

**LIMAVADY BOROUGH COUNCIL
COMHAIRLE BHUIRG LÉIM AN MHADAIDH**

SUPPORT SERVICES COMMITTEE

05 SEPTEMBER 2006

Minutes of meeting held in the Council Offices, 7 Connell Street, Limavady which commenced at 7.00 pm on the above date.

PRESENT:

Aldermen Mullan, J Rankin and G Robinson. Councillors A Brolly, P Butcher, M Carten, B Chivers, M Coyle (chair), L Cubitt, M Donaghy, B Douglas, J F McElhinney, C Ó hOisín, A Robinson and E Stevenson.

IN ATTENDANCE:

Committee Clerk and the Director of Support Services.

APOLOGIES - none

MINUTES:

The minutes of meeting dated 1 August 2006 were approved on the proposal of Councillor Chivers, seconded by Councillor Carten.

MATTERS ARISING - None

PAYMENT OF ACCOUNTS:

The payment of accounts for the month of July 2006 were signed and approved.

HUMAN RESOURCES:

IN COMMITTEE: The Director of Support Services presented the Human Resources Report and enlarged thereon. The report was adopted on the proposal of Alderman Mullan, seconded by Councillor Cubitt subject to the following:

Employee Training & Development: The Director of Support Services detailed requests for sponsorship and approval was given for officers to attend the following courses:

- Community Development Officer - Diploma in Social Learning Theory at Queens University (£1850),
- HR Administrative Assistant – CIPD Professional Development Scheme at NWWIFE (£825 per year),
- Recreation Attendant – Level 2 Technical Certificate in Plumbing at Springtown Centre (£335) and
- Environmental Health Manager & Building Control Manager – Advanced Diploma in Management Practice at University of Ulster (£875).

Tribunals: Members noted that the pre hearing review due to be held on 29 – 31 August in respect of cases 424/04FET, 56/05FET, 111/05FET and 792/05 was postponed and a new date was expected for October 2006.

Members also noted that although the unanimous decision of the tribunal was that the claimants in case no IT 1935/03 were unfairly dismissed by Council, however, the tribunal declined to award compensation to either claimant having concluded that both the basic award and the compensatory award should be discounted by 100 per cent to reflect the claimant's contributory conduct.

Breakdown Departmental Employees: Councillor Cubitt requested a breakdown by gender and religious persuasion of those employed within each department of Council. Agreed. **OUT OF COMMITTEE.**

ANY OTHER BUSINESS:

Audit Day: The Director of Support Services informed members that in pursuance of the Local Government Act (Northern Ireland) 1972, Section 77 (3), the Local Government Auditor gave notice of attendance at the Council Offices, 7 Connell Street, Limavady, at 11.00 am on Tuesday 17 October 2006 for the purposes of Auditing the Accounts of the Council. Noted.

Roads Service - Overhanging Branches: Councillor Cubitt referred to an accident on the main Limavady to Coleraine road (alongside Dreenagh Estate) where a cattle lorry hit overhanging branches, which subsequently broke from the tree and went through the windscreen of a passing car. He requested that Roads Service conduct a survey on overhanging branches which might be caught by high sided vehicles.

Emblems within Council Committee: It was agreed on the proposal of Councillor Brolly, seconded by Councillor McElhinney that Councillor Ó hOisín fill the vacant position on the Emblems Sub Committee left vacant at the 2006 AGM. Councillor Cubitt queried if there were any other vacant positions on this committee.

Westport – Tidy Town Award: It was agreed that congratulations would be forwarded to the chair of Westport Council on the town coming 1st out of 700 entrants for the Tidy Town Award.

Rose of Tralee: The Chair Councillor Coyle informed members that Catherine People had written to thank Council for its donation and support for her participation in the Rose of Tralee festival.

Presentations at Support Services Committee: Councillor Cubitt suggested that presentation be held at the Support Services Committee as generally this meeting concluded quickly. The chair Councillor Coyle agreed to discuss this suggestion with the Chief Executive.

Trip to Zomba: It was agreed that Councillor Brolly would discuss sponsorship for her trip to Zomba at the September 2006 Monthly Council meeting.

NEXT MEETING - 3 October 2006.

THIS CONCLUDED THE BUSINESS
(The meeting ended at 7.25 pm)

Signed: _____
Chair of Meeting