

COLERAINE BOROUGH COUNCIL

**COUNCIL MEETING
25 November 2014**

MINUTES BOOKLET

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Meeting	Council
Date and Time	28 October 2014 at 7.15pm
Location	Council Chamber, Cloonavin
Chair	The Mayor, Councillor G Duddy
Present	The Deputy Mayor, Councillor Y Boyle Aldermen S Cole, W Creelman, P Fielding and M Hickey Councillors C Alexander, C Archibald, T Clarke, T Craig, M Fielding, B Fitzpatrick, D Harding, R Holmes, W King, M Knight- McQuillan, R Loftus, W McCandless and C Sugden
In Attendance	Town Clerk and Chief Executive, Head of Development Services, Head of Estates and Facilities, Acting Head of Central Services, Regeneration Manager, Energy Efficiency Advisor/Health and Well Being Officer and Administrative Assistant

1 APOLOGIES

Apologies were recorded for Alderman Hillis, Councillors Barbour and Quigley.

2 WELCOME

The Mayor welcomed everyone to the Meeting and extended a special welcome to the students from the University of Ulster and representatives from Oasis Causeway Mental Health.

3 CHAIR'S BUSINESS

3.1 Sympathy

The Mayor referred to the recent tragic deaths of Miss Emma Scott, Aghadowey and Mr Ryan Bradley, Kilrea and extended deepest sympathy to both families. Sympathy was also extended to Councillor Loftus on the death of her nephew (Ryan Bradley).

The Mayor also referred to the recent death of Councillor Fielding's brother and extended sympathy to both Councillor and Alderman Fielding.

As a mark of respect Members stood to observe a minute's silence.

3.2 Best Wishes

The Mayor extended best wishes to Councillor Quigley following her recent injury.

3.3 'Big Draw' 2014

The Mayor had attended this year's 'Big Draw' when it came to Coleraine Town Centre on Saturday 4 October. The event was organised by Harry McMahon and the Firsty Group offering free drawing activities to connect people of all ages with museums, outdoor spaces, artists, designers, illustrators and each other. The event had been a great success and thanks were extended to the Coleraine Town Team and everyone involved.

3.4 Eco Schools – Green Flag Award

A Reception had been held in Cloonavin on 7 October 2014 for representatives from seven schools in the Borough which recently won a Green Flag Award. The 'Green Flag' is the highest award 'Eco-Schools' presents to a school for environmental achievement.

3.5 Organ Donation – Commemorative Event

The Mayor referred to the commemorative event held at Causeway Hospital on 15 October 2014 to remember those within the Borough who had donated organs.

This had been a memorable event and The Mayor sought Members' consent for the organ donation presentation to be provided to Council in November. Agreed.

3.6 RICS Annual Awards – London

The Mayor had attended the RICS Annual Awards in London on 17 October 2014 as the Kerr Street Scheme, Portrush had been nominated one of the seven finalists. First prize was not achieved but a certificate had been awarded.

3.7 Kinship Care Northern Ireland

The launch of the Kinship Care DVD entitled 'Keeping Families Together' took place at a Reception held in Cloonavin on 27 October 2014.

This had been another memorable event and The Mayor requested that this presentation be provided to Council in the New Year. Agreed.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 PRESENTATION

It was agreed to receive the LeanOnMe presentation at this stage of the Meeting.

The Mayor welcomed Miss Claire Turner, Student, University of Ulster, who was in attendance to present to Members regarding the future of LeanOnMe.

Miss Turner addressed Members and elaborated on the vision for LeanOnMe which would be a website designed to assist University of Ulster students help each other through mutual support and understanding. LeanOnMe would be working in partnership with Oasis Causeway Mental Health and currently had over thirty volunteers ready to commence work if the site proved successful.

Miss Turner answered various Members' questions. Members were very supportive of the provision of such a service and suggested that Miss Turner should liaise with Council's Health and Well Being Officer.

The Mayor thanked Miss Turner for attending and wished everyone involved in LeanOnMe success for the future.

6 MINUTES

The Minutes of the Council Meeting of 23 September 2014 were confirmed and signed.

7 COMMITTEE REPORTS

7.1 'In Committee'

It was agreed to take a number of items 'In Committee' at the end of the Meeting.

7.2 Planning Committee

The Minutes of the Planning Committee Meeting of 23 September 2014 were proposed by the Chair, Councillor King, seconded by Alderman Creelman and agreed.

7.3 Environmental Services Committee

The Minutes of the Environmental Services Committee Meeting of 7 October 2014 were proposed by the Chair, Councillor Sugden and seconded by Councillor Loftus.

7.4 Leisure and Development Committee

The Minutes of the Leisure and Development Committee Meeting of 14 October 2014 were proposed by the Chair, Alderman Hickey, seconded by Councillor Clarke and agreed.

