

**LIMAVADY BOROUGH COUNCIL
COMHAIRLE BHUIRG LÉIM AN MHADAIDH**

**SUPPORT SERVICES COMMITTEE
7 SEPTEMBER 2010**

Minutes of meeting held in the Council Offices, 7 Connell Street, Limavady at 7.00 pm on the above date.

PRESENT:

Aldermen M Coyle (chair), J Rankin and G Robinson. Councillors A Brolly, P Butcher, M Carten, B Chivers, L Cubitt, M Donaghy, B Douglas, G Mullan, C Ó hOisín and E Stevenson.

IN ATTENDANCE:

Committee Clerk, Director of Support Services and the Chief Executive.

APOLOGIES: - Councillors J F McElhinney and A Robinson.

MINUTES:

The minutes of meeting dated 3 August 2010 were approved on the proposal of Councillor Butcher, seconded by Alderman Robinson.

MATTERS ARISING: - None.

PAYMENT OF ACCOUNTS:

The payment of accounts for the month of July 2010 were approved on the proposal of Councillor Carten, seconded by Councillor Donaghy.

HUMAN RESOURCES:

Human Resource Report: IN COMMITTEE. The Director of Support Services presented the Human Resource Report dated 7 September 2010 which detailed recruitment & selection, absenteeism, summary of absences to date and cause of long term absences. The report was adopted on the proposal of Councillor Ó hOisín, seconded by Councillor Brolly subject to the following:

Opportunity Now Diversity Benchmarking Survey 2010/11: Members were informed that Council would be taking part in the Business in the Community, Opportunity Now Diversity Benchmarking Survey 2010 which would allow Council to analysis workplace practices, compare performance against other in the section and help identify areas for improvement. It was noted that in the 2008/09 survey Council had been awarded Silver accreditation. Submission for the 2010 survey to be made by 30 November, with results being published ini February 2011.

Christmas Opening 2010/11: It was agreed that Council offices would be closed on 24, 27 and 28 December 2010 and on 3 January 2011.

Seasonal Tender: It was agreed that the tender for the Provision of Seasonal Recruitment Services would be retendered for a 3 year period commencing 2011, with the option of an additional 2 years. **OUT OF COMMITTEE.**

CAR LOAN NUMBER 39:

The application for car loan Number 39 was approved.

ANY OTHER BUSINESS: - None.

NEXT MEETING: - 5 October 2010.

THIS CONCLUDED THE BUSINESS
(The meeting ended at 7.18 pm)

Chair: _____