

**LIMAVADY BOROUGH COUNCIL  
COMHAIRLE BHUIRG LÉIM AN MHADAIDH**

**SUPPORT SERVICES COMMITTEE  
8 APRIL 2010**

Minutes of meeting held in the Council Offices, 7 Connell Street, Limavady at 7.00 pm on the above date.

**PRESENT:**

Aldermen M Coyle, J Rankin and G Robinson. Councillors A Brolly, P Butcher, M Carten, B Chivers, L Cubitt, M Donaghy (chair), B Douglas, J F McElhinney, G Mullan, C Ó hOisín, A Robinson and E Stevenson.

**IN ATTENDANCE:**

Committee Clerk, Director of Support Services and the Chief Executive.

**APOLOGIES:** - None.

**MINUTES:**

The minutes of meeting dated 2 March 2010 were approved and signed on the proposal of Councillor Cubitt, seconded by Councillor Carten.

**MATTERS ARISING:** - None.

**PAYMENT OF ACCOUNTS:**

The payment of accounts for the month of February 2010 were tabled and noted.

**HUMAN RESOURCES:**

**Human Resource Report: IN COMMITTEE** on the proposal of Councillor Cubitt, seconded by Councillor Brolly.

The Director of Support Services presented the Human Resource Report dated 8 April 2010 which detailed recruitment & selection, absenteeism, cause of long term absence, issues relating to Investors in People and carry over of annual leave. The report was adopted on the proposal of Alderman Coyle, seconded by Councillor Cubitt subject to the following:

- It was agreed that the Chief Executive and Human Resource Manager would attend the Investors in People celebration event in Hillsborough Castle to receive a certificate and plaque on 14 April 2010. It was also agreed that a celebration event to thank staff for their contribution in achieving the accreditation and for staff who had helped during the severe winter weather would be held on 29 April 2010 in the Training Room.
- Sponsorship request by the Recreation Attendant/Supervisor to undertake National Pool Plant Operator Course costing £395+VAT was approved.
- The request from the DPP Manager to carry over an additional 5 days on top of the 10 days already approved was agreed.
- Reference was made to the Emergency Plan and protocol which should be following during an emergency situation. Members were of the opinion that they should have a copy of the Emergency Plan and know exactly the

sequence of events should an emergency occur. The Chief Executive outlined that the Western Area Emergency Planning Officer would be meeting with officers from the blue light services to discuss the reaction to the latest emergency. It was pointed out that communication had been hampered at the time of the severe weather, with no electricity and limited mobile reception. The Chief Executive agreed to look at the issues raised and the good/bad points arising from the recent emergency.

**OUT OF COMMITTEE** on the proposal of Councillor Brolly, seconded by Councillor Cubitt.

**ANY OTHER BUSINESS:** - None.

**NEXT MEETING:** - 4 May 2010.

**THIS CONCLUDED THE BUSINESS**  
**(The meeting ended at 7.25 pm)**

**Chair:** \_\_\_\_\_