

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on TUESDAY the 27th day of January, 2004 at **7.30 p.m.**

H. W. T. MOORE,

Town Clerk and Chief Executive.

Cloonavin,
66 Portstewart Road,
COLERAINE.

A G E N D A

1. Minutes (enclosed):
 - 1.1 Council Meeting – 16th December, 2003
 - 1.2 Special Meeting – 15th January, 2004
2. Committee Reports (enclosed):
 - 2.1 Leisure and Environment Committee – 6th January, 2004
 - 2.2 Planning Committee – 13th January, 2004
 - 2.3 Policy and Development Committee – 20th January, 2004
3. Roads Service – Northern Division – Roads Report 2003 – 2004 (enclosed)

Representatives from Roads Service will be in attendance.
4. The undernoted Notice of Motion has been submitted by Councillor E. Mullan:

“That this Council calls for multi-disciplinary services designed to meet the health, education and social needs of people with autism and will write to the Secretary of State asking him to detail what strategies the Northern Ireland Departments have for the provision of such services in this Council area.”
5. Help the Aged - “Scrap Age Discrimination for Equality” Campaign (Copy resolution and background information enclosed)

6. Documents for Sealing

Enclosed for Information:

- (1) Minutes of the Northern Health and Social Services Council dated 3rd December, 2003
- (2) Housing Order (N.I.) 2003 and the Transfer of Responsibility for Serviced Sites for Travellers from District Councils to the Housing Executive (Copy letter dated 9th January, 2004 from the Housing Executive)

To: Each Member of Council.

23rd January, 2004.

COLERAINE BOROUGH COUNCIL

Minutes of proceedings of Coleraine Borough Council held in the Council Chamber, Cloonavin on Tuesday, 16th December, 2003 at 7.00 p.m.

Convened: As per Notice attached

Present: The Mayor, Councillor R. D. Stewart, in the Chair

The Deputy Mayor, Councillor E. M. Mullan
(Items 3.1 – 28.0)

Aldermen

P. E. A. Armitage (Mrs.) (Items 3.1 – 28.0)	W. T. Creelman B. Leonard
E. T. Black (Mrs.)	W. J. McClure

Councillors

C. S. Alexander (Ms.) (Items 1.0 – 9.0)	E. A. Johnston (Mrs.) W. A. King
O. M. Church (Mrs.)	D. McClarty
J. J. Dallat (Items 1.0 – 13.0)	G. L. McLaughlin R. A. McPherson
T. J. Deans	A. McQuillan
E. P. Fielding (Mrs.)	W. J. Watt
N. F. Hillis	

Officers in

Attendance: Town Clerk and Chief Executive, Director of Corporate Services, Director of Technical Services, Director of Leisure Services (Items 1.0 – 9.0), Director of Environmental Health, Head of Development Services, Policy Development Officer, Principal Administrative Officer, Finance Officer, Administrative Officer and Administrative Assistant

Apology: Councillor Barbour

1.0 MAYOR'S REMARKS

The Mayor thanked members for their good wishes during his recent illness and congratulated Councillors Dallat, Hillis and McClarty on being elected to the Northern Ireland Assembly.

2.0 MINUTES

The Minutes of the Council Meeting of 25th November, 2003 and the Special Meeting of 24th November, 2003 were confirmed and signed.

Matters Arising:

2.1 Council Meeting – 25th November, 2003 – Item 10.1 Councillor Ms. Alexander asked that it be recorded that she disagreed with the

Disputed Title – Site at West Bay, Portrush

minute for this item.

3.0 **COMMITTEE REPORTS**

3.1 Leisure and Environment Committee

The Chairman, Councillor Deans, moved the adoption of the Leisure and Environment Committee Report; this was duly seconded by Councillor Watt.

Matters Arising:

3.1.1 Disputed Title – Site at West Bay, Portrush

Council noted that a member had requested the Local Government Auditor to investigate proceedings in this matter. A full discussion ensued during which it was proposed by Councillor Ms. Alexander that the decision reached at Committee be deferred until the outcome of the Local Government Auditor's investigation.

The Town Clerk and Chief Executive explained that the decision to transfer Council's interest in this land had been taken at the Leisure and Environment Committee under the powers delegated by Council at the meeting on 25th November, 2003.

Following a further period of discussion, it was proposed by Councillor Watt and seconded by Councillor McClarty:

That Council move on to the next business.

On being put to the Meeting, the proposal was carried by eleven votes to seven.

3.1.2 Entertainments Licence Ramparts Bar, 21 Park Street, Coleraine

The Director of Technical Services reported that the applicants had now agreed to accept the conditions imposed by Council with regard to this licence.

The Committee Report was, therefore, adopted subject to this amendment.

3.2 North West '200' Sub-Committee

Councillor Watt moved the adoption of the North West '200' Sub-Committee Report; this was duly seconded by Councillor Hillis and agreed.

Matters Arising:

3.2.1 Trains

It was proposed by Councillor Dallat, seconded by Councillor Ms. Alexander and agreed:

That a meeting with Translink be arranged, as a matter of urgency, to discuss arrangements for the North West '200' and Easter periods.

3.3 Planning Committee

The Chairman, Councillor Watt, moved the adoption of the Planning Committee Report; this was duly seconded by Councillor McQuillan and agreed.

Matters Arising:

3.3.1 Mr. Eamon Lynch - Planning Service

Members noted that Mr. Lynch had been promoted and would be leaving the Coleraine office. It was agreed to send a letter of congratulations to Mr. Lynch.

3.3.2 Ms. Colette Ward Personnel Officer

The Town Clerk and Chief Executive reported that Ms. Ward has now been discharged from hospital.

4.0 DEVELOPMENT SERVICES REPORT

The report of the Head of Development Services was considered (previously supplied).

4.1 For Information

Council noted information, as contained in the report, on the following topics:

- (i) Causeway Coast and Glens Tourism Masterplan
- (ii) Advertising and Promotion – Tender

4.2 Causeway Coast and Glens Promotional Activity 2004

Agreed:

That Council staff assist, where relevant, in the promotional holiday exhibitions and trade shows organised by the Causeway Coast and Glens, as detailed in the report.

4.3 Notice of Tourism Conferences

Members noted information, as contained in the report, on forthcoming conferences. Any members interested in attending were requested to contact the Head of Development Services.

5.0 CORPORATE SERVICES REPORT

The report of the Director of Corporate Services was considered (previously supplied).

5.1 Tenders for the Provision of Insurance and Broking Services

Two applications to tender for these services had been received and, following discussion, it was agreed:

That the two applicants, Marsh (UK) Ltd. and Willis Ltd., be invited to tender.

In response to a member's question, the Director of Corporate Services explained the insurance cover for members when involved on both direct Council business and also as representatives on external bodies.

5.2 Loan Sanctions

Agreed:

That borrowing approval be sought in respect of the undernoted capital expenditure.

	£
1. Purchase of Loading Shovel – Recycling	32,000
2. Development of Craighulliar Landfill Site – Phase 4	1,070,000
3. Juniper Hill Caravan Park – Upgrading Electricity Supply	24,000

5.3 Recruitment of Temporary/ Seasonal Staff

It was proposed by Councillor Watt, seconded by Alderman Mrs. Black and agreed:

That this item be considered "In Committee" at the end of the meeting.

