

**LIMAVADY BOROUGH COUNCIL
COMHAIRLE BHUIRG LÉIM AN MHADAIDH**

SUPPORT SERVICES COMMITTEE

06 JUNE 2006

Minutes of meeting held in the Council Offices, 7 Connell Street, Limavady which commenced at 7.00 pm on the above date.

PRESENT:

Aldermen G Robinson and J Rankin. Councillors A Brolly (chair), P Butcher, M Carten, B Chivers, L Cubitt, M Donaghy, J F McElhinney, C Ó hOisín, A Robinson and E Stevenson.

IN ATTENDANCE:

Committee Clerk and the Finance Manager.

APOLOGIES:

Alderman Mullan, Councillor Douglas and Councillor Coyle.

ELECTION OF CHAIRPERSON:

The Mayor took the chair and sought nominations for the appointment of chair for the year 2006/07. He reminded members that it had been agreed at the 2005 AGM that the SDLP would chair this committee.

Councillor Coyle was agreed on the proposal of Councillor Carten, seconded by Councillor Butcher.

As Councillor Coyle was not at the meeting, it was agreed that the Mayor would remain in the chair.

CONDOLENCES:

Members expressed condolence to Alderman Rankin on the death of his mother in law.

MINUTES:

The minutes of meeting dated 2 May 2006 were approved on the proposal of Councillor Robinson, seconded by Councillor Brolly.

MATTERS ARISING:

Queries regarding March 2006 Payment of Accounts: The Finance Manager clarified that the payment of £1,835 for disposal of paint had been part of a recycling agreement.

He also confirmed that a payment of £5,930 to Gelvin Construction included costs for hire of equipment and vehicles for the transfer of Christmas trees.

PAYMENT OF ACCOUNTS:

The payment of accounts for the month of April 2006 was tabled and noted.

Councillor Cubitt queried when the tender with Alan Miller was to be renewed. Councillor Brolly suggested that the Chief Executive and Directors bring a paper to Council on tendering and how this was determined.

COUNCILLORS' ALLOWANCES:

Councillors allowances from 1 April 2005 to 31 March 2006 were tabled and noted.

NJC CAR ALLOWANCE 2006/07:

The NJC Circular 1/06 – Car Allowances 2006/07 was circulated to members for information. Members noted revised allowances was effective from 1 April 2006 and was based on a price of 87.7p per litre for unleaded petrol in accordance with the jointly agreed formula for calculating the allowances each year. Noted.

It was agreed that the definition of an essential car user would be clarified at the August 2006 Support Services meeting.

HUMAN RESOURCES:

IN COMMITTEE: The Finance Manager presented the Human Resources Report and enlarged thereon. The report was adopted on the proposal of Councillor Butcher, seconded by Councillor Ó hOisín subject to the following:

Community Relations Officer (CRO): Council agreed to approve the request for voluntary redundancy by the CRO. **OUT OF COMMITTEE.**

AUDIT COMMITTEE MINUTES:

The minutes of Audit Committee meeting dated 23 February 2006 were approved on the proposal of Councillor Butcher, seconded by Councillor Cubitt.

ANY OTHER BUSINESS:

Consultants – Good Relations: Councillor Brolly voiced concern about payments to consultants and said recent events to facilitate good relations had been badly organised as no interpreter had been present and insufficient contact had been made with members of the Polish community. Councillor Butcher agreed and proposed that the Development Services Manager explain ‘in committee’ what the consultant’s terms of reference were. Councillor Cubitt seconded the proposal.

Use of Leisure Centre by Elected Members: It was agreed that the Director of Development would investigate the possibility of elected members being allowed to use the Leisure Centre at a reduced rate.

Web-Site Evaluation Process: The Finance Manager tabled evaluation report by the web-site panel for tenders submitted for new Council website. He said both tenders were broadly similar but due to the difference in costs, the panel had recommended that the contract be awarded to TIBUS at an initial cost of £8,906, with recurring costs of £1,120. Agreed.

NEBOSH Diploma: Approval was given for Marie Gormley to undertake the NEBOSH Level 6 Diploma at East Antrim Institute of Further and Higher Education at a cost of £1,900.

Paralegal Certificate in Legal Studies: Approval was given for Kieran Doran to undertake the Paralegal Certificate in Legal Studies at Limavady College of Further and Higher Education at a cost of £255.

Blathanna – Colmcille Summer School: It was agreed on the proposal of Councillor Brolly, seconded by Councillor Ó hOisín that Council would contribute £600 towards the cost of providing a reception and a Poet’s Convention at Radisson Roe Park, following by the unveiling of a commemorative plaque by Blathanna, Colmcille Summer School.

NEXT MEETING:

1 August 2006.

**THIS CONCLUDED THE BUSINESS
(The meeting ended at 7.45 pm)**

Signed: _____
Chair of Meeting