

**LIMAVADY BOROUGH COUNCIL
COMHAIRLE BHUIRG LÉIM AN MHADAIDH**

**MONTHLY COUNCIL MEETING
10 MARCH 2015**

Minutes of meeting held in the Council Offices, 7 Connell Street, Limavady at 7.00 pm on the above date.

PRESENT:

Presiding Chair: Alderman A Robinson.

Aldermen J Rankin and M Coyle. Councillors O Beattie, B Chivers, A Brolly, R Donaghy, B Douglas, T McCaul, J McCorkell, S McGlinchey, G Mullan, D Nicholl, E Scott and E Stevenson.

IN ATTENDANCE:

Chief Executive, Director of Development, Director of Environmental Services, Head of Finance, Committee Clerk and Ms Julie McMath, DoE Planning Service.

APOLOGIES: - None.

DECLARATION OF INTERESTS:

Councillor Douglas – member of Burnfoot Community Association.

MINUTES:

The minutes of the previous meeting held 10 February 2015 were approved and signed on the proposal of Alderman M Coyle, seconded by Councillor B Douglas.

PLANNING & SERVICES SUB-SECTION:

Councillor B Douglas took the Chair for the Planning & Services sub-section of the meeting at 7:05 pm.

Schedule of Planning Applications:

Ms McMath answered queries on applications listed on the deferred applications schedule and the recommendations were accepted subject to the following:

D1: B/2014/0106/F – proposed split level (single storey to front and two storey to rear) farm dwelling on lands to rear of 48 Ballykelly Road, Ballykelly (Mr McNicholl) Approved.

D2: B/2014/0120/O – site for traditional single storey rural dwelling with detached garage/store under CTY 10, Main Street, Ballykelly (Harold Moore) Refusal noted.

Ms McMath answered queries on the applications listed on the new applications schedule and the recommendations were accepted subject to the following:

B/2013/0030/F – alterations of existing building and two storey rear extension to accommodate enclosed stairwell, WC's and external smoking area, 48 Main Street, Limavady (Michael Coll) Application deferred.

Appeal against Enforcement Notice: The notification from the Planning Appeals Commission on appeal against an enforcement notice issued on 9 January 2015 to Mr Michael Deehan – alleged unauthorised erection of building being developed and carried out without the grant of planning permission required on land at 22 Moneyrannel Road was noted by members.

Statutory Bodies who presented to Council – Appreciation: Ms McMath and her planning predecessors were thanked for attending council meetings and answering members’ queries on planning issues. It was agreed that a formal letter of appreciation would be forwarded to all the statutory bodies who had presented to Council over the years.

Ms McMath left the meeting at 7.13 pm.

Before standing down as Chair of the Planning & Services sub-section, Councillor B Douglas thanked members for their support.

SUPPORT SERVICES SUB-SECTION:

Councillor Beattie took the Chair for the Support Services sub-section of the meeting at 7.14 pm.

Head of Finance Monthly Report: The Head of Finance presented his report for the month of March 2015 as follows:

- a) The payment of accounts for the month of January 2015 were noted.
- b) The Accounts for 10 Months ending 31 January 2015 were approved by Council.
- c) Treasury Management: The Head of Finance advised that funds held in Santander and Barclays had been transferred to a current account in Danske bank in preparation for transfer to Causeway Coast & Glens Council. Noted.
- d) Economic Appraisals: Council approved for the following capital project to proceed to economic appraisal stage in order to get loans from DFPNI:
 - Upgrading of outdoor recreation space/play areas in the sum of £115,000
 - New cemetery building in the sum of £85,000.

The Head of Finance report was approved on the proposal of Councillor G Mullan, seconded by Councillor B Chivers.

Human Resource Report: IN COMMITTEE on the proposal of Councillor T McCaul, seconded by Councillor B Chivers.

The Head of Finance presented the Human Resources Report for March 2015 which detailed standing items including total number of employees & temporary workers, absenteeism & cause of absence and long term sick details. The items for information were noted and the report was adopted on the proposal of Alderman M Coyle, seconded by Councillor E Scott subject to the following:

- Honorarium Payment: It was agreed that the PA to the Chief Executive would receive an honorarium payment for carrying out duties in respect of freedom of information requests.

- Casual Workers: It was agreed that the proposal to no longer use casual workers to fill short-term vacancies would be referred to the new Causeway Coast and Glens Council for decision.