5.4 Matters for Information

5.4.1 Accounts

Council noted that creditors' payments for November, as per lists circulated, had been issued as follows:

Revenue A/C	-	£239,269.81
Capital A/C	-	£776,862.72
Petty Cash Account	-	£ 34,529.91

5.4.2 New Appointments

The following appointments had been made in accordance with the Local Government Staff Commission's Code of Procedures on Recruitment and Selection.

Environmental Health Department
Director of Environmental Health
(Replacement): Mr. K. J. Doherty

Chief Executive's Department
Clerical Assistant (Replacement):
Miss L. Steele

Technical Services Department
Waste Disposal Operative (Replacement):
Mr. S. Moore

6.0 LAND AND PROPERTY

The Principal Administrative Officer presented his report on Land and Property viz:

- 6.1 King George VI Hall, Killowen Councillor McClarty, who declared an interest in this item as Chairman of West Bann Development Group, confirmed that the group had expressed unanimous interest in taking over the King George VI Hall.

During the ensuing discussion, it was proposed by Councillor Mullan and seconded by Councillor McLaughlin:

That Council defer a decision until a firm management plan had been proposed by West Bann Development Group.

It was then proposed as an amendment by Councillor Watt and seconded by Alderman Mrs. Black:

That Council approve, in principle, transfer of ownership of the hall to West Bann Development Group, subject to the provision of an acceptable management plan for the use of the hall.

On being put to the Meeting, the amended motion was carried by twelve votes to five.

7.0 NEW MARRIAGE LEGISLATION

Consideration was given to the report of the Principal Administrative Officer (previously supplied) on new marriage legislation due to come into operation on 1st January, 2004.

It was noted that the main role for Council under this new legislation would be in approving places in which a civil marriage ceremony could take place.

Agreed:

- (i) That Council's Technical Services Department would process applications and approvals.
- (ii) That civil marriages would be held in approved places as follows:

Monday-Friday	10.00am – 4.00pm (Bank Holidays excepted)
Saturday	10.00am – 1.00pm
- (iii) That an application fee of £400 would be levied for three year and temporary approvals.
- (iv) That the marriage fees for a civil marriage in an approved place would be as follows:

Monday – Friday	£ 95.00
Saturday	£170.00

8.0 OWEN ROE GAC - CAPITAL GRANT

Consideration was given to the report of the Town Clerk and Chief Executive (previously supplied) on the application for capital grant submitted by Owen Roe GAC.

In light of implications from the £60,000 shortfall which faced the Club and, following consideration of the funding issue at Council's Capital Programme Workshop on 3rd November, 2003 it was now recommended that provision for Phases 1 and 2 of the project, ie land purchase, pitch development and pavilion, be made in Council's Capital Programme, as follows:

2003/2004	£120,000 (as previously recommended)
2004/2005	£ 30,000
2005/2006	£ 30,000

This would result in a total grant of £180,000 for the project.

On being put to the Meeting, the recommendation was agreed with thirteen members voting for and five members voting against.

9.0 NORTHERN CORRIDOR RAILWAYS GROUP

Consideration was given to the report of the Town Clerk and Chief Executive (previously supplied) on the issue of the rail line North of Ballymena and members noted that a meeting of the Northern Corridor Railways Group had been arranged for Wednesday 7th January, 2004.

10.0 NOTICE OF MOTION

The undernoted Notice of Motion was proposed by Councillor Mullan, seconded by Councillor Dallat and, following discussion, agreed unanimously:

“That this Council confers jointly on the Salvation Army and the Society of St. Vincent de Paul, the Freedom of the Borough in recognition of the outstanding work these organisations have done to promote voluntary aid to the poor and disadvantaged of this borough. In conferring this honour on the Salvation Army and the Society of St. Vincent de Paul the Council also wishes to recognise the outstanding work of the other voluntary aid organisations working to alleviate poverty and invites them to share in this honour”.

11.0 COLERAINE SHOWGROUNDS

It was agreed that this item be considered “In Committee” at the end of the meeting.

12.0 CONSULTATION DOCUMENT

The following paper had been received and was available for members who wished to consider making a response:

- (i) Northern Ireland Court Service – “Public Consultation: Persons eligible to be Lay Magistrates in Northern Ireland”

**13.0 NILGA CONFERENCE -
LONDONDERRY - 21st/22nd
JANUARY, 2004**

It was noted that the opening day of this conference coincided with the date of Council's Planning Workshop on Balanced Communities.

It was proposed by Councillor McClarty, seconded by Alderman Mrs. Black and agreed:

That Council's representatives on NILGA attend the NILGA conference, viz:
The Mayor, Alderman McClure and Councillors Mrs. Johnston, McClarty and Mullan.

14.0 CITIZENS ADVICE BUREAU

Read letter of thanks for funding.

**15.0 COLERAINE HARBOUR
COMMISSIONERS**

Read letter in response to Council's invitation, advising they would hope to be able to make a presentation to Council around Easter 2004 following the preparation of their development strategy.

16.0 NILGA

Read notice from NILGA that the Local Government Consultation Event on the Fire Authority for Northern Ireland's Draft Integrated Risk Management Plan and associated Action Plan, would take place on 13th January, 2004 in Craigavon Civic Centre.

Members interested in attending were requested to contact the Town Clerk and Chief Executive.

17.0 NOTICE OF SPECIAL MEETING

Read notice of a Special Meeting of Council with Kirk McClure Morton to consider Waste Management on Thursday 15th January, 2004 at 7.30pm.

18.0 SCANCENTRE

Reported that a Council visit to Scancentre had been arranged for the evening of Monday 26th January 2004.

19.0 PLANNING SERVICE

Read notice from the Planning Service advising of a presentation of the Draft Northern Area Plan to Council on 25th February, 2004. The plan would be available for inspection in the morning. A meeting to consider the plan in detail would commence at 2.30pm.

20.0 "WORKING TOGETHER"

Members noted that training would be delivered mid February/March 2004.

21.0 TRAINING NEEDS ANALYSIS

Read letter from Mr. Paul McCallion, NAC appointed Consultant.

Agreed:

Arrangements would be made for interested Councillors to meet with Mr. McCallion for 45 minutes before a Council meeting early in 2004.

22.0 MR. S. G. MONTGOMERY

Read letter of thanks from Mr. Montgomery for Council's help and support.

23.0 CONGRATULATIONS

Members extended their congratulations to Mr. Kieran Doherty on his recent appointment to the post of Director of Environmental Health.

24.0 GAS PIPELINE TO THE NORTH-WEST

The Town Clerk and Chief Executive reported that BGE (Northern Ireland) had been awarded planning permission for the main gas pipeline to the North-West, while the legal challenge in regard to the award of the licence for spur pipelines, brought by Phoenix Natural Gas, had been dismissed by the courts.

25.0 DOCUMENTS TABLED

- (1) North-Eastern Education and Library Board – Minutes of meeting held on 28th October, 2003.
- (2) Arena Network Northern Ireland – Northern Ireland 6th Environmental Management Survey.
- (3) OFMDFM Central Appointments Unit – Seventh Annual Report on Public Appointments.
- (4) Northern Ireland Economic Council – Notice that the NIEC Annual Report 2002-2003 and the NIEC Draft Publication Scheme were available from www.niec.org.uk, or on request.
- (5) Triangle Housing Association – Annual Report 2002/03.
- (6) Citizens Advice Bureau – Annual Report 2002-2003.
- (7) The Electoral Commission – The Electoral Fraud (Northern Ireland) Act 2002.
- (8) North/South Ministerial Council – Annual Report 2002.
- (9) Environment and Heritage Service – Annual Report and Agency Accounts 2001-2002.
- (10) Community Technical Aid – Annual Report 2003.

