

You are hereby requested to attend a Meeting of Coleraine Borough Council to be held in the Council Chamber, Cloonavin on TUESDAY the 27<sup>th</sup> day of July, 2004 at **2.30 p.m.**

H. W. T. MOORE,  
Town Clerk and Chief Executive.

Cloonavin,  
66 Portstewart Road,  
COLERAINE.

### A G E N D A

1. Minutes (enclosed):
  - 1.1 Annual Meeting – 14<sup>th</sup> June, 2004
  - 1.2 Council Meeting - 22<sup>nd</sup> June, 2004
2. Planning Consultation - List of Applications (enclosed)
3. General Planning Issues
4. Leisure Services Report (enclosed)
5. Technical Services Report (enclosed)
6. Environmental Health Report\* (enclosed)
7. Correspondence
8. Documents for Sealing
9. Any other business

#### **Enclosed for Information:**

Members' Information Bulletin - July 2004

\* **Recommended for consideration "In Committee".**

To: Each Member of Council.

22<sup>nd</sup> July, 2004.

## **ANNUAL MEETING**

Minutes of proceedings of Coleraine Borough Council held in the Council Chamber, Cloonavin on Monday, 14<sup>th</sup> June, 2004 at 7.30 p.m.

**Convened:** As per Notice attached

**Present:** The Mayor, Councillor R. D. Stewart

The Deputy Mayor, Councillor E. M. Mullan

### **Aldermen**

P. E. A. Armitage (Mrs.)

B. Leonard

E. T. Black (Mrs.)

W. J. McClure

W. T. Creelman

### **Councillors**

C. S. Alexander (Ms.)

E. A. Johnston (Mrs.)

D. D. Barbour

W. A. King

J. M. Bradley

D. McClarty

O. M. Church (Mrs.)

G. L. McLaughlin

J. J. Dallat

R. A. McPherson

T. J. Deans

A. McQuillan

E. P. Fielding (Mrs.)

W. J. Watt

N. F. Hillis

### **Officers in**

#### **Attendance:**

Town Clerk and Chief Executive, Director of Corporate Services, Director of Technical Services, Finance Officer, Administrative Officer and Administrative Assistants

## **1.0 MAYOR'S REMARKS**

The outgoing Mayor, Councillor Stewart, reflected on the highlights of his year in office and expressed his thanks to fellow Councillors and staff for their help and assistance during his term of office.

Members congratulated Councillors Stewart and Mullan for the manner in which they had carried out their official duties.

### **1.1 Deputy Mayor's Remarks**

The outgoing Deputy Mayor, Councillor Mullan, expressed his thanks to Councillor Stewart, fellow Councillors and staff for their help and assistance during his term of office.

## **2.0 MAYOR**

In accordance with Standing Order 5.1 and the Convention agreed at the Annual Meeting of Council held on 18<sup>th</sup> June, 2001 the Ulster Unionist Party nominated the Mayor for the ensuing year. Councillor McPherson was duly nominated and on taking the Chair signed the formal acceptance of office. Councillor McPherson expressed his thanks to his party for the nomination to the post of Mayor.

### **3.0 DEPUTY MAYOR**

In accordance with Standing Order 5.2 and the Convention agreed at the Annual Meeting of Council held on 18<sup>th</sup> June, 2001 the Democratic Unionist Party nominated the Deputy Mayor for the ensuing year.

Alderman McClure was duly nominated and subsequently signed the formal acceptance of office. He thanked his party for the nomination to the post of Deputy Mayor.

### **4.0 CHAIRMAN OF EACH STANDING COMMITTEE**

#### **4.1 Leisure and Environment Committee**

In accordance with Standing Order 14.8(1) and the Convention agreed at the Annual Meeting of Council held on 18<sup>th</sup> June, 2001 the Democratic Unionist Party nominated the Chairman for the ensuing year.

It was proposed by Councillor Deans, seconded by the Deputy Mayor and agreed that Councillor McQuillan be appointed Chairman for the ensuing year.

#### **4.2 Planning Committee**

In accordance with Standing Order 14.8(1) and the Convention agreed at the Annual Meeting of Council held on 18<sup>th</sup> June, 2001 the Ulster Unionist Party nominated the Chairman for the ensuing year.

It was proposed by Councillor Watt, seconded by Councillor Barbour and agreed that Councillor King be appointed Chairman for the ensuing year.

#### **4.3 Policy and Development Committee**

In accordance with Standing Order 14.8(1) and the Convention agreed at the Annual Meeting of Council held on 18<sup>th</sup> June, 2001 the Ulster Unionist Party nominated the Chairman for the ensuing year.