Discussion Outside of Report:

- Disappointment was expressed that staff remained uncertain about their future within the new council. The Head of Finance explained that the delay in appointing staff was due to NILGOS not having all the figures around the voluntary severance scheme. The Chief Executive pointed out that staff were communicated with regularly and would transfer over automatically on the 1 April 2015 to the new council.
- The Head of Finance requested that Council agreed to sign and seal the legal document 'Assignment of Vat Claims and Landfill Tax Claims' before being forwarded to the Causeway Coast & Glens Council.
- Members were advised to have their travel claims submitted up to the end of the month by 20 March 2015.
- The Head of Finance reported that now that the rates for the area had been finalised, the domestic household would save 6% on their rate bill for 2015/16.
- Member's was asked to sign the Declaration of Interest form tabled.

OUT OF COMMITTEE on the proposal of Councillor J McCorkell, seconded by Councillor T McCaul.

Councillor O Beattie stood down as Chair of the Support Services sub-section of the meeting at 7.30 pm.

DEVELOPMENT SERVICES SUB-SECTION:

Alderman J Rankin took the Chair for the Development Services sub-section of the meeting at 7.33 pm.

The Director of Development presented her report for the month of March 2015 as follows:

Request to hold Surf n Turf 10k and Half Marathons: It was agreed that the request from Born 2 Run to hold a 10k and a half marathon event on Saturday 16 May 2015 at Benone Beach would be approved.

Benone Beach Duathlon: It was agreed that the request from Triangle Triathlon Club to hold a Duathlons at Benone on 29 March 2015 would be approved.

Manannan Mac Lir/Broughter Gold Sculpture: It was agreed that Council would accept the quotation from John Darren Sutton to replace the Manannan Mac Lir sculpture at a cost of £9950+VAT. It was suggested that Council would recommend to Causeway Coast & Glens Council to make best use of the former sculpture to promote tourism once the artist had finished using it as a mould to create a new sculpture.

Ballyquin Monument – Permissive Path Agreement: It was agreed that Council would sign and seal the Permissive Path Agreement with the landowner in whose ground the Ballyquin Monument was located for a period of 10 years which

would permit public access to the monument recently repaired by The Follies Trust.

Inch and Foyle Wildfowl Project: It was agreed that Council would enter into a Permissive Path Agreement with landowners on the Lough Foyle shore at Ballykelly, Ballymacran and Myroe to secure public recreational access and remove liability from landowners for such recreational access.

Tender Reports – Integrated Design Team, Dungiven Project: IN COMMITTEE on the proposal of Councillor A Brolly, seconded by Alderman M Coyle.

Following assessment, it was agreed on the proposal of Alderman M Coyle, seconded by Councillor S McGlinchey that the tender submitted by Kennedy Fitzgerald in the sum of £123,115 would be accepted for appointment of an Integrated Design team for the Dungiven project.

OUT OF COMMITTEE on the proposal of Councillor B Chivers, seconded by Councillor S McGlinchey.

Consultation – Library NI: It was agreed that in responding to the consultation that Council would strongly disagree with any reduction in library opening hours. Also agreed that a letter would be forwarded to the Minister for Education to object to the proposed cuts.

Legacy Grants: Members were informed that an application for the legacy grant submitted by Glór, which had met the criteria and not been included for consideration when the applications were being assessed due to a communication error. Councillor A Brolly proposed, seconded by Councillor G Mullan that the group would receive the same amount as the other successful applications listed in the report.

A number of reservations were expressed at the proposal and officers provided feedback on how the applications were assessed. The proposal was put to the meeting and declared carried, with 9 voting for and 6 against.

The Development report was approved on the proposal of Councillor G Mullan, seconded by Alderman M Coyle.

Before standing down as Chair of the Development Services sub-section at 8.30 pm, Alderman J Rankin took the opportunity to thank members for their service.

ENVIRONMENTAL SERVICES SUB-SECTION:

Councillor E Stevenson took the Chair for the Environmental Services sub section of the meeting at 8.35 pm.

Director of Environmental Services Monthly Report: The Director of Environmental Services presented his report for the month of March 2015 as follows:

Building Control:

Bi-lingual Street Nameplate: It was agreed that a bi-lingual street nameplate in English and Irish would be erected at the following locations:

The Arches, Dungiven	Finvola Park, Dungiven
Cherry Grove, Dungiven	Priory Lane, Dungiven

It was also agreed that a bilingual street nameplate would be erected on a stretch of Ballyquin Road, from Main Street Dungiven to the junction with the Legavallan Road.