7.4.1 Presentation - Lansdowne Area, Portrush Masterplanning Project

The Mayor welcomed Mr James Hennessey, Associate Director, The Paul Hogarth Company, who was in attendance to provide a brief presentation regarding the Lansdowne Masterplan Portrush (previously supplied).

The Head of Development Services outlined the Masterplan's development process to date.

Mr Hennessey elaborated on the vision for the Masterplan and advised that the additional views of Portrush Regeneration Group, following their Meeting on 22 October 2014, had been received.

Portrush Regeneration Group would not endorse the Masterplan in its current format and highlighted the following:

- not in favour of adopting a wild/coastal meadow anywhere at Lansdowne;
- not in favour of the idea of a maze and suggested exploration of a heritage theme at Antrim Gardens;
- requested that the future use of the Lansdowne lifeboat shelter would be linked to the use of Portandoo Harbour and emphasised the following points from page 16 of the Masterplan:

“Viable and economically sustainable functions for this important building must be identified. Any new use should have the following attributes:

- complement the historic nature, primary maritime role and design quality of the building;
- facilitate both public access and enjoyment of the building;
- contribute positively to the animation and viability of this section of Portrush.

Agreed: On the proposal of Councillor Fielding and seconded by Councillor Fitzpatrick that:

- i) Council approve the Lansdowne Masterplan with the inclusion of the views of Portrush Regeneration Group as detailed in the presentation;
- ii) Portrush Heritage Group be invited to present to the Leisure and Development Committee at the earliest opportunity.

7.5 Audit and Risk Committee

The Minutes of the Audit and Risk Committee Meeting of 21 October 2014 were proposed by the Chair, Councillor Knight-McQuillan, seconded by Councillor Craig and agreed.

8 REMEMBRANCE SUNDAY REPRESENTATION

Consideration was given to the Chief Executive's Report on Remembrance Sunday Representation (previously supplied).

Remembrance Sunday would be held on 9 November 2014 and as this was the final year of Council the main Council Ceremony would take place in Coleraine attended by The Mayor and the majority of Members. Representation was required at other venues.

Agreed: On the proposal of Councillor Harding and seconded by Alderman Hickey that the following representatives attend the various venues as listed:

	2014
Coleraine	Council
Portrush	Ald Creelman
Portstewart	Deputy Mayor – Cllr Boyle
Kilrea	Cllr Loftus
Garvagh	Cllr Knight- McQuillan
Aghadowey	Cllr Barbour
Castlerock	Cllr King

9 CORRESPONDENCE

Members noted the following correspondence (previously supplied):

- Letter from Coleraine Free Presbyterian Church dated 5 September 2014 re Service of Remembrance to be held on Sunday 9 November 2014 at 6.30pm;
- Letter from NILGA dated 3 October 2014 re 2015 Local Government Recognition Event to be held at La Mon Hotel, Castlereagh on Friday 20 February 2015;
- Letter from The Somme Association dated 8 October 2014 re Gala Dinner to be held in Helen's Bay Golf Club, Holywood on Saturday 22 November 2014 to commemorate the outbreak of the First World War;
- Information re Northern Ireland Human Rights Commission final public hearing into Emergency Health Care to be held at Stormont Hotel, Belfast on Monday 1 December 2014;
- Reform Inform – 20 September 2014 (Issue 22) from Department of the Environment;
- Forecast of Events;
- Consultation Documents.

10 DOCUMENTS FOR SEALING

Resolved:

That the following documents be sealed:

- | | | |
|---|-----------------------------------------------------|-----------------------------------------------------------------------|
| 1 | <u>Wayleave Agreement</u>
(In Duplicate) | CBC and Ross Sweeney –
Lands at Bushfoot Golf Club, Portballintrae |
| 2 | <u>Catering Franchise License</u>
(in Duplicate) | CBC and Mrs Lynda Coyles –
Coleraine Leisure Centre, Railway Road, |

Coleraine

3 Conditions of Contract CBC and Blueprint Development Consultancy Ltd –
3 year Economic Development Strategy and Action Plan for the Causeway Coast and Glens Ref DSU-CCG/08/14

4 Cemetery Titles Grant of Right of Burial – Deeds Register No. 4163 - 4171 inclusive:

Agherton	-
Ballywillan	3
Coleraine	5
Kilrea	-
Portstewart	1

11 PRESS REPORTER

The Mayor referred to this being the last Council Meeting that Mr Peter Winters – Press Reporter would attend as he was emigrating to France at the end of the year. Thanks were expressed to Peter for all his work during the years and best wishes were extended to him for the future.

Mr Winters thanked the Mayor for his kind words.

