

**LIMAVADY BOROUGH COUNCIL
COMHAIRLE BHUIRG LÉIM AN MHADAIDH**

SUPPORT SERVICES COMMITTEE

1 MAY 2012

Minutes of meeting held in the Council Offices, 7 Connell Street, Limavady at 7.00 pm on the above date.

PRESENT:

Aldermen M Coyle, J Rankin and G Robinson. Councillors O Beattie, A Brolly, B Chivers, B Douglas, G Mullan, T McCaul (Chair), J McCorkell, S McGlinchey, C McLaughlin, D Nicholl, A Robinson and E Stevenson.

IN ATTENDANCE:

Committee Clerk, Head of Finance, Head of Human Resources and the Chief Executive.

APOLOGIES: - None.

MINUTES:

The minutes of meeting held 3 April 2012 were approved on the proposal of Alderman Coyle, seconded by Councillor Chivers.

MATTERS ARISING: -None.

HEAD OF FINANCE MONTHLY REPORT – MAY 2012:

Payment of Accounts: The Head of Finance presented the payment of accounts for the month of March 2012, which was subsequently approved by Council.

Opening of an Additional Northern Bank Account: It was agreed on the proposal of Councillor Beattie, seconded by Councillor Mullan that the Head of Finance would be authorised to open an additional bank account with the Northern Bank.

HEAD OF HUMAN RESOURCES MONTHLY REPORT – MAY 2012:

IN COMMITTEE on the proposal of Councillor McLaughlin, seconded by Councillor Chivers:

Human Resources Report: The Head of Human Resources presented the Human Resource Report for May 2012, which detailed the total number of employees & temporary workers, recruitment & selection, absenteeism & cause of absence, long term sick details, sponsorship requests, potential strike action and update on recruitment within the PCSP. The report was adopted on the proposal of Councillor Mullan, seconded by Councillor McGlinchey subject to the following:

- **Absenteeism for 2012:** Council's Senior Management Team were commended on the final absenteeism figures for 2011/12, which were 8.72 days annualised, and below the target set at 10 days .

- **Health and Wellbeing – Proposed Cycle Event:** Members were advised that Council was working with Travelwise NI to hold on 'Round the Bridges' cycle event on 21 June 2012, which would be suitable for Council employees, their families and cyclists of all abilities.
- **PCSP – Update:** The Head of Human Resources reported that following interview, the Community Safety Manager had been appointed to the position of PCSP Manager and the DPP Manager had been offered the position of PCSP Officer, both effective from 1 May 2012. The DDP and CSP Managers were thanked for their work within Council.
- **Secondment Request:** The Head of Human Resources explained that Council had received a request from OFMDSM to agree a secondment for the newly appointed PCSP Officer to the Historical Institutional Abuse Inquiry. She said that the secondment would be from 30 April 2012 to 22 April 2014, with the possibility of an extension for a further period and that during that period the Officer would remain an employee of Council and would return to Council at the end of the secondment.

In response to a member the Head of Human Resources confirmed that the vacant PCSP Officer position would be advertised as a fixed term contract and would be filled as soon as possible.

OUT OF COMMITTEE on the proposal of Councillor McLaughlin, seconded by Councillor Chivers.

ANY OTHER BUSINESS:

Removal of Flags: Councillor McGlinchey proposed, seconded by Councillor Brolly that Council would support the work done by the Good Relations Officer, the PSNI and local community groups in reaching an agreement that the flags on Ballyquin Road would be removed and that flags would only be flown on designated days, being put up at dawn and taken down at dusk.

There followed a discussion in which several members voiced support to the proposal and to any initiative which lead to the removal of flags.

The proposal was put to the meeting and declared carried, 9 for, 6 against.

Civic Reception: It was agreed on the proposal of Councillor Chivers, seconded by Councillor McLaughlin that a Civic Reception would be held for the Co. Derry Camogie team who had win the All Ireland Camogie Tournament.

NEXT MEETING: - 12 June 2012.

THE BUSINESS CONCLUDED AT 7.30 PM.

Chair: _____