

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on TUESDAY the 16th day of December, 2008 at **6.30 p.m.**

R. WILSON,

Town Clerk and Chief Executive.

Cloonavin,
66 Portstewart Road,
COLERAINE.

A G E N D A

1. Minutes (enclosed):
 - 1.1 Council Meeting – 25th November, 2008
 - 1.2 Special Meeting – 18th November, 2008
 - 1.3 Special Meeting – 25th November, 2008
 - 1.4 Special Meeting – 2nd December, 2008
 - 1.5 Special Meeting “In Committee” – 3rd December, 2008*
2. Committee Reports (enclosed):
 - 2.1 Leisure and Environment Committee – 2nd December, 2008
 - 2.2 Planning Committee – 9th December, 2008
3. Development Services Report (enclosed)
4. Corporate Services Report (enclosed)
5. Leisure Services Report (enclosed)
(Item No. 2.0) Right of Way, Portstewart*
6. Land and Property Report (enclosed)

7. Notices of Motion
 - i. The undernoted Notice of Motion has been submitted by Councillor B. Leonard:

“This Council acknowledges that sectarianism is neither limited to nor exclusively concentrated in one town, one area or one community and, therefore, completely rejects the statement by Councillor Cole on 25th November, 2008 that ‘Kilrea is the sectarian capital of the Borough.’”
 - ii. The undernoted Notice of Motion has been submitted by Alderman Mrs. M. Hickey:

“This Council calls upon the Northern HSC Trust to fully fund Early Years – the organisation for young children. It is imperative to create an Early Years Adviser post for the Causeway Area. Young children in Coleraine and its surrounding areas deserve access to the same level of quality Early Years Care and Education that children in the rest of the Northern Trust’s areas enjoy.”
8. RPA – Transition Committee
 - i. Letter dated 21st November, 2008 from NILGA – RPA Transition to Transformation Funding (enclosed)
 - ii. Letter dated 1st December, 2008 from NILGA regarding the current position on the Assessment of Options for Local Government Service Delivery (enclosed)
 - iii. Letter dated 11th December, 2008 from the Department of the Environment regarding Transition Committees/Transition Management Teams – Funding Package (enclosed)
9. Appointment of Representative to the North Eastern Education and Library Board (Letter enclosed)
10. Consultation Document (List enclosed)
11. Correspondence, including inter alia:
 - i. Letter dated 19th November, 2008 from Magherafelt District Council seeking support for their response to the Autism Spectrum Disorder (ASD) Strategic Action Plan 2008/09 – 2010/11 (enclosed)
 - ii. Letter dated 18th November, 2008 from Antrim Borough Council regarding Proposed Runway Extension at George Best Belfast City Airport (enclosed)
 - iii. Letter dated 26th November, 2008 from Coleraine District Policing Partnership regarding the Joint Enforcement Initiative (enclosed)
 - iv. Reports available in Members’ Library (List enclosed)
12. Documents for Sealing

Enclosed for Information:

- (1) Driver & Vehicle Agency – New Powers for Wheel Clamping Unlicensed Vehicles – November 2008
- (2) Letter dated 21st November, 2008 from the Department of Enterprise, Trade and Investment regarding the Provision of Remote Broadband Services in Northern Ireland
- (3) Letter dated 27th November, 2008 from the Office of the Minister of the Environment regarding Governance Arrangements for the Transition Committees
- (4) NILGA Press Release dated 10th December, 2008 regarding Community Safety

*** Recommended for consideration “In Committee”.**

To: Each Member of Council.

12th December, 2008.

COUNCIL MEETING

Minutes of proceedings of Coleraine Borough Council held in the Council Chamber, Cloonavin, on Tuesday, 25th November, 2008.

Convened: As per Notice attached

Present: The Mayor, Councillor D. D. Barbour, in the Chair

The Deputy Mayor, Alderman W. T. Creelman

Aldermen

E. T. Black (Mrs.)

D. McClarty

M. T. Hickey (Mrs.)

Councillors

C. S. Alexander (Ms.)

B. Fitzpatrick

J. M. Bradley

S. Gilkinson

O. M. Church (Mrs.)

N. F. Hillis

A. S. Cole

W. A. King

J. J. Dallat

(Items 1.0 – 2.2.1)

T. J. Deans

B. Leonard

E. P. Fielding (Mrs.)

R. A. McPherson

A. McQuillan

Officers in Attendance:

Town Clerk and Chief Executive, Director of Corporate Services, Director of Environmental Health, Director of Technical Services, Leisure Services Officer - Facilities, Head of Development Services, Head of Administrative Services and Administrative Assistant

Apologies:

Alderman McClure, Councillors Mrs. Johnston and McLaughlin

1.0 MINUTES

The Minutes of the Special Meetings of 21st October, 2008 and 28th October, 2008 and the Council Meeting of 28th October, 2008 were confirmed and signed.

Matters arising:

1.1 Council Meeting – 28th October, 2008

1.1.1 Chief Executive of Zomba City Assembly – Thanks

Councillor King, on behalf of Mr. Alex Mdooko, expressed thanks to all members for their hospitality during his recent visit. He also extended special thanks to Mrs. Yvonne Crowe and Mrs. Alexis Cann from the Environmental Health Department who had organised Mr. Mdooko's programme.

2.0 COMMITTEE REPORTS

2.1 Leisure and Environment Committee

The Chairman, Councillor Deans, moved the adoption of the Leisure and

Environment Committee Report; this was duly seconded by Alderman Mrs. Black.

Matters arising:

2.1.1 Caravan Parks – 2009 Season

Following the change in the VAT rate it was agreed:

That site fees be increased by 3.47% for the 2009 season
(to £1,865 including VAT and rates).

2.1.2 Recycling

Following discussion it was proposed by Councillor McPherson, seconded by Councillor Ms. Alexander and agreed:

That the Director of Technical Services consider methods to encourage people to recycle materials which should not be placed in the grey bin and report back to Council.

2.1.3 Remembrance Sunday

Members condemned the damage carried out to the wreaths at Kilrea War Memorial and St. Patrick's Church Hall following Remembrance Sunday. There was disagreement, however, on the extent to which sectarianism or loutish behaviour was most to blame.

Councillor Deans paid tribute to the work carried out by the Royal British Legion in their organisation for Remembrance Sunday in the various locations.

The Committee Report was, therefore, agreed.

2.2 Planning Committee

The Chairman, Councillor King, moved the adoption of the Planning Committee Report; this was duly seconded by Councillor Fitzpatrick.

Matters arising:

2.2.1 Northern Ireland Local Government Association

It was noted that Councillor Ms. Alexander was not available to attend the NILGA/ Planning Away Day on Thursday, 18th December, 2008.