Meeting	Planning Committee
Date and Time	28 October 2014 at 6.30pm
Location	Council Chamber, Cloonavin
Chair	Councillor W King
Present	The Mayor, Councillor G Duddy The Deputy Mayor, Councillor Y Boyle (Items 4.2 – 8) Aldermen S Cole, W Creelman, P Fielding and M Hickey Councillors C Alexander, C Archibald, T Clarke, T Craig, M Fielding, B Fitzpatrick, R Holmes, M Knight-McQuillan, R Loftus, W McCandless and C Sugden
In attendance	Mr M Wilson - Planning Service, Acting Head of Central Services, Democratic Services Manager, Head of Development Services, Regeneration Manager, Energy Efficiency Advisor/Health and Well Being Officer and Administrative Assistant

1 APOLOGIES

Apologies were recorded for Alderman Hillis, Councillors Barbour, Harding and Quigley.

2 CHAIR'S BUSINESS

2.1 Welcome

The Chair welcomed everyone to the Meeting and extended a special welcome to the students from the University of Ulster.

2.2 Sympathy

The Chair extended condolences to Councillor Fielding on the death of his brother and also to Councillor Loftus on the tragic death of her nephew.

3 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4 PLANNING CONSULTATION

A list of twenty-four applications was presented for consideration (previously supplied).

4.1 Applications Deferred from Previous Meeting

Application D1 C/2012/0361/F Proposed erection of 1 no 225kw wind turbine with a hub height of 31m to supply farm business with excess sold to the grid 540m north east of 39 Ballylagan Road, Coleraine for Mr D Campbell.

The opinion of Planning Service was to approve.

Agreed: That the application be approved.

Application D2 C/2013/0282/F Proposed infill site for new dwelling with attached single garage between 86A and 86B Bishops Road, Castlerock for Mr K Johnston

The opinion of Planning Service was to approve.

Agreed: That the application be approved.

Application D3 C/2013/0367/F Proposed new one and a half storey dwelling as a replacement for existing bungalow at 1 West Park, Portstewart for Mr and Mrs T Shivers.

The opinion of Planning Service was to approve.

Agreed: That the application be approved.

Application D4 C/2014/0062/F Proposed two storey extension to rear of dwelling, roofspace conversion and internal alterations at 22 Crocknamack Road, Portrush for Helen Lowry.

The opinion of Planning Service was to approve.

Agreed: That the application be approved.

4.2 New Applications

Mr Wilson enlarged on the new applications listed on the planning schedule and the recommendations were accepted subject to the following:

Application No C/2013/0097/F Proposed demolition of existing sheds, proposed caravan park including sites for 51 touring caravans, 49 static caravans, 18 camping cabins, Manager's and amenity caravans, access roads and landscaping. Improvement of Ballymacrea Road (including new public footpath) to improve site access and carriageway improvements at Nos 39, 90m west of 59d, 59c/59g and 67 Ballymacrea Road and at the Ballymacrea/Ballybogey Roads junction. (Amended Certificate of Ownership) Location Portrush Blockyard, Craigahulliar Quarry, 45 Craigahulliar Road, Portrush for Blairs Caravans Ltd.

The opinion of Planning Service was to approve.

Agreed: On the proposal of The Mayor and seconded by Councillor Alexander that:

- i) the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- ii) FM Planning be asked to prepare a report on the site and that Mr Peter Fleming attend the office meeting.

Following a request to permit extra time for this particular office meeting Mr Wilson agreed to list this application at the end.

Application No C/2013/0443/F Proposed extension to Unit 17 and variation of condition 7 in planning approval C/2005/1299/F (under Article 28 of the Planning (NI) Order 1991), to permit the sale of convenience and comparison goods in Unit 17, Riverside Regional Centre, Castleroe Road, Coleraine for Kelvin Properties Ltd.

The opinion of Planning Service was to refuse.

The Deputy Mayor joined the Meeting.

Agreed: On the proposal of Councillor Sugden and seconded by Councillor Knight-McQuillan that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

Application No C/2014/0194/F Proposed agricultural shed adjacent to 75 Portstewart Road, Coleraine for Mr E Mulholland.

The opinion of Planning Service was to refuse.

Agreed: On the proposal of Councillor Clarke and seconded by The Mayor that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

Application No C/2014/0213/O Proposed site of replacement dwelling and garage 425m north of No 151 Craigmore Road, Ringsend for Mr C Mullan.

The opinion of Planning Service was to refuse.

Agreed: On the proposal of Councillor Loftus and seconded by Alderman Hickey that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

Application No C/2014/0215/F Proposed alteration of access to main road at 85 Ballyclough Road, Bushmills for Joy Flemming.

The opinion of Planning Service was to refuse.

