

**LIMAVADY BOROUGH COUNCIL  
COMHAIRLE BHUIRG LÉIM AN MHADAIDH**

**SUPPORT SERVICES COMMITTEE**

**7 APRIL 2009**

Minutes of meeting held in the Council Offices, 7 Connell Street, Limavady at 7.00 pm on the above date.

**PRESENT:**

Aldermen G Robinson and J Rankin. Councillors P Butcher, M Carten, B Chivers, L Cubitt, M Coyle, M Donaghy (chair), Councillor McElhinney, C Ó hOisín, E Stevenson and A Robinson.

**IN ATTENDANCE:**

Committee Clerk, Director of Support Services and the Chief Executive.

**APOLOGIES:** - Alderman Mullan, Councillor Brolly and Councillor Douglas.

**MINUTES:**

The minutes of meeting held 3 March 2009 were approved and signed on the proposal of Councillor Coyle, seconded by Councillor Butcher.

**MATTERS ARISING:** None.

**PAYMENT OF ACCOUNTS:**

The Director of Support Services answered a number of questions relating to the payment of accounts for February 2009 which were approved subject to the Director of Support Services providing a verbal update on 4 unusual payments made during the month.

**HUMAN RESOURCES:**

**Human Resource Report: IN COMMITTEE** on the proposal of Councillor Chivers seconded by Councillor Butcher.

The Director of Support Services presented the Human Resources Report dated 7 April 2009, which detailed recruitment & selection, issues under Investors in People, absenteeism, additional request to carry over annual leave for the Payroll and Administration Officer and child protection training.

The report was adopted on the proposal of Councillor Carten, seconded by Alderman Robinson. **OUT OF COMMITTEE** on the proposal of Councillor Coyle, seconded by Councillor Chivers.

**Pay Award 2008/09:** The Director of Support Services outlined that the arbitration panel appointed to resolve the 2008/09 pay dispute had ruled that an increase of 0.30% should be made in addition to the employers' final offer of 2.45% plus £100 per annum on spinal column points 4, 5 & 6 agreed in October

2008. He said that that the NJC Circular 3/08 showed revised payscales and allowances for 2008-09. Councillor Cubitt requested that it be noted that he was totally against the 0.30% increase.

**PROVISION OF INTERNAL AUDIT FOR YEAR JUNE 2009 – JUNE 2010:**

The Director of Support Services explained that further to a recommendation by the Local Government Auditor and agreed by the Internal Audit Committee, the provision of internal audit services for the year ended June 2010 had been tendered. He said that all the providers met the essential criteria set by the panel and recommended that the lowest tender submitted by Moore Stephens at a cost of £9,000 (£300 per day for 30 days) be accepted. Agreed on the proposal of Alderman Rankin, seconded by Councillor Butcher.

**ANY OTHER BUSINESS:** - None.

**NEXT MEETING:** - 5 May 2009.

**THIS CONCLUDED THE BUSINESS**  
**(The meeting ended at 7.25 pm)**

**Chair:** \_\_\_\_\_