Any member interested in attending should contact the Administrative Officer.

The Committee Report was, therefore, agreed.

2.3 Policy and Development Committee

The Deputy Mayor, Alderman Creelman, moved the adoption of the Policy and Development Committee Report; this was duly seconded by Councillor Mrs. Fielding.

Matters arising:

2.3.1 Establishment of Transition Committee – Nominations

Consideration was given to letter dated 24th November, 2008 from the Local Government Policy Division, Department of the Environment, regarding Additional Guidance on the Establishment of Transition Committees (circulated to each member).

The Town Clerk and Chief Executive advised members that, in the particular case of the Causeway Coast group of Councils, the maximum number of Transition Committee members would be set at twenty instead of sixteen, i.e. up to five from each Council. A representative political balance from Coleraine Borough Council, as advised in the Additional Guidance, would translate into:

DUP 2 UUP 2 SDLP 1

Following discussion it was proposed by Councillor Ms. Alexander and seconded by Alderman Mrs. Black:

That Council adopt the Town Clerk and Chief Executive's Report, together with the additional Department guidance, and nominate members accordingly.

As an amendment it was proposed by Councillor Deans:

That Council object to the Department's guidance in respect of the number of members from each of the four Councils being the same regardless of their populations.

Councillor Deans failed to obtain a seconder.

On a request for a recorded vote, the proposal was put to the Meeting and the members voted thus:

For: The Deputy Mayor
Aldermen Mrs. Black, Mrs. Hickey and McClarty
Councillors Ms. Alexander, Bradley, Mrs. Church,
Cole, Dallat, Mrs. Fielding, Gilkinson, Hillis,
McPherson and McQuillan (14)

Against: The Mayor and Councillor Deans (2)

Abstentions: Councillors Fitzpatrick and Leonard (2)

The proposal was, therefore, carried.

Councillors Hillis and McPherson were nominated from the UUP.
Alderman Mrs. Hickey was nominated from the SDLP.
The Town Clerk and Chief Executive requested that DUP nominations be submitted by Thursday, 27th November, 2008.

The Town Clerk and Chief Executive advised members that the first meeting of the Transition Committee would be held on Friday, 12th December, 2008 in Cloonavin.

2.3.2 'In Committee'

It was agreed that (Item No. 17.1) LSP – Update and (Item No. 17.4) Industrial Relations Issues – Update be taken 'In Committee' at the end of the Meeting.

3.0 THE NEW NORTHERN IRELAND RURAL PLANNING POLICY EXPLAINED AND DEBATED

Reported that a training course entitled 'From PPS 14 to PPS 21 - The New Northern Ireland Rural Planning Policy Explained and Debated' would be held on Wednesday, 17th December, 2008 at the Radisson Hotel, Belfast from 9.30 a.m. – 12.30 p.m.

Members interested in attending were asked to contact the Administrative Officer.

3.1 Planning Consultants

Following a request it was agreed that Council's Planning Consultants be invited to brief members on PPS 21 on 9th December, 2008 at 6.30 p.m. prior to the Planning Committee Meeting which would then commence at 7.30 p.m.

4.0 DOCUMENTS TABLED

The following publications would be made available in the Members' Library:

- (a) Equality Commission for Northern Ireland – The Equality Act (Sexual Orientation) Regulations (Northern Ireland) 2006 – Eliminating Sexual Orientation Discrimination in Northern Ireland : A Guide on the Provision of Goods, Facilities, Services and Premises;
- (b) Network News – The Newsletter of the Countryside Access and Activities Network Issue 12 – October 2008;
- (c) Economic & Social Research Council (ESRC) – Society Now – Autumn 2008 – Issue 2;
- (d) The Nurture Group Network – Annual Report 2006 – 07;
- (e) Help The Aged – SeniorLine Benchmark Report 2008 – Issues Raised by Older People in Northern Ireland;
- (f) Quarterly Newsletter from Citizens' Advice, Northern Ireland – Advice - Autumn 2008;
- (g) A Fund of Goodwill – The Story of the International Fund for Ireland by Alf McCreary;
- (h) Northern Ireland Housing Executive – The Northern Ireland House Condition Survey 2006 – Main Report;
- (i) Second Homes in Northern Ireland – Growth, Impact & Policy Implications – Final Report to the Housing Executive – September 2008;
- (j) TV Licensing – Annual Review 2007/2008;
- (k) Extra Care Annual Report 2007/08;
- (l) Northern Ireland Housing Council – Members' Report to Local Councils – August-October 2008;
- (m) The Somme Association – 90 Facts About World War 1;
- (n) Northern Health and Social Care Trust/Northern News – September 2008/Issue 6;
- (o) CEA – Employability FEST '08;
- (p) Rivers Agency – Managing Flood Risk in Northern Ireland;
- (q) Source/Magazine for the Borough of Newtownabbey – Winter 08/Issue 29;
- (r) Workers' Educational Association – Annual Report 2007 – 2008;
- (s) Audit Committee Northern Ireland – Issue 05;
- (t) Northern Ireland Museums Council – Annual Report 2007 – 08;
- (u) Portview – Larne Borough Magazine – Christmas 2008 – Issue 12;
- (v) Chamber News – Autumn Edition 2008;

(w) North Down Matters – Winter 2008;

5.0 DOCUMENTS FOR SEALING

Resolved:

That the following documents be sealed:

1. Lease (in triplicate) Peter Thompson Hall, Castlerock;
Council and Neville Lennox, Jean Caulfield,
Paul Meikle and Stephen Lavery -Trustees.
2. Building Agreement and Agreement for Lease
(in duplicate) Peter Thompson Hall, Castlerock;
Council and Neville Lennox, Jean Caulfield,
Paul Meikle and Stephen Lavery -Trustees.
3. Cemetery Titles Grant of Right of Burial – Deeds Register Nos.
3473 – 3479 (inclusive):

Agherton	-
Ballywillan	2
Coleraine	2
Kilrea	-
Portstewart	3

Advanced Deeds Register Nos. 0214 – 0215
(inclusive):

Agherton	-
Ballywillan	-
Coleraine	1
Portstewart	1

SPECIAL MEETING

18th November, 2008.