Agreed: On the proposal of Alderman Fielding and seconded by Councillor Fitzpatrick that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

Application No C/2014/0281/F Proposed dwelling and garage to supersede outline approval ref. C/2012/0469/O adjacent to 101 Drumagarner Road, Kilrea for Mr D Quinn.

The opinion of Planning Service was to refuse.

Agreed: On the proposal of Councillor Loftus and seconded by Alderman Hickey that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

Application No C/2014/0299/O Proposed dwelling on a farm 150m north of 50 Lisnagrot Road, Kilrea for Mr and Mrs B Kielt.

The opinion of Planning Service was to refuse.

Agreed: On the proposal of Councillor Loftus and seconded by Alderman Hickey that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

Application No C/2014/0304/F Proposed residential caravan and associated driveway at 17a Knocknougher Road, Macosquin, Coleraine for Trudy Callaghan.

The opinion of Planning Service was to refuse.

Agreed: On the proposal of Councillor Holmes and seconded by Councillor Craig that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

Application No C/2014/0309/O Two storey dwelling 300m north east of 65 Temple Road, Garvagh for Mr E Bradley.

The opinion of Planning Service was to refuse.

Agreed: On the proposal of Councillor Loftus and seconded by The Deputy Mayor that the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

5 OFFICE MEETINGS

It was noted that the Office Meetings would be held on Friday 21 November 2014.

6 GENERAL PLANNING ISSUES

There were no general planning issues.

7 CORRESPONDENCE

7.1 Publication of Revised Planning Policy Statement 15 'Planning and Flood Risk'

Read letter from the Planning Policy Division, Department of the Environment, (previously supplied) advising Members that the final version of Revised Planning Policy (PPS) 15 'Planning and Flood Risk' had been published. Noted.

7.2 First Quarter Increase in Planning Applications

Members noted the Department of the Environment News Release relating to the first quarter increase in planning applications (previously supplied).

8 ANY OTHER BUSINESS

There was no other business.

Meeting	Environmental Services Committee
Date and Time	4 November 2014 at 6.30pm
Location	Bann View Committee Room, Cloonavin
Chair	Councillor T Clarke
Present	The Mayor, Councillor G Duddy Alderman S Cole, Councillors T Craig, M Fielding, B Fitzpatrick, W King and R Loftus.
In attendance	Interim Director of Environmental Services, Head of Estates and Facilities, Acting Head of Central Services and Business Support Assistant (CE)

1 APOLOGIES

Apologies were recorded for Councillors C Alexander, D Harding, R Holmes and C Sugden.

2 CHAIR'S BUSINESS

There was no Chair's business.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 REQUESTS FOR PRESENTATIONS

There were no requests for presentation.

5 ENVIRONMENTAL SERVICES' REPORT

Consideration was given to the Report of the Interim Director of Environmental Services (previously supplied).

5.1 Entertainment Licenses

5.1.1 The Quays Bar, 63 Eglinton Street, Portrush

An application for grant of a transfer of Entertainment Licence was considered for:

- Ms Elaina Crawley

Recommended: That the licence be issued as applied for.

5.1.2 Amici Ristorante, 25 Portmore Road, Portstewart

An application for grant of an Entertainment Licence was considered for:

- Mr Aldo Morelli

Recommended: That the licence be issued as applied for.

5.1.3 **Talk O The Town, 15-17 Church Street, Kilrea**

An application for grant of an Entertainment Licence was considered for:

- Mr Paul Hanna

Recommended: That the licence be issued as applied for.

5.2 **Additional Depot Storage**

The Interim Director of Environmental Services referred to the report regarding the demolition of storage sheds and to the construction of a larger storage facility at an alternative location within the Depot.

It had been highlighted to Members that the recommendation would:

- Alleviate operational problems, as currently operating over capacity.
- Eliminate health and safety issues due to vehicle movement, which had caused accidents.
- Decrease risk to fleet in the event of a fire, which had been reported by our insurers.

The Interim Director of Environmental Services noted that Stage 1 would be localised, but ensured that the context of the Causeway Coast and Glens Council would be considered.

Recommended: On the proposal of The Mayor and seconded by Councillor Fitzpatrick, that Council moves to Stage 1 – Scoping, Feasibility & Outline Business Case.

5.3 **Solar PV Implementation Programme**

The Head of Estates and Facilities highlighted that in April 2015, Council had introduced and approved an 'Energy Management Strategy' (EMS), identifying our energy and carbon reduction obligations.

The Head of Estates and Facilities highlighted that from April 2015, DETI would change the Renewable Obligations Certificate scheme (ROCs) which would have a major impact on payback of a Solar PV scheme. He advised that the scoping exercise had been completed as part of the Energy Management Strategy and that payback of a Solar PV scheme would be 5.5 years or 10 years after April 2015, when ROCs changes came into effect.