- (11) Fisheries Conservancy Board for Northern Ireland – Annual Report 2002.
- (12) Northern Health and Social Services Board – Investing for Health Annual Report 2003.
- (13) The Local Government Staff Commission for Northern Ireland – Equal Opportunities in the Northern Ireland Councils – Third Report August 2003.
- (14) Holocaust Memorial Day – leaflet (circulated). Members noted that the book would be displayed in Coleraine Town Hall before being moved to the Waterfront Hall in Belfast on 27th January, 2004.

Members noted that a list of documents tabled would, in future, be provided for their information.

26.0 COMMITTEE ROOM

The Town Clerk and Chief Executive reported that the layout of Committee Rooms 1 and 2 on the ground floor had been rearranged and requested members' comments.

27.0 DOCUMENTS FOR SEALING

Resolved:

That the following documents be sealed:

- | | | |
|----|----------------------------------|--|
| 1. | <u>Licence and Counterpart</u> | Council and Mrs. L. Coyles,
7 St. John's Place, Coleraine –
Catering Franchise Licence –
Coleraine Leisure Centre, Railway
Road, Coleraine |
| 2. | <u>Cemetery Titles</u> | Grant of Right of Burial Deeds
Register Nos. 2943 – 2945 inclusive:

Agherton -
Ballywillan -
Coleraine 2
Kilrea -
Portstewart 1

Advanced Deed – Register No. 0069:

Ballywillan 1 |
| 3. | <u>Indenture and Counterpart</u> | Council and Seaport Investments Ltd.,
6 Seaport Avenue, Portballintrae.
Site at West Bay, Portrush |

LEISURE AND ENVIRONMENT COMMITTEE

6th January, 2004.

Present: Councillor T. J. Deans, in the Chair
The Mayor, Councillor R. D. Stewart
The Deputy Mayor, Councillor E. M. Mullan
(Items 3.0 – 19.0)

Aldermen

P. E. A. Armitage (Mrs.) (Items 3.0 – 19.0)	W. T. Creelman
E. T. Black (Mrs.)	B. Leonard
	W. J. McClure

Councillors

C. S. Alexander (Ms.)	N. F. Hillis
J. M. Bradley (Items 3.0 – 19.0)	W. A. King
O. M. Church (Mrs.)	D. McClarty
J. J. Dallat	G. L. McLaughlin
E. P. Fielding (Mrs.)	R. A. McPherson
	W. J. Watt

Officers in Attendance:

Town Clerk and Chief Executive, Director of Technical Services, Director of Leisure Services, Director of Environmental Health, Principal Building Control Officer (Items 3.0 – 19.0), Leisure Services Officer (Facilities), Leisure Services Officer (Services) and Administrative Assistant

Apologies: Councillors Barbour, Mrs. Johnston and McQuillan

1.0 NATIONAL HOLOCAUST MEMORIAL DAY - 27TH JANUARY, 2004

The Town Clerk and Chief Executive referred to this forthcoming commemoration. The memorial book would be available for signature at Cloonavin until 26th January, 2004.

2.0 MR. D. BOYLE

The Chairman welcomed Mr. D. Boyle, Caretaker, Coleraine Town Hall who was in attendance at the meeting.

Members warmly congratulated Mr. Boyle on his Christmas sitout which had raised approximately £10,500 for local charities including the Zomba Appeal.

Mr. Boyle thanked members for their kind comments.

Members noted that the Town Clerk and Chief Executive would be accompanying Rev. Gordon on a forthcoming visit to Zomba and wished them every success.

3.0 WATER SERVICE - CAPITAL WORKS

PROGRAMME 2003 - 2006

The Chairman welcomed Mr. D. M. Fulton, Acting Divisional Manager and Mr. J. Doherty, who were in attendance to present the Water Service Capital Works Programme 2003 – 2006 (previously supplied).

Mr. Fulton elaborated on the projects contained within the programme and both representatives answered various questions raised by members.

3.1 North Coast Waste Water Treatment Works

Members welcomed the news that this scheme had been removed from the PPP/PFI Programme. The target award of the contract as a design and build project was Autumn 2004.

It was agreed that Council continue to lobby for the inclusion of tertiary treatment in the process.

The Chairman thanked the representatives for their attendance.

4.0 ENVIRONMENTAL HEALTH REPORT

The report of the Director of Environmental Health was considered (previously supplied).

Matters arising:

4.1 Mr. K. J. Doherty

The Chairman and members congratulated Mr. K. J. Doherty on his recent appointment as Director of Environmental Health.

4.2 Legal Proceedings

- (a) Food Safety (N.I.) Order 1991
Food Safety (General Food Hygiene) Regs (N.I.) 1995
Food Safety (Temperature Control) Regs (N.I.) 1995
- (b) Health and Safety at Work (N.I.) Order 1978

It was proposed by Councillor Watt, seconded by Councillor McPherson and agreed:

That this matter be considered "In Committee" at the end of the meeting.

4.3 Consultation Paper – Statutory Registration Scheme for Houses in Multiple Occupation

The Northern Ireland Housing Executive had launched a voluntary registration scheme for Houses in Multiple Occupation in 2001.

The 2003 Housing order now made registration mandatory and required the Housing Executive to draw up a scheme to facilitate the registration process. This scheme had been published for consultation.

Following discussion it was recommended, twelve members voting in favour and two against, that Council:

- (i) Make representation to ensure

that the Special Control Provisions concerning loss of amenity are amended to give the Northern Ireland Housing Executive a more proactive role in protecting amenity rather than follow the lead of Police Service of Northern Ireland and Council.

- (ii) Highlight the need to take a more strategic approach to managing the growth of Houses in Multiple Occupation and the consequential impact on the social infrastructure of the local community in which these houses are situated.

4.4 Incident of Legionnaires Disease

Committee noted information, as detailed in the report, of an incident of Legionnaires Disease. The Environmental Health Department would be embarking on a programme of raising awareness of owners of vulnerable premises in an attempt to avoid any further such incidents.

5.0 LEISURE SERVICES REPORT

The report of the Director of Leisure Services was considered (previously supplied).

Matters arising:

5.1 Lower Bann Management Structure

Committee noted information, as detailed in the report, regarding a review of the Lower Bann Management Structure by the Environment and Heritage Service. As Council was a key stakeholder and a major funder, further consultation would take place.

5.2 Portrush Community Development Group

Council is recommended to agree to take responsibility for the maintenance and management of a number of horticulture beds developed by Portrush Community Development Group. Although additional resources would be required for these the work could be done by a seasonal employee assisted by existing full-time staff.

5.3 Macosquin Football Pitch

Council is recommended to instigate legal action to terminate the current lease with the Trustees of Macosquin Football Club and to recover all outstanding rents.

5.4 Alleged Right of Way - Millburn Road, Coleraine

Council is recommended to commence proceedings to assert the pathway between Homes, Pubs and Clubs and the Veterinary Practice and to investigate funding opportunities to improve the surface of the lane.