Convened: To receive an address from representatives of the Northern Ireland Housing Executive

Present: The Mayor, Councillor D. D. Barbour, in the Chair
The Deputy Mayor, Alderman W. T. Creelman

Aldermen

E. T. Black (Mrs.) D. McClarty

Councillors

J. M. Bradley	N. F. Hillis
O. M. Church (Mrs.)	W. A. King
A. S. Cole	B. Leonard
E. P. Fielding (Mrs.)	R. A. McPherson
(Items 2.0 – 3.0)	A. McQuillan
B. Fitzpatrick	(Items 2.0 – 3.0)
S. Gilkinson	

Officers in Attendance: Town Clerk and Chief Executive, Head of Administrative Services and Administrative Assistant

Also in Attendance: Mr. P. McIntyre, Chief Executive and Mr. F. O'Connor, Area Manager, Northern Ireland Housing Executive.

1.0 WELCOME

The Mayor welcomed everyone to the meeting with a special welcome to Mr. P. McIntyre and Mr. F. O'Connor and to the journalism students from the University of Ulster, who were seated in the public gallery.

2.0 LETTERS DATED 26TH SEPTEMBER AND 30TH OCTOBER, 2008 TOGETHER WITH CONSULTATION LETTER DATED OCTOBER 2008 FROM THE HOUSING EXECUTIVE

Consideration was given to the letters from the Housing Executive (previously supplied).

Members' questions on the following topics were responded to by the representatives:

- (i) repairs - code of conduct for contractors;
- (ii) homelessness – allocation of temporary accommodation.

3.0 NORTHERN IRELAND HOUSING EXECUTIVE - HOUSING NEEDS IN THE BOROUGH / CORPORATE AND BUSINESS PLANS 2009-10

Mr. McIntyre outlined the topic list for Corporate and Business Plans 2009 onwards.

During a period of discussion the representatives answered members' queries on various issues viz:

- Housing Executive stock – Government commitment to upgrade by 2010.
- New buildings strategy – in line with Community Planning.
- Homelessness – Mr. McIntyre confirmed that the supply of social housing over previous years had been inadequate. It was now proposed to purchase accommodation from developers, as part of the new build programme.

Mr. O'Connor confirmed that a range of schemes was currently under negotiation in Portstewart.

- Selection scheme – to be reviewed in the near future.
- Family cohesion - a number of allocators include points where applicants need to be near family in a particular area.

Mr. McIntyre confirmed that the Housing Executive Consultation was likely to take place in mid 2009; the Plan would then be presented to Council.

The Mayor thanked the representatives for their presentation.

SPECIAL MEETING

25th November, 2008.

Convened: To receive a presentation from the Northern Health and Social Care Trust on Modernising Health and Social Care Services – Engagement and Consultation Programme

Present: The Mayor, Councillor D. D. Barbour, in the Chair
The Deputy Mayor, Alderman W. T. Creelman

Aldermen

E. T. Black (Mrs.) D. McClarty
M. T. Hickey (Mrs.)

Councillors

J. M. Bradley S. Gilkinson
O. M. Church (Mrs.) N. F. Hillis
A. S. Cole W. A. King
J. J. Dallat B. Leonard
T. J. Deans R. A. McPherson
E. P. Fielding (Mrs.) A. McQuillan
B. Fitzpatrick

Officers in Attendance:

Town Clerk and Chief Executive, Head of Administrative Services, Public Relations Manager and Administrative Assistant

Apologies: Alderman McClure and Councillors Ms. Alexander, Mrs. Johnston and McLaughlin

The Mayor welcomed everyone to the Meeting including the following representatives from the Northern Health and Social Care Trust:

Ms. Norma Evans, Chief Executive;
Ms. Breige Donaghy, Acting Director for Strategic Planning and Performance; and
Ms. Margaret Mulholland, Head of Communications

who were in attendance to present the Trust's proposals for the future of health and care services.

The following two documents had been launched at the Trust Board meeting on 23rd October, 2008:

- The strategic direction for the future development of services across the Northern Trust area: 'The future of Health and Social Services in the Northern Trust';
- The overarching Equality Impact Assessment of the Trust's plans for future service modernisation: 'Strategic Response to the Comprehensive Spending Review 2008-2011'.

Ms. Donaghy elaborated on the two documents highlighting the following aspects:

- The strategic direction document set out the direction for services across all programmes – children’s services, mental health and disability, services for the elderly and acute hospital services. It also referred to reviews being carried out and the areas of work proposed towards achieving the vision over a three year period.
- The equality impact assessment document presented twenty proposals covering all programmes of care and some support areas to be implemented over three years. Included was a consultation questionnaire/form which could be used to submit views. Submissions were invited by Friday, 19th December, 2008 and should be sent to the Trust Equality Unit. The Trust would then review and consider the views submitted and a full equality impact assessment consultation process would commence for a further eight weeks from early January, 2009. The final decision would be subject to Ministerial approval. In proposing to take them forward the Trust was seeking to secure efficiencies of £44m.
- Children’s Services – provide alternatives for residential care and respite.
- People with Disability – implement the ‘Widening Choice and Opportunities’ programme for people with learning disabilities and develop alternative day opportunities.
- Mental Health Services – provide a local service for people with personality disorders; choice for people to receive treatment at home and provide more community based rehabilitation including provision of a new building based rehabilitation unit.
- Services for Older People – provide the residents of five statutory residential homes with support living options, floating support at home or independent sector places where appropriate for individuals.
- Acute Hospital Services – concentrate acute in-patient services and accident and emergency services at Antrim and Causeway Hospitals.
- General efficiency – included the introduction of a car parking policy including car park charges at acute hospitals (with exemptions) and the reduction of absence rates and the implementation of new staffing structures.

A period of discussion ensued, during which members’ various questions were answered by the representatives, including:

- Savings in management costs;
- Community based care;
- Front line care services;
- Children’s services;
- Holywell Hospital;
- Antrim and Coleraine Hospitals – New wings;
- Car park charges;
- Ross Thompson Unit;
- Crisis response team;
- Palliative care;
- Purchase of beds ad hoc basis;
- Children’s homes.

The Mayor thanked the representatives for their informative presentation.

SPECIAL MEETING

2nd December, 2008.

Convened: To receive presentation from Ms. Deidre Mackle, Principal Engineer and Mr. Roy Johnston, Section Engineer, Roads Service.

Present: The Mayor, Councillor D. D. Barbour, in the Chair

Alderman

E. T. Black (Mrs.)

Councillors

C. S. Alexander (Ms.) (Item 2.0)	S. Gilkinson N. F. Hillis
J. M. Bradley	W. A. King
O. M. Church (Mrs.)	B. Leonard
A. S. Cole (Item 2.0)	R. A. McPherson A. McQuillan (Item 2.0)
E. P. Fielding (Mrs.)	
B. Fitzpatrick	

Officers in Attendance: Town Clerk and Chief Executive, Head of Administrative Services and Administrative Assistant.