It was proposed by Councillor King, seconded by Councillor McClarty and agreed that Councillor Barbour be appointed Chairman for the ensuing year.

### **5.0 COMMITTEES - STRUCTURE AND TIMETABLE**

It was agreed that the existing committee structure and the draft timetable, as detailed, (report previously supplied) be applied at present. It was agreed that meetings commence at 7.00 p.m. when the amount of business deemed this to be necessary. Should any changes to the timetable be required the Town Clerk and Chief Executive would report these to Council at the earliest opportunity.

## 6.0 NOMINATIONS

It was agreed that representatives, as undernoted, be appointed to serve on the following organisations:

- (a) Board of the Causeway Coast and Glens Heritage Trust  
*(Councillor Hillis)*
- (b) Castlerock Community Association  
*(Councillors King and McQuillan)*
- (c) Causeway Coast and Antrim Glens Ltd.  
*(Councillor Hillis)*
- (d) Causeway Museum Service  
*(Aldermen Mrs. Black and Creelman,  
Councillors Barbour, McLaughlin and McQuillan)*
- (e) Coleraine Arts Committee  
*(Alderman Creelman, Councillors Mrs. Johnston,  
McLaughlin and Stewart)*
- (f) Coleraine Borough Strategic Partnership  
*(Councillors Barbour, Bradley and Mullan)*
- (g) Coleraine & District Home Safety Committee  
*(Councillors McLaughlin and Stewart)*
- (h) Coleraine & District Local Sports Advisory Council  
*(Councillors Bradley, McClarty, Mullan  
and Watt)*
- (i) Coleraine & District Road Safety Committee  
*(Alderman Creelman)*
- (j) Coleraine Local Action Group for Enterprise Ltd.  
*(Councillors Dallat, King and McQuillan)*
- (k) Coleraine Town Centre Partnership  
*(The Deputy Mayor, Councillors Mrs. Johnston  
and McLaughlin)*
- (l) Coleraine Twinning Association  
*(The Mayor, Alderman Mrs. Black,  
Councillors Deans and King)*

- (m) Irish Society's Local Advisory Committee  
*(The Mayor, Councillors Mrs. Church and Deans)*
- (n) Local Government Partnership on Travellers' Issues  
*(Councillors Mullan and Stewart)*
- (o) Management Committee of Coleraine Citizens' Advice Bureau  
*(Councillors King and McLaughlin)*
- (p) National Association of Councillors - General Management Committee  
*(Councillor Hillis)*
- (q) National Association of Councillors - N.I. Region  
*(Councillors Hillis, McLaughlin and Stewart)*
- (r) North West Regional Waste Management Group  
*(The Mayor and McQuillan)*
- (s) Northern Group Building Control Committee  
*(Councillors Deans and McLaughlin  
Substitutes: The Mayor and Councillor Stewart)*
- (t) Northern Group Environmental Health Committee  
*(Councillors Barbour and McQuillan  
Substitutes: Alderman Creelman and Councillor McLaughlin)*
- (u) Northern Ireland Amenity Council  
*(Alderman Mrs. Black)*
- (v) Portballintrae Residents' Association  
*(The Mayor and Alderman Mrs. Black)*
- (w) Portrush, Portstewart & District Road Safety Committee  
*(Alderman Creelman)*
- (x) Portstewart Community Association  
*(Alderman Mrs. Armitage, Councillors Mrs. Fielding and Stewart)*
- (y) Reserve Forces & Cadets Association for N.I.  
*(Councillor Stewart)*

- (z) Riverside Theatre Trust  
*(Councillors Dallat, McClarty and Stewart)*
- (aa) Sperrins Tourism Ltd.  
*(Councillor Watt)*
- (bb) Tourism Development Taskforce  
*(Councillor Deans)*
- (cc) Trustees of Garvagh Museum  
*(Councillor Mrs. Church)*
- (dd) Trustees of Giants Causeway and Bushmills Railway

Council noted that the Company had been taken over and it was not necessary to appoint a representative.