- 5.5 For Information The Director of Leisure Services provided information in his report on the following:
- (a) Portrush Airshow – 4th – 6th June, 2004
 - (b) Millburn Community Centre, Coleraine
 - (c) Rose Gardens, Coleraine
 - (d) Skills 4 Sport
 - (e) Chinese New Year – Saturday, 24th January, 2004
 - (f) Museum Exhibition
- 5.6 Northern Ireland Milk Cup Reference was made to a recent article in the Belfast Telegraph regarding the Milk Cup. It was noted that the Director of Leisure Services and the Town Clerk and Chief Executive would be meeting with representatives of the Milk Cup Committee in the near future.

6.0 TECHNICAL SERVICES REPORT

The report of the Director of Technical Services was considered (previously supplied).

Matters arising:

- 6.1 Legal Proceedings
- 6.1.1 Street Trading Act (N.I.) 2001 It was proposed by Councillor Watt, seconded by Councillor McPherson and agreed:
- That this matter be considered “In Committee” at the end of the meeting.
- 6.2 D.R.D. Roads Service
- 6.2.1 Disabled Parking Roads Service proposed to establish two disabled parking bays to facilitate local residents at the undernoted locations:
- 1. Adjacent to 44 Hanover Place, Coleraine;
 - 2. Adjacent to 23 Taylor’s Row, Coleraine.
- Council is recommended to agree.
- 6.3 North West Regional Waste Management Group - Recycling Tenders Council is recommended to accept the recommendation of the North West Regional Waste Management Group to award both recycling contracts to Glassdon as detailed in the report.
- 6.4 Tenders for Refuse Containers Tenders had been received from 4 no. companies, as listed, for the supply and delivery of refuse containers, as detailed in the report:

Sturdy Products Ltd.	£17,860.00
Sulo	£17,944.00
SSI Schaefer	£18,280.00
Contenur UK Ltd.	£18,292.00

Recommended:

That Council accept the tender from Sulo at £17,944.00 as recommended by the Director of Technical Services.

6.5 Entertainments Licences

6.5.1 Articlave Orange Hall, 37 St. Paul's Road, Articlave, Coleraine

An application for the grant of an Entertainments Licence had been received from Mr. W. Smyth, 12 Mussenden View, Articlave, Coleraine.

Recommended:

That Council grant an Entertainments Licence subject to inspection and compliance with Fire Authority and any other licensing requirements.

6.5.2 The Mercer's Arms, The Diamond, Kilrea, Coleraine

An application for the grant of an Entertainments Licence had been received from Mr. T. O'Neill of The Mercer's Arms.

Recommended:

That Council grant an Entertainments Licence subject to inspection and compliance with Fire Authority and any other licensing requirements.

6.6 Building Control

6.6.1 Approvals

Approval had been granted for thirty applications.

6.7 Special Council Meeting - 15th January, 2004

Members noted that at the Special Council Meeting on 15th January, 2004 Kirk McClure Morton would give a presentation on the current position regarding Waste Collection and Disposal Legislation.

A presentation would also be given regarding Council's work in relation to waste management issues.

8.0 ENVIRONMENT AND HERITAGE SERVICE

Tabled:

Annual Report and Agency Accounts 2002/2003

9.0 NORTHERN HEALTH AND SOCIAL SERVICES BOARD

Tabled:

Northern Investing for Health Partnership – Health Improvement Plan (HIP) 2003 – 2008

10.0 CHRISTMAS SWITCH ON, COLERAINE

Reference was made to adverse press coverage regarding the Christmas switch on in Coleraine.

The Director of Leisure Services responded to members' comments on this topic.

11.0 CIVIC AMENITY SITES - PORTRUSH AND PORTSTEWART

Reference was made to the proposed improvements to the civic amenity sites at Portrush and Portstewart.

The Director of Technical Services updated members on the current position.

12.0 PORTRUSH TOWN HALL

In response to a question the Director of Leisure Services advised Committee that working drawings had been completed. It was envisaged that the appointed contractor should be on site as scheduled.

13.0 CALDWELL LANE, PORTRUSH

In response to a question the Director of Leisure Services advised Committee that the pathway had now been asserted and an action plan was being drawn up.

14.0 RIVERSIDE REGIONAL CENTRE, COLERAINE

Reference was made to the upkeep of the grass areas at the Riverside Regional Centre, Coleraine.

The Director of Leisure Services would take this matter up with the owners.

15.0 CHRISTMAS SWITCH ONS/ DECORATIONS

Reference was made to the need to improve standards for 2004. The officers would pursue matters further.

16.0 PLANNING WORKSHOP - 21ST JANUARY, 2004

It was noted that the Town Clerk and Chief Executive may need to be in contact with members regarding a pre-meeting on this topic; he would also contact the Newsletter regarding an article relating to the proposed workshop.

17.0 SOCIAL COMMITTEE

Reference was made to the continuing good work of the Social Committee.

18.0 PLANNING COMMITTEE - JANUARY

It was agreed that this month's meeting be held at 2.30 p.m. on Tuesday, 13th January, 2004.

19.0 TBF THOMPSON

Reference was made to the announcement of 36 redundancies at TBF Thompson (Engineering) Ltd., Garvagh.

The Town Clerk and Chief Executive advised that Council's Economic Development Section had offered every available assistance to the company.

PLANNING COMMITTEE

13th January, 2004.

Present: Councillor W. J. Watt in the Chair
The Mayor, Councillor R. D. Stewart

Aldermen

P. E. A. Armitage (Mrs.) (Items 1.0 - 3.53)	B. Leonard (Items 3.17 - 9.0)
E. T. Black (Mrs.)	W. J. McClure
W. T. Creelman	

Councillors

C. S. Alexander (Ms.)	E. A. Johnston (Mrs.) (Items 1.0 - 3.30)
O. M. Church (Mrs.)	W. A. King
J. J. Dallat	D. McClarty
T. J. Deans (Items 3.2 - 3.10)	G. L. McLaughlin (Items 1.0 - 5.1)
E. P. Fielding (Mrs.) (Items 3.2 - 9.0)	R. A. McPherson
N. F. Hillis (Items 3.9 - 9.0)	A. McQuillan (Items 3.7 - 9.0)

Also in Attendance: Representatives from the Planning Service -
Mr. D. Blackwood and Miss J. McMath

Officers in Attendance: Director of Environmental Health (Items 3.2 - 3.30),
Principal Administrative Officer, Administrative
Officer and Administrative Assistant

Apology: Councillor Barbour

1.0 CHAIRMAN'S REMARKS

The Chairman wished everyone a peaceful and prosperous 2004.

2.0 MODERNISING PLANNING PROCESSES - CONSULTATION PAPER ON THE REVIEW OF PERMITTED DEVELOPMENT RIGHTS IN PLANNING

Consideration was given to the draft response from BDP Planning. It was agreed that this would form the basis of the Council's response together with any further comments submitted to the Principal Administrative Officer.

3.0 PLANNING APPLICATIONS

A list of one hundred and twelve applications was considered (previously supplied).