Apologies: Aldermen McClarty, McClure and Councillors Dallat, Mrs. Johnston and McLaughlin

1.0 WELCOME

The Mayor welcomed everyone to the meeting. He also welcomed Ms. Deidre Mackle, Principal Engineer and Mr. Roy Johnston, Section Engineer, Roads Service, who were in attendance to present the Northern Division Roads Report 2008/2009 (previously supplied).

2.0 ROADS SERVICE - NORTHERN DIVISION ROADS REPORT 2008/2009

Ms. Mackle outlined the main issues in the report including:

- Traffic Schemes
- Maintenance of Structures
- Street Lighting
- Strategic Road Improvements

A full discussion ensued on the report during which the representatives answered various members' questions and noted comments.

Members' attention was drawn to the Request/Enquiry form enclosed with the Roads Report which should be used to forward specific queries to the Roads Service.

The Mayor thanked the representatives for attending and presenting such a comprehensive report.

LEISURE AND ENVIRONMENT COMMITTEE

2nd December, 2008.

Present: Councillor T. J. Deans, in the Chair
The Mayor, Councillor D. D. Barbour (Items 1.0 - 11.0)
The Deputy Mayor, Alderman W. T. Creelman

Aldermen

E. T. Black (Mrs.) M. T. Hickey (Mrs.)
(Items 1.0 – 3.8)

Councillors

C. S. Alexander (Ms.) (Items 1.0 – 4.4)	S. Gilkinson
J. M. Bradley	N. F. Hillis
O. M. Church (Mrs.)	W. A. King
A. S. Cole	B. Leonard
E. P. Fielding (Mrs.)	R. A. McPherson
B. Fitzpatrick	A. McQuillan (Items 1.0 – 4.3)

Officers in Attendance:

Town Clerk and Chief Executive, Head of Administrative Services, Director of Environmental Health, Director of Leisure Services, Director of Technical Services, Leisure Services Officer (Services) and Administrative Assistant

Apologies: Aldermen McClarty and McClure, Councillors Dallat, Mrs. Johnston and McLaughlin

1.0 WELCOME

The Chairman welcomed everyone to the meeting. He noted that it was the Director of Leisure Services' last Leisure and Environment Committee meeting.

2.0 LEISURE SERVICES REPORT

The Report of the Director of Leisure Services was considered (previously supplied).

Matters arising:

2.1 Portballintrae Boat House

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council explore options regarding leasing or buying Portballintrae Boat House.

2.2 Royal Black Preceptory Demonstration

Recommended:

That Council grant the use of the playing fields in Castlerock on 29th August, 2009 to be used as the assembly point for the Royal Black Preceptory Demonstration.

A member suggested that the facilities at the Peter Thompson Hall be made available to the Royal Black Preceptory for the demonstration, if the improvement works are completed by then.

2.3 Opening and Closing of Coleraine Cemetery Gates

Consideration was given to information on this topic, as detailed in the report.

The cemetery gates are currently opened and closed by Council staff at 8.00 a.m. and 8.00 p.m., the cost of this per year is approximately £18,000.

Recommended:

That Council invite tenders for the installation of an electronic locking system which would be remotely monitored and controlled, supported with CCTV and intercom directed to the controller.

Members noted that this system is projected to save Council £13,000 per year and would also act as a deterrent for any vandalism with CCTV footage also being recorded.

2.4 Museum Service – Image Reproduction Charges

The Museum Service does not have a formal charging policy for the reproduction of images of the museum collections. Demand from commercial interests for reproduction of such images has increased significantly.

Recommended:

That Council introduce charges as detailed in Appendix 1 of the report, with effect from 1st January, 2009.

Members noted that controlled usage by non-commercial and community groups would be free of charge. Each applicant would be required to complete an Image Permission Form which would then be assessed by Council's Museums Officer according to curatorial discretion.

A member queried if Council's collection of negatives could be scanned in and it was suggested that the University of Ulster might be interested in this as a joint project.

A member requested an update on the project to sell copies of prints with the proceeds going towards the Zomba Project.

The Leisure Services Officer would investigate these matters and report back.

2.5 Caravan Park Opening Period

As part of the review of caravan parks in 2005, Council agreed to extend the site opening period to include the month of October. Previously sites closed at the beginning of October with weekend opening thereafter.

There had been three seasons with full October opening and feedback from Wardens indicated that usage was minimal.

Recommended:

- That Council revert to closure at the start of October and weekend opening thereafter.
- That the caravan parks open over the Halloween school holiday.

Members noted that this change had been discussed with the Officers of Carrick Dhu Caravan Owners' Association who are content with the October closure provided the site would be open for Halloween.

2.6 Requests for Financial Assistance

2.6.1 Coleraine Borough Cage Bird Society

A request had been received from Coleraine Borough Cage Bird Society for financial assistance to promote their annual show in December 2008.

Recommended:

That Council contribute £100 to the Coleraine Borough Cage Bird Society to assist with the promotion of their annual show in December 2008.

2.6.2 Coleraine Music and Drama Festival

A request had been received from Coleraine Music and Drama Festival for financial assistance to promote their Centenary in March 2009.

Recommended:

That Council contribute £2,000 to Coleraine Music and Drama Festival to assist with the promotion of their Centenary in March 2009.

2.7 For Information

2.7.1 Coleraine Twinning Association

Members had received information on the work of the Twinning Association, provided by the Chairman, Mr. Tony Lee (already circulated).

A member requested a copy of the Treasurer's Report for the Twinning Association. The Leisure Services Officer advised that a copy of the Report was available in the Leisure Services Department.

Members welcomed Mr. Lee's continuing enthusiasm and were reassuring about Council support for the work carried out by the Twinning Association.

2.7.2 'Famous Sons and Daughters' Exhibition

Members noted that an exhibition on 'Famous Sons and Daughters' would be held in Coleraine Town Hall from Thursday, 4th December, 2008 to Saturday, 3rd January, 2009. The exhibition would be open from 12.30 p.m. – 5.00 p.m. Monday to Saturday (excluding public holidays).

2.8 THANKS

The Director of Leisure Services thanked members for their support and friendship over the years. He wished Council every success with the challenge of RPA and he wished the Chief Executive and staff all the best for the future.

Members conveyed their thanks to the Director of Leisure Services for all his work over the years and wished him well in his retirement.

3.0 TECHNICAL SERVICES REPORT

The Report of the Director of Technical Services was considered (previously supplied).

Matters arising:

3.1 DRD Roads Service

3.1.1 Waiting Restrictions Review – Portstewart

Consideration was given to information on this review, as detailed in the report.