- (ee) Older People's Forum  
*(Councillor McLaughlin)*

## **7.0 MANAGEMENT COMMITTEES**

It was agreed that representatives, as undernoted, be appointed to serve on the following Management Committees:

- (a) Ballysally Youth & Community Centre Joint Management Committee  
*(The Mayor and Deputy Mayor and Councillor McLaughlin)*
- (b) Castlerock Recreation and Youth Hall Management Committee  
*(Councillors King and McQuillan)*
- (c) Coleraine West Community Centre Management Committee  
*(Councillors Barbour, McClarty and McLaughlin)*
- (d) Garvagh Hall Management Committee  
*(Councillors McQuillan, Mullan and Watt)*
- (e) Harpur's Hill Community Centre Management Committee  
*(The Mayor and Councillor Bradley)*
- (f) Kilrea Town Hall Management Committee  
*(Councillors Mrs. Church, Dallat and Mullan)*

- (g) Windyhall Community Centre Management Committee  
*(Councillors Bradley, Mrs. Johnston and McLaughlin)*

**8.0 REPRESENTATION ON BODIES/GROUPS (PROPORTIONAL BASIS)**

Consideration was given to the Town Clerk and Chief Executive's Report (previously supplied) regarding Representation on Bodies/Groups (Proportional Basis).

It was agreed that any changes be notified to the Town Clerk and Chief Executive, by the Party Group Leaders, not later than 25<sup>th</sup> June, 2004.

**9.0 REPRESENTATION ON OTHER BODIES/ GROUPS**

Consideration was given to the Town Clerk and Chief Executive's Report (previously supplied) regarding Representation on Other Bodies/Groups.

It was noted that these appointments would be considered at the first meeting of the appropriate Standing Committee.

## **COLERAINE BOROUGH COUNCIL**

Minutes of proceedings of Coleraine Borough Council held in the Council Chamber, Cloonavin on Tuesday, 22<sup>nd</sup> June, 2004 at 7.00 p.m.

**Convened:** As per Notice attached

**Present:** The Mayor, Councillor R. A. McPherson, in the Chair

### **Aldermen**

P. E. A. Armitage (Mrs.)  
(Items 1.0 – 19.0)  
E. T. Black (Mrs.)

W. T. Creelman  
B. Leonard

### **Councillors**

C. S. Alexander (Ms.)  
(Items 1.0 – 9.0)  
D. D. Barbour  
J. M. Bradley  
(Items 6.0 – 21.0)  
O. M. Church (Mrs.)  
J. J. Dallat  
T. J. Deans  
(Items 1.0 – 6.0)  
E. P. Fielding (Mrs.)

N. F. Hillis  
E. A. Johnston (Mrs.)  
W. A. King  
D. McClarty  
G. L. McLaughlin  
A. McQuillan  
E. M. Mullan  
(Items 3.3.1 – 21.0)  
R. D. Stewart  
W. J. Watt

### **Officers in Attendance:**

Town Clerk and Chief Executive, Director of Corporate Services, Director of Environmental Health, Director of Leisure Services, Director of Technical Services, Leisure Services Officer (Services) and Administrative Assistant

**Apology:** Alderman McClure

## **1.0 CONSERVATION VOLUNTEERS NORTHERN IRELAND - ART COMPETITION**

The Mayor advised members that he had attended the “Grand Launch” of the Northern Ireland Tree Campaign in the Ormeau Park, Belfast, on 18<sup>th</sup> June, 2004 when Ballysally Primary School was declared the regional overall Northern Ireland winner in the art competition.

Members congratulated the School on achieving such an award.

## **2.0 MINUTES**

The Minutes of the Council Meeting of 25<sup>th</sup> May, 2004 and the Special Meeting of 26<sup>th</sup> May, 2004 were confirmed and signed.

## **3.0 COMMITTEE REPORTS**

### **3.1 Leisure and Environment Committee**

The Chairman, Councillor Deans, moved the adoption of the Leisure and Environment

Committee Report; this was duly seconded by Councillor McClarty and agreed.

3.2 Special Meeting of Planning Committee – 2<sup>nd</sup> June, 2004

The Chairman, Councillor Watt, moved the adoption of the Planning Committee Report; this was duly seconded by Councillor Mrs. Church and agreed.

3.3 Planning Committee

The Chairman, Councillor Watt, moved the adoption of the Planning Committee Report; this was duly seconded by Councillor Mrs. Church and agreed:

Matters arising:

3.3.1 Planning Service

Members again expressed their strong dissatisfaction with the current poor level of service currently being provided by the local Planning Office.

Following discussion it was proposed by Councillor Dallat, seconded by Councillor Hillis and agreed:

That the Minister for the Environment be requested to urgently receive a deputation from Council regarding this matter.

3.4 Policy and Development Committee

The Chairman, Councillor Barbour, moved the adoption of the Policy and Development Committee Report; this was duly seconded by Councillor Deans and agreed.