**Applications Deferred from
Previous Meeting**

- 3.1 Application No. D1
C/2002/0189/F
Redevelopment of existing
dwelling to provide five
townhouses at 51 and 53 Dhu
Varren, Portrush for Messrs.
McCombe & McIlmoyle
- The opinion of the Planning Service was to approve.
- Copy letter dated 5th December, 2003 from Alan Jones Architects on behalf of Mrs. J. Hyndman, 55 Dhu Varren, Portrush and copy letter dated 12th January, 2004 from Ferguson and Logue were circulated to each member.
- Following discussion it was proposed by Councillor Ms. Alexander and seconded by Councillor McLaughlin:
- That the application be deferred to facilitate referral to BDP Planning for examination before deciding whether it should be forwarded to the Planning Management Board for consideration.
- As an amendment it was proposed by Alderman McClure, seconded by Alderman Creelman:
- That the application be approved.
- On being put to the meeting the amendment failed to carry, five members voting in favour and five members voting against.
- On being put to the meeting the proposal was carried, six members voting in favour and three members voting against.
- 3.2 Application No. D2
C/2003/0047/A
Shop sign and projecting sign at
17 Waterside, Coleraine for
Mr. J. Eyre
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be refused.
- 3.3 Application No. D3
C/2003/0109/LB
Refurbishment and extension to
existing listed building (amended
scheme) at 14 School Lane, Cas-
tlorock for Mr. and Mrs. D. Barber
- The opinion of the Planning Service was to approve both applications.
- It was agreed that both applications be approved.

Application No. D4
C/2003/0111/F
Refurbishment and extension to
existing cottage (amended
scheme) at 14 School Lane,
Castlerock for Mr. and Mrs. D.
Barber

- 3.4 Application No. D5
C/2003/0280/F
Replacement of existing dwelling
with 2 no. semi-detached houses
at 1 Blackrock Road, Portrush for
Mr. N. Glasgow
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be deferred for two weeks to facilitate further discussions with the applicant.
- 3.5 Application No. D6
C/2003/0374/F
Erection of 6 no. dwelling houses
and 3 no. apartments at 11 St.
Patrick's Avenue, Coleraine for
Mr. R. Bell
- The opinion of the Planning Service was to approve.
- Amended plans had been received and it was agreed that the application be approved subject to a condition regarding the retention of mature trees.
- 3.6 Application No. D7
C/2003/0550/F
Replacement of existing workshop
with chalet dwelling and detached
garage (amended plan) adjacent to
20 Old School Lane, Castlerock for
Mr. A. Anderson
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 3.7 Application No. D8
C/2003/0635/F
Hot food bar at 148 Ballycastle
Road, Coleraine for Mr. R. Wilson
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved subject to a condition restricting the hours of opening to 11.00 p.m.
- 3.8 Application No. D9
C/2003/0669/F
Demolition of dwelling and erection
of 4 no. apartments at 19
Heathmount, Portstewart for
C. F. Homes
- The opinion of the Planning Service was to approve.
- It was proposed by Councillor Ms. Alexander, seconded by Alderman Mrs. Armitage and agreed:
- That the application be deferred for one month to facilitate a Council site visit.
- 3.9 Application No. D10
C/2003/0706/F
Proposed extension to existing
filling station to provide store and 2
no. retail units (off licence and
- The opinion of the Planning Service was to approve.
- Copy letter from Mrs. E. J. Lapsley, 148 Coleraine Road, Portstewart was

- video shop) with car parking adjacent to and including 173 Coleraine Road, Portstewart for Mr. J. Morgan
- circulated to each member.
- It was agreed, thirteen members voting in favour and no one voting against, that the application be approved subject to a condition restricting the hours of opening to 11.00 p.m.
- 3.10 Application No. D11
C/2003/0750/F
Demolition of existing dwelling and erection of one pair of semi-detached dwellings at 11 Ballywillin Road, Portrush for Mr. G. Neill
- The opinion of the Planning Service was to approve.
- Following discussion it was agreed that the application be deferred for one month to facilitate further discussions with the applicant regarding the scale of the development.
- 3.11 Application No. D12
C/2003/0981/O
Bungalow and garage at Blackrock Road, Kilrea (adjacent to No. 69) for Mr. A. Bonnar
- The opinion of the Planning Service was to refuse both applications.
- Following discussion it was agreed that the applications be deferred for two weeks to facilitate further discussions with the applicant.
- Application No. D14
C/2003/0983/O
Bungalow and garage at Blackrock Road, Kilrea (100m north-west of No. 69) for Mr. A. Bonnar
- 3.12 Application No. D13
C/2003/0982/O
Two storey dwelling and garage adjacent to No. 69 Blackrock Road, Kilrea for Mr. A. Bonnar
- The opinion of the Planning Service was to approve.
- It was agreed that the application be approved.
- 3.13 Application No. D15
C/2003/0992/O
Site for replacement dwelling at 200a Ballybogey Road, Portrush for Mr. A. Logue
- The opinion of the Planning Service was to refuse.
- Following discussion it was proposed by Councillor Ms. Alexander, seconded by Alderman Mrs. Black and unanimously agreed:
- That the application be approved.
- 3.14 Application No. D16
C/2003/1000/F
Demolition of existing dwelling and flat and erection of 4 no. apartments at 47 Central Avenue, Portstewart for Mr. E. Doherty
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be deferred for two weeks to facilitate further discussions with the applicant.

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| 3.15 | <u>Application No. D17</u>
<u>C/2003/1026/O</u>
<u>Site for dwelling adjacent to</u>
<u>10 Boleran Road, Garvagh for</u>
<u>Mr. P. Bradley</u> | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for two weeks to facilitate further discussions with the applicant.</p> |
| 3.16 | <u>Application No. D18</u>
<u>C/2003/1056/O</u>
<u>Site for dwelling 200m north of 10</u>
<u>Gortmacrane Road, Kilrea for</u>
<u>S. Kelly</u> | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for one month to facilitate further discussions with the applicant.</p> |
| 3.17 | <u>Application No. D19</u>
<u>C/2003/1068/O</u>
<u>Site for dwelling adjacent to 91</u>
<u>Edenbane Road, Garvagh for</u>
<u>Mr. R. Armstrong</u> | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for two weeks to facilitate further discussions with the applicant.</p> |
| 3.18 | <u>Application No. D20</u>
<u>C/2003/1069/O</u>
<u>Site for two-storey dwelling and</u>
<u>garage adjacent to 23 Movenis</u>
<u>Hill, Garvagh for</u>
<u>Mr. A. Hutchinson</u> | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for two weeks to facilitate further discussions with the applicant.</p> |
| 3.19 | <u>Application No. D21</u>
<u>C/2003/1073/F</u>
<u>Change of use to hot food outlet at</u>
<u>Unit 2, 123 Millburn Road,</u>
<u>Coleraine for Winemark</u> | <p>The opinion of the Planning Service was to approve.</p> <p>It was agreed that the application be approved subject to a condition restricting the hours of opening to 11 p.m.</p> |
| 3.20 | <u>Application No. D22</u>
<u>C/2003/1074/F</u>
<u>The amalgamation of units 4 and 5</u>
<u>into one retail shop at Units 4 and</u>
<u>5 Millburn Road, Coleraine for</u>
<u>Winemark</u> | <p>The opinion of the Planning Service was to approve.</p> <p>It was agreed that the application be approved.</p> |
| 3.21 | <u>Application No. D23</u>
<u>C/2003/1078/O</u>
<u>Site for bungalow and garage</u>
<u>adjacent to 24 Cullycapple Road,</u>
<u>Coleraine for Mrs. N. McTaggart</u> | <p>The opinion of the Planning Service was to approve.</p> <p>It was agreed that the application be approved.</p> |
| 3.22 | <u>Application No. D24</u>
<u>C/2003/1085/O</u>
<u>Site for dwelling 300m west of</u>
<u>Moneydig/Erganagh Road</u>
<u>junction, Kilrea for</u>
<u>Mr. C. McCallion</u> | <p>The opinion of the Planning Service was to refuse.</p> <p>It was proposed by Councillor Dallat, seconded by Councillor Mrs. Church and unanimously agreed:</p> |