Discussion ensued during which Members were advised that a third party supplier would not be feasible for Council, as ROCs would be claimed by supplier and would not reduce the carbon footprint of Council. The Head of Estates and Facilities also noted that systems of up to 50kw would avail of ROCs payments from each location.

At the request of Members the Head of Estates and Facilities advised that the wind turbine at the Depot would be refitted and operational before 25 December 2015.

Recommended: On the proposal of Alderman Cole and seconded by The Mayor that Council agree to proceed to Stage 2 of the procurement process, to produce the final business case, tender report for approval and identify various sites across Council.

5.4 **Proposed Implementation of Bus Shelter Guidelines**

The Head of Estates and Facilities referred Members to the report which reflected prior issues raised by Members in November 2013 regarding proposed guidelines for the provision of new bus shelters in the Borough. A synopsis was provided as follows:

- i) Proposer/applicant would complete an application form (with an attached map to confirm location)

- ii) The proposer/applicant would provide written confirmation from Translink on numbers using the existing bus stop. A minimum of 8 passengers in the morning from 07:00 – 08:30 and 15 passengers during the course of the day thereafter – which would be required as a trigger value to justify Council investment and thus demonstrate community benefit.
- iii) Application would only be considered for existing bus stops.
- iv) An agreed annual budget would be made available, for both the maintenance of existing stock and new provisions.
- v) Allocation of new shelters shall be on a first come first served basis and a queuing system would be operated.

Discussion ensued during which the Head of Estates and Facilities noted that the proposed guidelines and application process had been streamlined since last presented to the Environmental Services Committee on 6 November 2013. Members agreed the application form, but expressed their concerns at loss of some rural bus shelters.

Recommended: On the proposal of The Mayor and seconded by Councillor King that Council:

- i) Erect bus shelters which were currently in the system.
- ii) Continue to provide new bus shelters but do so within the context of approved guidelines.
- iii) Approve the guidelines as presented.
- iii) Investigate into advertising on Council owned shelters to offset costs.

5.5 For Information

5.5.1 Building Control Report

Information relating to Building Control activity during the period 25 September – 20 October 2014 was noted including:

- Applications:
 - 71 applications had been received for assessment.
 - 57 applications had been recommended for Building Control approval.
 - 324 inspections had been carried out.

Recommended: That the Interim Director of Environmental Services would check which town 89 Strand Road referred to and communicate to The Mayor.

5.5.2 North West Regional Waste Management Group (NWRWMG)

Members' attention had been drawn to the NWRWMG Joint Committee Minutes of 2 July 2014, 3 September 2014 and 24 September 2014.

5.5.3 Outcome of Legal Proceedings

The Dogs (NI) Order 1983 as amended

Defendant: Mr Patrick Simpson, 8 Somerset Drive, Coleraine
 Result: Fine: £300, Legal Costs: £100, Court Costs: £19; Offender Levy: £15.

Defendant: Mr Stephen Doey, 4 Garron Park, Portrush
 Result: Fine: £100, Legal Costs: £100, Court Costs: £19; Offender Levy: £15

6 ANY OTHER BUSINESS

There was no other business.

7 CORRESPONDENCE

There was no correspondence

Meeting	Leisure and Development Committee
Date and Time	11 November 2014 at 6.30pm
Location	Bann View Committee Room, Cloonavin
Chair	Alderman M Hickey
Present	The Deputy Mayor, Councillor Y Boyle Alderman P Fielding and N Hillis (Items 1-5.2) Councillors D Barbour, T Clarke (Items 5.1-6.1), M Fielding, M Knight-McQuillan, R Loftus and W McCandless (Items 1-5.2)
In Attendance	Corporate Director of Leisure and Development, Head of Development Services, Acting Head of Central Services, Economic Development Manager (Items 1 – 6.1), Alchemy Manager (Items 1- 6.1), Head of Leisure Services, Healthy Living and Sport Manager and Administrative Assistant

1 APOLOGIES

Apologies were recorded for Councillors Quigley and Sugden.

2 CHAIR'S BUSINESS

There was no Chair's business.

3 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4 REQUEST FOR PRESENTATION

There were no requests for presentations.

5 PRESENTATIONS

The Corporate Director of Leisure and Development updated Members on the present position regarding the Lansdowne Masterplan following the Council Meeting in October 2014 and the decision to receive presentations from two interested Groups.

5.1 Portandubh Maritime Initiative Group

The Chair welcomed visitors from the Portandubh Maritime Initiative Group and Portrush Heritage Group to the Meeting. Mr Ivan Campbell and Mr Paul Leighton addressed Committee on behalf of the Portandubh Maritime Initiative Group.