Applications for Occasional Licences: Council had no objection to the application by the licence holder of The Rising Sun Bar to sell liquor on 14 March 2015 at the Vale Centre between 8 pm and 1 am the following morning.

Council had no objection to the application for grant of an occasional licence by the licence holder of Owens Bar to sell liquor on the 14/15 March, 8/9 May, 9/10 May and 6/7 June 2015 between 8 pm and 1 am.

Council had no objection to the application for grant of an occasional licence from the holder of liquor licence, 40 Main Street, Dungiven to sell liquor at Owenbeg Centre of Excellence on 27/28 March between 7 pm and 1 am.

Renewal of Bingo Club Licence: Council had no objection to applications for Renewal of Bingo Licences for Ballys Bingo Club, Main Street Dungiven and Regal Bingo Club, 9 Catherine Street.

Environmental Health

Fixed Penalties Issued: Council agreed with the recommendation for cases LR614-2014 and LR33/34-2015 to be referred to Council's solicitor with a view to legal proceedings being instigated against the dog owners for keeping a unlicensed dog and for a straying offence respectively.

The Environmental Services Report was adopted on the proposal of Alderman M Coyle, seconded by Councillor A Brolly.

Councillor E Stevenson stood down as Chair of the Environmental Services sub-section of the meeting at 8.45 pm.

MONTHLY MEETING SUB-SECTION:

The Mayor – Alderman A Robinson took the Chair at 8.45 pm for the remainder of the meeting.

Chief Executives Report: The Chief Executives Report was adopted subject to the following:

- **Winding up Arrangements:** The Chief Executive circulated a report on winding up arrangements in preparation for handover on 1 April 2015 to Causeway Coast & Glens Council. This included transfer of assets, finance, contracts & supplies, human resources, leases and franchise agreements,

insurance, bye-laws, artefacts, ICT, health & safety, legal services, governance issues and final scheduled minutes from meeting of council.

- **Naiscoil Neachtain:** Council approved the request by the committee of Naiscoil Neachtain, Pre-school group to sublet for a period of 5 years subject to review on peppercorn rent, the premises to WELB for the provision of nursery school services to the controlled primary school Gaelsoil Neachtain.
- **Freedom of the Borough Event:** It was agreed that a monetary gift of £1,000 from Council would be presented to both the Salvation Army and St Vincent de Paul at the Freedom of the Borough Event being held on 14 March 2015.

Consultations: Members reviewed the consultation list for March 2015 and these were noted by Council.

External Minutes: The minutes of Western Health & Social Services Trust held on 8 March 2015 were noted.

Courses/Conferences: None.

Loan Sanction Approvals: It was agreed on the proposal of Alderman M Coyle, seconded by Councillor S McGlinchey that the following schedule of loans tabled would be approved:

- Upgrading of Outdoor Recreation Space/Play Areas - £115,000
- New Cemetery Building - £85,000.

Seal Legal Documents: It was agreed on the proposal of Councillor E Scott, seconded by Councillor G Mullan that the following legal documents would be signed and sealed:

- Three Year Lease agreement between Limavady Borough Council and Urban Catering Ltd for Unit 1, 26 Main Street, Limavady.
- Three Year Lease agreement between Limavady Borough Council and Lisa Smyth for Unit 2, 28 Main Street, Limavady.
- Contractual Agreement between Limavady Borough Council and Mullinsallagh Ltd T/A OB Construction for construction of new activity centre and associated siteworks at Benone Beach.
- Council with Western Education & Library Board – Limavady Library Proposed Lease.
- Right of Way arrangement regarding access to Cattle Market adjacent to Dungiven Castle.

Formal Correspondence: The list of formal correspondence listed on the agenda was noted.

ANY OTHER BUSINESS:

Civic Reception: It was agreed on the proposal of Councillor B Chivers, seconded by Councillor G Mullan that a civic reception would be held for existing and former elected members.

Final Meeting of Council – Acknowledgements: On this being the final meeting of Limavady Borough Council, members paid tribute to officers for their hard work and dedication to Council over the years.

In his final address the Mayor – Alderman Alan Robinson took the opportunity to reflect on his 10 months in office, which had been extremely busy. He said that his was now looking forward to spending precious family time with his wife Tracy and daughter Sienna.

Alderman Robinson referred to decisions made within the chamber over the years and said although many of the decisions had made the spotlight, for the most part members had got things right. He said that as Council concluded 42 years of history, collectively as a Borough a new dawn was beginning within Causeway Coast and Glens Council.

THE BUSINESS CONCLUDED AT 9:25 PM

Signed: _____
Chair of Meeting