**4.0 LEISURE SERVICES OFFICER**

The Mayor referred to Mr. A. Carmichael leaving Council to take up a new post with Cookstown District Council and expressed best wishes to him for the future. Members also asked to be associated with the remarks.

**5.0 CITIZENSHIP DAYS - FLOWERFIELD**

Reference was made to the Citizenship Days which had been held at Flowerfield on 17<sup>th</sup> and 18<sup>th</sup> June, 2004. Members congratulated staff on arranging such a successful event.

**6.0 NORTHERN IRELAND HOUSING EXECUTIVE - COLERAINE DISTRICT HOUSING PLAN 2004 - 2005**

The Mayor welcomed the following representatives from the Northern Ireland Housing Executive:

Mr. P. McIntyre, Chief Executive  
Mr. F. O'Connor, North East Area Manager  
Ms. J. Baird – District Manager (Coleraine)

Mr. McIntyre presented details of the District Housing Plan for the Coleraine district for

2004 – 2005 (previously supplied). Council noted that the Housing Executive's projected spend for the Coleraine district in 2004 – 2005 is £6,693k, allocated as follows:

Improvement Work.....	£2,260k
Planned Maintenance Work.....	£1,730k
Response Maintenance.....	£1,693k
Private Sector Grants.....	£1,010k

A full discussion ensued during which the representatives answered various members' questions.

The Mayor thanked the representatives for attending after which they withdrew.

## **7.0 PORTRUSH TOWN HALL – TENDER REPORT**

Consideration was given to the Director of Leisure Services' Report on tenders received by Hearth Revolving Fund for the refurbishment of Portrush Town Hall.

Eight tenders had been received as follows:

McCloskey & O'Kane, Limavady	£1,484,800.00
Martin and Hamilton, Ballymena	£1,498,855.00
Gilbert Ash, Belfast	£1,510,821.00
JPM Contracts, Dungiven	£1,547,700.00
P. & K. McKaigue, Maghera	£1,565,000.00
J. S. Dunlop Ltd., Ballymoney	£1,585,763.32
McLaughlin & Harvey, Newtownabbey	£1,598,700.00
Graham Construction, Dromore	£1,608,795.00

The lowest tender from McCloskey & O'Kane was over budget and a meeting had been held with representatives of Hearth, Consarc (Architects), Council and Contractors to obtain savings.

Following adjustments in the mechanical, electrical and lift sub-contracts and revised specifications for internal fit out and finishes, a new contract sum of £1,319,570.86 has been agreed by Hearth. The adjustments have been accepted by the Heritage Lottery Fund.

It was proposed by Councillor Dallat, seconded by Councillor Ms. Alexander and agreed:

That the Hearth Revolving Fund's recommendation to accept the revised lowest tender of McCloskey & O'Kane, in the sum of £1,319,570.86, be accepted.

Councillor Watt asked to be recorded as dissenting.

## **8.0 RIVER BANN NAVIGATION ORDER (N.I.) 2002 APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN FOR 2004/2005**

Following discussion it was proposed by Councillor Watt and seconded by Councillor Stewart:

That Mr. R. Anderson and Mr. C. V. Hamill be appointed to serve as Chairman and Vice-Chairman of Coleraine Harbour Commissioners for a further one year period to 30<sup>th</sup> June, 2005.

On being put to the Meeting the proposal was carried, twelve members voting in favour

and no one voting against.

**9.0 NORTHERN HEALTH AND SOCIAL SERVICES BOARD - RHEUMATOLOGY SERVICE**

Read letter from the Chief Executive of the Northern Health and Social Services Board in reply to Council's letter regarding the level of support available to arthritis sufferers in the Borough (previously supplied).

The service profile and the recent background to the Rheumatology Service in the Northern Board was detailed including proposals for 2004/05.

Noted.

**10.0 AFFORDABLE HOUSING**

Read letter from the Private Secretary to John Spellar, MP, regarding Council's resolution concerning the lack of affordable housing (previously supplied).

The Minister referred to the Northern Area Plan which would seek the provision of affordable housing where there was a proven need. The Northern Ireland Housing Executive was currently preparing a Housing Need Assessment for the Plan and a number of initiatives were being undertaken within the Council's area.

Noted.

**11.0 POST OFFICE - THE SALMON LEAP BRANCH, COLERAINE**

Read letter from the Post Office concerning the existing temporary closure of The Salmon Leap branch. The purpose of the letter was to ascertain if there was any material changes in the circumstances within the Castleroe Road area which would help identify a prospective candidate and restore the service to the customers.