		That the application be approved.
3.23	<u>Application No. D25</u> <u>C/2003/1089/F</u> <u>Proposed dwelling at Priestland Road, Bushmills on the south side of road, approx. 300m south-west of 87 Priestland Road, Bushmills for Mr. F. McLean</u>	The opinion of the Planning Service was to refuse. It was agreed that the application be deferred for two weeks to facilitate further discussions with the applicant.
3.24	<u>Application No. D26</u> <u>C/2003/1094/O</u> <u>Site for dwelling adjacent to Craigaboney House, Craigaboney Road, Bushmills for Mrs. A. Trufelli</u>	The opinion of the Planning Service was to refuse. It was noted that the application would be withdrawn.
3.25	<u>Application No. D27</u> <u>C/2003/1095/O</u> <u>Site for dwelling adjacent to Craigaboney House, Craigaboney Road, Bushmills for Mrs. A. Trufelli</u>	The opinion of the Planning Service was to approve. It was agreed that the application be approved.
3.26	<u>Application No. D28</u> <u>C/2003/1101/O</u> <u>Site for bungalow and garage adjacent to 18 Crevolea Road, Blackhill, Coleraine for Mrs. A. Monaghan</u>	The opinion of the Planning Service was to refuse. It was agreed that the application be refused.
3.27	<u>Application No. D29</u> <u>C/2003/1123/O</u> <u>Site for dwelling opposite No. 6 Leeke Road, Bushmills for Mr. and Mrs. D. King</u>	The opinion of the Planning Service was to refuse. It was agreed that the application be deferred for one month to facilitate an office meeting.
3.28	<u>Application No. D30</u> <u>C/2003/1124/O</u> <u>Site for dwelling approximately 100m north of 98 Dunboe Road, Coleraine for Mr. D. H. Hutchinson</u>	The opinion of the Planning Service was to refuse. It was agreed that the application be deferred for two weeks to facilitate further discussions with the applicant.
3.29	<u>Application No. D31</u> <u>C/2003/1167/O</u> <u>Site for dwelling at Glen Road (land opposite No. 67), Garvagh for Mr. C. McNicholl</u>	The opinion of the Planning Service was to refuse. It was proposed by Councillor Dallat, seconded by Alderman Leonard and unanimously agreed: That the application be approved.

NEW APPLICATIONS

- 3.30 Application No. 1
C/2003/0096/F
Housing development of a mix of detached/semi detached dwellings with detached garages and town houses, associated roadways and landscaping adjacent to the rear of Knockbracken Court, Knocklynn Road, Coleraine for Kentos Development Ltd.
- The opinion of the Planning Service was to approve.
- Mr. Blackwood outlined the proposal.
- Mr. S. Chambers was in attendance and voiced objections to the application in relation to the proposed mix of two-storey houses sited behind the bungalows in Avonbrook Gardens.
- Mr. D. Dalzell, GM Design Associates, addressed Committee on behalf of the applicant and described the proposal.
- Following discussion it was agreed that the application be deferred for one month to facilitate a Council site visit.
- 3.31 Application No. 2
C/2003/0246/O
Site for dwelling on a farm at Ballymagarry Farm, Leeke Road, Portrush for Mr. N. Patterson
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be deferred for one month to facilitate a Council site visit.
- 3.32 Application No. 9
C/2003/0709/O
Site for one-and-a-half-storey dwelling and garage opposite No. 69 Kurin Road, Garvagh, Coleraine for Mr. R. Boyd
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be deferred for one month to facilitate a Council site visit. It was also requested that a representative from the Environment and Heritage Service be in attendance.
- 3.33 Application No. 14
C/2003/0837/O
Site for dwelling 300m south-west of 46 Glebe Road, Castlerock for Mr. J. Smyth
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be deferred for one month to facilitate a Council site visit.
- 3.34 Application No. 15
C/2003/0876/F
Change of use from go-kart track to amusement area comprising open air fairground rides at Station Square, Portrush for R. J. Martin
- The opinion of the Planning Service was to refuse.
- A Report from the Head of Development Services supporting refusal of the application was circulated to each member.
- It was agreed that the application be refused.

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| 3.35 | <u>Application No. 16</u>
<u>C/2003/0923/O</u>
<u>Housing development at Lissadell Avenue incorporating detached, semi-detached, terraced and apartment units at Lissadell Avenue, Portstewart (opposite Millrush Park and adjacent to Garrylaban Court) for The Mullan Family</u> | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for one month to facilitate a Council site visit.</p> |
| 3.36 | <u>Application No. 18</u>
<u>C/2003/0946/O</u>
<u>Proposed new dwelling adjacent to 172 and 174 Agivey Road, Coleraine for Ms. S. O'Neill</u> | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for one month to facilitate a Council site visit.</p> |
| 3.37 | <u>Application No. 20</u>
<u>C/2003/0985/O</u>
<u>Site for dwelling at Portna Road (adjacent to 44 Moneygran Road) Kilrea for Mr. S. O'Boyle</u> | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for one month to facilitate a Council site visit.</p> |
| 3.38 | <u>Application No. 21</u>
<u>C/2003/0999/O</u>
<u>Site for retirement dwelling at Creamery Road, Coleraine (land opposite No. 58) for Mr. and Mrs. J. McCaughan</u> | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for one month to facilitate a Council site visit.</p> |
| 3.39 | <u>Application No. 22</u>
<u>C/2003/1006/O</u>
<u>Site for dwelling to rear of No. 10 Bratwell Road, Articlave, Coleraine for Mr. I. Cochrane</u> | <p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for one month to facilitate a Council site visit.</p> |
| 3.40 | <u>Application No. 23</u>
<u>C/2003/1017/F</u>
<u>Retrospective application for minor amendments to existing approval for guesthouse/dwelling. Reduction in footprint size, repositioned on site, revised window openings and chimney position to north elevation and additional window at ground level south elevation at 76 Coleraine Road, Glenmanus, Portrush for Mr. E. Woods</u> | <p>The opinion of the Planning Service was to approve.</p> <p>It was agreed that the application be deferred for one month to facilitate a Council site visit.</p> |

