

**LIMAVADY BOROUGH COUNCIL  
COMHAIRLE BHUIRG LÉIM AN MHADAIDH**

**SUPPORT SERVICES COMMITTEE  
2 SEPTEMBER 2008**

Minutes of meeting held in the Council Offices, 7 Connell Street, Limavady at 7.00 pm on the above date.

**PRESENT:**

Aldermen G. Mullan and G Robinson. Councillors A. Brolly, P. Butcher, M. Carten, B. Chivers (chair), L. Cubitt, M. Coyle, B Douglas, C Ó hOisín, J.F. McElhinney, A Robinson and E. Stevenson.

**IN ATTENDANCE:**

Committee Clerk and Director of Support Services.

**APOLOGIES:**

Councillors M Donaghy & B Douglas.

**CHAIR OF MEETING:**

In the absence of Councillor Donaghy, it was agreed that the Mayor - Councillor Chivers would chair the meeting.

**MINUTES:**

The minutes of meeting dated 5 August 2008 were approved and signed on the proposal of Councillor Butcher, seconded by Councillor Cubitt.

**MATTERS ARISING:**

- ◆ In response to a query, the Director of Support Services outlined that 23 people had objected to wearing PPS clothing displaying the Council logo in Irish and this was being dealt with formally through the Grievance Procedure by the Director of Environmental Services.

**INFORMATION REQUESTED AT THE AUGUST 2008 MEETING:**

The Director of Support Services provided details of recruitment agency costs; capital works costs for filling in Greysteel Glen and costs for attending training courses & conferences by the senior management team.

Members requested that appreciation and congratulations be extended to officers within Technical Services for achieving a much lower than expected capital works cost for filling in Greysteel Glen.

**PAYMENT OF ACCOUNTS:**

The payment of accounts for the month of July 2008 were approved on the proposal of Councillor Coyle, seconded by Councillor Butcher.

**HUMAN RESOURCES:**

**IN COMMITTEE** on the proposal of Councillor Butcher seconded by Councillor Coyle.

The Director of Support Services presented the Human Resources Report dated 2 September 2008, which detailed recruitment & selection, employee training & development, absenteeism and single status implementation. The report was adopted on the proposal of Councillor Coyle, seconded by Councillor Ó hOisín subject to the following:

- ◆ In response to a query regarding co-operation with other Councils regarding single status implementation under RPA, the Director of Support Services explained that Coleraine Borough Council had already gone through single status negotiations but Moyle and Ballymoney were behind Limavady in reaching agreement.
- ◆ It was agreed that training would take place on chairing & facilitating of meetings before the Support Services meeting on Tuesday 7 October at 5 pm.
- ◆ The Director of Support Services outlined that the Comptroller and Auditor General had been given new statutory powers to conduct data matching exercises for the purpose of assisting in the prevention and detection of fraud. He said under the national fraud initiative, Councils are required to share information provided to them with other bodies responsible for auditing or administering public funds so that these could be compared (data matched) to information provided by other public bodies, including the PSNI, Fire Authorities, NHS Trusts and Health Boards. Noted.

**OUT OF COMMITTEE** on the proposal of Councillor Coyle, seconded by Councillor Ó hOisín.

**ANY OTHER BUSINESS:** - None.

**NEXT MEETING:** - 7 October 2008.

**THIS CONCLUDED THE BUSINESS**  
**(The meeting ended at 7.20 p.m.)**

**Chair:** \_\_\_\_\_