Councillor Fitzpatrick proposed that:

Restricted waiting be introduced at The Crescent all year and not only between June-September.

Councillor Fitzpatrick failed to find a seconder for his proposal.

A member suggested that restrictions be relaxed for major events endorsed by Council.

Following discussion it was recommended:

That the following restrictions be supported:

- Loading bay at Dempsey's
- Restricted waiting on both sides of The Promenade to be for 2 hours, 9.00 a.m. – 5.00 p.m.
- Restricted waiting to be introduced on The Crescent, with the proviso that it be June-August only
- Two disabled bays to be provided at Council's redevelopment of the cafe at The Crescent
- Disabled bays to be relocated slightly at harbour entrance
- Night time taxi ranks to be considered at two locations – The Diamond and adjacent to 68-71 The Promenade
- Motorcycle parking provision to be made outside the Town Hall.

3.1.2 Land at Drumcroon Road/Crevolea Road

Members noted Roads Service's intentions of abandoning a section of land at Drumcroon Road/Crevolea Road junction.

3.2 Entertainment Licences

3.2.1 Portballintrae Boat Club, The Harbour, Portballintrae

An application for a grant of an Entertainment Licence had been received from Ms. L. Neill, c/o Portballintrae Boat Club.

Days and times on which it is intended to provide entertainment:

Monday to Saturday 11.30 a.m. – 11.30 p.m.

except on those occasions when a late licence has been granted then 11.30 a.m. – 1.00 a.m.

Sunday 12.30 p.m. - 10.00 p.m.

Recommended:

That the Entertainment Licence be granted subject to no objections being received within the statutory period of 28 days and subject to compliance with any recommendations made by Council's Licensing Department with special condition:

- All door supervisors employed within the licensed premises must be registered with a scheme recognised by Coleraine Borough Council.

3.2.2. Dunluce Presbyterian Church Hall, Priestland Road, Bushmills

An application for a grant of an Entertainment Licence had been received from Mrs. I. Dobbin, c/o Dunluce Presbyterian Church.

Days and times on which it is intended to provide entertainment:

Monday to Saturday 12 noon – 1.00 a.m.

Recommended:

That the Entertainment Licence be granted subject to compliance with any recommendations made by Council's Licensing Department with special condition:

- All door supervisors employed within the licensed premises must be registered with a scheme recognised by Coleraine Borough Council.

3.3 Waste Management Policy

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council support the introduction of the proposed Financial Provisions Policy by the Northern Ireland Environment Agency.

3.4 North West Regional Waste Management Group (NWRWMG) - Land Availability

Council had decided at the May 2008 Council Meeting to withdraw the council owned land at Letterloan from consideration as a possible site for a Mechanical Biological Treatment Plant.

The NWRWMG is inviting expressions of interest from local authorities and central government to put forward sites for sale which would be considered suitable for the development of residual waste infrastructure.

It was proposed by Councillor McPherson and seconded by Councillor King:

That Council re-evaluate its position and make the council owned land at Letterloan available for consideration as a possible site for a Mechanical Biological Treatment Plant.

On being put to the meeting, seven members voted in favour and nine members voted against, therefore the proposal was lost.

The Officer's recommendation that no possible sites for waste infrastructure development be made available within the Borough was then put to the meeting. Eight members voted in favour and none voted against.

Recommended:

That the North West Regional Waste Management Group be advised that no Council owned sites for waste infrastructure development are available within the Borough.

3.5 Replacement Refuse Lorry

A replacement refuse lorry is required for purchase early in the 2009/2010 financial year. Belfast City Council has procured suppliers for various vehicles of mobile plant and has a framework that allows other local authorities to purchase vehicles through the tenders received.

A replacement 18,000Kg Dennis Phoenix vehicle which is compatible with the existing fleet can be purchased through this tender process for the cost of £97,997.65. In order to comply with Council's requirements, additional items require to be purchased for the vehicle, namely:

- Zoeller bin lifts £4,250.00
- Crash barriers £550.00
- Chassis autolube £385.00

Recommended:

That a replacement vehicle plus the additional items be purchased through Belfast City Council's tendering framework at the total cost of one hundred and three thousand, one hundred and eighty two pounds and sixty five pence (£103,182.65).

3.6 For Information

3.6.1 Environmental Section

Members noted information contained in the newsletter (previously circulated) highlighting work currently undertaken by the Environmental Section.

3.6.2 Building Control

Members noted that approval had been granted for 37 applications.

3.7 Fish Meal Plant, Lisahally

A member raised concern about a Fish Meal Plant in Lisahally which proposed to dump waste off The Skerries.

The Director of Technical Services was unaware of this and would discuss the matter with the member.

3.8 Street Furniture - Coleraine Town Centre

A member was disappointed to see that the Coleraine Borough crest was not on the new bins, as agreed at a previous meeting; instead the Coleraine Town Centre Partnership crest was on the bins.

The Director of Technical Services confirmed his own concern at this misunderstanding.

4.0 ENVIRONMENTAL HEALTH REPORT

The Report of the Director of Environmental Health was considered (previously supplied).

Matters arising:

4.1 Legal Proceedings

It was agreed to discuss these proceedings "In Committee" at the end of the meeting.

4.2 Nightsafe Coleraine – Door Supervisors' Scheme - Security Industry Authority

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council continue to provide the series of training sessions in January/February 2009 as the final training for the Nightsafe Coleraine Scheme.

Members noted that the scheme would formally close in December 2009.

The Mayor requested a briefing on the future arrangements.

4.3 Policy Review of The Warm Homes Scheme

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council support this scheme and the changes outlined in the report.

Members noted that many of the changes would help make the Warm Homes Scheme more flexible and better equipped to target available resources at those people most in need of help.

4.4 Request for Financial Assistance – Fuel Stamp Scheme

Consideration was given to information on this topic, as detailed in the report.

Recommended:

That Council grant £1200 to St. John's Conference, Society of St. Vincent de

Paul, Coleraine to assist with the administration involved in the fuel stamp scheme.

4.5 Memorandum of Understanding on the Enforcement of the Dogs Legislation between PSNI and District Councils

The Minister for Agriculture and Rural Development recently commenced a review of The Dangerous Dogs legislation and its outworking in Northern Ireland.

The review is ongoing but the Department has, as an interim measure, drafted a Memorandum of Understanding outlining operational arrangements between the PSNI and District Councils in dealing with dangerous dogs.

The Memorandum of Understanding outlines the following:

- (a) Roles and responsibilities of the relevant agencies (DARD, Council, PSNI);
- (b) Approaches to PSNI by District Councils to be recorded on dog control incident template, consideration of the need for PSNI assistance and forwarded to PSNI;
- (c) Out of hours cover (on-call arrangements) and kennelling facilities for Councils.