Mr Campbell outlined the maritime history of Portrush which focused on the East Bay and Skerries Sound. Regattas in the 19th century had been held on the East Bay and commercial shipping had used the Bay for shelter waiting to enter the River Bann or the River Foyle. The old Lifeboat House was a monument to all who had lost their lives at sea.

The Group believed that the history should connect to the future and highlighted the following points:

- The Masterplan Report did not address the need to connect the former Lifeboat Station and Portandubh Harbour into a single unit for restoration and development;

- One was reliant on the other for a practical solution to their future usage;
- The Lifeboat Station should form the historic link with those brave men who launched in all weathers from Portandubh to save lives at sea, in some cases sacrificing their own.

The Group's plan for the future included the following:

- All interested parties to form a management group;
- A Board of Management to be elected;
- Coleraine Borough Council to grant a lease of the building.

Contributing organisations included:

- | | |
|------------------------------------------|------------------------------|
| • Causeway Coast Kayaking Association | • Royal Yachting Association |
| • Causeway Coast Maritime Heritage Group | • Coleraine Yacht Club |
| • Paddle Board Association | • Portrush Yacht Club |

Facilities that would be required in the Lifeboat House were as follows:

- | | |
|---------------------------|-----------------|
| • Male and female showers | • Social area |
| • Changing rooms | • Living museum |
| • Meeting room | |

The following necessary work would be required at The Harbour:

- Dredge and remove all non-natural and natural materials which would restrict navigation;
- Repair slipway and hard standing;
- Improve and reinstate docking and landing facilities – special emphasis on cruise ship anchorage.

The representatives answered various Members' questions in particular relating to funding, possible financial restraints and running costs.

5.2 Portrush Heritage Group

Mr John Moore, Mrs Jean Clayton and Dr Bob Curran addressed Committee on behalf of Portrush Heritage Group.

The representatives described the immense historic legacy surrounding the Lansdowne and Antrim Gardens area and detailed various aspects including:

- | | |
|--------------------------------|--------------------------------------|
| • Reviggerley Point and Green | • Northern Counties Hotel Bath House |
| • Lifeboat House and slipway | • Site of Mediaeval 'Village' |
| • Portandhu Harbour | • Site of Ancient Church |
| • Lansdowne Green | • Mediaeval Well |
| • World famous rock formations | • Site of Mediaeval Abbey |

With regard to the Mediaeval Abbey the Group believed that a full archaeological excavation should be carried out in order to preserve, make accessible and explain the remains and their importance.

The representatives appealed to Members to preserve the valuable monastic history and heritage of Portrush.

The representatives answered various Members' questions including the proposed involvement of the community and local schools in projects.

The Chair thanked all representatives and visitors for attending after which they withdrew from the Meeting.

6 LEISURE AND DEVELOPMENT SERVICES REPORT

Consideration was given to the Leisure and Development Services Report (previously supplied).

6.1 SMART Grid

The Chair welcomed Mr David Surplus, Chairman, B9 Energy Solutions, who was in attendance to present on the Coleraine Microgrid Strategy.

Mr Surplus elaborated on the topic of renewable energy and the potential for a localised microgrid highlighting the following points:

- Power supply challenges in Northern Ireland

Northern Ireland has the second highest electricity prices in Europe for industrial customers thus hindering Foreign Direct Investment and stifling economic development.
- Background to Microgrids
 - Businesses are free to carry out 'self generation' in an effort to reduce their energy costs.
 - Sharing generation and load resources between neighbouring businesses could lead to additional mutual benefit being achieved through scale and diversity.
 - Private cables between such neighbours are allowed and could enable microgrids to be established.
 - The other capital items needed are standby generation, energy storage and a suitable microgrid control system.
 - Power can be traded between stakeholders at an agreed price which could increase revenue for generators and would reduce costs for loan customers.
- Benefits to participants
 - Striking a suitable trading price would mean a better income for participating generators and lower prices for participating load customers.
 - All capital costs of the microgrid infrastructure, including grid connection charges, would be covered by the microgrid company.
 - Microgrid energy supply would have a higher proportion of renewable and the supply would also be more price certain.
- It was stressed that a microgrid operation was a major capital project and although Council could be a partner they would not be expected to be the main funders of the scheme. It was possible that a microgrid operation could start up as a Collaborative Network supported by an Invest NI scheme.

Mr Surplus presented a potential model for a migrogrid which drew heat from the water in the River Bann and used this to provide both heat and energy. The model included a seven mile underground heating system around Coleraine town combined with a power cable. These could serve a range of users from industrial estates to commercial and public sector sites. Mr Surplus noted the types of cutting edge technology that were being used in Europe to create microgrids

The Chair thanked Mr. Surplus for such an informative presentation after which he answered various Member's questions.