3.41	<u>Application No. 25</u> <u>C/2003/1046/O</u> <u>Site for dwelling and garage north of 36 Knocknougher Road, Articlave for Mr. J. Pollock</u>	<p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for one month to facilitate a Council site visit.</p>
3.42	<u>Application No. 29</u> <u>Site for dwelling and garage 270m south of 2 Drumard Road, Kilrea for Mr. T. McEldowney</u>	<p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for one month to facilitate a Council site visit.</p>
3.43	<u>Application No. 32</u> <u>C/2003/1097/O</u> <u>Site for dwelling at rear of 48 Grove Road, Garvagh for Mr. J. Stewart</u>	<p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for one month to facilitate a Council site visit.</p>
3.44	<u>Application No. 35</u> <u>C/2003/1117/F</u> <u>Conversion of granny flat, self contained, into a cottage at 4 Babington Terrace, Freehall Watson, Castlerock for Mr. P. Hobson</u>	<p>The opinion of the Planning Service was to refuse.</p> <p>It was noted that this was a deferred application.</p> <p>It was agreed that the application be deferred for two weeks to facilitate further discussions with the applicant.</p>
3.45	<u>Application No. 38</u> <u>C/2003/1139/O</u> <u>Site for dwelling and garage opposite 21 Shanlongford Road, Coleraine for Mr. D. Moon</u>	<p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for one month to facilitate a Council site visit.</p>
3.46	<u>Application No. 41</u> <u>C/2003/1149/O</u> <u>Site for dwelling and garage off Drumagarner Road, 300m south of 2 Drumard Road, Kilrea for Mr. T. McEldowney</u>	<p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for one month to facilitate a Council site visit.</p>
3.47	<u>Application No. 44</u> <u>C/2003/1168/O</u> <u>Proposed care centre (residential, nursing and elderly, mental and infirmed) (EMI) adjacent to No. 54 Loguestown Road, Portrush for Mr. E. McMaw</u>	<p>The opinion of the Planning Service was to refuse.</p> <p>It was agreed that the application be deferred for one month to facilitate a Council site visit.</p>

- 3.48 Application No. 45
C/2003/1172/F
Proposed timber framed extension and renovations to existing dwellings at 24 Artidillon Road, Hunter's Glebe, Castlerock for Mr. S. Sawyers
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be deferred for one month to facilitate a Council site visit.
- 3.49 Application No. 46
C/2003/1173/O
Proposed dwelling adjacent to piggery north of 53 Drumsaragh Road, Kilrea for O. Shiels
- The opinion of the Planning Service was to approve.
- Mr. Blackwood reported that a letter had been received from Councillor Dallat, on behalf of residents in the area, regarding the hedging.
- It was agreed that the application be approved subject to a condition regarding the retention of the hedge.
- 3.50 Application No. 47
C/2003/1174/O
Site for dwelling to the rear of 42 Blackrock Road, Kilrea for O. Shiels
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be deferred for one month to facilitate a Council site visit.
- 3.51 Application No. 52
C/2003/1182/O
Site for dwelling and garage west of 33 Ballytober Road, Bushmills for Mr. I. McLean
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be deferred for one month to facilitate a Council site visit.
- 3.52 Application No. 58
C/2003/1196/O
Site for dwelling to rear of 89 Mettican Road, Garvagh for Mr. E. Marks
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be deferred for one month to facilitate a Council site visit.
- 3.53 Application No. 64
C/2003/1202/O
New dwelling adjacent to 38 Lisachrin Road, Garvagh for M. Glass
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be deferred for one month to facilitate a Council site visit.
- 3.54 Application No. 70
C/2003/1212/O
Proposed site for new dwelling at Moneydig Road, Kilrea for Mr. M. Doherty
- The opinion of the Planning Service was to refuse.
- It was agreed that the application be deferred for one month to facilitate a Council site visit.

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| 3.55 | <u>Application No. 71</u>
<u>C/2003/1213/O</u>
<u>Site for dwelling south west of 44</u>
<u>Ballyhackett Road, Castlreock for</u>
<u>Mr. and Mrs. Purcell</u> | The opinion of the Planning Service was to refuse.

It was agreed that the application be deferred for one month to facilitate a Council site visit. |
| 3.56 | <u>Application No. 74</u>
<u>C/2003/1220/F</u>
<u>Change of use from dwelling to</u>
<u>ground floor office with first floor</u>
<u>apartment at 19 Circular Road,</u>
<u>Coleraine for The Dorrans</u>
<u>Partnership</u> | The opinion of the Planning Service was to refuse.

It was agreed that the application be deferred for one month to facilitate an office meeting. |
| 3.57 | <u>Application No. 76</u>
<u>C/2003/1224/F</u>
<u>New ramped and stepped access</u>
<u>to youth club and new accessible</u>
<u>door at Portrush Youth Club,</u>
<u>Dunluce Avenue, Portrush for</u>
<u>North-Eastern Education and</u>
<u>Library Board</u> | The opinion of the Planning Service was to approve.

It was agreed that the application be deferred for one month to facilitate consultation with the Environmental Health Department. |
| 3.58 | <u>Application No. 79</u>
<u>C/2003/1237/F</u>
<u>Provision of 2 no. new temporary</u>
<u>mobile classrooms at North Coast</u>
<u>Integrated College, Logquestown</u>
<u>Road Industrial Estate, Cloyfin</u>
<u>Road, Coleraine for North Coast</u>
<u>Integrated College</u> | The opinion of the Planning Service was to approve.

It was agreed that the application be approved.

Following discussion it was agreed that the Chief Executive write to the Department of Education regarding the continued use of temporary mobile classrooms. |

4.0 THE PLANNING (NORTHERN IRELAND)
ORDER 1991 - NON DETERMINATION APPEAL

- | | | |
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| 4.1 | <u>Application No. C/2003/0807/O</u>
<u>Proposed outline application for 3</u>
<u>no. sites for dwellings and</u>
<u>associated site works on land to</u>
<u>rear of St. Mary's Roman Catholic</u>
<u>Church, Ballywoodock Road,</u>
<u>Castlerock for Limport</u>
<u>Developments</u> | Consideration was given to letter dated 30 th November, 2003 from the Planning Service (previously supplied).

It was noted that this application was now the subject of a non-determination planning appeal.

Following discussion it was agreed that Council support a refusal. |
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5.0 GENERAL PLANNING ISSUES

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| 5.1 | <u>Rock Castle, Portstewart -</u>
<u>Update</u> | Reported that this matter was still being dealt with at Planning Headquarters.

Following discussion it was proposed by |
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Alderman Leonard, seconded by Councillor Ms. Alexander and agreed:

That the Chief Executive write to the Minister for the Department of the Environment requesting an update on the current situation regarding the institution of legal proceedings.

5.2 Housing Development between Bushmills Road and Portrush Road Roundabout

Reported that the overlooking issue was being investigated by the Planning Service Enforcement Section.

The development appeared to be built to plan.

6.0 GENERAL MATTERS

- Planning Service website - Reported that Planning Service was exploring options at present.
- Planning Service information signs at proposed sites - Reported that a study group had been formed to consider this proposal - It was agreed that the Chief Executive write to the Planning Service Headquarters requesting an update and suggesting that Coleraine could be used as a pilot.
- Building pressure in rural areas.
- 9 and 11 The Diamond, Portstewart - Reported that the Planning Service was proceeding with prosecution.
- D/2003/0680/O - Proposal/80m south-west of 21 Kilmoyale Road, Ballymoney - Mr Blackwood reported the northern visibility splay for this proposal was located in the Coleraine area and sought Council's opinion. Members offered no objections.

7.0 THE PLANNING SERVICE - ASSEMBLY ELECTIONS

Consideration was given to the letter dated 22nd December, 2003 from the Acting Chief Executive of the Planning Service (previously supplied) and the contents noted.

8.0 NORTHERN AREA PLAN 2016 - WORKSHOP

Reported that the Planning Service had arranged a Workshop to be held in the afternoon of Wednesday, 25th February, 2004 to consider the Northern Area Plan 2016.

Noted.

9.0 **PLANNING WORKSHOP**

Members were reminded about the Planning Workshop being held on Wednesday, 21st January, 2004.