Issues raised with DARD in response to MOU are:

- Is there a similar form to item (b) above for PSNI staff to forward to Councils;
- Clarification of the extent of dog warden cover anticipated. The document does not refer to times.

Recommended:

That Council advise DARD that the Memorandum of Understanding puts an undue burden on Councils when there is a practical and operational arrangement already in place, whereby PSNI in the Coleraine area do respond to Council requests (verbal) in a prompt and timely manner. The facility for local arrangements should be included.

4.6 For Information

4.6.1 Outcome of Legal Proceedings

The Dogs (NI) Order 1983 as amended by The Dangerous Dogs (NI) Order 1991

Members noted details on this topic as follows:

- (a) Defendant: Stephen Brennan
14 Glebe Avenue
Coleraine

Offence: Keeping a dog without a valid licence contrary to Article 17(1) of The Dogs (NI) Order 1983

Result:	Fine	£25
	Costs	£70
	Court Cost	£32

- (b) Defendant: Eileen Hyndman
4 Larchfield Gardens
Kilrea

Offence: Allowing 2 no. dogs to stray contrary to Article 22(1) of The Dogs (NI) Order 1983

Allowing 1 no. dog to foul contrary to Article 6 of The Litter (NI) Order 1994 as amended by the Litter (Fixed Penalty) Order (NI) 2004

Result:	Fine	£50
	Costs	£70
	Court Cost	£16

5.0 APPROVAL FOR THE CHIEF EXECUTIVE TO VISIT ZOMBA CITY COUNCIL IN APRIL 2009

Recommended:

That Council financially support the Chief Executive's working visit to Zomba City Council in April 2009.

6.0 LETTER FROM NILGA

The Head of Administrative Services reminded DUP, UUP and SDLP members to submit substitute names as representatives to NILGA. Names should be forwarded to the Administrative Officer.

7.0 PPS 21

The Head of Administrative Services advised members that Council's planning consultant would address members on PPS21 at a pre-meeting at 6.30 p.m. before January Planning meeting, which would then commence at 7.30 p.m.

8.0 WELCOME TO EUROPEAN PARLIAMENT

Members noted that a document entitled 'Welcome to the European Parliament' with accompanying DVD would be available in the members' library.

9.0 PARKING AT COLERAINE BUS/TRAIN STATION

A member had received complaints from the public regarding taxis parking in a bay which had not been allocated for their use and suggested that a 'No Taxis' sign be placed at the parking bay.

Council would advise Roads Service of this problem.

10.0 PARKING AT PORTSTEWART TOWN HALL

A member requested an update on the introduction of parking spaces at Portstewart Town Hall. The Leisure Services Officer (Services) would investigate the matter and report back to the member.

11.0 LAND AND PROPERTY SERVICES AGENCY

A member enquired if Building Control staff would be undertaking work on behalf of Land and Property Services to inspect properties which are listed as vacant and requested to know the expected income that would be generated.

The Town Clerk and Chief Executive advised that the work opportunity had been offered to all staff and the outcome to date was favourable. A report would be brought to the next Policy and Development meeting.

12.0 PROJECT KELVIN

The Town Clerk and Chief Executive reminded members of a meeting on Wednesday, 3rd December, 2008 at 6.30 p.m. for Project Kelvin.

PLANNING COMMITTEE

9th December, 2008.

Present: Councillor W. A. King in the Chair
The Mayor, Councillor D. D. Barbour (Items 1.0 – 5.0)
The Deputy Mayor, Alderman W. T. Creelman

Aldermen

E. T. Black (Mrs.) D. McClarty
M. T. Hickey (Mrs.)

Councillors

C. S. Alexander (Ms.) S. Gilkinson
J. M. Bradley N. F. Hillis
O. M. Church (Mrs.) B. Leonard
T. J. Deans G. L. McLaughlin
(Items 1.0 – 6.0) R. A. McPherson
B. Fitzpatrick

Also in Attendance: Representatives from the Planning Service –
Mr. P. Duffy and Mr. W. McIlmoyle
Town Centre Manager (Item 1.0 – 2.18)

Officers in Attendance: Administrative Officer, Head of Development Services
(Items 1.0 – 2.18) and Administrative Assistant

Apologies: Alderman McClure, Councillors Cole, Dallat,
Mrs. Fielding, Mrs. Johnston and McQuillan

1.0 CHAIRMAN'S REMARKS

The Chairman welcomed everyone present to the Meeting including visitors in the public gallery.

He also extended a special word of welcome to Councillor McLaughlin on his return to the Chamber after his recent illness. Councillor McLaughlin thanked everyone for the good wishes he had received and also to those who had visited him or sent cards.

The Chairman advised members that Alderman McClure and Councillor Mrs. Johnston were progressing well and would be back soon.

2.0 PLANNING APPLICATIONS

A list of eighty-eight applications was presented for consideration (previously supplied).

Applications Deferred from Previous Meeting

2.1 Application No. D1 The opinion of the Planning Service was
C/2006/0682/F to approve.
Demolition of existing buildings to
create site for residential It was agreed that the application be

- development comprising 27 no. apartments at Nos. 2, 4 and 6 Bath Road, Portrush for PRH Construction approved.
Councillor Ms. Alexander asked to be recorded as dissenting with the decision to approve.
- 2.2 Application No. D2
C/2006/1033/F
Demolition of 2 no. dwellings to provide 4 no. semi-detached dwellings with associated landscaping and car parking at 6–8 Bushfoot Road, Portballintrae for Mr. S. Sweeney The opinion of the Planning Service was to approve.
It was agreed that the application be approved.
- 2.3 Application No. D3
C/2006/1055/F
Proposed 3 no. apartments and 9 no. dwellings at Wattstown Td., off Knockbracken Drive, Coleraine (NW of Nos. 6 and 8 Wattstown Crescent) for Tara Homes Ltd. The opinion of the Planning Service was to approve.
It was agreed that the application be approved.
Councillor Bradley asked to be recorded as dissenting with the decision to approve.
- 2.4 Application No. D4
C/2006/1081/A
Shop sign with projecting sign above 13 The Diamond, Portstewart for Mr. D. Gordon The opinion of the Planning Service was to refuse.
It was agreed that the application be refused.
- 2.5 Application No. D5
C/2007/0571/F
Retention of front section of existing building and erection of 3 no. apartments with associated parking at rear of 24/24A Kerr Street, Portrush for Mr. S. Moore The opinion of the Planning Service was to approve.
It was agreed that the application be approved.
- 2.6 Application No. D6
C/2007/0963/F
Residential development of 5 no. apartments at 95/97 Causeway Street, Portrush for Blairs Enterprises Ltd. The opinion of the Planning Service was to refuse.
The application had now been withdrawn.
- 2.7 Application No. D7
C/2007/1028/O
Proposed housing development at University of Ulster, Ballywillan Road, Portrush for University of Ulster Coleraine The opinion of the Planning Service was to approve.
It was agreed that the application be approved subject to conditions.
- 2.8 Application No. D8
C/2007/1078/F
Retention of change of use from sit-in café to hot food takeaway on ground floor of premises at 3 The opinion of the Planning Service was to approve.
It was agreed that the application be approved.