The Economic Development Manager advised that the Strategic Direction Paper recommending the conceptual solution as presented provided a focus for further investigation. The next stage

of work was to explore and report on the Feasibility and Proof of Concept for a microgrid. The Proof of Concept would be based on real data with indicative costs to allow for thorough underpinning of decisions and recommendations that would be brought before Council in the new year. The timeline for the completion of this phase would be the end of January 2015.

Recommended: On the proposal of Councillor Clarke and seconded by the Deputy Mayor that Council agrees the Strategic Direction Paper for the Coleraine Localised Microgrid and approves progression to the next stage of work on Proof of Concept.

6.2 Consultation Response to ‘Advising, Supporting, Empowering’ a Strategy for Delivery of Generalist Advice Services in Northern Ireland 2015 – 2020

The Head of Development Services advised Members that the Department for Social Development was consulting on a new strategy for the provision of generalist advice services in Northern Ireland, entitled ‘Advising, Supporting, Empowering’ a Strategy for the Delivery of Generalist Advice Services in Northern Ireland 2015-2020.

It was planned that the new strategy would be structured around a vision statement underpinned by a number of values. The strategy would also set out a series of key high level strategic objectives supported by key priorities and proposals collectively, geared to guide and strengthen the provision of generalist advice services over the next five years.

The consultation sought views and the closing date for responses was 14 December 2014.

Consideration was given to the draft response (Appendix 1 of the Report) which was reflective of Council’s Community Development staff’s observations and views obtained from a Workshop, facilitated by DSD staff on 24 October 2014. Council’s Community Development Strategic Sub Group elected representatives had also been consulted and fed into this response.

Recommended: On the proposal of Councillor Barbour and seconded by Councillor Loftus that Council endorse the consultation response in relation to the Department for Social Development’s proposed strategy for the provision of generalist advice services in Northern Ireland, entitled ‘Advising, Supporting, Empowering’ a Strategy for the Delivery of Generalist Advice Services in Northern Ireland 2015-2020’.

6.3 Harry Gregg Statue

The Corporate Director of Leisure and Development advised Members that the Fundraising Committee for the above project was now in a position to submit a formal planning application. Following approval of the application the Committee’s intention was to commence fundraising to cover the cost of the project.

A sketch of the statue was considered (Appendix 2 of the Report). The finished product would be cast in bronze and would be ‘life-size’.

Up-keep of the finished statue and plinth would be covered by existing town centre maintenance agreements. Council’s continued support for the project would be in the form of facilitating the location of the statue and associated permissions.

Recommended: On the proposal of Councillor Barbour and seconded by Councillor Knight-McQuillan that Council approve the progression of the project to allow the Committee to commence fundraising and complete the project with the installation of the statue in the Town Centre location.

6.4 Skerries Boxing Club – Dunluce Centre, Portrush

The Corporate Director of Leisure and Development reported that Council officers had been working in support of a project which could potentially result in the relocation of Skerries Boxing

Club into the Dunluce Centre, with financial assistance for associated conversion works coming from a Sport NI grant.

The Boxing Investment Programme had a budget of £3.27m to be invested in boxing clubs throughout Northern Ireland for capital development. Skerries Boxing Club secured an indicative award of £42,291 initially to develop their current facilities in St Patrick's Parochial Hall, however, this was not seen as the preferred option by the Club or Sport NI as no tenancy rights could be secured on the facility, making such a financial investment potentially at risk.

The preferred option was to relocate to another facility with a lease option for a minimum of 5 years as per Sport NI protocol associated with investments under £75,000 funded by the Boxing Investment Programme. Searches for an alternate privately owned site had been unsuccessful in the Portrush and surrounding area.

Recommended: On the proposal of Alderman Fielding and seconded by Councillor Fielding that Council grant approval for Skerries Boxing Club to submit a project proposal to Sport NI in order to allow for the allocation of funds. The proposal was to be submitted 'at risk' with the recommendation that the project is allocated a timeslot in the construction plan for the Investment Fund Programme which allows for further clarity to be sought in relation to the potential commercial requirements for the building. Confirmation of the area to be converted would be subject to change according to the requirement of any future commercial partner.

Officers would prepare a lease agreement for a period of 5 years with the Club dependent on the outcome of Skerries Boxing Club's project submission and approval by Sport NI.

6.5 Policing and Community Safety Partnership (PCSP) – Recruitment of Independent Members

Members noted that The Northern Ireland Policing Board (NIPB) was undertaking the recruitment process for Independent PCSP Board Members commencing April 2015. The closing date for applications would be Friday 28 November 2014.

A number of Information Evenings had been planned and Members' attention was drawn to the one planned for Coleraine on 17 November 2014.

