

**LIMAVADY BOROUGH COUNCIL
COMHAIRLE BHUIRG LÉIM AN MHADAIDH**

SUPPORT SERVICES COMMITTEE

7 OCTOBER 2014

Minutes of meeting held in the Council Offices, 7 Connell Street, Limavady at 7.00 pm on the above date.

PRESENT:

Aldermen M Coyle, J Rankin and A Robinson. Councillors O Beattie (Chair), A Brolly, B Chivers, R Donaghy, B Douglas, T McCaul, J McCorkell, D Nicholl, E Scott and E Stevenson.

IN ATTENDANCE:

Chief Executive, Head of Finance and the Committee Clerk.

APOLOGIES:

Councillors S McGlinchey and G Mullan.

DECLARATION OF INTEREST: - None.

MINUTES:

The minutes of meeting held 2 September 2014 were approved on the proposal of Councillor J McCorkell, seconded by Alderman J Rankin.

MATTERS ARISING: - None.

HEAD OF FINANCE MONTHLY REPORT ~ OCTOBER 2014:

The Head of Finance presented his report for the month of October 2014 as follows:

Payment of Accounts – August 2014: The Head of Finance presented the payment of accounts for the month of August 2014 which was subsequently approved by Council.

Accounts for 5 Months Ending 31 August 2014: The Head of Finance presented the accounts for 5 months ending 31 August 2014. He explained that the surplus for the 5 months period was £17k and as the budget deficit was forecast at £124k, there was a favourable variance of £141k. He said that the main reasons for the large net variances were due to reduction in waste disposal costs - £26k favourable and £50k favourable costs for Benone.

Dependants' Carers' Allowance: The DoE Circular LG/40/2014 advising of new maximum rates for dependants' carers' allowance payable from 1 October 2014 was noted by members.

The Head of Finance Report was approved on the proposal of Councillor E Scott, seconded by Councillor B Douglas.

HUMAN RESOURCES MONTHLY REPORT – OCTOBER 2014:

IN COMMITTEE on the proposal of Councillor B Chivers, seconded by Councillor J McCorkell.

The Head of Finance presented the Human Resource Report for October 2014, which detailed standing items including total number of employees & temporary workers, absenteeism & cause of absence, and long term sick details. The items for information were noted and the report was adopted on the proposal of Councillor B Douglas, seconded by Councillor B Chivers subject to the following:

Absenteeism Annualised: The Head of Finance pointed out that absenteeism figures up to the end of August 2014 were 12.19 days annualised, compared to 6.53 days for the previous year.

Rural Development Council: The Chief Executive informed Council that he had been appointed to sit on the board of the Rural Development Council. It was noted that the appointment would not impact on his role of Chief Executive within Limavady Borough Council.

OUT OF COMMITTEE on the proposal of Councillor J McCorkell, seconded by Councillor B Chivers.

ANY OTHER BUSINESS: - None.

NEXT MEETING: - 4 November 2014.

THE BUSINESS CONCLUDED AT 7.10 PM.

Chair: _____