The Town Clerk and Chief Executive encouraged members to forward details of any such change in circumstances directly to the Policy Development Officer.

Following discussion it was proposed by Councillor Dallat, seconded by Councillor Mulllan and agreed:

That the Town Clerk and Chief Executive write to the Post Office requesting an extension to the current review period.

**12.0 COURT OF THE UNIVERSITY**

Read letter from the University of Ulster advising Council that the term of office of the present members on the Court of the University expires on 30<sup>th</sup> September, 2004 and sought nominations for the four year period commencing 1<sup>st</sup> October, 2004.

It was proposed by Councillor Watt, seconded by Councillor McClarty and agreed:

That Alderman Mrs. Black and Councillor Mrs. Church be re-elected.

**13.0 NATIONAL ASSOCIATION OF COUNCILLORS - NATIONAL WOMEN'S CONFERENCE - BELFAST**

Reported that the National Association of Councillors was holding a National Women's Conference to be held at the Ramada Jarvis Hotel, Belfast from 3<sup>rd</sup> – 5<sup>th</sup> September, 2004.

Any member interested in attending the Conference should contact the Town Clerk and Chief Executive.

Following discussion it was proposed by Councillor Hillis, seconded by Councillor Stewart and agreed:

That this Conference should not be classed as a mainstream Conference for the purposes of individual conference budget allocation.

**14.0 HEALTH AND SAFETY EXECUTIVE FOR NORTHERN IRELAND - APPOINTMENT OF CHAIRPERSON**

Read letter from the Department of Enterprise, Trade and Investment advising Council that the vacancy for Chairperson for the Health and Safety Executive for Northern Ireland (HSENI) would be advertised in the local press at the end of June 2004.

Noted.

**15.0 ZOMBA ACTION PROJECT**

The Town Clerk and Chief Executive conveyed Rev. Gordon's thanks for the members and staff contributions to the Zomba Action Project.

It was agreed that the Town Clerk and Chief Executive convey the Council's thanks to Rev. Gordon for all his work in his capacity as Chairman.

**16.0 DOCUMENTS TABLED**

- (a) Northern Ireland Housing Executive – Corporate and Business Plan 2004/05 – 2006/07;
- (b) Report of the Coleraine District Policing Partnership Public Meeting of 26<sup>th</sup> April, 2004.

**17.0 WASTE MANAGEMENT CONFERENCE - REPORT**

Members thanked Councillor King for his interesting Report on the Waste Management Conference which he had attended.

**18.0 DEPARTMENT FOR REGIONAL DEVELOPMENT - FUTURE INVESTMENT IN THE RAIL NETWORK IN NORTHERN IRELAND - POSITION REPORT**

Consideration was given to the recent submission by Northern Corridors Railway Group Deputation to the Minister (previously supplied).

The Town Clerk and Chief Executive updated members on the present position and advised that a copy of the comprehensive submission from the Northern Corridor Railways Group would be presented at the July Meeting of Council.

Following discussion it was proposed by Councillor Watt, seconded by Councillor Dallat and agreed:

That Council support the Northern Corridor Railways Group campaign to retain and enhance the existing rail network.

## 19.0 DOCUMENTS FOR SEALING

Resolved:

That the following documents be sealed:

1. Conveyance and Counterpart Council and Department for Regional Development, Clarence Court, 10 – 18 Adelaide Street, Belfast; Portion of land for Cycle Lane at Newbridge Road, Coleraine.
2. Agreement and Counterpart
  - (a) Council and Mr. P. J. Mullan, 24 Clady Road, Portglenone; Ice cream rights, etc. 2004/2007 – West Bay Car Park, Portrush.
  - (b) Council and Mr. J. Turtle, 15 Beechwood Drive, Ahoghill; Ice cream rights, etc. 2004/2007 – White Rocks Car Park, Portrush.
3. Contract Document and Counterpart Phase 3 – Environmental Improvements to Anderson Park, Coleraine; Council and W. & H. Alexander (Civil Engineering) Ltd., 2 Waterworks Road, Omagh, Co. Tyrone.
4. Cemetery Titles Grant of Right of Burial – Deed Register No. 3006 – 3013 inclusive:

Agherton	1
Ballywillan	1
Coleraine	5
Kilrea	-
Portstewart	1

Advance Deed  
Register Nos. 0077 – 0082 inclusive:

Agherton	-
Ballywillan	-
Coleraine	1
Portstewart	5

## 21.0 MAYOR'S REMARKS

The Mayor extended best wishes to everyone for the summer period.