6.6 Charity Commission for Northern Ireland Compulsory Registration

Members noted that the Charity Commission for Northern Ireland had recently urged organisations applying for charity registration to use the free registration support available or risk having their application rejected.

The Commission, which began compulsory registration in Northern Ireland for the first time in December last year has called on all organisations/groups in Northern Ireland which are, or may be charitable, to take action to prepare for registration now. This included all community/voluntary groups not just those who have previously registered with HMRC for charitable tax exemptions.

Staff have written to all local groups advising them to make sure that the Commission knows that their group exists and that they have contact details for registration. In order to register an Expression of Intent form must be submitted to the Commission before the deadline of 16 December 2014. If a group remains unregistered it will affect their ability to apply for funding in the future and they will be in breach of new legislation requirements.

7 CORRESPONDENCE

7.1 Local Action Group Update

The Head of Development Services referred to the Rural Development Programme Local Action Group Update (circulated to each Member) and highlighted the allocation of £9.60m to

Causeway Coast and Glens and the public information session scheduled for 24 November 2014 in Garvagh Community Building.

8 ANY OTHER BUSINESS

There was no other business.

Meeting	CORPORATE AFFAIRS COMMITTEE
Date and Time	18 November 2014 at 6.30pm
Location	Bann View Committee Room
Chair	Councillor Fitzpatrick
Present	The Mayor, Councillor G Duddy (Items 1-6.3.3) Aldermen P Fielding and M Hickey Councillors C Alexander, D Barbour, T Clarke, M Fielding, and D Harding (Items 6.2-8.2)
In Attendance	Town Clerk and Chief Executive, Assistant Director of Finance and Support Services, Acting Head of Central Services, Democratic Services Manager and Administrative Assistant

1 APOLOGIES

Apologies were recorded for Councillors Cole, Quigley and Sugden.

2 CHAIR'S BUSINESS

There was no Chair's business.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 REQUESTS FOR PRESENTATIONS

There were no requests for presentations.

5 CHIEF EXECUTIVE'S REPORT

Consideration was given to the Report of the Chief Executive (previously supplied).

5.1 Angel of Hope

The Chief Executive advised Members that the Angel of Hope Garden Association had requested that their presentation be rescheduled to the Council Meeting in order for them to fully prepare.

Agreed: That the Angel of Hope Garden Association provide their presentation at the November Council Meeting.

5.2 Committee Meetings – December 2014 – March 2015

The Chief Executive reported that with the increased workload for Members and officers, particularly those involved in working groups, as local government reform was being progressed and to the 1 April 2015 start date of the new cluster Council, discussion had taken place with Party Leads with regard to efficient and effective management of committee business, taking account of the additional pressures that were being faced. As a result of these discussions, the following arrangements were proposed:

- (a) No Committee meetings would be held during December 2014 – March 2015, except where the Chair of the Committee, in consultation with officers, agreed that there was essential business requiring a meeting of Committee. The only exceptions to this cycle would be the Audit and Risk Committee, which would meet in January 2015, and the Planning Committee, which would continue to meet prior to the Council meeting on the 4th Tuesday of each month.
- (b) The scheduled Council meeting for March 2015 would be held on 24 March 2015. While this would be the final meeting of Coleraine Borough Council at which business would be conducted, a further meeting would be required to ratify these minutes.

It was proposed that a meeting take place on Tuesday 31 March 2015 at 6.30 pm. The sole purpose of this meeting would be to ratify the minutes of the Council meeting of 24 March, thereby closing the business of Coleraine Borough Council.

Members were asked to consider the 31 March as an appropriate evening on which to mark the conclusion of Coleraine Borough Council and the legal transfer of powers to Causeway Coast and Glens Council.

Meeting Schedule	
16 December 2014	Planning Committee and Council meeting
27 January 2015	Planning Committee and Council meeting
24 February 2015	Planning Committee and Council meeting
24 March 2015	Planning Committee and Council meeting
31 March 2015	Council meeting

Recommended: It was proposed by The Mayor and seconded by Alderman Hickey that Council authorise the proposed arrangements for Standing Committees during December 2014 to March 2015 and the Schedule detailed above.

6 CORRESPONDENCE

There was no correspondence.

7 ANY OTHER BUSINESS

8.1 Dunluce Centre

Following a Member's query regarding the Dunluce Centre the Chief Executive advised that the Corporate Director of Leisure and Development would provide an update at the November Council Meeting.

8.2 Gas Tanks – Wine Bar, Portrush

Concern was expressed regarding the present location of the gas tanks at the Wine Bar, Portrush.

The Chief Executive advised that the previous location for the gas tanks did not comply with health and safety regulations but there were no issues with the new location.