POLICY AND DEVELOPMENT COMMITTEE

20th January, 2004

Present:

Councillor E. A. Johnston (Mrs.), in the Chair

The Mayor, Councillor R. D. Stewart

The Deputy Mayor, Councillor E. M. Mullan

Aldermen

E. T. Black (Mrs.)

B. Leonard

W. Creelman

Councillors

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N. F. Hillis
W. A. King
D. McClarty
G. L. McLaughlin
R. A. McPherson
A. McQuillan
W. J. Watt

Officers in Attendance:

Town Clerk and Chief Executive, Director of Corporate Services, Head of Development Services, Finance Officer, Policy Development Officer, Marketing Executive (Items 1.0 – 2.0), Acting Events Officer (Items 1.0 – 2.0), Administrative Officer and Administrative Assistant

Apologies: Aldermen Mrs. Armitage and McClure and Councillor Barbour

1.0 SYMPATHY

The Chairman and members extended sympathy to Ms. Colette Ward, Personnel Officer, on the recent death of her mother. A letter of sympathy would be forwarded to Ms. Ward.

2.0 DEVELOPMENT SERVICES REPORT

The Report of the Head of Development Services was considered (previously supplied).

Matters arising:

2.1 Causeway Domestic Violence
McCloskey,
Forum

Committee welcomed Ms. Kate

Training and Development Officer, Causeway Domestic Violence Forum, who was in attendance to introduce members to the work of the Forum.

Ms. McCloskey outlined the main issues covered under the heading of “domestic violence” and gave a breakdown of available statistics. She then answered members’ questions and noted comments.

The Chairman thanked Ms. McCloskey for her detailed presentation and wished the members of the Forum continued success with their work.

2.2 Causeway Chinese Welfare
Association

The Causeway Chinese Welfare Association had approached Council with a request for a grant towards the funding of events to celebrate the Chinese New Year on 24th January, 2004.

It was proposed by Councillor Dallat and seconded by Councillor Mullan:

That Council contribute £500 to the Association.

It was proposed, as an amendment, by Councillor Deans and seconded by Councillor Watt:

That Council contribute £300, ie 75% of the requested amount, to the Association in line with the policy on community development funding.

On being put to the meeting, the amended motion was carried by nine votes to seven.

2.3 Development and Promotional Options for Mountsandel was

Consideration was given to the report of DTZ Piedad (previously supplied) and it proposed by Councillor McClarty, seconded by Councillor Deans and recommended:

That Council adopt the report and approve its implementation in conjunction with Environment and Heritage Service and Forest Service.

2.4 Reform of the Common Agricultural Policy

Consideration was given to information on this issue, as contained in the report, and members noted that further information was available from the Head of Development Services.

2.5 Causeway Coast and Glens Masterplan

Recommended:

That a Special Meeting of Council be convened on Thursday 19th February, 2004 to hear a presentation on this issue by DETI.

2.6 Primary School Citizenship Tours

Reported that all P7 classes in the Borough had been invited to visit Cloonavin during February 2nd to 13th.

Members noted that an update on the proposed Youth Council would be provided at the February meeting of Committee.

3.0 CORPORATE SERVICES REPORT

The Report of the Director of Corporate Services was considered (previously supplied).

Matters arising:

3.1 Local Government Staff Commission – Review of Code of Procedures on Recruitment and Selection

Consideration was given to alterations to the Code proposed by the Local Government Staff Commission, as detailed in the report.

Recommended:

That the Director of Corporate Services write to the Local Government Staff Commission advising of Council's opposition to the proposed changes.

3.2 Capital Programme 2004 – 2009

Consideration was given to the amended Capital Programme (previously supplied) and members' comments and requests for information were noted by the Director of Corporate Services.

3.3 Checking of Creditors' Payments

Recommended:

That the following Councillors examine creditors' payment vouchers for the next three months:

Councillors Mrs. Church and Mrs. Fielding.

3.3.1 District Policing Partnership

A member's request for information was noted by the Director of Corporate Services.

3.4 Matters for Information

3.4.1 Sickness Absence 2002/03

Committee noted information, as detailed in the report, and congratulations were extended to officers and staff on the significant reduction in both long and short term sickness absence.

3.4.2 New Appointment

The following appointment had been made in accordance with the Local Government Staff Commission's Code of Procedures on Recruitment and Selection:

Chief Executive's Department

Clerical Assistant (Job Share):
Mrs. F. North

3.4.3 Rates Estimates 2004/05

Recommended:

That a Special Meeting of Council be convened on Monday 2nd February, 2004 to consider the estimates and strike a rate for 2004/2005.

3.4.4 Accounts

Committee noted that creditors' payments for December 2003, as per lists circulated, had been issued as

follows:

Revenue A/C	-	£ 309,546.49
Capital A/C	-	£ 335,427.24
Petty Cash A/C	-	£ 60,105.24

4.0 NORTHERN IRELAND REVIEW OF PUBLIC ADMINISTRATION - REVIEW OF PUBLIC ADMINISTRATION IN NORTHERN IRELAND - UPDATE

Recommended:

That a Special Meeting of Council be convened on Wednesday 18th February, 2004 to formulate a response to this document.

5.0 CONSULTATION PAPER

The following consultation paper had been received and was available for members who wished to consider making a response:

- (i) Fire Authority for Northern Ireland – Draft Integrated Risk Management Plan and Action Plan for 2004/05

Comments due by: 31st January, 2004

6.0 NILGA

The minutes of NILGA's Inaugural Meeting with DRD/DSD Minister Mr. John Spellar on 7th January, 2004 were noted (previously supplied) .

7.0 SITE MEETINGS

Read letter from the Planning Service giving notice that attendance of their officers at site meetings scheduled to take place on Thursday 22nd and Friday 23rd January, 2004 could not be confirmed, due to industrial action, and advising that the meetings should be postponed.

Following discussion it was proposed by Councillor Dallat, seconded by Councillor McLaughlin and recommended:

That a letter be sent to the Minister urging an early settlement of the dispute.

8.0 NATIONAL ASSOCIATION OF COUNCILLORS - TRAINING NEEDS ANALYSIS

Members noted that a meeting with Mr. Paul McCallion had been arranged for Tuesday 17th February, 2004 from 6.45pm to 7.30pm, prior to the meeting of the Policy and Development Committee.

9.0 SIR KENNETH BLOOMFIELD AD-HOC BOOK OF HONOUR COMMITTEE

Read letter from Sir Kenneth Bloomfield regarding the proposed publication, by individual councils, of a Book of Honour for each district.

Recommended:

That this issue be referred to NILGA for consideration.

10.0 CCTV - PORTRUSH

In response to a member's question, the Head of Development Services reported that an update on Coleraine and Portrush CCTV proposals would be presented at the February meeting of Committee.

11.0 CAUSEWAY HEALTH AND SOCIAL SERVICES TRUST

Recommended:

That Council write to the Chief Executive of the Causeway Health and Social Services Trust requesting an update on a number of issues relating to Causeway Hospital.

12.0 ATTACKS IN THE BOROUGH

Recommended:

That Council write to the PSNI expressing their abhorrence of the attacks which were carried out on Ms. Clodagh Brolly and the family of Mr. Martin Crawford in recent incidents.

13.0 FLOWERFIELD

Noted that members were looking forward, with anticipation, to a tour of this newly refurbished facility.