 63 completed.

Property Certificates - 83 applications had been dealt with during this period.

12.1 Outcome of Legal Proceedings - Offence of Discarding Litter Contrary to Article 3(1) of the Litter (NI) Order 1994

- i) **Defendant:** Marek Szularz, 60 Greenmount Road, Coleraine BT51 3QG
Result: Fine £100; Legal Costs £75; Court Costs £32.
- ii) **Defendant:** Sueann Baxter, 109 Castlerock Road, Coleraine BT51 3NW
Result: Fine £75; Legal Costs £75; Court Costs £16.
- iii) **Defendant:** Daniel Morrow, 71 Mount Street, Coleraine
Result: Fine £80; Legal Costs £75; Court Costs £16.

13 CORRESPONDENCE

No correspondence.

14 ANY OTHER BUSINESS

14.1 Railings at Portstewart Crescent

Members were advised that Council was currently in proceedings with their insurance company to conduct a risk assessment on the area in question and that these findings would be brought back to Council at a later date.

14.2 Mullaghacall Lane, Portstewart – Ownership

The Head of Estates and Facilities reported that Council owned this land and that essential maintenance works would be carried out to make the area safer.

Meeting	CORPORATE AFFAIRS COMMITTEE
Date and Time	8 October 2013 at 6.30pm
Location	Bann View Committee Room , Cloonavin
Chair	Alderman M Bradley
Present	The Mayor, Councillor D Harding, The Deputy Mayor, Councillor M Fielding Alderman J McClure Councillors C Alexander, G Duddy and S Quigley
In Attendance	Head of Central Services, Head of Finance, Countryside Access Manager, Principal Administrative Officer, Business Support Assistant (CE).
Apologies	Town Clerk and Chief Executive, Councillor D McClarty

1 WELCOME

The Chair welcomed everyone to the Meeting.

2 CHAIR'S BUSINESS

No business.

3 DECLARATION OF INTEREST

No Declarations of Interest were stated.

4 REQUESTS FOR PRESENTATIONS

No requests were received.

5 CHIEF EXECUTIVE'S REPORT

Consideration was given to the Report of the Chief Executive (previously supplied).

5.1 Portballintrae Residents' Association Presentation

The Chair welcomed representatives from Portballintrae Residents' Association to the meeting. Mrs Joyce Rankin presented to Members on a range of issues relating to public rights to access land and beach areas at Seaport Avenue, Portballintrae. Following the presentation, Mrs Rankin answered Members' various questions.

The Chair thanked the representatives for attending and providing such an informative presentation after which they left the meeting.

Following discussion Members were of the opinion that Council should seek legal advice to determine the best way forward.

Recommended: That Council seek legal advice to address the issue relating to public rights to access land and beach areas at Seaport Avenue, Portballintrae.

5.2 Remembrance Sunday – Representation

It was noted that the main Council ceremony for Remembrance Day would take place in Coleraine on 10 November 2013 where the Mayor would be in attendance.

Recommended: That Council nominate a representative for each of the various locations around the Borough. It was further recommended that the opportunity to lay a wreath be extended to any Member.

5.3 Poppy Wreaths at Coleraine War Memorial

Members were reminded that, over the past few years a number of issues had been raised in relation to the safeguarding of poppy wreaths at Coleraine War Memorial during town centre events. Three options were suggested to manage the issue:

- (i) Leave the poppy wreaths at the War Memorial regardless of other events;
- (ii) During events, remove the poppy wreaths to a safe location and replace them the following Monday morning;
- (iii) Relocate the poppy wreaths to a temporary stand adjacent to the entrance to the Town Hall prior to major events, again replacing them on the following Monday morning.

Recommended: That Council agree option (iii) – relocation of poppy wreaths to a temporary stand adjacent to the entrance to the Town Hall prior to major events, again replacing them on the following Monday morning.

Following further discussion it was suggested that a secure railing be erected at the site on a permanent or removable basis to protect the poppy wreaths.

5.4 Statutory Transition Committee (STC) Draft Budget

The Head of Central Services advised Members that one of the requirements of The Local Government (Statutory Transition Committees) Regulations (Northern Ireland) 2013 was that the STC should agree with the predecessor Councils a budget for the operation of the Committee. It was noted that at the meeting of the STC on 26 September 2013, the Committee had agreed a budget of £161,577 for period August 2013 to March 2014 and £220,215 for period April 2014 to June 2014, the amounts would be split equally between the four Councils.

Recommended: That Council agree the budget.

7 FOR INFORMATION

7.1 Finance

7.1.1 Accounts

Members had previously received accounts for September 2013 for information.

7.2 Review of Public Administration

7.2.1 Local Government Bill

- (i) The Head of Central Services gave background information to the Local Government Bill and a copy was attached for information.
- (ii) Noted NILGA press release 'NILGA welcomes Draft Bill for Local Government' dated 24 September 2013.

7.2.2 Third Tranche of Guidance for Statutory Transition Committees

Letter dated 26 September 2013 relating to Expenditure Controls for Statutory Transition Committee – Departmental Direction Guidance was noted.

7.2.3 RPA Information Items

- (i) Read draft note of Regional Transition Committee dated 8 August 2013.
- (ii) Minutes of Causeway Coast and Glens Statutory Transition Committee dated 8 August 2013 were noted.

8 CORRESPONDENCE

No correspondence.

9 ANY OTHER BUSINESS

9.1 Mobile Street Trading – Tender Process

Following a Member's query relating to the tendering process and provisions within Ice Cream Trading Licences, the Head of Central Services would raise the matter with the Corporate Director of Environmental Services.

9.2 Traders – Subletting

At the request of a Member, the Head of Central Services would investigate the matter of Traders subletting at Council Events.

9.3 Committee Reports and Agendas

In response to a Member's query, the Head of Central Services confirmed that he would look into the process for providing reports to Members.