Dunluce Avenue, Portrush for
A. Nazeer

- 2.9 Application No. D9
C/2007/1135/F
Demolition of existing dwelling and
construction of 3 no. townhouses
and 2 no. semi-detached dwellings
at 2 Cherry Park, Castleroe,
Coleraine for Lexx Developments
- The opinion of the Planning Service was to refuse.
- Reported that amended plans had been received and on the request of Mr. Duffy it was agreed that the application be removed from the schedule to facilitate reassessment.
- 2.10 Application No. D10
C/2008/0045/F
Construction of one and a half
storey dwelling house and re-use
of existing outbuilding to be
refurbished in its original location
at 126 Carrowreagh Road,
Garvagh for Mr. D. Penny
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.11 Application No. D11
C/2008/0060/O
Proposed two storey dwelling and
garage adjacent to 18 Carthall
Manor, Coleraine for Mr. R. Martin
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Gilkinson and seconded by the Deputy Mayor:
- That Council support an approval.
- On being put to the Meeting the proposal was lost, four members voting in favour and five members voting against.
- 2.12 Application No. D12
C/2008/0065/F
Proposed replacement dwelling at
Craig Vara Cottage, 6 Craig Vara
Terrace, Portrush for Mr. and Mrs.
M. and T. Scullion
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 2.13 Application No. D13
C/2008/0096/F
Proposed replacement residential
home with 24 no. two bedroom
apartments over two and a half
storey with sub basement car
parking and associated amenity
space, bin stores, etc. at 41
Castlerock Road, Coleraine for
Edenmore Residential Home
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be held for one week to facilitate withdrawal. If the application was not withdrawn it would be refused.
- 2.14 Application No. D14
C/2008/0147/F
Proposed redevelopment of
existing premises to provide lands
for the development of 24 no.
- The opinion of the Planning Service was to refuse.
- The application had now been withdrawn.

dwelling consisting of 8 no. semi-detached and 16 no. detached dwellings for residential purposes at No. 114 Grove Road, Swatragh for B. McKeefry

- 2.15 Application No. D15 C/2008/0177/O
Replacement of 2 no. detached dwellings with 7 no. two and a half storey three bed townhouses and 4 no. two storey four bed semi-detached dwellings all with integral garages and private amenity space, total of 11 units at 150 and 152 Coleraine Road, Portstewart for Mr. P. Herald
- The opinion of the Planning Service was to refuse.
- The application had now been withdrawn.
- 2.16 Application No. D16 C/2008/0287/A
Signage at private house at 35 Captain Street Upper, Coleraine for W. Hunter
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be held for one week to facilitate withdrawal. If the application was not withdrawn it would be refused.
- 2.17 Application No. D17 C/2008/0430/F
Proposed variation of conditions 3, 4 and 5 of outline planning permission C/2006/0033/O to increase ridge height to 7m and reduce the frontage to provide a one and a half storey dwelling 400m north west of 91 Killyvalley Road, Garvagh for Mr. W. Henry
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.

New Applications

- 2.18 Application No. 1 C/2005/1253/F
On-site replacement superstore, decked car parking to side, associated site and access works, relocation of bus stop and landscaping (additional information submitted) at Beresford Place, Coleraine for Tesco Stores Ltd.
- The application was listed on the schedule for discussion.
- Mr. Duffy described the application for an on-site replacement superstore and advised that Planning Service, Roads Service and the Environmental Health Department agreed in principle with the proposal.
- Mr. David Buchanan addressed Committee on behalf of the residents of the Sandelford apartment block located beside Tesco Stores Ltd. He requested that the application be deferred until objections relating to barriers, service yard, deliveries, tree planting and recycling, were addressed.

Mr. Colin Hampsey addressed Committee on behalf of Tesco Stores Ltd. and elaborated on the proposal which would bring a new modern retail store to the existing retail site.

Members' questions relating, in particular, to the objections were answered by Mr. Hampsey and DPP representatives who agreed to review the issues and liaise with the objectors.

Members welcomed the proposal and hoped that agreement could be reached as soon as possible.

Consideration was given to letter dated 27th November, 2008 from Roads Service seeking Council's views regarding the proposed alterations to Coleraine Town Bridge (previously supplied).

It was proposed by Councillor McPherson, seconded by Councillor Ms. Alexander and agreed:

That Council accept Roads Service proposals.

The Chairman thanked the speakers for attending.

The opinion of the Planning Service was to refuse.

It was proposed by Councillor Bradley and seconded by Councillor Fitzpatrick:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

As an amendment it was proposed by Councillor Ms. Alexander and seconded by Councillor Hillis:

That Council support the refusal.

It was noted that the Environmental Health Department would recommend that a spray type wheel wash be installed

2.19 Application No. 2
C/2006/1088/F
Variation of condition No. 6 of
planning application
C/2004/0859/F which reads: 'within
one month of the date of this
planning permission, a spray type
wheel wash facility shall be
installed in accordance with details
and plans submitted to and
approved in writing by the
Department' to a bath type wheel
wash at Crocknamolt Quarry,
Ballyhome Road, Portrush for
Armoj Homes Ltd.

at this location.

On being put to the Meeting the amendment was lost, two members voting in favour and seven members voting against.

The proposal was then put to the Meeting and was carried, nine members voting in favour.

2.20 Application No. 3
C/2007/0681/F
Demolition of existing dwelling and
erection of 1 no. two and a half
storey townhouse and 1 no.
apartment above rear car port at
101 Causeway Street, Portrush for
Mr. J. Duggan

The opinion of the Planning Service was to refuse.

It was proposed by Councillor Deans, seconded by Councillor Gilkinson and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.21 Application No. 5
C/2007/1203/O
Housing development comprising
1 no. detached and 2 no. semi-
detached dwellings with communal
car parking at 19 Garvagh Road,
Kilrea for Mr. T. Burke

The opinion of the Planning Service was to refuse.

The application had now been withdrawn.

2.22 Application No. 13
C/2008/0327/F
New 15m domestic wind turbine
(Scirocco E5.6-6) at 52m south
west of 22 Cranagh Road,
Coleraine for Mr. W. Gibson

The opinion of the Planning Service was to refuse.

It was proposed by the Mayor, seconded by Alderman McClarty and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.23 Application No. 14
C/2008/0330/F
Proposed development to include
4 no. townhouses with associated
car parking and amenity space at
56 Coleraine Road, Portstewart
for Mr. P. Crawley

The opinion of the Planning Service was to refuse.

It was proposed by Councillor Gilkinson, seconded by Councillor Fitzpatrick and agreed:

That the application be deferred for one month

- to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.24 Application No. 25
C/2008/0597/F
Replacement of 14 no. apartments and 3 no. industrial units with 39 no. 2 bedroom apartments, basement car parking, bin storage and associated amenity/open space to the rear of 15-37 Union Street, Coleraine (revised site address) for Oriental Developments Ltd.
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor McPherson, seconded by Alderman Mrs. Black and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.25 Application No. 26
C/2008/0602/F
Demolition of 24 and 26 Princess Street, Portrush for re-development to 14 no. apartments for Mr. P. Gordon
- The opinion of the Planning Service was to refuse.
- It was proposed by Councillor Deans, seconded by Councillor Fitzpatrick and agreed:
- That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.
- 2.26 Application No. 33
C/2008/0662/F
Variation of condition No. 2 of planning approval C/2006/1001/RM to allow retention of built dwelling (with proposed alternative vehicular access from lane between Nos. 13 and 15 Parker Avenue, Portrush) to rear of 9 Hopefield Avenue, Portrush for Mr. R. Martin
- The opinion of the Planning Service was to refuse.
- Consideration was given to correspondence objecting to the planning application from Mr. R. McMullan (previously supplied).
- It was proposed by Councillor Gilkinson and seconded by Councillor Hillis:
- That Council support a refusal.
- As an amendment it was proposed by Councillor McPherson and seconded by Alderman Mrs. Black:
- That the application be deferred for one month to facilitate an office

meeting on the grounds that all material planning considerations had not been assessed.

On being put to the Meeting the amendment was lost, two members voting in favour and ten members voting against.

The proposal was then put to the Meeting and was carried, eleven members voting in favour.

2.27 Application No. 43
C/2008/0744/F
New single storey dwelling with accommodation in loft space adjacent to No. 4 Iona Court, Coleraine for Mr. S. Robinson

The opinion of the Planning Service was to refuse.

It was proposed by Alderman McClarty, seconded by the Mayor and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.28 Application No. 53
C/2008/0776/F
Telecommunications development consisting of the installation of 1 no. antenna mounted on support pole fixed to free-standing parapet mount, 2 no. antenna mounted on support pole to wall, 1 no. 1100mm high safety handrail, 9 no. concrete bollards, 1 no. 3107 equipment cabinet, 1 no. electrical meter cabinet and associated equipment at BT Exchange building and grounds, Lodge Manor, Coleraine for Vodafone UK Ltd.

The opinion of the Planning Service was to approve.

It was proposed by Councillor Bradley, seconded by the Deputy Mayor and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

2.29 Application No. 55
C/2008/0787/F
Proposed two storey dwelling adjacent to No. 11 Hillview Park, Coleraine for Mr. T. Austin

The opinion of the Planning Service was to refuse.

It was proposed by Alderman McClarty, seconded by the Mayor and agreed:

That the application be deferred for one month to facilitate an office meeting on the grounds that all material planning considerations had not been assessed.

3.0 OFFICE MEETINGS

It was noted that, due to the Christmas holidays, the office meetings would be held mid January, 2009.

4.0 DRAFT PLANNING POLICY STATEMENT 21 SUSTAINABLE DEVELOPMENT IN THE COUNTRYSIDE - CONSULTATION DOCUMENT

The Administrative Officer advised members that the Planning Consultants would attend the Planning Committee Meeting on 13th January, 2009.

It was agreed that the Planning Consultants prepare a draft response to the consultation document for consideration at the January meeting.

5.0 MANAGEMENT BOARD REFERRAL PROCEDURES

Read letter dated 10th November, 2008 from the Office of the Minister of the Environment in response to Council's letter regarding Management Board Referral Procedures (previously supplied).

The Minister advised that the current deferral procedures, including the Management Board Referral (MBR) Process, would be reviewed as necessary in consultation with NILGA. This would be taken forward by Planning Service Headquarters as part of the short term improvement process and Council's comments regarding the criteria for MBRs would be considered as part of the review.

Following discussion it was agreed:

That Council's Planning Consultants represent Council's concerns at the review.

6.0 OUTLINE PLANNING APPLICATIONS

Read letter dated 24th November, 2008 from the Office of the Minister of the Environment in response to Council's letter regarding the Planning Consultation Process – detail provided for Outline Applications (previously supplied).

The Minister advised that, in relation to the University of Ulster application, the Divisional Planning Office would contend that the address of the site, which was given as 'University of Ulster, Ballywillan Road, Portrush' gave sufficient indication of the size of the site and was considered acceptable.

7.0 PLANNING APPEAL - APPLICATION NO. C/2007/0257/F PROPOSED RESIDENTIAL DEVELOPMENT COMPRISING 47 NO. APARTMENTS, ASSOCIATED CAR PARKING, COMMUNAL AND PUBLIC OPEN SPACE AT 20, 22 AND 22A PORTSTEWART ROAD, COLERAINE

Read letter from the Planning Service advising members that a planning appeal had been lodged in respect of the above planning application (previously supplied). The Department's Draft Decision Notice was to refuse planning permission.

It was proposed by Alderman McClarty, seconded by Councillor Ms. Alexander and agreed:

That Council support the refusal.

8.0 DECISION NOTICES

The Administrative Officer reported that, to date, two responses had been received regarding decision notices:

8.1 Newtownabbey Borough Council

The matter had been discussed at the Planning and Consultation Committee in November and Newtownabbey Borough Council agreed to support the decision.

8.2 Banbridge District Council

It was the opinion of Banbridge District Council that any matters to be considered by all local authorities in Northern Ireland should be dealt with through NILGA.

9.0 INLAND REVENUE OFFICE - COLERAINE

The Administrative Officer reported that a statement had been received from the Manager of the Inland Revenue Office in Coleraine on 8th December, 2008 advising members that the Inland Revenue Office was to be retained in Coleraine along with a number of jobs. Thanks were extended to members for their assistance over the past number of months.

10.0 CHRISTMAS GREETINGS

The Chairman extended Christmas Greetings to everyone.